

Guidelines for the 2025 B&C Presentations County Council Work Sessions

- Each B&C presentation will usually be scheduled on Council's agenda during a work session. The Council work sessions are often held in White Rock at Fire Station # 3. You can check the County's web site (www.losalamosnm.us) or call the County Manager's Office at 663-1750 to verify the meeting location.
- Please limit your portion of the presentation to approximately 10-15 minutes. Council members will be allocated approximately 15 minutes to ask questions at the end of your presentation.
- See next page for a chart of dates and presentation assignments. Please notify Jackie Salazar (jacqueline.salazar@lacnm.us) or 662-8017 Kelley Vo (kelley.vo@lacnm.us) or 662-8057 if you need to re- schedule your presentation date.
- Your Legistar Council Reports are due to be completed 12 working days prior to the Council Meeting.
- If you prepare a PowerPoint presentation, please remember to save as a pdf when attaching presentation to your staff report, provide an electronic copy of your material (10 days prior to the Council meeting) to Jackie Salazar (jacqueline.salazar@lacnm.us) and Kelley Vo (kelley.vo@lacnm.us)
- In general, printed copies of presentations are not necessary.
- Your board or commission's current Work Plan will be provided to Council as an attachment to the agenda documentation. Feel free to reference it if you'd like.
- For the 2025 presentations, Council is asking each Board Chair to generally report on the following topics for their board during their presentations:
 - ◊ General overview of your current Work Plan
 - ◊ Top 1-3 Priority Projects/Objectives for your board for the next twelve months
 - ◊ Imposing challenges that your board foresees to achieving the priority items
 - ◊ Ways Council can help
- As noted above, Council will be allowed time to ask questions after your presentation. This will provide an opportunity for Councilors to ask clarifying questions about the issues, activities, and projects of importance to your B&C.

2025 Schedule for B&C Presentations to Council

Month	Council Work Session Date	Board or Commission
January 2025		
February 2025	February 11, 2025	
March 2025	March 18, 2025	Parks and Recreation Board, Library Board
April 2025	No Work Session scheduled for April (budget hearings)	
May 2025	May13, 2025	Transportation Board
June 2025	June 17, 2025	Art in Public Places Board, Historic Preservation Advisory Board
July 2025	July 15, 2025	Board of Public Utilities
August 2025	August 19, 2025	Personnel Board, Lodger's Tax Advisory Board
September 2025	September 16, 2025	Planning and Zoning Commission
October 2025	October 21, 2025	County Heath Council Environmental Sustainability Board
November 2025	No Work Session in November	
December 2025	No work session scheduled for Dec.	