

# EXHIBIT "B" QUARTERLY REPORT CHECKLIST AND CERTIFICATION DISTRIBUTION/DWI GRANT

Grantee: Los Alamos County

Quarter: 3

To be completed by **DWI Coordinator**

To be completed by **LDWI Program Manager**

<i>~Complete and submit electronically in quarterly report~</i>	
<b>Grant:</b> <input checked="" type="checkbox"/> Exhibit D & D(1) <input checked="" type="checkbox"/> Exhibit G <input checked="" type="checkbox"/> Exhibit G In-Kind <input checked="" type="checkbox"/> Backup Documentation	<b>Grant:</b> Received complete: _____ <input type="checkbox"/> Exhibit D & D(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation
<b>Distribution:</b> <input checked="" type="checkbox"/> Exhibit F & F(1) <input checked="" type="checkbox"/> Exhibit G <input checked="" type="checkbox"/> Exhibit G In-Kind <input checked="" type="checkbox"/> Backup Documentation <input checked="" type="checkbox"/> Backup Documentation of screening fees collected & spent	<b>Distribution:</b> Received complete: _____ <input type="checkbox"/> Exhibit F & F(1) <input type="checkbox"/> Exhibit G <input type="checkbox"/> Exhibit G In-Kind <input type="checkbox"/> Backup Documentation <input type="checkbox"/> Backup Documentation of screening fees collected & spent
<input checked="" type="checkbox"/> Planning Council Meeting Agenda and Minutes (Signed) <input checked="" type="checkbox"/> Planning Council Meeting Sign in Sheet(s)	<input type="checkbox"/> Planning Council Meeting Agenda and Minutes (Signed) <input type="checkbox"/> Planning Council Meeting Sign in Sheet(s)
<input checked="" type="checkbox"/> Successes/Challenges	<input type="checkbox"/> Successes/Challenges
<input checked="" type="checkbox"/> Evaluation Update Narrative	<input type="checkbox"/> Evaluation Update Narrative
<i>~COMPLETE IN NOBLE~</i>	<i>~REVIEW IN NOBLE~</i>
<input checked="" type="checkbox"/> Enter Law Enforcement activities in MDS <input checked="" type="checkbox"/> Enter Prevention information in MDS <input checked="" type="checkbox"/> Review MDS Report in NOBLE	<input type="checkbox"/> Review MDS Report <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Prevention
<input checked="" type="checkbox"/> Review Database Quarterly Report in NOBLE	<input type="checkbox"/> Review Database Quarterly Report
<input checked="" type="checkbox"/> Review and confirm active users in NOBLE	<input type="checkbox"/> Active users in NOBLE confirmed

Under penalty of law, I hereby certify that all payments made from LDWI grant and distribution monies were verified and accounted for by locally implemented policies and controls; no "individually identifiable health information" as defined by the HIPAA Regulations has been included in the report; and that to the best of my knowledge and belief, the information contained in this report is correct and true and that no other funding source is reimbursing these specific expenditures.

Sara Martinez  
Program Representative Signature

Sara Martinez  
Print Name

4/25/25  
Date

Anne W. Laurent  
County/City Official Signature

Anne W. Laurent  
Print Name

4/25/2025  
Date

FOR DFA USE ONLY

I certify that I have reviewed the attached documents for accuracy.

\_\_\_\_\_  
LDWI Program Manager Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

LOCAL DWI GRANT PROGRAM  
Request For Payment/Financial Status Report

Exhibit D

Payment Request No.: 2

I. A. Grantee:	Los Alamos County	II. Payment:	
B. Address:	1000 Central Ave. Ste. 300	A. Grant Award:	\$27,000.00
		B. Funds Received To Date:	\$10,556.00
C. Telephone No.:	505-662-8062	C. Amount Requested This Payment:	\$8,756.74
D. Grant No.:	25-D-G-16	D. Grant Balance:	\$7,687.26
		III. Report Period Ending:	31-Mar-25


7,687.26

Budget Line Items	Grant				Budget Line Items	In-Kind Match			
	Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures		Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures
Personnel Services	11,000.00	4,892.74	6,107.26	4,892.74	Personnel Services	0.00	0.00	0.00	0.00
Employee Benefits	0.00	0.00	0.00	0.00	Employee Benefits	0.00	0.00	0.00	0.00
Travel (In-State)	0.00	0.00	0.00	0.00	Travel (In-State)	0.00	0.00	0.00	0.00
Travel (Out-of-State)	0.00	0.00	0.00	0.00	Travel (Out-of-State)	0.00	0.00	0.00	0.00
Supplies	1,000.00	0.00	1,000.00	0.00	Supplies	3,550.00	0.00	3,550.00	0.00
Operating Costs	0.00	0.00	0.00	0.00	Operating Costs	2,348.00	2,153.94	194.06	2,153.94
Contractual Services	15,000.00	3,864.00	580.00	14,420.00	Contractual Services	0.00	0.00	0.00	0.00
Minor Equipment	0.00	0.00	0.00	0.00	Minor Equipment	0.00	0.00	0.00	0.00
Capital Purchases*	0.00	0.00	0.00	0.00	Capital Purchases*	0.00	0.00	0.00	0.00
TOTALS	27,000.00	8,756.74	7,687.26	19,312.74		5,898.00	2,153.94	3,744.06	2,153.94

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.


David Griego     Accounting Operations Manager

Grantee Fiscal Officer (Printed Name and Title)

     4/25/2025  
Grantee Fiscal Officer (Signature)     Date

Sara Martinez - Program Coordinator

Grantee Representative (Printed Name and Title)

     4/25/25  
Grantee Representative (Signature)     Date

(DFA/Local Government Division Use Only)

Local Government Division Fiscal Officer     Date

Local Government Division Program Manager     Date

LOCAL DWI GRANT PROGRAM  
Request for Payment/Financial Status Report  
Breakdown By Component

Exhibit D (1)  
0

Grantee:	Los Alamos County	Total Grant Funds Requested This Request:	8,756.74
Grant No.:	25-D-G-16	Total In-Kind Match This Request:	2,153.94
Request No. 2		Total Expenditures Reported This Request:	10,910.68

Grant:

	Budget	This Request	Remaining Budget	Expenditures YTD
Community Wellness & Outreach	12,000.00	4,892.74	7,107.26	4,892.74
Treatment	15,000.00	3,864.00	580.00	14,420.00
Alternative Sentencing	0.00	0.00	0.00	0.00
Program Administration	0.00	0.00	0.00	0.00
Totals:	27,000.00	8,756.74	7,687.26	19,312.74

In-Kind Match:

	Budget	This Request	Remaining Budget	Expenditures YTD
Community Wellness & Outreach	5,898.00	2,153.94	3,744.06	2,153.94
Treatment	0.00	0.00	0.00	0.00
Alternative Sentencing	0.00	0.00	0.00	0.00
Program Administration	0.00	0.00	0.00	0.00
Totals:	5,898.00	2,153.94	3,744.06	2,153.94

Total Expenditures This Reimbursement:	10,910.68	↔	Checks:
Total Expenditures Year to Date:	19,312.74	↔	10,910.68
			19,312.74

## Exhibit G - Grant

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: Los Alamos County  
Grant No.: 25-D-G-16  
Request No.: 2

Total Grant Funds Requested This Request: 8,756.74  
Total In-Kind Match This Request: 2,153.94  
Total Expenditures Reported This Request: 10,910.68

### Grant Expenditures:

#### ADMINISTRATIVE

*Administrative expenses are not allowed.*

#### PROGRAM

##### **Personnel Services**

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Document Identifier</u>		<u>Amount</u>	<u>Component</u>
10/13/24 - 10/26/24	Perla Castanon	Officer	Ref #1202422	From Q2	267.30	Community Wellness & Outreach
10/13/24 - 10/26/24	Melford Hurd	Officer	Ref #1202422	From Q2	262.02	Community Wellness & Outreach
10/13/24 - 10/26/24	Jemuel Montoya	Sargent	Ref #1202422	From Q2	419.18	Community Wellness & Outreach
10/13/24 - 10/26/24	Joseph Dezendorf	Senior Corporal	Ref #1202422	From Q2	395.51	Community Wellness & Outreach
10/13/24 - 10/26/24	Jaime Gonzales	Corporal	Ref #1202422	From Q2	399.13	Community Wellness & Outreach
10/13/24 - 10/26/24	Kirk Williamson	Corporal	Ref #1202422	From Q2	363.00	Community Wellness & Outreach
10/13/24 - 10/26/24	Jason Osborn	Officer	Ref #1202422	From Q2	280.91	Community Wellness & Outreach
11/10/24 - 11/23/24	Jemuel Montoya	Sargent	Ref #1202424	From Q2	335.35	Community Wellness & Outreach
11/10/24 - 11/23/24	Kirk Williamson	Corporal	Ref #1202424	From Q2	290.40	Community Wellness & Outreach
2/16/25 - 3/1/25	Jemuel Montoya	Sargent	Ref #1202505		304.86	Community Wellness & Outreach
2/16/25 - 3/1/25	Jaime Gonzales	Corporal	Ref #1202505		193.52	Community Wellness & Outreach
2/16/25 - 3/1/25	Lorenzo Jaramillo	Senior Corporal	Ref #1202505		190.40	Community Wellness & Outreach
2/16/25 - 3/1/25	Robert Stephens	Senior Corporal	Ref #1202505		199.12	Community Wellness & Outreach
2/16/25 - 3/1/25	Natalee Trujillo	Corporal	Ref #1202505		184.88	Community Wellness & Outreach
2/16/25 - 3/1/25	Cindy Garcia	Corporal	Ref #1202505		192.12	Community Wellness & Outreach
2/16/25 - 3/1/25	Ladislav Szabo	Corporal	Ref #1202505		210.72	Community Wellness & Outreach
2/16/25 - 3/1/25	Robert Larsen	Corporal	Ref #1202505		216.04	Community Wellness & Outreach
2/16/25 - 3/1/25	James Keane	Corporal	Ref #1202505		188.28	Community Wellness & Outreach

Exhibit G- Grant

Total Personnel Services:						<u>4,892.74</u>

**Employee Benefits**

<u>Pay Period</u>	<u>Name</u>	<u>Job title</u>	<u>Document Identifier</u>	<u>Description</u>	<u>Amount</u>	<u>Component</u>
Total Employee Benefits:						<u>0.00</u>

**Travel (In-State)**

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
Total Travel (In-State):						<u>0.00</u>

**Travel (Out-of-State)**

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
Total Travel (Out-of-State):						<u>0.00</u>

**Supplies** (\*List Prevention Giveaways/Promotional Items separately below)

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>

**\*Prevention Giveaways/Promotional Items**

Total Supplies:						<u>0.00</u>

**Operating Costs**

<u>Date(s) Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>

Exhibit G- Grant

Total Operating Costs:						0.00

**Contractual Services**

<u>Period Covered</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
1/1/25 - 1/31/25	RACSTOP	DWI Treatment Program	1/28/2025	Check #807049	1,016.00	Treatment
2/1/25 - 2/28/25	RACSTOP	DWI Treatment Program	3/25/2025	Check #807318	1,312.00	Treatment
3/1/25 - 3/31/25	RACSTOP	DWI Treatment Program	3/4/2025	Check #807200	1,536.00	Treatment
Total Contractual Services:						3,864.00

**Minor Equipment**

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
Total Minor Equipment:						0.00

**Capital Purchases**

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
Total Capital Purchases:						0.00

**Total Grant Fund Reimbursement Request: 8,756.74**

Check: 8756.74

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Sara Martinez  
Grantee Representative (Signature)

Program Coordinator  
Title

4/28/25  
Date

Total Grant Funds Requested This Request:	8,756.74
Total In-Kind Match This Request:	2,153.94
Total Expenditures Reported This Request:	10,910.68

Exhibit G - Grant In-Kind Match

Total Travel (In-State):						0.00	

Travel (Out-of-State)

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Travel (Out-of-State):						0.00	

Supplies

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Supplies:						0.00	

Operating Costs

<u>Date(s) Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
1/31/2025	Amazon	LAPD Generator		Invoice #178534	2,153.94	Community Wellness & Outreach	0
Total Operating Costs:						2,153.94	

Contractual Services

<u>Date(s) Incurred</u>	<u>Vendor / Contractor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Contractual Services:						0.00	

Minor Equipment

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Minor Equipment:						0.00	



Exhibit G - Grant In-Kind Match

Capital Purchases

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Capital Purchases:					0.00		

Total In-Kind Match:

Check: 2153.94 2,153.94

Total Screening Fees: 0

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Sara Martinez  
Grantee Representative (Signature)

