



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

Chair, Brian Watkins; Vice-Chair; Jerry Cowan; Jacob AlderseBaes; David Bowman; Paula Knepper; and George Marsden, Members

Thursday, February 12, 2026

5:30 PM

1000 Central Avenue

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/84296000599>

Phone one-tap:

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1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

3. BUSINESS

[21228-26](#) Approval of Minutes from the December 11, 2025 Meeting

Recommendation: I move that the Board approve the attached meeting minutes from the December 11, 2025 meeting.

Presenters: Parks and Recreation Board

Attachments: [A - Minutes from the December 11, 2025 Meeting](#)

[20999-25](#) Election of Officers

Recommendation: I move that the Board elect member ____ to serve as Parks & Recreation Board Chair and member ____ to serve as Parks & Recreation Board Vice-chair.

Presenters: Brian Watkins

[21295-26](#) CSD Director Agency Review Updates

Presenters: Cory Styron

Attachments: [A -2025 Agency Performance Review Report](#)
[B - CSD NRPA Agency Comparison Summary](#)

4. BOARD/STAFF COMMUNICATIONS

[21230-26](#) Chairman's Report

Presenters: Brian Watkins

[21231-26](#) Staff Report

Presenters: Katherine Hudspeth and Wendy Parker

Attachments: [A - PRB Monthly Updates](#)

[21232-26](#) Work Group and Task Force Assignments and Updates

Presenters: Parks and Recreation Board

Attachments: [A - Equestrian and Livestock Working Group Final Report Dec2025](#)

5. COUNCIL COMMUNICATIONS

6. PREVIEW OF NEXT MEETING - March 12, 2026

7. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Community Services Department at 505-662-8241 if a summary or other type of accessible format is needed.



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Staff Report

February 12, 2026

Agenda No.:

Index (Council Goals):

Presenters: Parks and Recreation Board

Legislative File: 21228-26

Title

Approval of Minutes from the December 11, 2025 Meeting

Recommended Action

I move that the Board approve the attached meeting minutes from the December 11, 2025 meeting.

Body

The December 11, 2025 meeting minutes are ready for consideration and approval.

Attachments

A - Minutes from the December 11, 2025 Meeting



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

Chair, Brian Watkins; Vice-Chair; Jerry Cowan; Jacob AlderseBaes; David Bowman; Paula Knepper; and George Marsden, Members

Thursday, December 11, 2025

5:30 PM

1000 Central Avenue
Room 110

Public Participation: in person or <https://us06web.zoom.us/j/84296000599>

Join Zoom Meeting : <https://us06web.zoom.us/j/84296000599>
Meeting ID: 842 9600 0599

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1. CALL TO ORDER

Member Schaufler's term ended Nov. 30, 2025, but in attendance until position filled.

Present 5 - Member Cowan, Member Watkins, Member Knepper, Member Marsden and Member Bowman

Absent 1 - Member AlderseBaes

2. PUBLIC COMMENT

No public comment.

3. BUSINESS

[20887-25](#) Approval of Minutes from the October 9, 2025 Meeting

Presenters: Parks and Recreation Board

Attachments: [A - Minutes from the October 9, 2025 Meeting](#)

Member Marsden motioned to approve the minutes. Vice Chair Cowan seconded. Motion passed 5-0.

[20903-25](#) Approval of Minutes from the November 13, 2025 Meeting

Presenters: Parks and Recreation Board

Attachments: [A - Minutes from the November 13, 2025 Meeting](#)

Member Bowman motioned to approve the minutes. Member Marsden seconded. Motion passed 5-0.

20959-25 2026 PRB Work Plan Draft Discussion and Approval

Presenters: Parks and Recreation Board

Attachments: [A - Draft 2026 Work Plan](#)

Member Marsden motioned to approve the minutes. Vice Chair Cowan seconded. Motion passed 5-0.

approval

Absent: 1 - Member AlderseBaes

PRESENTATIONS, PROCLAMATIONS, & RECOGNITIONS

20915-25 Certificates of Appreciation for Outgoing PRB Members

Presenters: Brian Watkins

Chair Watkins mentioned that he had Certificates of Appreciation for the outgoing Board members.

20850-25 North Mesa Recreation Area Master Plan Update Presentation

Presenters: Wendy Parker

Attachments: [A - North Mesa Recreation Master Plan Final Rendering](#)

Site Southwest presented updates to the North Mesa Recreation Area Master Plan.

Public comment was made by: Carol Bronicz, Jodi Smith, Lisa Reader, Wendy Burke-Ryan, Luke Frash, Taryn Dickman.

approval

Yes: 5 - Member Cowan, Member Watkins, Member Knepper, Member Marsden and Member Bowman

Absent: 1 - Member AlderseBaes

20955-25 Open Space Working Group Presentation

Presenters: Parks and Recreation Board

Attachments: [A - Multi-use Trail for Winter Use](#)

20886-25 Brewer Arena Improvements Presentation and Possible Recommendation

Presenters: Wendy Parker and Russell Naranjo

Attachments: [C - Brewer Arena Improvements Oct23 PRB](#)
[A - Brewer Arena Improvements Presentation](#)
[B - Brewer Arena Improvements Nov13 PRB](#)

Member Schaufler's term ended November 30, 2025 but is sitting until filled. Member Schaufler voted "Yes"

approval

Yes: 3 - Member Watkins, Member Knepper and Member Marsden

Absent: 1 - Member AlderseBaes

No: 2 - Member Cowan and Member Bowman

20904-25 Equestrian and Livestock Working Group Presentation

Presenters: Parks and Recreation Board

Lisa Reader presented an updated LASOA and ELWG presentation

4. BOARD/STAFF COMMUNICATIONS

20889-25 Chairman's Report

Presenters: Brian Watkins

Chair Watkins presented the Chairman's Report.

20945-25 Staff Report

Presenters: Katherine Hudspeth and Wendy Parker

Attachments: [A - PRB Monthly Updates](#)

Parks and Recreation Superintendent's Wendy Parker and Katherine Hudspeth presented staff updates. Sr. Mgmt. Analyst Linda Lindstrom updated the Board on the Golf Course Restaurant Lease.

20901-25 Work Group and Task Force Assignments and Updates

Presenters: Parks and Recreation Board

Attachments: [A - Open Space Working Group Report to Parks and Recreation Board](#)

Vice Chair Cowan mentioned that he didn't have a report this month.

5. COUNCIL COMMUNICATIONS

Councilor Reager presented Council updates and recommendations.

6. PREVIEW OF NEXT MEETING - January 8, 2026

Agenda setting meeting on December 18th.

Chair, Vice Chair and working group appointments.