Program Coordinator  
Title

4/28/25  
Date

Project	Project Title	Effective Date	Ref 2	Transaction Amount
SC2009	GRANT-COMMUNITY WELLNESS & OUTREACH	11/27/2024	1202424	\$ 625.75
SC2009	GRANT-COMMUNITY WELLNESS & OUTREACH	10/31/2024	1202422	\$ 2,387.05
				\$ 3,012.80

Project N	Project Title	Effective Date	Ref 2	Transaction Amount
SC2009	GRANT-COMMUNITY WELLNESS & OUTREACH	3/6/2025	1202505	\$ 404.32
SC2009	GRANT-COMMUNITY WELLNESS & OUTREACH	3/6/2025	1202505	\$ 1,475.62
				\$ 1,879.94

Project Title	Invoice#	Check#	Check Date	Vendor Na	Comment	Transaction Amount
TREATMENT	175976	807049	1/28/2025	RIO ARRIBA	AGR24-910-A1 RACSTOP D	\$ 1,016.00
TREATMENT	179562	807318	3/25/2025	RIO ARRIBA	AGR24-910-A1 RACSTOP D	\$ 1,312.00
TREATMENT	177876	807200	3/4/2025	RIO ARRIBA	AGR24-910-A1 RACSTOP D	\$ 1,536.00
						\$ 3,864.00

Project N	Project Title	Effective Dat	Invoice#	Vendor Name	Comment	Transaction
SC1032	FUNDED BY COUNTY	1/31/2025	178534	AMZN MKTP L	GENERATOR	\$ 2,153.94
						\$ 2,153.94

Local DWI Distribution Program  
Financial Status Report

Exhibit F

Financial Status Report: Quarter 3

<b>Program Name</b> Los Alamos County		<b>Distribution Received:</b>			<b>Distribution Balance:</b>				
<b>Address:</b>	1000 Central Ave Ste 300	<b>September:</b> 24,451.00			<b>Distribution Year To Date:</b> \$73,257.00				
	Los Alamos NM 87544	<b>December:</b> 22,975.00			<b>Expenditures Year To Date:</b> \$38,646.71				
		<b>March:</b> 25,831.00			<b>Expenditures This Quarter:</b> \$13,367.47				
<b>Telephone No.:</b>	505-662-8062	<b>June:</b> 0.00			<b>Distribution Balance:</b> \$34,610.29				
<b>Distribution No.:</b>	25-D-D-16	<b>Total Year To Date:</b> 73,257.00			<b>Report Period Ending:</b> 31-Mar-25				
<b>Budget Line Items</b>	<b>Distribution</b>				<b>Budget Line Items</b>	<b>In-Kind Match</b>			
	<b>Approved Budget</b>	<b>Expenditures This Report</b>	<b>Remaining Budget</b>	<b>Expenditures YTD</b>		<b>Approved Budget</b>	<b>Expenditures This Report</b>	<b>Remaining Budget</b>	<b>Expenditures YTD</b>
Personnel Services	59,377.00	7,804.01	35,787.11	23,589.89	Personnel Services	0.00	0.00	0.00	0.00
Employee Benefits	13,561.00	2,293.79	6,683.38	6,877.62	Employee Benefits	0.00	0.00	0.00	0.00
Travel (In-State)	1,500.00	12.00	988.82	511.18	Travel (In-State)	2,550.00	0.00	1,900.00	650.00
Travel (Out-of-State)	5,750.00	1,839.84	2,351.88	3,398.12	Travel (Out-of-State)	0.00	0.00	0.00	0.00
Supplies	3,549.00	86.19	3,212.06	336.94	Supplies	2,000.00	0.00	2,000.00	0.00
Operating Costs	7,772.00	1,331.64	5,230.04	2,541.96	Operating Costs	0.00	0.00	0.00	0.00
Contractual Services	5,350.00	0.00	3,959.00	1,391.00	Contractual Services	129,000.00	50,926.87	78,073.13	50,926.87
Minor Equipment	0.00	0.00	0.00	0.00	Minor Equipment	0.00	0.00	0.00	0.00
Capital Purchases*	0.00	0.00	0.00	0.00	Capital Purchases*	0.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>96,859.00</b>	<b>13,367.47</b>	<b>58,212.29</b>	<b>38,646.71</b>		<b>133,550.00</b>	<b>50,926.87</b>	<b>81,973.13</b>	<b>51,576.87</b>


34610.29

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

David Griego Accounting Operations Manager  
Program Fiscal Officer (Printed Name and Title)

 4/25/2025  
Program Fiscal Officer (Signature) Date

Sara Martinez - Program Coordinator  
Program Representative (Printed Name and Title)

 4/25/25  
Program Representative (Signature) Date

(DFA/Local Government Division Use Only)

Local Government Division Fiscal Officer Date

Local Government Division Program Manager Date

LOCAL DWI DISTRIBUTION PROGRAM  
Distribution Program Financial Status Report  
Breakdown By Component

Exhibit F (1)  
Adjustment #1

Program: Los Alamos County	Total Distribution Reported This Quarter	13,367.47
Dist No.: 25-D-D-16	Total In-Kind Match This Quarter	50,926.87
Quarter Report 3	Total Expenditures Reported This Quarter	64,294.34

Distribution:

	Budget	This Report	Remaining Budget	Expenditures YTD
Community Wellness & Outreach	9,021.00	796.84	7,872.22	1,148.78
Treatment	5,350.00		3,959.00	1,391.00
Alternative Sentencing	28,442.00	4,137.56	20,068.76	8,373.24
Program Administration	54,046.00	8,433.07	26,312.31	27,733.69
Totals:	96,859.00	13,367.47	58,212.29	38,646.71

In-Kind Match:

	Budget	This Report	Remaining Budget	Expenditures YTD
Community Wellness & Outreach	129,000.00	50,926.87	78,073.13	50,926.87
Treatment	0.00		0.00	0.00
Alternative Sentencing	2,000.00		2,000.00	0.00
Program Administration	2,550.00		1,900.00	650.00
Totals:	133,550.00	50,926.87	81,973.13	51,576.87

Total Expenditures This Period:	64,294.34	↔	64,294.34
Total Expenditures Year to Date:	90,223.58	↔	90,223.58

## Exhibit G - Distribution

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: Los Alamos County  
Distribution No.: 25-D-D-16  
Quarter Report No.: 3

Total Distribution This Quarter: 13,367.47  
Total In-Kind Match This Quarter: 50,926.87  
Total Expenditures Reported This Quarter: 64,294.34

### Distribution Expenditures:      *Administrative expenses are not allowed.*

#### Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	303.00	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	303.00	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	303.00	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	303.00	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	227.25	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	303.00	Alternative Sentencing
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	584.88	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	1,052.79	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	1,073.59	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	1,075.08	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	1,201.83	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	1,073.59	Program Administration

Total Personnel Services: 7,804.01

#### Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Document Identifier</u>	<u>Description</u>	<u>Amount</u>	<u>Component</u>
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	MEDICARE	4.33	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	MEDICARE	4.33	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	MEDICARE	4.33	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	MEDICARE	4.33	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	MEDICARE	3.25	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	MEDICARE	4.33	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	LAC-9% County	12.12	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	LAC-9% County	15.15	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	LAC-9% County	12.12	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	LAC-9% County	15.15	Alternative Sentencing



Exhibit G - Distribution

1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	LAC-9% County	12.12	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	LAC-9% County	15.15	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	LAC-9% County	12.12	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	LAC-9% County	15.15	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	LAC-9% County	9.09	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	LAC-9% County	11.36	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	LAC-9% County	12.12	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	LAC-9% County	15.15	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	PERA	15.67	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	PERA	34.24	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	PERA	15.67	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	PERA	34.24	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	PERA	15.67	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	PERA	34.24	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	PERA	15.67	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	PERA	34.24	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	PERA	11.75	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	PERA	25.68	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	PERA	15.67	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	PERA	34.24	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	RETIREE HEALTH CARE	6.06	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	RETIREE HEALTH CARE	6.06	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	RETIREE HEALTH CARE	6.06	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	RETIREE HEALTH CARE	6.06	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	RETIREE HEALTH CARE	4.55	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	RETIREE HEALTH CARE	6.06	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	Unemployment Compensation	4.55	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	WORKERS COMPENSATION	0.23	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	LAC-LIFE/ADD/SID	0.76	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	LAC-LIFE/ADD/SID	0.76	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	LAC-LIFE/ADD/SID	0.76	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	LAC-LIFE/ADD/SID	0.76	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	LAC-LIFE/ADD/SID	0.57	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	LAC-LIFE/ADD/SID	0.76	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	LIFE INSURANCE	0.03	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	LIFE INSURANCE	0.04	Alternative Sentencing
12/22/24 - 1/4/25	Monica Schwiner	Probation Officer	1202501	LIFE INSURANCE	0.08	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	LIFE INSURANCE	0.03	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	LIFE INSURANCE	0.04	Alternative Sentencing
1/5/25 - 1/18/25	Monica Schwiner	Probation Officer	1202502	LIFE INSURANCE	0.08	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	LIFE INSURANCE	0.03	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	LIFE INSURANCE	0.04	Alternative Sentencing
1/19/25 - 2/1/25	Monica Schwiner	Probation Officer	1202503	LIFE INSURANCE	0.08	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	LIFE INSURANCE	0.03	Alternative Sentencing
2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	LIFE INSURANCE	0.04	Alternative Sentencing

Exhibit G - Distribution

2/2/25 - 2/15/25	Monica Schwiner	Probation Officer	1202504	LIFE INSURANCE	0.08	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	LIFE INSURANCE	0.02	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	LIFE INSURANCE	0.03	Alternative Sentencing
2/16/25 - 3/1/25	Monica Schwiner	Probation Officer	1202505	LIFE INSURANCE	0.06	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	LIFE INSURANCE	0.03	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	LIFE INSURANCE	0.04	Alternative Sentencing
3/2/25 - 3/15/25	Monica Schwiner	Probation Officer	1202506	LIFE INSURANCE	0.08	Alternative Sentencing
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	MEDICARE	8.48	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	MEDICARE	15.26	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	MEDICARE	15.57	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	MEDICARE	15.59	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	MEDICARE	17.42	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	MEDICARE	15.57	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	LAC-9% County	23.39	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	LAC-9% County	29.24	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	LAC-9% County	42.11	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	LAC-9% County	52.64	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	LAC-9% County	42.94	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	LAC-9% County	53.68	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	LAC-9% County	43.00	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	LAC-9% County	53.75	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	LAC-9% County	48.07	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	LAC-9% County	60.09	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	LAC-9% County	42.94	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	LAC-9% County	53.68	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	PERA	30.24	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	PERA	66.09	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	PERA	54.43	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	PERA	118.97	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	PERA	55.50	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	PERA	121.32	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	PERA	55.58	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	PERA	121.48	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	PERA	62.14	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	PERA	135.81	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	PERA	55.50	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	PERA	121.32	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	RETIREE HEALTH CARE	11.70	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	RETIREE HEALTH CARE	21.06	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	RETIREE HEALTH CARE	21.47	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	RETIREE HEALTH CARE	21.50	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	RETIREE HEALTH CARE	24.03	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	RETIREE HEALTH CARE	21.47	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	Unemployment Compensation	8.77	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	WORKERS COMPENSATION	0.57	Program Administration

Exhibit G - Distribution

12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	LAC-LIFE/ADD/SID	1.46	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	LAC-LIFE/ADD/SID	2.63	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	LAC-LIFE/ADD/SID	2.68	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	LAC-LIFE/ADD/SID	2.69	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	LAC-LIFE/ADD/SID	3.01	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	LAC-LIFE/ADD/SID	2.68	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	LIFE INSURANCE	0.07	Program Administration
12/22/24 - 1/4/25	Sara Martinez	Program Coordinator	1202501	LIFE INSURANCE	0.19	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	LIFE INSURANCE	0.13	Program Administration
1/5/25 - 1/18/25	Sara Martinez	Program Coordinator	1202502	LIFE INSURANCE	0.35	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	LIFE INSURANCE	0.13	Program Administration
1/19/25 - 2/1/25	Sara Martinez	Program Coordinator	1202503	LIFE INSURANCE	0.35	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	LIFE INSURANCE	0.14	Program Administration
2/2/25 - 2/15/25	Sara Martinez	Program Coordinator	1202504	LIFE INSURANCE	0.35	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	LIFE INSURANCE	0.15	Program Administration
2/16/25 - 3/1/25	Sara Martinez	Program Coordinator	1202505	LIFE INSURANCE	0.39	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	LIFE INSURANCE	0.13	Program Administration
3/2/25 - 3/15/25	Sara Martinez	Program Coordinator	1202506	LIFE INSURANCE	0.35	Program Administration
Total Employee Benefits:					2,293.79	

Travel (In-State)

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
1/20/2025 - Santa Fe	Sara Martinez	NMEDGE Honing Event	1/31/2025	Invoice# 178529	12.00	Program Administration
Total Travel (In-State):					12.00	

Travel (Out-of-State)

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
5/27/25 - 6/1/25 - Orlanod, FL	Monia Schwiner	All Rise Conference		Invoice# 181846	424.36	Alternative Sentencing
5/27/25 - 6/1/25 - Orlanod, FL	Monia Schwiner	All Rise Conference		Invoice#181845	520.48	Alternative Sentencing
5/27/25 - 6/1/25 - Orlanod, FL	Monia Schwiner	All Rise Conference		Invoice#181844	895.00	Alternative Sentencing
Total Travel (Out-of-State):					1,839.84	

Supplies (\*List Prevention Giveaways/Promotional Items separately below)

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
1/31/2025	Amazon	Kleenex		Invoice #178523	25.49	Alternative Sentencing
2/28/2025	Amazon	Stickey Notes		Invoice #180447	16.44	Alternative Sentencing
1/31/2025	Metzggers Do it Best	Zip Ties for Banner		Invoice #178536	8.49	Community Wellness & Outreach
1/31/2025	Amazon	Different Size Stickers for Thermal Label Printer		Invoice #178527	6.59	Community Wellness & Outreach
3/31/2025	Amazon	Paper Clips		Invoice #182267	5.99	Community Wellness & Outreach
1/31/2025	Amazon	6 - 3 Ring Binders		Invoice #178523	23.19	Community Wellness & Outreach

Exhibit G - Distribution

**\*Prevention Giveaways/Promotional Items**

<b>Total Supplies:</b>						<b>86.19</b>

**Operating Costs**

<u>Date(s) Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
1/31/2025	Survey Monkey	Survey Subscription		Invoice #178533	501.06	Community Wellness & Outreach
1/31/2025	NMSU Edge	Service Fee to Pay with Credit Card		Invoice #178530	3.00	Program Administration
1/31/2025	NMSU Edge	DWI Class/Honing Session		Invoice #178531	75.00	Program Administration
1/31/2025	Aspen Copies	Banner for Winter Festival		Invoice # 178535	654.61	Community Wellness & Outreach
1/31/2025	Amazon	Thermal Label Printer & Stickers for the Printer		Invoice #178526	97.97	Community Wellness & Outreach
<b>Total Operating Costs:</b>						<b>1,331.64</b>

**Contractual Services**

<u>Date(s) Incurred</u>	<u>Vendor / Contractor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
<b>Total Contractual Services:</b>						<b>0.00</b>

**Minor Equipment**

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
<b>Total Minor Equipment:</b>						<b>0.00</b>

**Capital Purchases**

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>
<b>Total Capital Purchases:</b>						<b>0.00</b>

**Total Distribution Expenditures for the Quarter: 13,367.47**

Check: 13367.47

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source

for the same service provided to the same client at the same time.

Sara Martinez  
Program Representative (Signature)

Program Coordinator  
Title

4/28/25  
Date

Exhibit G - Distribution In-Kind Match

Detailed Breakdown By Line Item  
LOCAL DWI PROGRAM

County/ Municipality: Los Alamos County  
Distribution No.: 25-D-D-16  
Quarter Report No.: 3

Total Distribution This Quarter: 13,367.47  
Total In-Kind Match This Quarter: 50,926.87  
Total Expenditures Reported This Quarter: 64,294.34

In-Kind Match Expenditures:

Personnel Services

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Personnel Services:				0.00		

Employee Benefits

<u>Pay Period</u>	<u>Name</u>	<u>Job Title</u>	<u>Document Identifier</u>	<u>Description</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Employee Benefits:					0.00		

Travel (In-State)

Exhibit G - Distribution In-Kind Match

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Travel (In-State):					0.00		

Travel (Out-of-State)

<u>Date of Travel &amp; Location</u>	<u>Traveler's Name</u>	<u>Purpose of Travel</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Travel (Out-of-State):					0.00		

Supplies

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Supplies:					0.00		

Operating Costs

<u>Date(s) Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Operating Costs:					0.00		

Contractual Services

<u>Date(s) Incurred</u>	<u>Vendor / Contractor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
8/1/24 - 8/31/24	Los Alamos Public Schools	MOA Substance Abuse & Suicide Prevention	1/7/2025	175832	12,222.42	Community Wellness & Outreach	0
9/1/24 - 9/30/24	Los Alamos Public Schools	MOA Substance Abuse & Suicide Prevention	1/7/2025	175836	12,601.14	Community Wellness & Outreach	0
10/1/24 - 10/31/24	Los Alamos Public Schools	MOA Substance Abuse & Suicide Prevention	1/7/2025	175839	11,081.94	Community Wellness & Outreach	0
11/1/24 - 11/30/24	Los Alamos Public Schools	MOA Substance Abuse & Suicide Prevention	1/7/2025	175840	15,021.37	Community Wellness & Outreach	0
Total Contractual Services:					50,926.87		

Minor Equipment

Exhibit G - Distribution In-Kind Match

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Minor Equipment:					0.00		

Capital Purchases

<u>Date Incurred</u>	<u>Vendor</u>	<u>Description</u>	<u>Check Date</u>	<u>Document Identifier</u>	<u>Amount</u>	<u>Component</u>	<u>Amount of Screening Fees Used</u>
Total Capital Purchases:					0.00		

Total In-Kind Match: 50,926.87

Check: 50926.87

Total Screening Fees: 0

Screening Fees Summary:

FY25 Beginning Screening Fee Balance	\$ -		
Quarter 1:	Amount of all screening fees collected this quarter	Amount of all screening fees spent this quarter	
		Grant	Distribution
	\$ -	\$ -	\$ -
Quarter 2:	Amount of all screening fees collected this quarter	Amount of all screening fees spent this quarter	
		Grant	Distribution
	\$ 350.00	\$ -	\$ -
Quarter 3:	Amount of all screening fees collected this quarter	Amount of all screening fees spent this quarter	
		Grant	Distribution
	\$ 300.00	\$ -	\$ -
Quarter 4:	Amount of all screening fees collected this quarter	Amount of all screening fees spent this quarter	
		Grant	Distribution
	\$ -	\$ -	\$ -

I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been



Exhibit G - Distribution In-Kind Match

spent/obligated in the reported amount, and that copies of all required documentation are attached. The documentation for this payment is true and reflects correct copies of the originals. I certify that the items listed in this report have not been billed or reported previously to the Local DWI Grant & Distribution program. I certify that all payment requests listed are not funded by any other funding source and that the service provider shall not bill this grant/distribution fund and any other funding source for the same service provided to the same client at the same time.

Sara Martinez  
Program Representative (Signature)

Program Coordinator  
Title

4/28/25  
Date

Project N	Project Title	Effective Date	Ref 2	Transaction Amount	
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$	303.00
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$	303.00
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$	303.00
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$	303.00
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$	227.25
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$	303.00
				\$	1,742.25
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$	584.88
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$	1,052.79
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$	1,073.59
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$	1,075.08
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$	1,201.83
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$	1,073.59
				\$	6,061.76
Total				\$	7,804.01

Project N	Project Title	Effective Date	Ref 2	Transaction Amount	
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$	4.33
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$	4.33
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$	4.33
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$	4.33
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$	3.25
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$	4.33
				\$	24.90
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$	8.48
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$	15.26
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$	15.57
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$	15.59
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$	17.42
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$	15.57
				\$	87.89
Total				\$	112.79

Project	Project Title	Effective Date	Ref 2	Transaction Amount
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 12.12
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 15.15
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 12.12
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 15.15
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 12.12
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 15.15
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 12.12
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 15.15
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 9.09
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 11.36
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 12.12
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 15.15
				<b>\$ 156.80</b>
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 23.39
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 29.24
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 42.11
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 52.64
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 42.94
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 53.68
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 43.00
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 53.75
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 48.07
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 60.09
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 42.94
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 53.68
				<b>\$ 545.53</b>
			<b>Total</b>	<b>\$ 702.33</b>

## PERA

Project N	Project Title	Effective Date	Ref 2	Transaction Amount
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 15.67
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 34.24
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 15.67
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 34.24
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 15.67
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 34.24
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 15.67
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 34.24
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 11.75
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 25.68
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 15.67
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 34.24
				<b>\$ 286.98</b>
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 30.24
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 66.09
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 54.43
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 118.97
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 55.50
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 121.32
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 55.58
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 121.48
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 62.14
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 135.81
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 55.50
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 121.32
				<b>\$ 998.38</b>
			<b>Total</b>	<b>\$ 1,285.36</b>



Q3: Jan. 1, 2025 - Mar. 31, 2025

Retiree Health Care

Project	Project Title	Effective Date	Ref 2	Transaction Amount
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 6.06
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 6.06
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 6.06
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 6.06
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 4.55
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 6.06
				\$ 34.85
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 11.70
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 21.06
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 21.47
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 21.50
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 24.03
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 21.47
				\$ 121.23
			Total	\$ 156.08

Project No	Project Title	Effective Date	Ref 2	Transaction Amount
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 4.55
				\$ 4.55
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 8.77
				\$ 8.77
			Total	\$ 13.32



Q3: Jan. 1, 2025 - Mar. 31, 2025

Workers Compensation

Project No	Project Title	Effective Date	Ref 2	Transaction Amount	
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$	0.23
				\$	0.23
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$	0.57
				\$	0.57
Total				\$	0.80



Project No	Project Title	Effective Date	Ref 2	Transaction Amount	
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$	0.76
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$	0.76
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$	0.76
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$	0.76
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$	0.57
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$	0.76
				\$	4.37
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$	1.46
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$	2.63
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$	2.68
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$	2.69
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$	3.01
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$	2.68
				\$	15.15
Total				\$	19.52

## Life Insurance

Project N	Project Title	Effective Date	Ref 2	Transaction Amount
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 0.03
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 0.04
SC1030	LDWI-ALTERNATIVE SENTENCING	1/9/2025	1202501	\$ 0.08
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 0.03
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 0.04
SC1030	LDWI-ALTERNATIVE SENTENCING	1/23/2025	1202502	\$ 0.08
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 0.03
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 0.04
SC1030	LDWI-ALTERNATIVE SENTENCING	2/6/2025	1202503	\$ 0.08
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 0.03
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 0.04
SC1030	LDWI-ALTERNATIVE SENTENCING	2/20/2025	1202504	\$ 0.08
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 0.02
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 0.03
SC1030	LDWI-ALTERNATIVE SENTENCING	3/6/2025	1202505	\$ 0.06
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 0.03
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 0.04
SC1030	LDWI-ALTERNATIVE SENTENCING	3/20/2025	1202506	\$ 0.08
				<b>\$ 0.86</b>
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 0.07
SC1031	LDWI-PROGRAM ADMINISTRATION	1/9/2025	1202501	\$ 0.19
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 0.13
SC1031	LDWI-PROGRAM ADMINISTRATION	1/23/2025	1202502	\$ 0.35
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 0.13
SC1031	LDWI-PROGRAM ADMINISTRATION	2/6/2025	1202503	\$ 0.35
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 0.14
SC1031	LDWI-PROGRAM ADMINISTRATION	2/20/2025	1202504	\$ 0.35
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 0.15
SC1031	LDWI-PROGRAM ADMINISTRATION	3/6/2025	1202505	\$ 0.39
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 0.13
SC1031	LDWI-PROGRAM ADMINISTRATION	3/20/2025	1202506	\$ 0.35
				<b>\$ 2.73</b>

Project	Project Title	Effective Da	Invoice#	Vendor Name	Comment	Transaction Amount
SC1031	LDWI-PROGRA	1/31/2025	178529	COSF CONV CTR G	PARKING FOR NMED	\$ 12.00
						\$ 12.00

Project N	Project Title	Effective Dat	Invoice#	Vendor Nam	Comment	Transaction Amount
SC1030	LDWI-ALTERNATIVE S	3/31/2025	181846	SOUTHWES	Conference Flight	\$ 424.36
SC1030	LDWI-ALTERNATIVE S	3/31/2025	181845	HOLIDAY IN	Conference Hotel-O	\$ 520.48
SC1030	LDWI-ALTERNATIVE S	3/31/2025	181844	NADCP	Conference registra	\$ 895.00
						\$ 1,839.84