7. ADJOURNMENT

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Brewer Arena Improvements

Russell Naranjo, Project Manager
Miguel Jimenez, Senior Project Manager
Wendy Parker, Parks Superintendent

Parks and Recreation Board
December 11, 2025

Attachment A

1 LOS ALAMOS

1

Objective

- Update the PRB regarding engagement and ongoing input received from LASOA, ELWG, and arena users
- Review the project team’s recommendations
- Request a recommendation from PRB for County Council

Attachment A

2 LOS ALAMOS

2

Ongoing Discussion Items

- Grandstand & Pavilion (Shade Structure)
- ADA Parking
- Crow’s Nest
- Restrooms & Privacy Screen
- Lighting
- Sidewalk Material



LOS ALAMOS

3

ADA Parking

Investigate ADA parking on the north and south of the seating area (Nov. 3, 2025)



- **Pros**
 - Create a parking that is closer to the grandstand
 - Potentially reduce sidewalk area
- **Cons**
 - Pedestrian / traffic conflicts
 - Connectors between Grandstand and restroom still needed
 - Vehicle/equestrian flow interference
 - Additional site work required
 - Additional cost
- **Project Team Recommendation (Nov. 13, 2025)**
 - Maintain ADA parking on the southside as designed
 - Complies with code requirements
 - No further feedback received

Attachment A 7

7

Crow's Nest

<p>Input</p> <ul style="list-style-type: none"> • Delete HVAC (cost savings) • Same size and location over chutes • Upward sliding windows on all four sides • Awning type closure arena facing windows • 12" counter tops • Investigate if Lightning Protection is needed 	<p>Possible Action</p> <ul style="list-style-type: none"> • Delete HVAC • Crow's Nest will be at the same location • Add windows (more cost) • Add security swing up awnings (more cost) • Specify 12" countertop • Lightning protection is not required by code (engineering & additional budget required)
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LOS ALAMOS

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Restrooms

<p>Input (Nov. 3, 2025)</p> <ul style="list-style-type: none"> • Sink placement does not allow turnaround wheelchair access • Restroom capacity will not satisfy the full demand <p>Possible Action (Nov. 13, 2025)</p> <ul style="list-style-type: none"> • Restroom upgrades meet ADA requirements • Restroom capacity can be increased through the placement of temporary facilities when needed <p style="font-size: x-small; margin-top: 20px;">Note: Project uses existing bathroom building</p>	<p>Feedback from LASOA & ELWG</p> <ul style="list-style-type: none"> • Requested code analysis • Architect of record states that the restroom design is conducted in accordance with ADA standards <i>ANSI A117.1</i> as adopted by the State of New Mexico and as listed in the <i>2021 International Building Code</i>. Specific ADA of A117.1.
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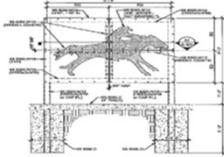
LOS ALAMOS

9

Restroom Privacy Screen

Input (Nov. 3, 2025)

- Privacy Screen is too expensive
- Can this be an art in public places project?



Possible Action (Nov. 13, 2025)

- Delete Privacy Screen
- Update: Project team recommends installation of a privacy screen and will evaluate less expensive alternatives, either using the proposed image or a simpler, cost-effective design

10

Lighting

Input (Nov. 3, 2025)

- There are areas of the arena property are not well lit
- Safety concerns were discussed

UPDATE

Lighting has been installed!

Result (Nov. 13, 2025)

- LAC agreed to install solar lighting fixtures on existing utility poles along the roadway to the arena

LOS ALAMOS

11

Sidewalk Material

Input (Nov. 3, 2025)

- No sidewalk behind the grandstand
- Walkway made of a horse friendly material
 - Needs to be wide for runaway horses
 - Rubberized or Asphalt material preferred
- Move sidewalk further west

Additional Feedback from LASOA & ELWG

- Need a slip resistant surface beyond regular asphalt

Possible Action (Nov. 13, 2025)

- Delete sidewalk behind Grandstand
- Use asphalt on entire walkway
 - Provides a good balance between horse friendliness, accessibility, and durability
 - Eliminates need to move sidewalk away from arena gate
- Relocating the sidewalk further west not recommended, results in substantial cost increase:
 - Additional survey
 - Steep grade transition, challenging for ADA
 - Drainage complexities

LOS ALAMOS

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Sidewalk Material – Slip Resistant Surface

Horses slip and fall on wet or frozen asphalt roads



Video shared by
Larry and Carol Bronisz (LASOA & ELGW)

Attachment A

LOS ALAMOS

13

Sidewalk Material – Slip Resistant Surface

- Hot Mix Asphalt** is a durable paving material used in roads, multiuse trails and walkways. Consists of approximately 95% stone aggregate bound together by asphalt cement. Aggregate roughness provides friction properties.



Attachment A

14 LOS ALAMOS

14

Sidewalk Material – Slip Resistant Surface

- Chip Seal (Recommended)** is a durable, textured asphalt coating with increased friction characteristics. The friction layer consists of ¼ - 3/8 inch crushed/fractured face stone aggregate compacted over a thin layer of asphalt binder.



Attachment A

15 LOS ALAMOS

15

Sidewalk Material – Slip Resistant Surface

3. **Stamped Asphalt** is a finish procedure that provides texture in the form of brick or other shapes. Surface friction properties are comparable to hot mix asphalt; however, patterns provide channels for drainage.



Attachment A

16

Feedback on Asphalt Options

- Asphalt options shared with LASOA and ELWG
 - Chip seal a good balance between horse friendliness, friction surface properties, accessibility, durability, and maintenance
 - 10 responses all in favor of chip seal on walkways
- Video conference discussion with ELWG
 - Attendants also support using chip seal for walkways

Attachment A

17

Next Steps

If PRB recommends moving forward with project

- Dec. 2025 to Jan. 2026 - Get updated project cost from contractor
- January to February 2026 – Present Task Order to County Council for Approval
- March to April 2026 – Start of construction (site work & restrooms)

Outlook for the 2026 Rodeo

- Grandstand, Pavilion & Crow's Nest will not be ready
- All "Flat-Work" and Restroom improvements expected to be complete

Recommended Action

- I move to recommend the Brewer Arena project as presented [or with the following changes: _____] to the County Council for their review and approval.

Attachment A

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Discussion/Questions

Attachment A 19 LOS ALAMOS

19

Code Analysis for Restrooms and Parking

Wilson & Co. conducted a code analysis

Restrooms ADA requirements
 Design conducted in accordance with ADA standards ANSI A117.1 as adopted by the State of New Mexico and as listed in the 2021 International Building Code. Specific ADA Standards are as noted in Chapters 3, 4 and 6 of A117.1.

Parking requirements
 Los Alamos County Zoning Code, current edition Section 16-29, Table 27 and 28:

Capacity
 One parking space per 1000 SF of site area where people circulate, participate or watch activities. A site area of approximately 100,000 SF/1000 was assumed for a total requirement of 100 parking spaces.