Project	Project Title	Effective Da	Invoice#	Vendor Name	Comment	Transaction Amount
SC1028	LDWI-COMMUNIT	1/31/2025	178527	AMAZON MAR	OFFICE SUPPLIES, STI	\$ 6.59
SC1028	LDWI-COMMUNIT	1/31/2025	178536	METZGER S DO	ZIP TIES FOR BANNER	\$ 8.49
SC1028	LDWI-COMMUNIT	1/31/2025	178523	AMAZON MAR	OFFICE SUPPLIES	\$ 23.19
SC1028	LDWI-COMMUNIT	1/31/2025	178526	AMAZON MAR	STICKER PRINTER FOR	\$ 97.97
SC1028	LDWI-COMMUNIT	1/31/2025	178535	ASPEN COPIES	BANNER FOR WINTER	\$ 654.61
SC1028	LDWI-COMMUNIT	3/31/2025	182267	AMAZON MAR	Office Supplies; paper	\$ 5.99
						\$ 796.84
SC1030	LDWI-ALTERNATIV	1/31/2025	178523	AMAZON MAR	OFFICE SUPPLIES	\$ 25.49
SC1030	LDWI-ALTERNATIV	2/28/2025	180447	AMAZON MAR	OFFICE SUPPLIES - STI	\$ 16.44
						\$ 41.93
SC1031	LDWI-PROGRAM A	1/31/2025	178530	NEW MEXICO S	SERVICE FEE FOR PAY	\$ 3.00
SC1031	LDWI-PROGRAM A	1/31/2025	178531	NEW MEXICO S	1 CLASS WITH NMED	\$ 75.00
SC1031	LDWI-PROGRAM A	1/31/2025	178533	SURVEYMONK	SURVEY MONKEY SUB	\$ 501.06
						\$ 579.06
					Total	\$ 1,417.83

DOCUMENT	INVOICE	YEAR	INVOICE DATE	INVOICE AMOUNT
<a href="#">175832</a>	LAPS-FY25AUGUST	2,025	01/07/2025	12,222.42
<a href="#">175836</a>	LAPS-FY25SEPTEMBER	2,025	01/07/2025	12,601.14
<a href="#">175839</a>	LAPS-FY25OCTOBER	2,025	01/07/2025	11,081.94
<a href="#">175840</a>	LAPS-FY25NOVEMBER	2,025	01/07/2025	15,021.37
				50,926.87

DESCRIPTION	EFF DATE	PO/REF2	REF3	Transaction Amount	
MAGISTRATE DWI PROBATION FEES	2/6/2025	2640014	MAGISTRATE	\$	50.00
MAGISTRATE DWI PROBATION FEES	2/6/2025	2640015	MAGISTRATE	\$	50.00
MAGISTRATE DWI PROBATION FEES	3/24/2025	2662503	MAGISTRATE	\$	200.00
				\$	300.00



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## BCC Agenda - Final

### LOS ALAMOS Los Alamos County DWI Planning Council

*Juanita McNeil, Chair; Laruen Smith, Vice-Chair; Eli Argo;  
Kristine Coblentz; Adrianna Delvo; Jaime Gonzales; Judy  
Lovejoy; Rachel Mohr-Richards; Jemuel Montoya; and Jordan  
Redmond, Members*

Thursday, January 9, 2025

8:30 AM

Municipal Building, Room 330

Members of the public wishing to attend and /or provide public comment can do so via Zoom or by calling the conference call lines in the agenda.

**NOTE:** This meeting is hybrid and can be attended in person or via zoom. The following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us02web.zoom.us/j/82852470291>

**Or Telephone:**

Dial(for higher quality, dial a number based on your current location):

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Webinar ID: 828 5247 0291

International numbers available: <https://us02web.zoom.us/j/82852470291>

#### I. CALL TO ORDER

#### II. PUBLIC COMMENT

#### III. BUSINESS

[19528-25](#)

Approval of Minutes from the DWI Planning Council Meeting on December 12, 2024.

**Attachments:**

[A - DWI Planning Council Draft Minutes for December 12, 2024](#)

#### IV. BOARD/STAFF COMMUNICATIONS

A. [19529-25](#)

DWI Prevention Efforts- Kristine Coblentz, Rachel Mohr-Richards, & Sara Martinez

B. [19530-25](#)

DWI Treatment - Jordan Redmond and Adrianna Delvo



- C. [19531-25](#) DWI Law Enforcement and Compliance Numbers - Jaime Gonzales, Jemuel Montoya & Monica Schwiner

Attachments: [A - DWI Compliance Numbers for December](#)

- D. [19532-25](#) Los Alamos National Labs Update - Lauren Smith

- E. [19533-25](#) Chairman's Report

- F. [19534-25](#) Staff Report - Sara Martinez

- G. [19535-25](#) Sober Activities Sub-Committee - Juanita McNiel, Jordan Redmond, Rachel Mohr-Richards, Lauren Smith, and Judy Lovejoy

- H. [19536-25](#) Board Roundtable

## VI. PREVIEW OF NEXT MEETING

## VII. ADJOURNMENT



**County of Los Alamos**  
**BCC Meeting Minutes**  
**Los Alamos County DWI Planning**  
**Council**

1000 Central Avenue  
Los Alamos, NM 87544

*Juanita McNeil, Chair; Laruen Smith, Vice-Chair; Eli Argo; Kristine Coblentz; Adrianna Delvo; Jaime Gonzales; Judy Lovejoy; Rachel Mohr-Richards; Jemuel Montoya; and Jordan Redmond, Members*

---

Thursday, January 9, 2025

8:30 AM

Municipal Building, Room 330

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**I. CALL TO ORDER**

The January 9, 2025, Los Alamos County DWI Planning Council was called to order at 8:38 am by Chair, Juanita McNeil.

Present: Chair Juanita McNeil, Vice-Chair Lauren Smith, Councilor Eli Argo, Councilor Kristine Coblentz, Councilor Adrianna Delvo, and Councilor Rachel Mohr-Richards.

Absent: Councilor Jemuel Montoya, Councilor Jordan Redmond, Councilor Judy Lovejoy, and Councilor Jaime Montoya.

**II. PUBLIC COMMENT**

No public comment.

**III. BUSINESS**

19528-25 Approval of Minutes from the DWI Planning Council Meeting on December 12, 2024.

Attachments: [A - DWI Planning Council Draft Minutes for December 12, 2024](#)

**A motion was made by Vice-Chair Lauren Smith, seconded by Chair Juanita McNiel, that the minutes for December 12, 2024, be approved with edits made by Councilor Kristine Coblentz.**

**Motion passed 5-0**

**Councilor Adrianna Delvo abstained.**

#### **IV. BOARD/STAFF COMMUNICATIONS**

- A. 19529-25 DWI Prevention Efforts- Kristine Coblentz, Rachel Mohr-Richards, & Sara Martinez
- Councilor Kristine Coblentz updated the council on the January 6th Back to School staff professional development day at LAPS. She co-taught QPR (Question, Persuade, Refer) Suicide Prevention - 19 people attended. She told the council that the new YRRS data has been released and the survey team from the UNM Prevention Research Center, the NM Department of Health and NM PED will be hosting an in-person road show currently scheduled for February 13th at 6:00pm. It will probably be held at the High School Speech Theater. She is planning to organize a student data retreat like they have done in the past, where students analyze their own public health data and choose their strengths and concerns out of the data. She encourages everyone to review the data. She is excited for the Arrive Alive Event at LAHS scheduled for February 28th. She asked her safety team lead to connect to LANL's safety lead to see if they would like to host the event on the day before, February 27th. She received a notice about a Nicotine Reduction Mini Grant that is available and invited anyone who is interested in collaborating to contact her.

Councilor Rachel Mohr- Richards updated the council about the JJAB's Youth Peer Support Specialist program and how it is taking off. Currently their peer support specialist is part time and is seeing 5 clients with another 3 intakes coming up. Some feedback from the kids were that they love it, they want JJAB to hire more, and that they feel validated and heard when someone, that shares their same experience, is able to meet them at that level. They hope she can start introducing clients to places to the community where they haven't been as a goal to do with clients. She then talked about the Youth Mental Health First Aid training herself and Kristine Coblentz were going to hold had to be canceled due to low enrollment. There will be more trainings available in 2025.

**B.     [19530-25](#)     DWI Treatment - Jordan Redmond and Adrianna Delvo**

Councilor Adrianna Delvo updated the council on November and December. She told the council about the different position changes in RACSTOP. Currently RACSTOP is looking to hire peer support specialist. She explained the previous specialists contracts were not renewed.

23 clients actively enrolled for IOT

10 after care, all LANL referred

15 clients successfully discharged

4 clients unsuccessfully discharge

2 clients discharged administratively

12 assessments schedules in November

7 completed assessments in December

Still doing screenings and now has no waiting for assessments. There was no screenings until next week.

Group sessions continue in-person, attendance being required. There are exceptions for telehealth based on illness and distance. The basic groups on Mondays are still using living in balance. Wednesday are using the matrix module. Then on Thursdays the CORE component, they are using MRT (Morally Recognition Therapy).

The after care clients are allowed to participate for 6 months, and they are receiving one process group a month and one individual session a month.

RACSTOP has contracted with the Mountain Center and will be doing the UAs.

Some challenges they are facing are lack of credential or license professionals. They are looking to hire.

**C.     [19531-25](#)     DWI Law Enforcement and Compliance Numbers - Jaime Gonzales, Jemuel Montoya & Monica Schwiner**

**Attachments:**   [A - DWI Compliance Numbers for December](#)

Probation Officer Monica Schwiner gave the council the following update:

December Pre-Trial Municipal Open Cases: 3

December Probation Municipal Open Cases: 0

December Pre-Trial Magistrate Open Cases: 0

December Probation Magistrate Open Cases: 1

Active DWI Probation Magistrate Open Cases: 5

Active DWI Pre-Trial Magistrate Open Cases: 0

Active DWI Probation Municipal Open Cases: 13

Active DWI Pre-Trial Municipal Open Cases: 5

Probation Magistrate DWI Active Warrants: 0

Pre-Trial Magistrate DWI Active Warrants: 0

Probation Municipal DWI Active Warrants: 1

Pre-Trial Municipal DWI Active Warrants: 2

**D.      [19532-25](#)      Los Alamos National Labs Update - Lauren Smith**

Vice-Chair Lauren Smith gave the planning council an update from December 12 - January 8th.

She mentioned that LANL has potential to take on an intern in the fall as a psychology resident. There is a hope to create a pipeline to bring psychologist into the community especially at the lab.

4 DWI

1 went into alcohol treatment

1 battery charge with alcohol involved

1 positive for drugs

1 "other" Arrested then terminated before gathering information

3 females, 5 males

2024 total with overall alcohol some drugs 114. 90 males, 24 females.

**E.      [19533-25](#)      Chairman's Report**

Chair Juanita McNiel mentioned that the deposit for SALA has been paid and the purchase order has almost been created for the DJ. Now there is a wait for the mocktails invoice. She mentioned that there will be a job posted in March for an adult peer support specialist. They are looking for a certified or someone who will do the training within an amount of time on the job.

**F.      [19534-25](#)      Staff Report - Sara Martinez**

Staff Liaison Sara Martinez gave the council an update on that she is working on the FY26 LDWI application. The Resolution is set to go to County Council on January 28th. She gave praise to Councilor Kristine Coblentz for working with Arrive Alive Tour.

**G.      [19535-25](#)      Sober Activities Sub-Committee - Juanita McNiel, Jordan Redmond, Rachel Mohr-Richards, Lauren Smith, and Judy Lovejoy**

Vice-Chair Lauren SMith gave an update about the Winter Festival to council. She said that the date have been confirmed and the invoice for SALA has been paid for. She will be talking to the Mock Tail business Friday to get the invoice. She confirmed the date is February 27th starting at 4:30 pm ending at 8:30 pm. She mentioned marketing has started. There will be a banner on the overpass in Los Alamos and another location in White Rock. Next sub-committee meeting has been set for January 21st.

Councilor Eli Argo asked if this was event that will involved board games. Then offered up any games from the Teen Center if needed.

Lauren mentioned that the committee will meet up at SALA in February to check out the venue and get an idea of how the event will be set up.

**H.      [19536-25](#)      Board Roundtable**


No discussion.

**VI. PREVIEW OF NEXT MEETING**

Next meeting is to be held on February 13th via Zoom and in-person at Municipal Court, Hearing Room starting at 8:30 am.

**VII. ADJOURNMENT**

Meeting adjourned at 9:15am.

  
Los Alamos DWI Planning Council  
Chair, Juanita McNiel

4/23/2025



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## BCC Agenda - Final

### LOS ALAMOS Los Alamos County DWI Planning Council

*Juanita McNeil, Chair; Laruen Smith, Vice-Chair; Eli Argo;  
Kristine Coblentz; Adrianna Delvo; Jaime Gonzales; Judy  
Lovejoy; Rachel Mohr-Richards; Jemuel Montoya; and Jordan  
Redmond, Members*

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Monday, March 24, 2025

12:00 PM

Municipal Court, Hearing Room

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### Special Meeting

**NOTE:** This special meeting is hybrid and can be attended in person or via zoom.  
The following Zoom meeting link and/or telephone call in numbers may be used  
for public viewing and participation:

[https://us02web.zoom.us/j/84175679006?](https://us02web.zoom.us/j/84175679006?pwd=aoqufWXcbfKPRm2JfeitwqaB1RxLsj.1)  
[pwd=aoqufWXcbfKPRm2JfeitwqaB1RxLsj.1](https://us02web.zoom.us/j/84175679006?pwd=aoqufWXcbfKPRm2JfeitwqaB1RxLsj.1)  
Passcode:313839

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Webinar ID: 841 7567 9006

Passcode: 313839

### I. CALL TO ORDER

### II. PUBLIC COMMENT

### III. BUSINESS

- A. [19966-25](#) DWI Planning Council Request for Funding - Midnight Movies

Attachments:

[A- DWI Planning Council Request for Funding - Midnight Movies](#)

[B. SALA Estimated Total](#)

## **VII. ADJOURNMENT**





**County of Los Alamos**  
**BCC Meeting Minutes**  
**Los Alamos County DWI Planning**  
**Council**

1000 Central Avenue  
Los Alamos, NM 87544

*Juanita McNeil, Chair; Laruen Smith, Vice-Chair; Eli Argo; Kristine Coblentz; Adrianna Delvo; Jaime Gonzales; Judy Lovejoy; Rachel Mohr-Richards; Jemuel Montoya; and Jordan Redmond, Members*

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**+1 346 248 7799 US (Houston)**

**Webinar ID: 841 7567 9006**

**Passcode: 313839**

**I. CALL TO ORDER**

The March 24, 2025, Los Alamos County DWI Planning Council was called to order at 12:00 pm by Juanita McNeil.

Present: Chair Juanita McNeil, Vice-Chair Lauren Smith, Councilor Eli Argo, Councilor Kristine Coblentz, Councilor Adrianna Delvo, Councilor Judy Lovejoy, Councilor Jaime Gonzalez, and Councilor Rachel Mohr- Richards.

Absent: Councilor Jemuel Montoya and Councilor Jordan Redmond.

**II. PUBLIC COMMENT**

No comment.

**III. BUSINESS**

- A. [19966-25](#) DWI Planning Council Request for Funding - Midnight Movies


**Attachments:** [A- DWI Planning Council Request for Funding - Midnight Movies](#)  
[B. SALA Estimated Total](#)

**A motion was made by Vice-Chair Lauren Smith, seconded by Councilor Judy Lovejoy, that the DWI Funding Request by the YMCA Teen Center be approved.**

**Motion passed 8-0.**

## **VII. ADJOURNMENT**

Meeting adjourned at 12:05 pm

  
\_\_\_\_\_  
Los Alamos DWI Planning Council  
Chair, Juanita McNeil

4/23/2025  
\_\_\_\_\_

**Incorp. County of Los Alamos  
Successes and Challenges  
FY25 Quarter: 3**

**Community Wellness & Outreach**

**Successes:**

**Overdose Prevention** - Distributed Los Alamos County free Narcan location maps to Los Alamos High School (LAHS) nurse and counseling departments and Los Alamos Public Schools (LAPS) transportation and facilities departments. Trained 2 LAHS students in overdose recognition and response including use of Narcan – distributed 2 boxes.

**Suicide Prevention** – Facilitated QPR (Question, Persuade, Refer) suicide prevention training for 19 LAPS staff members.

**Bullying Prevention** – Facilitated Upstander Intervention Training for 11 LAPS staff members to prepare them to speak up in instances of hate speech, slurs, or bullying behavior.

**Nicotine Use Prevention** – Facilitated the Stanford Tobacco Prevention Toolkit vaping curriculum with 4 LAHS students.

**Student and Community Outreach –**

Brochure rack with information and resources re: prevention topics including mental health, substance use, and healthy relationships installed in the LAHS library for easier student access. Many of the brochures were purchased with DWI prevention funding.

Hosted representatives from the NM Department of Health, UNM's Prevention Research Center, and NM PED to present Los Alamos County results from the 2023 NM YRRS (Youth Risk and Resiliency Survey).

Collaborated with the Los Alamos Teen Center, LAPS administration, and UNM LA leadership to host the Los Alamos Leadership Youth and Education Session. Sessions included skills for communicating and connecting with youth, recognizing that behavior is a message, and results of the 2023 NM YRRS.

Hosted a follow up interactive workshop style event entitled Drugs, Sex, and Phones Part 2: Tips and skills for families to navigate smart phones, social media, and gaming for parents and caregivers. Subject matter experts hosted tables on topics including digital citizenship, problematic apps, tips for managing devices, communicating and connecting with youth, and school administrator and counselor perspectives.

**Distracted/Impaired Driving Prevention** – Collaborated with the Los Alamos County DWI Program to facilitate the Arrive Alive distracted and impaired driving simulation program with LAHS students. More than 140 students and staff participated. Students were referred to by Teen Court and Los Alamos JJAB as part of their sanctions or community service requirements.

**Arriving Alive Tour by Unite Corporation** was held at the Auto Shop at the Los Alamos High School (LAHS). It was facilitated by the DWI Prevention Specialist and was attended by the LAHS Driver Ed Classes and the Auto classes – 117 students

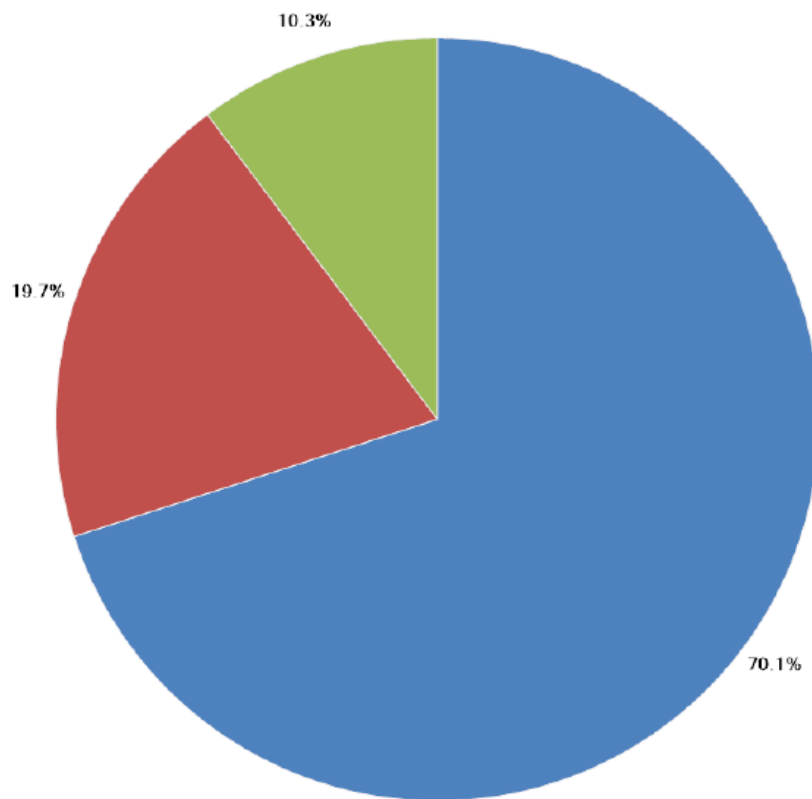
The following are the questions students answered after participating in the virtual reality demonstration in the car.