Accessible Parking
 Minimum Number of Accessible Parking Spaces required for 100 spaces is: 4

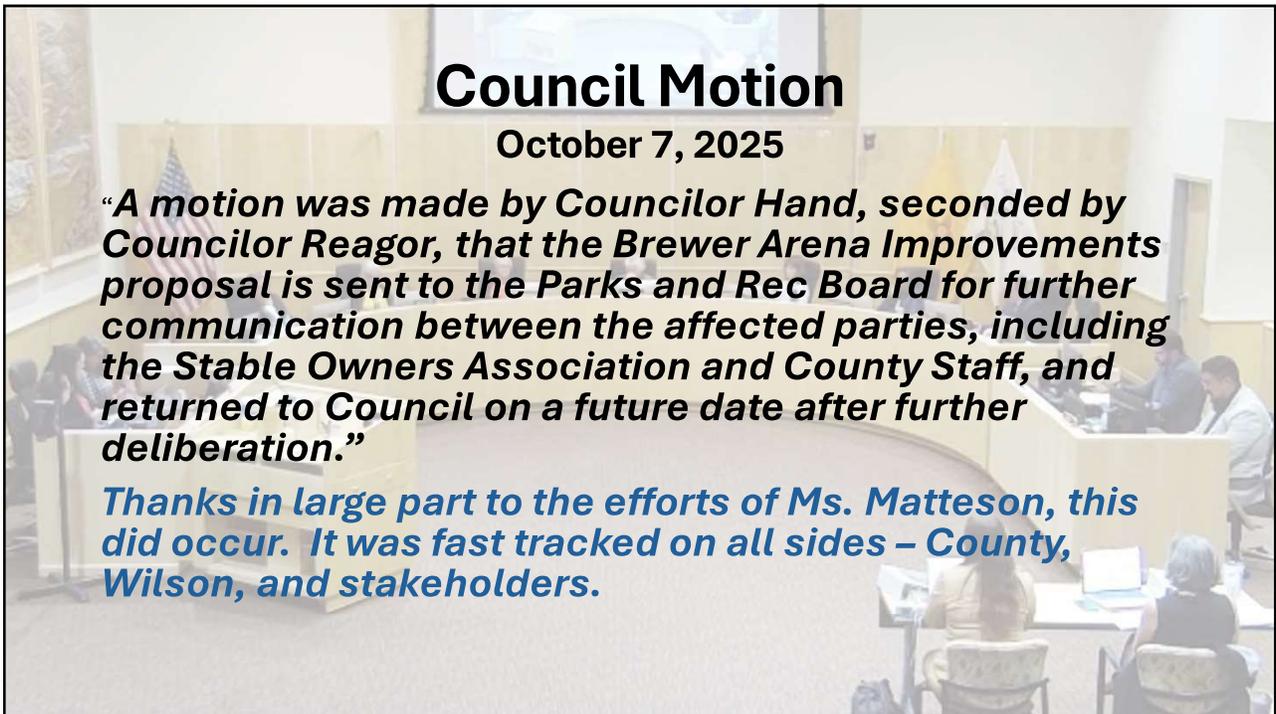
Accessible Parking Spaces and 1 Van Accessible Parking Space. Accessible parking requirements are as listed in ANSI A117.1, Chapter 5.

Attachment A 20 LOS ALAMOS

20



1



2

Requests

- Provide the previously requested documents
 - **DONE**
- answers to the previously asked questions
 - **DONE - ELWG and LASOA do not necessarily agree with the answers provided**
- Charette type meeting with Wilson and Staff similar to what was held for the North Mesa Park Master Plan
 - **DONE**
- Sufficient time after receiving all the above information to meet with both ELWG and general LASOA membership to formulate responses and meaningful recommendations.

NOT QUITE

3

UPDATE

- **November 3, 2025**
 - Meeting at Posse Lodge attended by County Staff, Wilson, and many local equestrians. Discussions included
 - Safe Sidewalk Surface
 - Crows nest details
 - Grandstand discussion
 - Size
 - Wheelchair visibility and subsequent ramp size
 - Covering size
 - Restroom
 - Plumbed vs vault
 - Sink accessibility
 - Screen cost

4

Based on the November 3rd Public Meeting

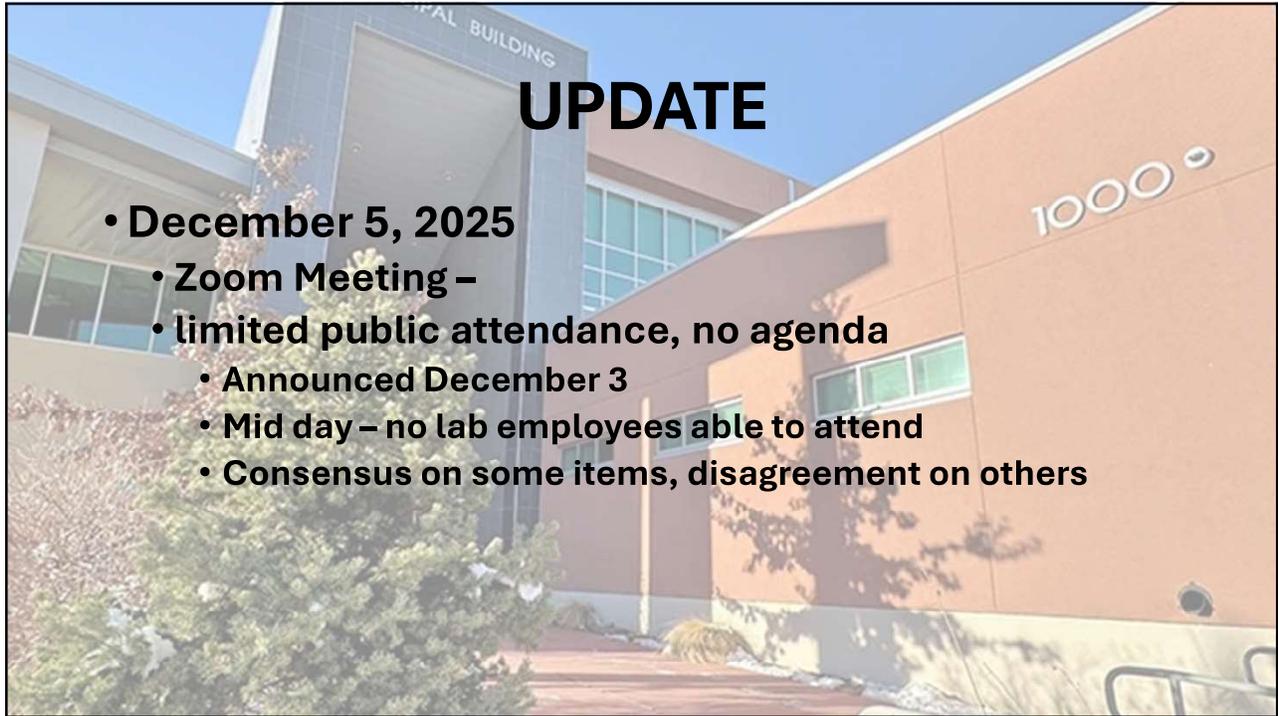
- It was understood that all of this was fast tracked to be able to get something before PRB and then to Council in November.
- Wilson and Staff would revisit and possibly revise the plan.
- The updated plan would be presented to PRB on November 13 as an action item for possible action
- ELWG requested to be on the agenda as well
- Information would be forthcoming to ELWG ASAP