**Q1 - How often do you text and drive?**

**A - Never**

**B - Sometimes**

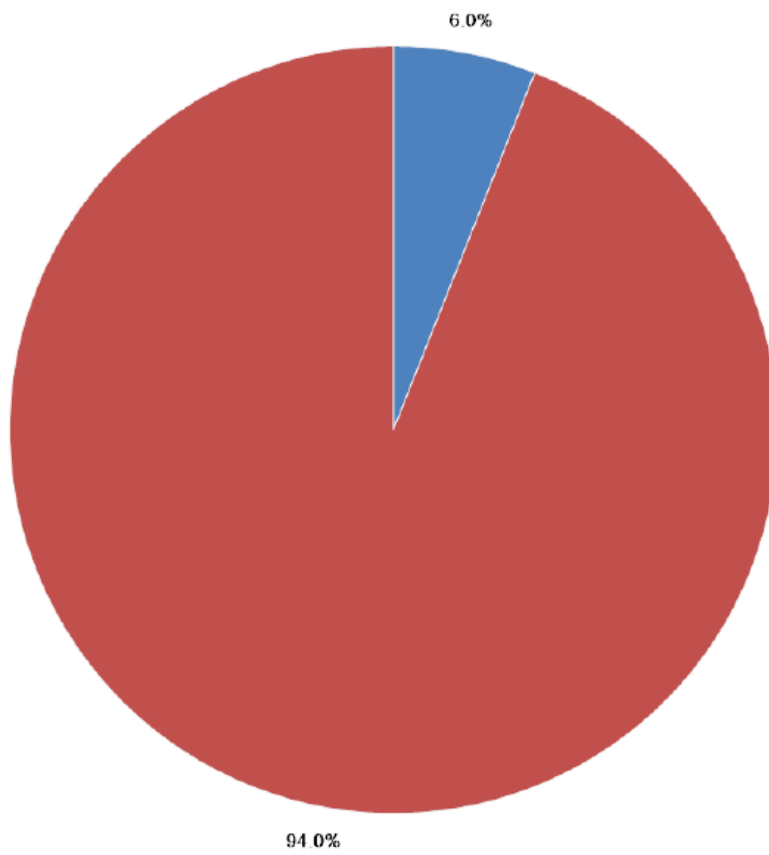
**C - Frequently**



**Q2 - I have driven while under the influence of alcohol or other drugs.**

**A - Yes**

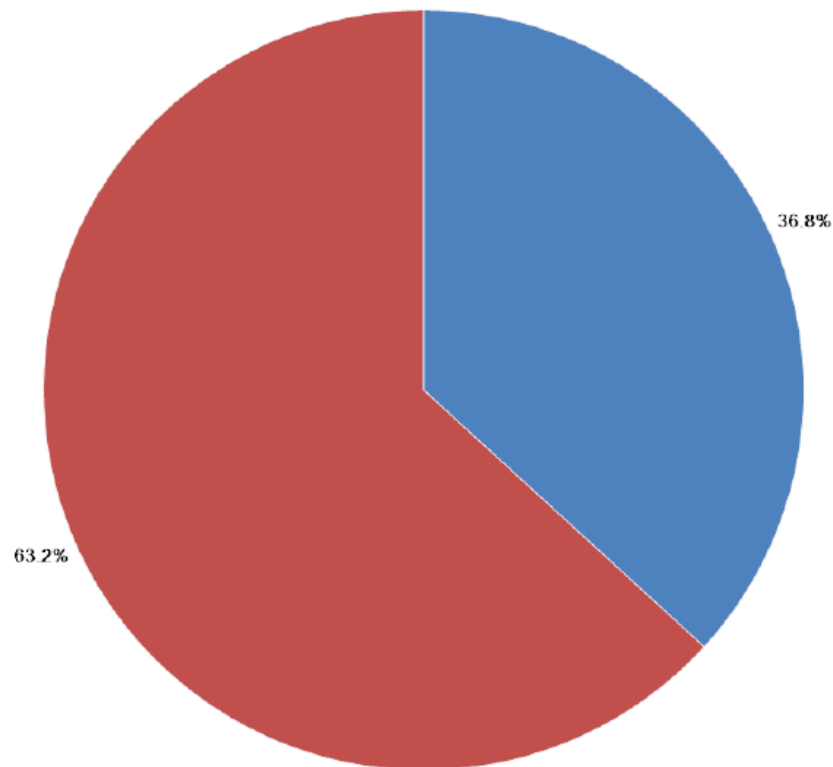
**B - No**



**Q3 - Have you, or anyone you know, ever been involved in a distracted driving-related crash?**

**A - Yes**

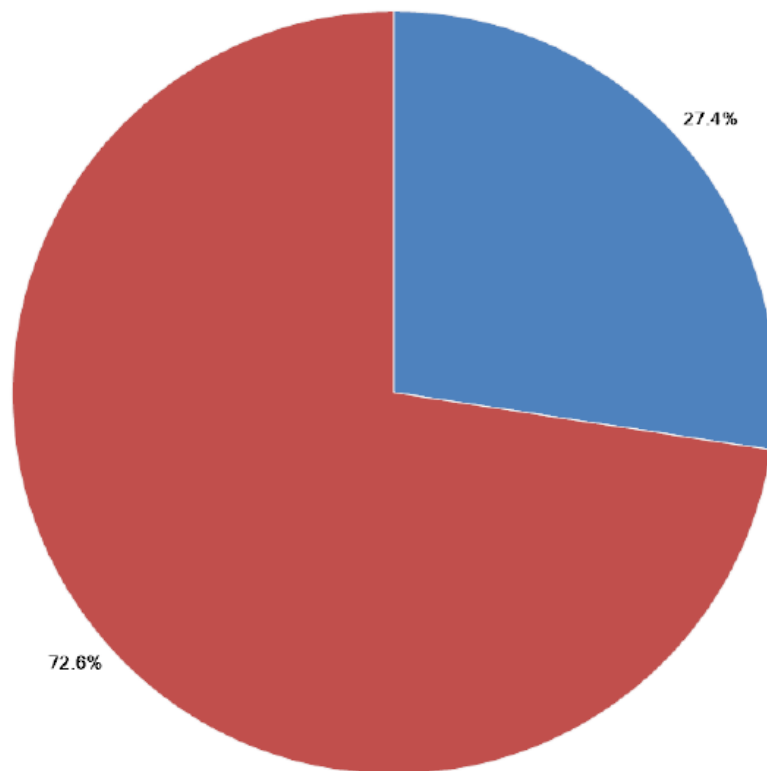
**B - No**



**Q4 - Have you, or anyone you know, ever been involved in an impaired driving-related crash (alcohol or drugs)?**

**A - Yes**

**B - No**



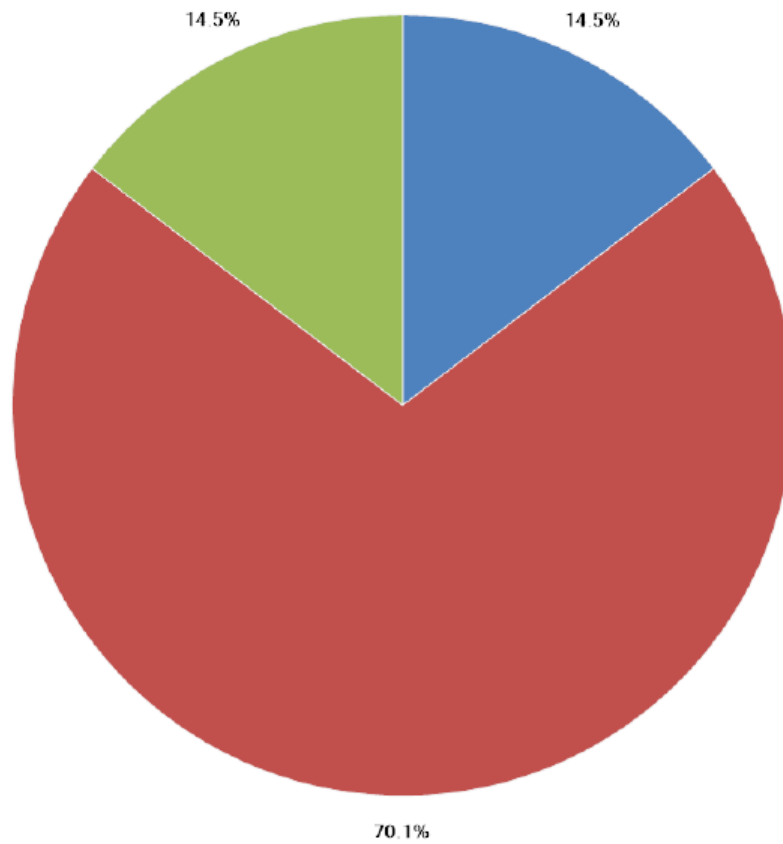


**Q5 - I think that texting and distracted driving is \_\_\_\_\_ drunk driving.**

**A - more dangerous than**

**B - about the same as**

**C - less dangerous than**

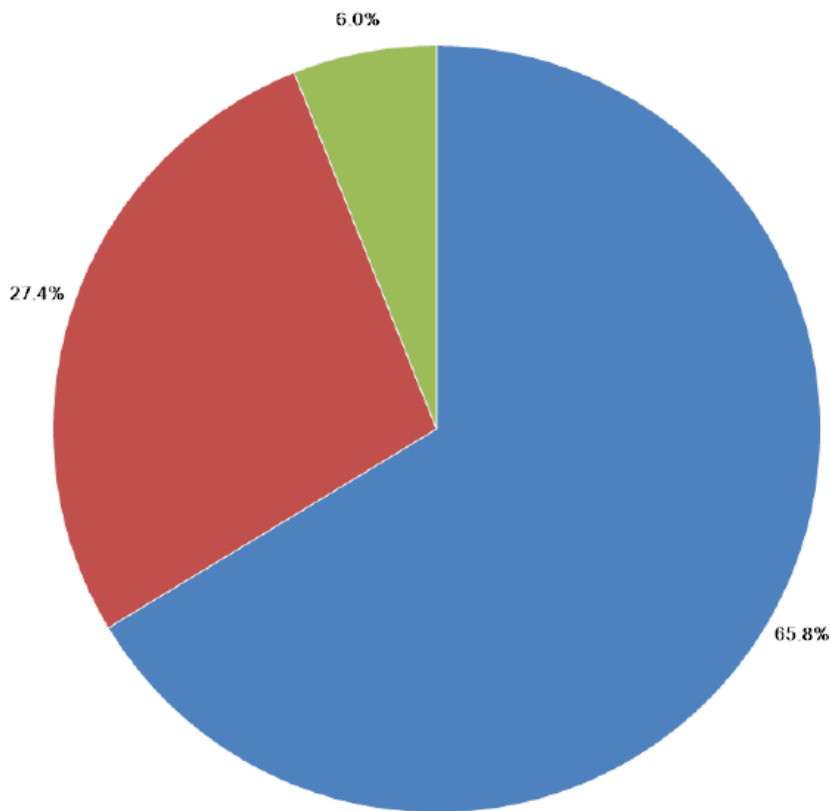


**Q6 - After experiencing the Arrive Alive® Tour I will \_\_\_\_\_.**

**A - never drive while impaired by alcohol or drugs and not let others engage in this behavior**

**B - think twice before driving impaired and warn others of the dangers of these behaviors**

**C - continue to drive impaired with no change in my behavior**

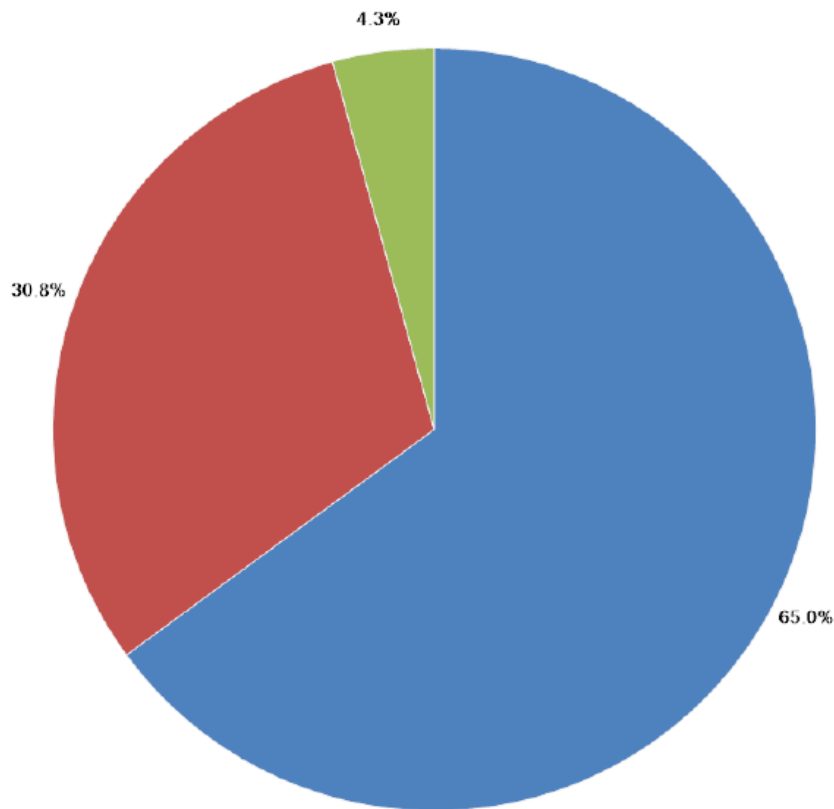


**Q7 - After experiencing the Arrive Alive® Tour I will \_\_\_\_\_.**

**A - never drive while while distracted and not let others engage in this behavior**

**B - think twice about driving distracted and warn others of the dangers of these behaviors**

**C - continue to drive distracted with no change in my behavior**

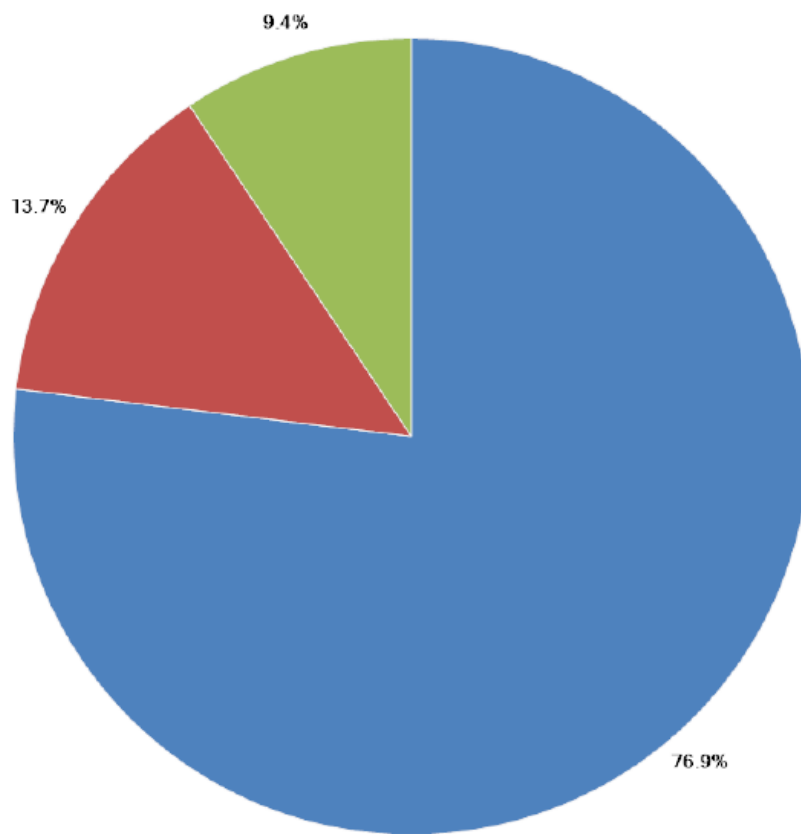


**Q8 - How often do you use your seat belt?**

**A - Always**

**B - Sometimes**

**C - Never**



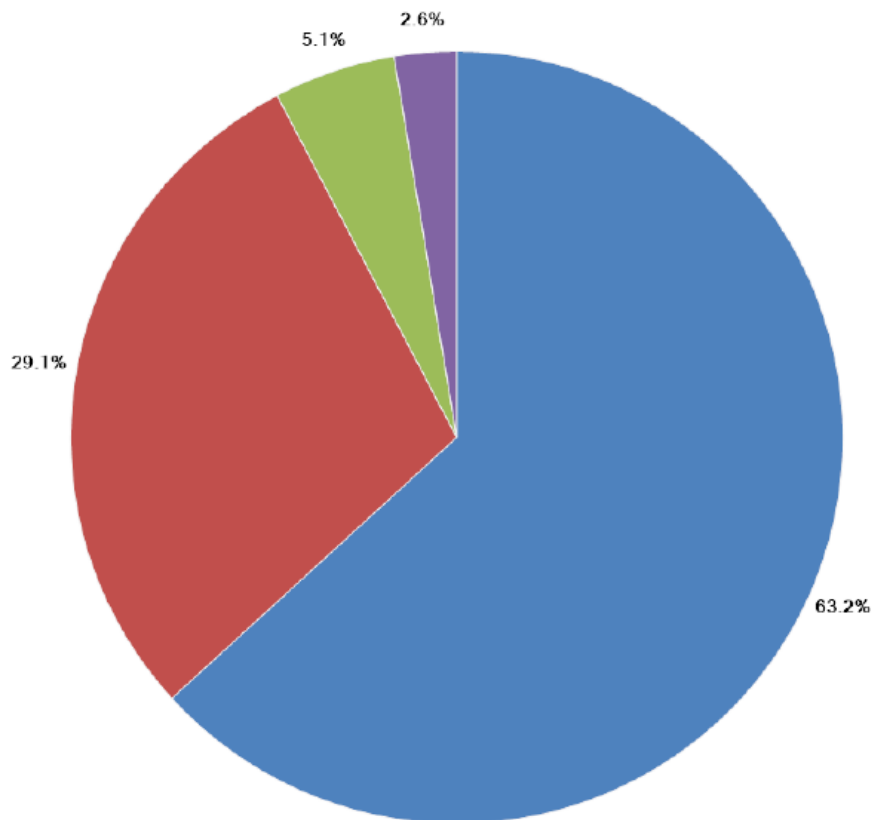
**Q9 - Which of the following would be most effective in preventing someone from driving while distracted and/or impaired (alcohol or drugs)?**

**A - Education**

**B - Consequences/Penalties**

**C - Rewards**

**D - Social pressure**



**Challenges:**

The extended delay in publishing NM YRRS (Youth Risk and Resiliency Data) from the fall of 2023 makes it difficult to utilize this information for prevention program planning. It is difficult to know how to reach the families who most need the information and skills we are offering.

## **Treatment**

### **Successes:**

During the period of January-March 2025, one (1) individual successfully exited the RACSTOP program, there are currently one (1) individuals working the RAC STOP program, four (4) working with Los Alamos Family Counsel, one (1) working with Porchlight, one (1) working with Bright Heart Health online treatment, one (1) Centikor. During this time two (2) individuals remain at Delancey street, and one (1) working with Albuquerque Behavioral Health.

Allowing both online and in-person treatment providers have provided additional options for clients who need to access treatment. The virtual format has resulted in higher rates of engagement in compliance monitoring. Open Beds have been more helpful in finding open beds for inpatients.

**Challenges:** Access to treatment continues to be a challenge for clients in need of services. There is a shortage of programs and providers throughout the state. There is a wait list for inpatient and outpatient programs, which has made it a challenge to get individuals into services in a timely manner.

## **Alternative Sentencing**

### **Successes:**

Allowing clients to be able to do probation check-in by office and phone has been successful in clients staying in touch with the court and being able to make their court appearances.

The DWI school has started classes in person again throughout the state which has made it easier to get clients enrolled for classes.

### **Challenges:**

Some clients wait until the last minute to do their community service.

## **Program Administration**

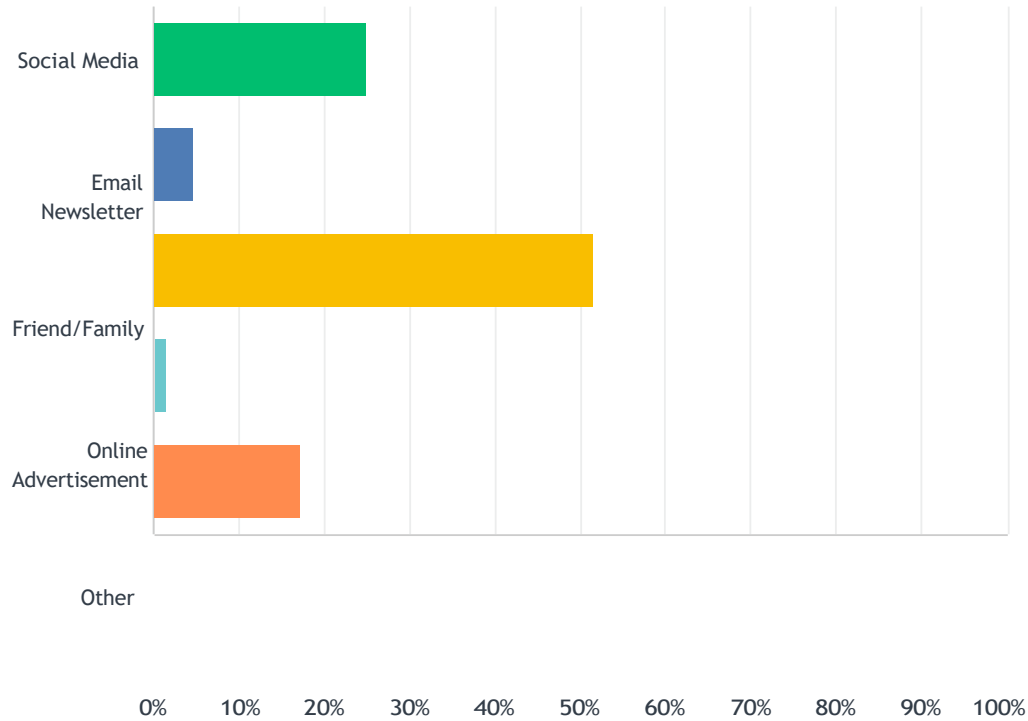
### **Successes:**

- The Program Coordinator has found a strategic planner and will be having special meetings to create a 3–5-year plan for Los Alamos DWI.
- The Arriving Alive Tour came to Los Alamos High School on February 28<sup>th</sup> and was successfully executed with the help of the prevention specialist.
- The Winter Festival happened on February 27<sup>th</sup> and was attended by 65 people. We had the participants take two surveys, an entry and an exit survey about the event. 65 took the entry survey and we have about 17 exit survey responses.
  - Here are the DWI Entry Survey results:

## Q1 How did you hear about our event?

Answered: 64

Skipped: 1



ANSWER CHOICES	RESPONSES	
Social Media	25.00%	16
Email Newsletter	4.69%	3
Friend/Family	51.56%	33
Online Advertisement	1.56%	1
Other	17.19%	11
TOTAL		64

## Q2 If you selected 'Other', please specify how you heard about our event.

Answered: 20

Skipped: 45

#	RESPONSES
1	Coworker
2	Sala
3	N/a
4	Poster at Wolf and Mermaid
5	Walked in
6	Wife told me about it.
7	My wife
8	On the Council
9	LAPD
10	I showed up for pizza and found this nifty event.
11	I showed up
12	Paty from sala told me
13	Samizdat
14	LANL email
15	Wife
16	Overpass banner
17	Lauren
18	Banner over Diamond
19	Banner in white rock by metzgers
20	Wife



### Q3 What was your primary reason for attending?

Answered: 63

Skipped: 2

#	RESPONSES
1	Mocktails
2	I don't drink
3	Community event
4	Friends
5	Community event
6	Meeting new people
7	Hanging with a friend
8	Something to do
9	Getting Pizza
10	Friend
11	To check it out
12	Friends
13	To support the community
14	Got dragged here by my roommate who works for Samizdat
15	Interesting event
16	Non alcoholic is best
17	Beacused I was asked.
18	Something to do.
19	To see the event
20	Supporting this event
21	Represent the police department
22	Spending time with friends and family at the event.
23	Fun and mocktails on a Thursday night!
24	My wife
25	Be with friends
26	Friend
27	music
28	Hanging out with friends
29	Support community events!
30	Hanging out with friends
31	I liked the thought of having a fun event to attend with friends, without the worry of alcohol
32	No alcohol
33	Support the cause

## DWI Survey

34	Interest in topic
35	Support
36	Support community
37	Fun time
38	Having fun
39	Fun
40	Have fun
41	For fun
42	Coincidence
43	I'm waiting for food
44	Party
45	A fun event to get out of the house
46	I love it at Sala
47	Small Town, not much to do
48	Worker
49	I don't know anything in Los Alamos
50	Mocktails and friends!
51	Fun
52	Curiosity
53	To support the sober community.
54	Fun
55	To have fun
56	To collaborate and support DWI council
57	Support the event
58	Sounded super awesome!!!!
59	Mocktails
60	Curiosity
61	Mocktail
62	Support community
63	Wife

## Q4 Do you have any suggestions for improving future events?

Answered: 46      Skipped: 19

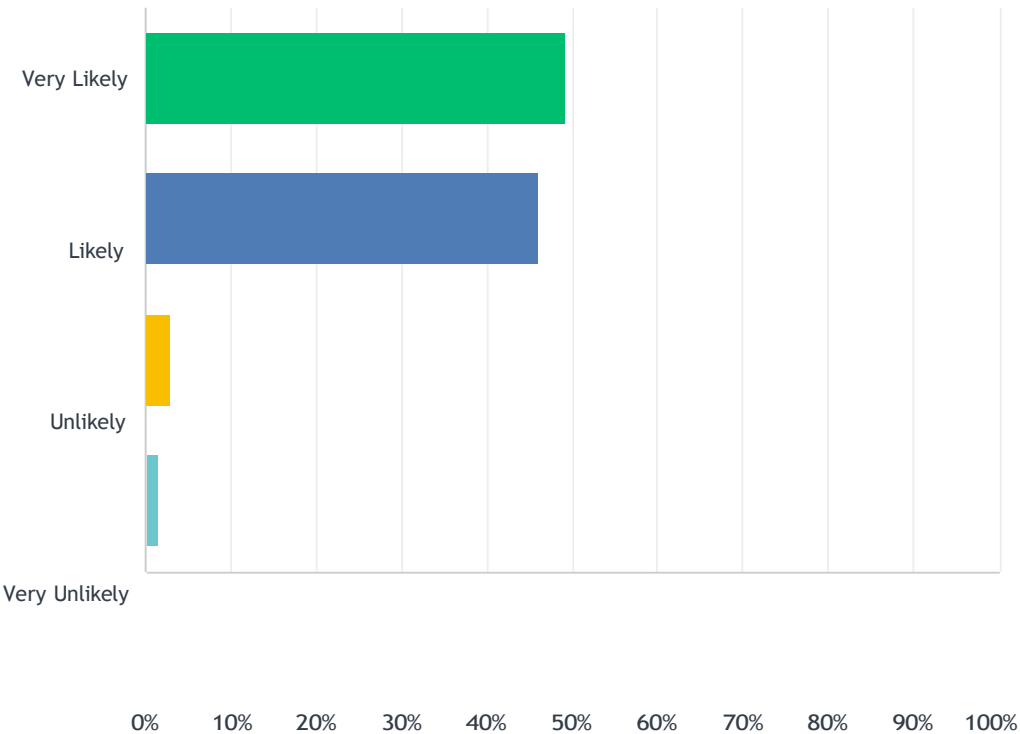
#	RESPONSES
1	More often, open later at night
2	Great event more advertising
3	Music, entertainment, freebys
4	N/a
5	I like free!!!
6	Advertising more
7	This is the first one I've been to!
8	Very one so no
9	More advertising
10	N/A
11	More music!
12	Not really
13	More food options
14	No.
15	More food trucks
16	No
17	Not yet
18	Family friendly movies.
19	I will leave that to her.
20	No
21	Continue to offer
22	No
23	More like this
24	No not currently!
25	Not right now
26	No
27	Maybe more advertising
28	Night road blocks
29	Bring a friend type deal?
30	Advertise on fb groups
31	N/A
32	NA
33	Not sure yet

## DWI Survey

34	More community events and fun movies
35	More activities
36	Too early to tell :)
37	Not yet
38	Not yet!
39	N/a
40	No
41	Describe event and program in more detail
42	More cowbell
43	No
44	Better advertising maybe on next door.
45	Better marketing for publicity
46	None

Q5 How likely are you to attend our future events?

Answered: 65      Skipped: 0



ANSWER CHOICES		RESPONSES	
Very Likely		49.23%	32
Likely		46.15%	30
Unlikely		3.08%	2
Very Unlikely		1.54%	1
TOTAL			65

## Q6 Any additional comments or feedback?

Answered: 27      Skipped: 38

#	RESPONSES
1	Appreciate this.
2	No
3	N/a
4	No
5	Thank you for bringing a movie theatre/event venue
6	N/A
7	I only said unlikely because I live out of town and rarely hear about these events
8	This is nice
9	Thanks for serving the community
10	Nothing
11	Nope
12	You guys did great!!
13	No
14	I love this idea. More advertising!
15	None
16	(Only v. unlikely for attending due to being from out of town)
17	I love this! I think is great, keep going
18	Keep it going! We love sala!
19	No
20	Fun and new is good!
21	Not yet
22	Thanks for organizing
23	Excellent idea and fun for all!
24	Nope
25	No
26	No
27	Lovely event

## Q7 What would you be doing if you weren't here?

Answered: 59

Skipped: 6

#	RESPONSES
1	Gaming
2	Watching tv
3	Go to bar, watch PBS at home
4	At home studying ):
5	Watching netflix
6	At home
7	Watching TV at home
8	Rotting
9	Staying at home
10	Homework
11	Homework
12	Playing video games with friends or maybe sleeping.
13	At the bar
14	Watching a movie
15	Not sure
16	Be at home doing nothing.
17	At home
18	Watching tv with my hubby at home
19	Driving home
20	Home making dinner.
21	...napping...
22	Watching TV in my livingroom
23	Watching shows
24	At home
25	Hanging out
26	reading
27	Laundry
28	Going to the Tub or staying home.
29	In my circuit analysis class lol
30	Doing homework or reading a book at home
31	Reading
32	At home having dinner
33	At the tub!

## Event Feedback Survey

At home

Hanging out at home

Home

Home

Netflix and chill

Resting

Gaming with the lads

Be at home

Home, waiting for my art class this night

Watching a movie with friends

Walking

Eating at home

Going home to kiss my dog on the mouth

Watching TV

Watching my kids

Working/at home.