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What Really Happened

- ELWG met on Monday 11/10 to discuss presentation for Thursday 11/13
- PRB Agenda came out later on 11/10 with Brewer under Presentations, not Business. There was **NO** communication with ELWG, no communication with Vice Chair Cowan.
- Email to Ms. Matteson late Monday afternoon was not answered
- Holiday and internet outage affected communication
- Wednesday 11/12 late afternoon – response from Ms. Matteson indicating that ELWG *could* present as part of the county presentation
- There had been **NO** communication advising any of the stakeholders that there had been yet another change in plan, and that the Brewer project would **NOT** be an action item in November.
- ELWG chose not to produce a presentation for that November meeting

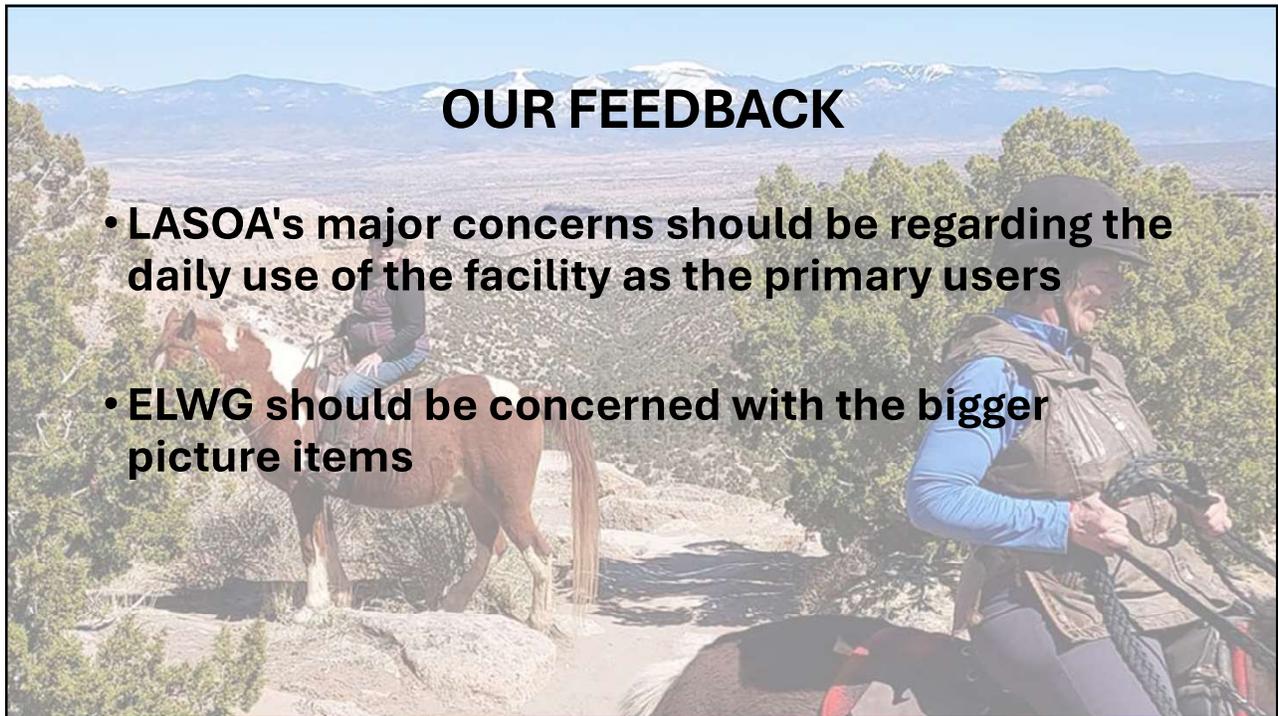
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UPDATE

- **December 5, 2025**
 - **Zoom Meeting –**
 - **limited public attendance, no agenda**
 - **Announced December 3**
 - **Mid day – no lab employees able to attend**
 - **Consensus on some items, disagreement on others**

7



OUR FEEDBACK

- **LASOA's major concerns should be regarding the daily use of the facility as the primary users**
- **ELWG should be concerned with the bigger picture items**

8

LASOA

- LASOA agrees with the asphalt/aggregate (chip seal) as discussed
- LASOA would like to be certain that the W access gates to Brewer will not be impeded by sidewalks (or should be the aggregate asphalt)
- LASOA – restrooms at Brewer would be nice for stable licensees to use as we have none on our lots, but if they are too expensive, and are closed 5 months per year, it doesn't meet our needs
- LASOA - crows nest is not an issue
- LASOA - grandstand - size and cost not an issue except as it relates to safe arena access
- LASOA - parking - should not negatively impact stable owners during rodeo

9

ELWG

- ELWG as far as RODEO weekend or other equestrian activities
- Crows nest modifications are good
- Restroom - seems like too much \$ for something closed 4-5 months per year and not used as frequently
- Restroom - screen - too much \$ -was Art in Public Places investigated?
- Restroom - apparently meets ADA requirements even though not W/C user friendly design
- Parking - seems to meet ADA requirements and is appropriate per Wilson
- Parking - sidewalk access - support aggregate/asphalt (chip seal) as proposed
- Grandstand - smaller footprint with portables that can be used at other facilities
- not to get hung up on #'s and former size - see budget below
- Grandstand – obviously support change in elevation so W/C users can see
- Grandstand – support the 15' setback from arena fence for safety and W/C access

10

BUDGET

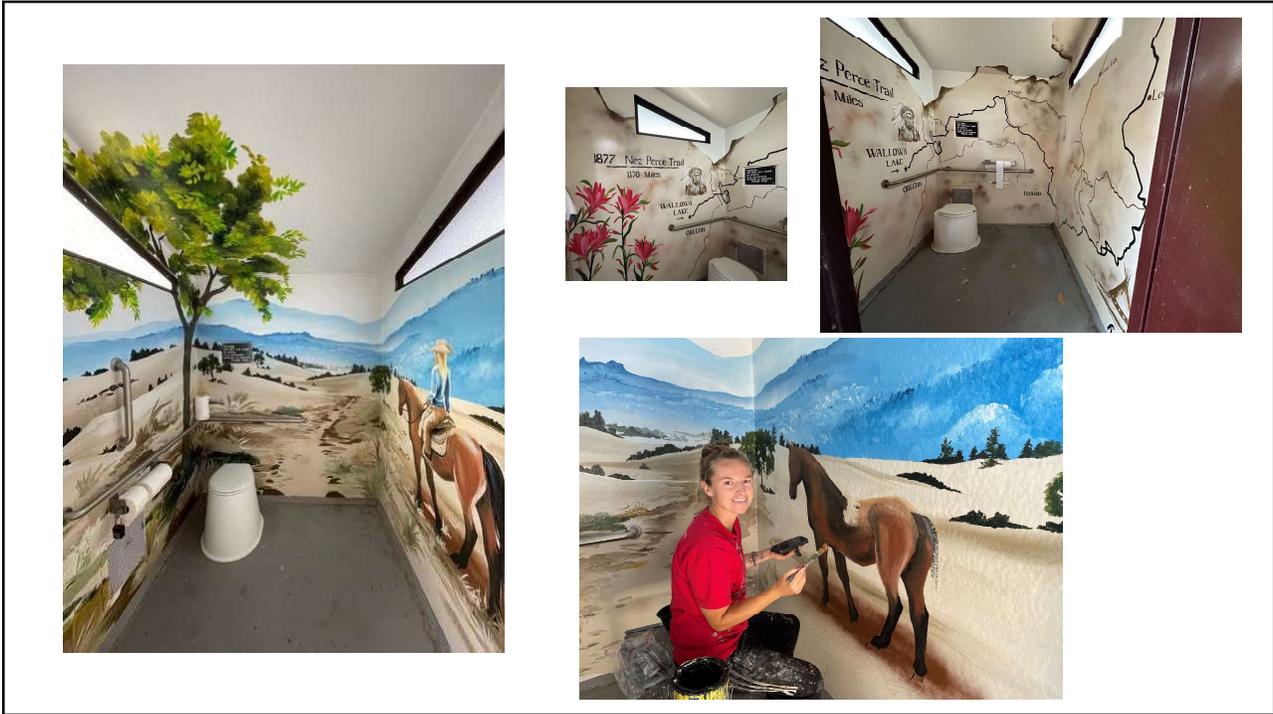
- **Budget - too much of the CSD IMP and ADA Council approved budget of 8.9 million over 4 years is being proposed for this project –**
- **With the changes in the grandstand elevation increasing the budget to approximately 3.1 million, that is more than 30% of the Council approved ADA compliance budget on a facility used at this level for 2 days a year.**
- **Gymkhanas, Roping, Horse Shows and Clinics will never see attendance at the level of the Rodeo**
- **PRB should be aware of the ADA deficiencies at ALL the Parks and Recreation facilities identified in the Audit and help to prioritize that 8.9 million.**
 - **Is there another pot of money from which to draw?**

11

CLOSING

- **ELWG and LASOA have done their due diligence**
- **Thank you to county staff for their assistance**
- **PRB should consider**
 - **Use of the facility**
 - **Cost of upgrade**
 - **Consider a motion to send to Council with specific concerns noted**

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13



LOS ALAMOS COUNTY

North Mesa Recreation Area Master Plan

December 11, 2025

LOS ALAMOS
where discoveries are made



Tonight's Presentation

- Project Introduction
- Community Engagement
- Final Concept Design
- Revised Final Concept Design
- Costs and Phasing
- Questions

Project Area



Plan Purpose

The purpose of the plan and the planning process was to document the community's vision for the space, analyze existing conditions (including site constraints and opportunities), and provide a conceptual framework for future preservation and/or improvements.

We want to accommodate the recreation needs of all users.

Community Engagement



Listening Sessions

- March
- In-person & online
- 125 attendees



Community Workshop

- April
- In-person & online facilitation
- 50 attendees



Open House & Survey

- July
- In-person & online facilitation
- 70 attendees
- 190 responses



Final Concept Design

Community-shaped (almost-final) Conceptual Master Plan



3-acre Bike Park



Sand Volleyball Courts



Children's Nature Play Area



Multi-Use Pavilion



Food Truck Court



Updated, Accessible Community Garden

NORTH MESA RECREATIONAL AREA

FINAL PREFERRED OPTION

(As previously presented)

CONCEPTUAL MASTER PLAN
Los Alamos, New Mexico
Conceptual Design
September 18, 2025

LOS ALAMOS
where discoveries are made
SITES

...Refined Again with Further Community Input



Retain existing community garden, with slight alteration to meet ADA compliance. Keep a portion of the new proposed space for future expansion.



3-5-acre Bike Park



Expanded overflow parking with six ADA parking spots



NORTH MESA RECREATIONAL AREA

FINAL PREFERRED OPTION

CONCEPTUAL MASTER PLAN
Los Alamos, New Mexico
Conceptual Design
November 19, 2025