Eating dinner

Staying home

Watching Netflix.

Video games

Playing nintendo.

Sleeping

Probably nothing lol

Sitting at home

Home

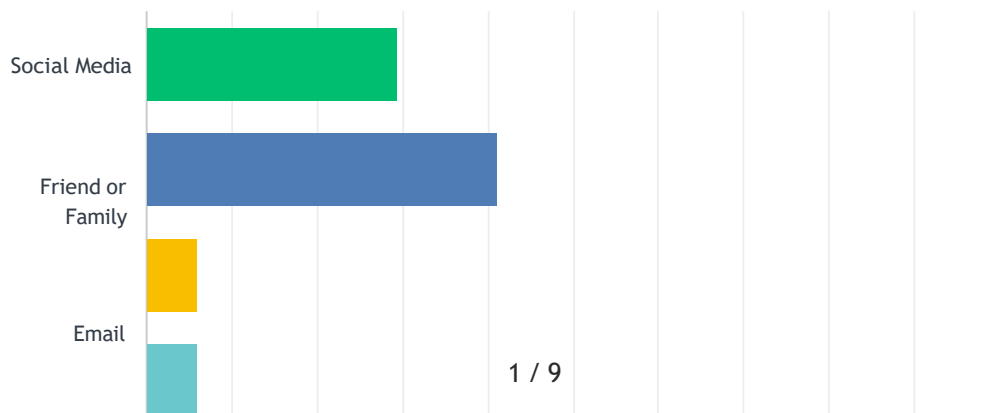
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- Here are the DWI Exit Survey results:

### Q1 How did you hear about this event?

Answered: 17

Skipped: 0





Event Feedback Survey

Flyer

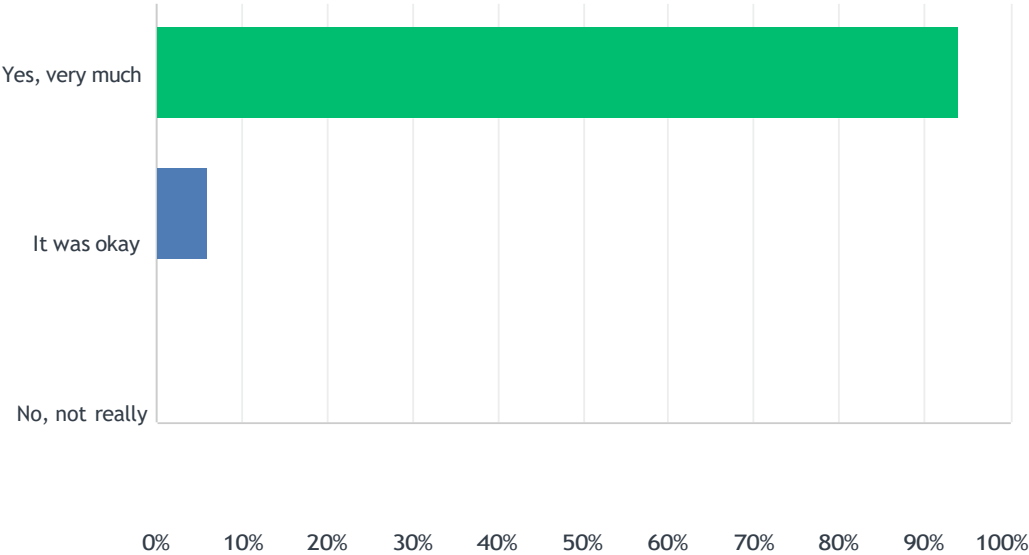
Other

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

ANSWER CHOICES		RESPONSES	
Social Media		29.41%	5
Friend or Family		41.18%	7
Email		5.88%	1
Flyer		5.88%	1
Other		17.65%	3
TOTAL			17

## Q2 Did you enjoy the event?

Answered: 17      Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes, very much		94.12%	16
It was okay		5.88%	1
No, not really		0.00%	0
TOTAL			17

## Q3 What did you like most about the event?

Answered: 16

Skipped: 1

#	RESPONSES
1	Different activities to do, good movies, mocktails really great
2	The comfortable space and atmosphere to spend time with friends
3	Variety of activities
4	The options available
5	Game room, I came too late for the movies. But good idea!
6	Games, drink
7	Mocktails
8	Free mocktail
9	The variety of fun things
10	The board games
11	Mocktails!
12	I love the mocktails, it's really fun and all of the activities!
13	Cocktail
14	Mock tails
15	Social interactions
16	Twst

## Q4 What did you like least about the event?

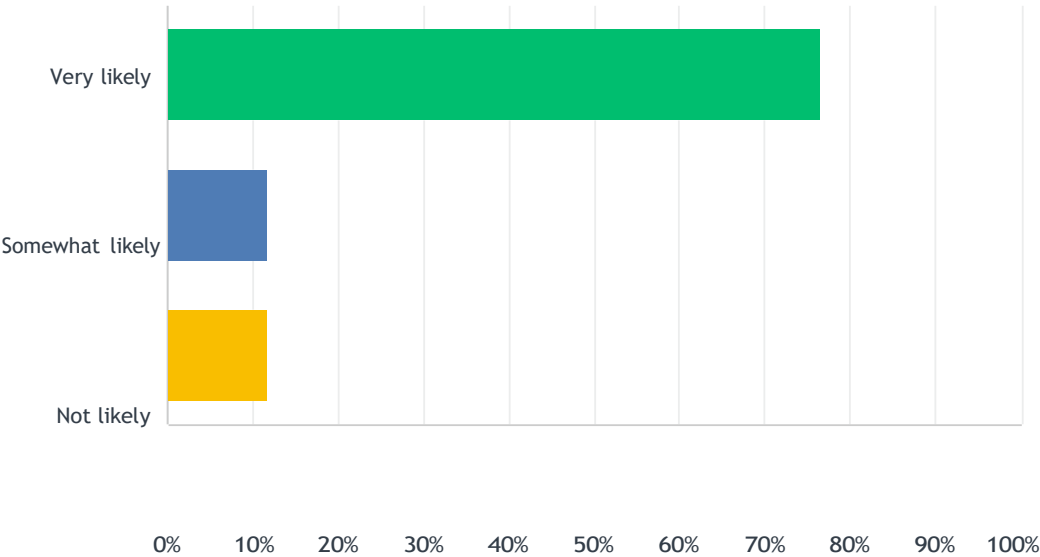
Answered: 13

Skipped: 4

#	RESPONSES
1	The food counter had run out of pizza by about 7
2	Didn't know purpose of it.
3	Hard to say. Not enough time to do everything, but I was unable to be there from open to close.
4	Nothing, it was fun
5	Day of week
6	Ended early
7	No popcorn
8	Hard to see who all was here
9	Parking is scarce, but that is a good problem to have.
10	Nothing
11	Police
12	Low turnout
13	Test

Q5 How likely are you to attend our future events?

Answered: 17      Skipped: 0



ANSWER CHOICES		RESPONSES	
Very likely		76.47%	13
Somewhat likely		11.76%	2
Not likely		11.76%	2
TOTAL			17

## Q6 Do you have any suggestions for improvement?

Answered: 13

Skipped: 4

#	RESPONSES
1	Not really, just a comment. It is a really great idea to organize this kind of event. Los Alamos is sometimes too quiet between November and April.
2	No
3	More advertising.
4	Maybe advertising the movie titles and food truck options? I would be fine without though. I don't remember it saying there would be board games which I very much enjoyed.
5	Maybe comedy movies?
6	Invite teens, 16 y.o.
7	Open later, close later
8	Karaoke!!
9	You guys should do a parent night with a kids movie and mocktails for the parents.
10	None
11	No
12	More advertising!
13	Test

Q7 Please provide your name

Answered: 15      Skipped: 2

ANSWER CHOICES	RESPONSES	
First name	100.00%	15
Last name	86.67%	13
	0.00%	0
	0.00%	0
	0.00%	0

Q8 Please provide your email address

Answered: 12      Skipped: 5

ANSWER CHOICES	RESPONSES	
Email address	100.00%	12



## Q9 Do you have any ideas of where to advertise future events?

Answered: 11

Skipped: 6

#	RESPONSES
1	I would recommend posting flyers for future events at the UNM-LA campus. They have two spots where flyers can be posted. Go to bldg 2 for information on how to post.
2	Banner at high school bridge, lawn signs especially by SALA, email and sign notice to all county employees
3	Where there posters at the library? Also the activity guide if your able.
4	?
5	Facebook
6	Flyers around town
7	Social media
8	No
9	Taos, Albuquerque
10	Churches, high school, more in reporter age daily post.
11	Test

### Challenges:

- Getting the board to meet. We met twice this quarter. Once for our regularly scheduled meeting and once for a special meeting to approve funding requests.
- Getting board members to pick a date to bring in the strategic planner.

### Other

## Evaluation Update Narrative

### Q3

The DWI Coordinator did see the County Counselors. A question was asked how we know who/ at what age is being neglected of giving DWI information. The coordinator explained that the new YRRS data and talking to the community has been helpful in determining where the program has been lacking and where we need to adjust.

A new problem the program just faced was not having a quorum for meeting monthly. The coordinator needed to schedule special meetings to get action taken and try and get information from everyone without breaking any rules. The coordinator hopes to get all the counselors together to talk about meeting dates and times as well as the best dates for meeting with the strategic planner.

The Los Alamos DWI Planning Council did have an attendance and/or co-hosted the following events and community outreach program(s):

- Arriving Alive Tour – at the High School
- Midnight Movies for after the High School Dance
- Winter Festival

After receiving the survey results from the Arriving Alive Tour, the coordinator has decided that the program wasn't as affective as they hoped it would be. The survey showed that High School kids prefer an educational approach to preventing someone from driving while distracted and/or impaired. The coordinator talked to a few students after the event asking what they thought about it. The conclusion was that it was a fun activity, but it didn't change too many high schoolers' minds about distracted or impaired driving. One student explained that the only reason they don't drive while impaired or distracted is that their truck is the last item they must remind them of a passed away family member. When asked how to get more kids to take this seriously, they stated that it is hard to do when a lot of students don't have to work too hard and can just rely on their parents to pay for everything whenever. Los Alamos County will not be hosting the Arrive Alive tour and will continue to search for other activities that will be more educational for students.

The Los Alamos DWI Program covers the Theater fees for the Teen Center to host Midnight movies after a High School dance. In the funding request, the Teen Center did say they were going to take surveys during this event. The coordinator is waiting for those survey results. The coordinator does know that it is a well-attended event and that there are a lot of high school students and parents of high school students that appreciate an after-dance party.

The Los Alamos DWI Planning Council held its 18+ Substance Free Winter Festival on February 27<sup>th</sup>. There were two movies, dancing, board games, food vendors, and mocktails. We had about 65 people show up and participate. All enjoying what the event had to offer. The Los Alamos DWI Planning Council has been planning to hold an 18+ Substance Free Winter Festival on February 27<sup>th</sup>. This came about after reviewing the survey results seeing there was a need for substance free activities for 18 – 40-year-olds in Los Alamos County. This event will have movies, dancing, games, food vendors, and mocktails. It will also include information from other local organizations that host events that are also substance free to get the word out.

This quarter, the DWI Coordinator helped with advertising the Winter Festival with banners, newspaper ads, and social media postings. She also helped put together the survey and QR code for the event attendees to take. After reviewing the Entry survey for the event, the coordinator learned that there needs to be more advertising about the event, banners are effective (not as

## **Evaluation Update Narrative**

### **Q3**

much as word of mouth), and people like the idea of the event but may want it to last later in the evening.

The coordinator then reviewed the exit/feedback survey. Made notes that offering a variety of activities to do was good, location may need to be different to have more parking available, more food options, and the community had some great ideas for future events. One idea was to do a family movie night with kids and allow adults to enjoy alcohol free beverages to show kids that they can enjoy each other without alcohol.

Los Alamos County Police Department held a DWI Check point February 20<sup>th</sup>. They recorded checking 2,997 cars that evening. There were no arrests, no citations, and no written warnings. The police hold these checkpoints on Thursday evenings because half of Los Alamos National Labs is off on Friday, so Thursday is their Friday. The very presence of a highly visible DWI checkpoint, even without issuing any violations, could be a significant deterrent. The knowledge that such checkpoints exist and are being actively conducted might lead drivers to make responsible choices and avoid driving under the influence. The operation of the checkpoint itself serves as a public reminder of the dangers and legal consequences of DWI. Even if no violations were recorded, the visual impact of law enforcement actively checking for impaired drivers reinforces the message and contributes to a culture of responsible driving.

The coordinator is preparing for the next quarter as temperatures rise there will be more events for the DWI program to participate. Events such as Summer Concert Series, Senior Appreciation Night, Science Fest, Fair & Rodeo, and many others.