LOS ALAMOS
where discoveries are made
SITES



Phasing & Cost Estimates

Phasing Priorities

1



**Bike Park
(Pump
Track/Skills
Area)**

2



**West Side
Paths &
Parking**

3



**Sand
Volleyball &
Dog Park
Improvements**

4



**Community
Gardens**

5

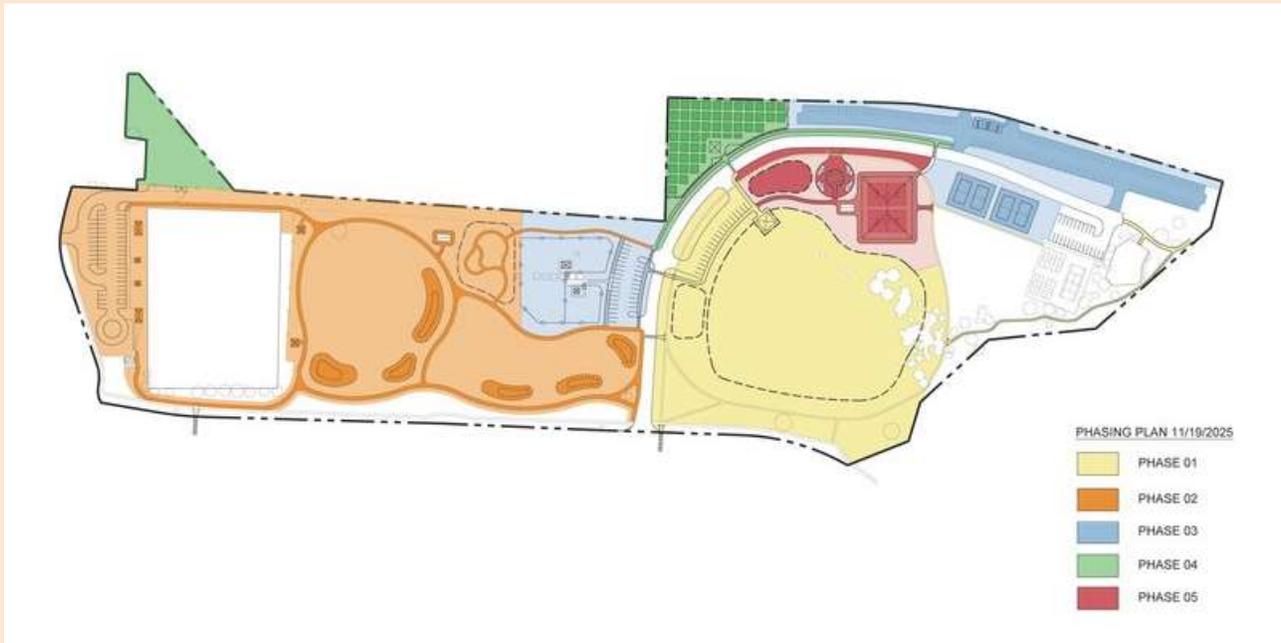


**Multi-Use
Pavilion &
Food Truck
Plaza**

**Flexible/
Ongoing**

**Playgrounds &
Related
Amenities**

Phasing Map



PHASE 1 - BIKE PARK	
Item Description	Total
GENERAL	\$250,000.00
Construction Mobilization/Demobilization	\$120,000.00
Construction Staking	\$10,000.00
Allowance for NPDES Erosion Control Plan and Management	\$20,000.00
Allowance for Landscape and Engineering Design Fees	\$100,000.00
DEMOLITION	\$26,250.00
Clearing and Grubbing	\$9,500.00
Remove and Dispose of Existing Trees & Shrubs	\$16,750.00
ROADS AND PARKING	\$116,732.50
Blading and Shaping New Parking Area at Bike Park	\$14,040.00
Subgrade Prep, 12" for New Parking	\$11,700.00
Base Course, 6" Thick for New Parking	\$23,400.00
3" SP-IV Hot Mix Asphalt for New Parking	\$46,800.00
Pavement Striping incl Pedestrian Crossing Stripes	\$342.50
Handicapped Symbol Pavement Marking, CIP	\$200.00
ADA Parking Sign with Post and Footing	\$1,000.00
Concrete Curb and Gutter or Header Curb	\$19,250.00
SIDEWALKS AND WALKWAYS	\$109,300.00
4" Compacted, Stabilized, Crusher Fines Path	\$20,500.00
6" x 12" Concrete Concrete Edger	\$7,500.00
3/16" x 4" Aluminum Edging	\$22,800.00
Resurface Existing 4' Asphalt Path	\$58,500.00

STRUCTURES & SITE FURNISHING	\$159,800.00
Bike Shed, 32' x 32'	\$105,000.00
4" Concrete Pad for Bike Shed	\$19,800.00
Allowance for Benches, Trash Receptacles, Pet Waste Station, Bike Rack	\$20,000.00
Drinking Fountain w/ Bottle Filler & Dog Bowl, Including Waterline Connections	\$15,000.00
BIKE PARK (Initial phase)	\$2,000,000.00
Pump Track / Skills Area, incl design, construction (3 - 5 ac)	\$2,000,000.00
LANDSCAPE PLANTINGS AND GROUNDCOVERS (Optional for this phase)	\$67,500.00
Trees, 2" cal.	\$7,500.00
Shrubs, 5 gal.	\$2,250.00
Native Vegetation Hydroseeding (Re-establish meadow adjacent to bike park)	\$39,000.00
Landscape Gravel Mulch	\$18,750.00
IRRIGATION (Optional for this phase)	\$90,000.00
New Irrigation System	\$65,000.00
Solar Lighting	\$25,000.00
SUBTOTAL	\$2,819,582.50
15% Contingency	\$422,937.38
NMGRT Los Alamos (7.0625%)	\$229,002.97
TOTAL PHASE 1	\$3,471,522.84

PHASE 2 - WEST SIDE PATHS, PARKING, LANDSCAPING	
Item Description	Total
GENERAL	\$169,000.00
Construction Mobilization/Demobilization	\$60,000.00
Construction Staking	\$10,000.00
NPDES Erosion Control Plan and Management	\$20,000.00
State and Local Permitting, Testing (Restroom, etc)	\$4,000.00
Landscape and Engineering Design Fees	\$75,000.00
DEMOLITION	\$9,500.00
Clearing and Grubbing, Sidewalk Removal	\$9,500.00
ROADS AND PARKING	\$386,830.00
Blading and Shaping for Improving Existing Parking Area	\$55,200.00
Subgrade Prep, 12"	\$42,000.00
Base Course, 4" Thick	\$63,000.00
3" SP-IV Hot Mix Asphalt	\$160,000.00
Pavement Striping	\$430.00
Handicapped Symbol Pavement Marking, CIP	\$200.00
ADA Parking Sign with Post and Footing	\$1,000.00
Concrete Curb and Gutter or Header Curb	\$65,000.00
SIDEWALKS AND WALKWAYS	\$125,400.00
4" Concrete Sidewalk or Slab	\$32,400.00
4" Compacted, Stabilized, Crusher Fines Path (No Edger)	\$93,000.00

STRUCTURES AND SITE FURNISHINGS	\$639,200.00
Restroom (16' x 32'), CIP	\$179,200.00
Small Shelter, 12' x 12'	\$30,000.00
Shelter, 18' x 18'	\$70,000.00
Group Shelter, 16' x 32'	\$110,000.00
Allowance for Tables, Benches, Trash Receptacles, Pet Waste	\$100,000.00
Drinking Fountain w/ Bottle Filler & Pet Bowl, Including	\$30,000.00
Solar Lighting (optional - Parking and Paths)	\$120,000.00
LANDSCAPE PLANTINGS - BIOSWALE, BOTANIC GARDEN,	\$275,800.00
Trees, 2" cal.	\$10,000.00
Small Trees, 2" cal.	\$2,000.00
Orchard Trees	\$5,400.00
Shrubs, 5 gal.	\$7,500.00
Wildflower/Butterfly/Pollinator Seeding (Newly	\$43,000.00
Native Vegetation Seeding (Overseed Existing Open Areas)	\$103,000.00
Landscape Gravel Mulch	\$9,750.00
Earthwork, Grading <2' depth (Berms, Swales)	\$27,150.00
Bioswale Soil Amendments (18" depth)	\$68,000.00
IRRIGATION	\$75,000.00
New Irrigation System for Botanic Garden Area	\$75,000.00
SUBTOTAL	\$1,680,730.00
15% Contingency	\$252,109.50
NMGRT Los Alamos (7.0625%)	\$136,506.79
TOTAL PHASE 2	\$2,069,346.29

PHASE 3 - SAND VOLLEYBALL & DOG PARK IMPROVEMENTS	
Item Description	Total
GENERAL	\$90,000.00
Construction Mobilization/Demobilization	\$35,000.00
Construction Staking	\$10,000.00
NPDES Erosion Control Plan and Management	\$15,000.00
Landscape and Engineering Design Fees	\$30,000.00
DEMOLITION AND EARTHWORK	\$60,700.00
Clearing and Grubbing, Sidewalk Removal	\$7,600.00
Regrade Overflow Parking	\$15,000.00
Remove and Salvage Existing Chainlink Fencing	\$7,500.00
Remove and Relocate Fabric Shade Canopy (Small Dog Park)	\$5,000.00
Regrade Dog Park (to eliminate ponding area and improve	\$10,000.00
Excavate Sand Volleyball Pits	\$15,600.00
ROADS AND PARKING	\$263,625.00
Blading and Shaping New Parking Area at Dog Park	\$18,000.00
Subgrade Prep, 12" for New Parking	\$14,750.00
Base Course, 4" Thick for New Parking	\$22,125.00
3" SP-IV Hot Mix Asphalt for New Parking	\$58,000.00
Pavement Striping incl Pedestrian Crossing Stripes	\$450.00
Handicapped Symbol Pavement Marking, CIP	\$200.00
ADA Parking Sign with Post and Footing	\$1,000.00
Concrete Curb and Gutter or Header Curb	\$32,500.00
Subgrade Prep and Base Course, 4" Thick, Overflow Parking	\$116,600.00

SIDEWALKS AND WALKWAYS	\$53,150.00
4" Concrete Sidewalk	\$14,400.00
4" Compacted, Stabilized, Crusher Fines Path	\$8,000.00
6" x 12" Concrete Concrete Edger	\$30,750.00
STRUCTURES AND SITE FURNISHINGS	\$166,875.00
Allowance for Tables, Benches, Trash Receptacles, Pet Waste	\$50,000.00
Drinking Fountain w/ Bottle Filler & Pet Bowl, Including	\$30,000.00
Chain Link Fencing, 6' ht w/ gates (Dog Park)	\$76,875.00
Solar Lighting	\$10,000.00
SPORTS COURTS	\$51,000.00
18" depth light colored volleyball sand, naturally weathered,	\$8,000.00
2" Drainage Gravel, 4" depth, with filter fabric, CIP (Volleyball	\$28,000.00
Fixed Installed Equipment Sand Volleyball (posts, nets, rubber	\$15,000.00
LANDSCAPE PLANTINGS AND GROUNDCOVERS	\$75,650.00
Trees, 2" cal.	\$8,500.00
Small Trees, 2" cal.	\$4,000.00
Shrubs, 5 gal.	\$2,750.00
Native Vegetation Seeding	\$55,650.00
Landscape Gravel Mulch	\$4,750.00
IRRIGATION	\$20,000.00
Repair, Adjust Existing Irrigation System (if present) as	\$20,000.00
SUBTOTAL	\$1,032,500.00
15% Contingency	\$154,875.00
NMGRT Los Alamos (7.0625%)	\$83,858.36
TOTAL PHASE 3	\$1,271,233.36

PHASE 4 - COMMUNITY GARDENS	
Item Description	Total
GENERAL	\$82,500.00
Construction Mobilization/Demobilization	\$30,000.00
Construction Staking	\$7,500.00
NPDES Erosion Control Plan and Management	\$15,000.00
Landscape and Engineering Design Fees	\$30,000.00
DEMOLITION	\$11,300.00
Relocate existing planting bed soil to new garden location	\$7,500.00
Clearing and Grubbing, Existing Stockpile Removal/Relocation	\$3,800.00
ROADS AND PARKING (Existing Garden Area)	\$45,000.00
Base Course, 4" Thick, if desired for Maintenance Yard	\$45,000.00
SIDEWALKS AND WALKWAYS	\$88,875.00
4" Compacted, Stabilized, Crusher Fines Path (excl garden bed squares)	\$68,625.00
6" x 12" Concrete Concrete Edger	\$0.00
6" x 6" Concrete Concrete Edger	\$0.00
3/16" x 4" Aluminum Edging	\$20,250.00

STRUCTURES & SITE FURNISHINGS	\$357,500.00
6' Fencing with (2) Double Gates (Deer-proof)	\$127,500.00
Signage	\$5,000.00
Allowance for Tables, Benches, Trash Receptacles, Pet Waste Station	\$20,000.00
Large Shade Canopy for Educational Gathering, 24' x 24'	\$60,000.00
Wheelchair-accessible Raised Garden Planting Bed (18' X 6')	\$70,000.00
18' x 18' Raised Garden Planting Bed Retaining Wall (Timber)	\$75,000.00
LANDSCAPE PLANTINGS AND GROUNDCOVERS	\$59,500.00
Trees, 2" cal.	\$22,500.00
Small Trees, 1.5" cal.	\$12,000.00
Planting Soil for Raised Garden Beds (assumes 50% reuse of existing garden soil)	\$25,000.00
IRRIGATION	\$20,000.00
Add quick coupler irrigation for hoses	\$20,000.00
SUBTOTAL	\$664,675.00
15% Contingency	\$99,701.25
NMGRT Los Alamos (7.0625%)	\$53,984.07
TOTAL PHASE 4	\$818,360.32

PHASE 5 - MULTI-USE PAVILION AND FOOD TRUCK PLAZA	
Item Description	Total
GENERAL	\$120,500.00
Construction Mobilization/Demobilization	\$25,000.00
Construction Staking	\$7,500.00
NPDES Erosion Control Plan and Management	\$15,000.00
Landscape and Engineering Design Fees	\$50,000.00
Allowance for State and Local Permitting (Pavilion, Restroom, etc)	\$8,000.00
Los Alamos Electric Company Service Connection	\$15,000.00
DEMOLITION	\$6,840.00
Clearing and Grubbing	\$6,840.00
HARDSCAPES, PAVING, PATHS	\$206,890.00
4" Concrete Sidewalk or Slab	\$69,300.00
6" Concrete Sidewalk or Slab (Food Truck Crossing)	\$16,800.00
4" Compacted, Stabilized, Crusher Fines Path	\$5,500.00
Permeable Concrete Pavers, Vehicular	\$87,200.00
Gravel Base for Concrete Pavers	\$10,000.00
6" x 6" Concrete Landscape Edger	\$11,250.00
3/16" x 6" Aluminum Edging	\$6,840.00

STRUCTURES AND SITE FURNISHINGS	\$2,784,200.00
Restroom, CIP (16' x 32')	\$179,200.00
Pavilion with Roll-up Doors, CIP (114' x 140')	\$2,394,000.00
6" Concrete Slab for Pavilion	\$51,000.00
Electrical Outlets for Food Trucks	\$20,000.00
Allowance for Tables, Benches, Trash Receptacles, Bike Racks	\$75,000.00
Drinking Fountain w/ Bottle Filler, Pet Bowl, Including Waterline Connection	\$15,000.00
Lighting Package	\$50,000.00
LANDSCAPE PLANTINGS AND GROUNDCOVERS	\$78,750.00
Trees, 2" cal.	\$7,500.00
Small Trees, 2" cal.	\$6,000.00
Shrubs, 5 gal.	\$3,000.00
Native Vegetation Hydroseeding	\$43,000.00
Landscape Gravel Mulch	\$19,250.00
IRRIGATION	\$75,000.00
New Irrigation System for Shade Trees, etc.	\$75,000.00
SUBTOTAL	\$3,272,180.00
15% Contingency	\$490,827.00
NMGRT Los Alamos (7.0625%)	\$265,762.37
TOTAL PHASE 5	\$4,028,769.37

FLEXIBLE/ONGOING - (AS BUDGET ALLOWS)		
Item Description	Total	
GENERAL	\$95,000.00	
Construction Mobilization/Demobilization	\$40,000.00	
Construction Staking	\$5,000.00	
Landscape and Engineering Design Fees	\$50,000.00	
DEMOLITION	\$1,900.00	
Clearing and Grubbing	\$1,900.00	
STRUCTURES AND SITE FURNISHINGS	\$150,000.00	
Steel Shade Canopy (16' x 16' with concrete slab)	\$50,000.00	
Community Art	\$10,000.00	
Allowance for Additional Tables, Benches, Trash Receptacles, Pet Waste Station	\$50,000.00	
Enhanced Pedestrian Crossing (HAWK or RRFB Signal and Striping)	\$40,000.00	
		PLAYGROUNDS AND EXERCISE EQUIPMENT
		\$251,500.00
		2-5 Year-Old Playground Elements for Nature Play
		\$30,000.00
		5-12 Year-Old Playground Elements for Nature Paly
		\$40,000.00
		Ninja Exercise Course Equipment
		\$90,000.00
		Allowance for Replacing / Renewing Existing Playground Equipment
		\$50,000.00
		Concrete Edger at Playground & Ninja Course
		\$17,500.00
		Engineered Wood Fiber Resilient Surfacing, 12" Depth
		\$24,000.00
		LANDSCAPING
		\$375,000.00
		Allowance for Additional Trees, Shrubs, Seeding
		\$75,000.00
		IRRIGATION
		\$150,000.00
		Allowance for Irrigation as Needed
		\$150,000.00
		SUBTOTAL
		\$1,023,400.00
		15% Contingency
		\$153,510.00
		NMGRT Los Alamos (7.0625%)
		\$83,119.27
		TOTAL FLEXIBLE ONGOING
		\$1,260,029.27

Cost Estimates (Approximate)

Phase 1 Bike Park

Total:
\$3,500,000

Phase 2 West Side Paths & Parking, Landscaping

Total:
\$2,100,000

Phase 3 Sand Volleyball & Dog Park Improvements

Total:
\$1,300,000

Phase 4 Community Gardens

Total:
\$800,000

Phase 5 Multi-Use Pavilion & Food Truck Plaza

Total:
\$4,000,000

Flexible/ Ongoing Playgrounds & Related Amenities

Total:
\$1,300,000

Grand Total for Entire Project: \$12,900,000



Questions?

Lindstrom, Linda

From: Joanna Casson <jlcasson87@gmail.com>
Sent: Tuesday, December 9, 2025 5:38 PM
To: Parks & Recreation Board
Subject: Brewer Arena

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To the PRB,

Although I am not a license holder at the North Mesa Stables, I keep a horse there and frequently (almost daily in the winter) use the indoor arena and use the road that goes between Brewer Arena and the bathrooms. Yesterday I became aware through the Los Alamos Stable Buddies Facebook page that the County had sent out an email addressed to the Users of Brewer Arena asking for comments on the type of paving material that the County was considering between the grandstands and the bathrooms. The poster on Facebook asked us to send our comments to Wendy Parker, but I had not received the email. I do not know who Wendy sent the email to but presumably only the license holders since they are the only people who the County has emails for. By sending the email to only licensees, you are not getting any comments from all the other people that ride their horses on that road. There are many more users of the stable arenas than just those that hold licenses. Perhaps a notice could be put up on the indoor arena door, by Brewer Arena, on the notice board at the entrance to the stables, so that those without licenses could be aware of the changes the County intends to make at the stable area. We are also stakeholders. I also looked at the County page for the Brewer Arena Improvement and saw no mention of the paving options or providing input to the County. I will also be sending an email to Wendy Parker.

Thank you for your time.

Joanna Casson
1905 Camino Mora

Lindstrom, Linda

From: Parker, Wendy
Sent: Thursday, December 11, 2025 7:55 AM
To: Parks & Recreation Board
Subject: FW: Approval of North Mesa Park Master Plan

Good morning PRB Members –

Below is an email received from Georgia Strickfaden with her comments on the North Mesa Master Plan.

Thanks - Wendy

From: Williams-Hill, Julie <julie.williams@losalamosnm.gov>
Sent: Wednesday, December 10, 2025 4:21 PM
To: Strickfaden, Georgia <actours2017@gmail.com>
Cc: Lindstrom, Linda <linda.lindstrom@losalamosnm.gov>; Styron, Cory <cory.styron@losalamosnm.gov>; Parker, Wendy <wendy.parker@losalamosnm.gov>
Subject: Re: Approval of North Mesa Park Master Plan

Thank you Georgia. I am including Wendy Parker, Cory Styron, and Linda Lindstrom.
Best regards,
Julie

Julie Williams-Hill (she/her)
Public Information Officer
Incorporated County of Los Alamos
1000 Central Ave., Ste. 350, Los Alamos, NM 87544
o: 505-662-8083
c: 505-709-8659
e: julie.williams@losalamosnm.gov*
w: <https://losalamosnm.us>



**My email address has changed! Please update your records to reflect the new address. Thank you.*

From: G Strickfaden <actours2017@gmail.com>
Sent: Wednesday, December 10, 2025 3:43 PM
To: Williams-Hill, Julie <julie.williams@losalamosnm.gov>
Subject: re: Approval of North Mesa Park Master Plan

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Julie!

I will not be able to be present at the PRB meeting Dec. 11, due to other commitments.

I'm hoping that somehow, these sentiments can be relayed to the PRB before their meeting.

Thank you!
Georgia Strickfaden

To: Members of the Parks and Recreation Board.

Re.: Consideration on Dec. 11 of approval of the North Mesa Master Plan.

By approving the plan as presented which includes the development of a bike park east of N. Mesa Park road, the neighborhoods on North Mesa will lose an open space that serves their recreational needs. Please take that into consideration in your decision.

In the North Mesa Park proposed Master Plan dated Nov. 2025) "*existing conditions*" identified on p. 12, include "*Paved Walking Trail—A narrow loop through the field approximately 4' wide: heavily used by walkers, joggers, and dog owners...*", and on p. 13, "*the site serves a diverse set of users. Youth Athletes, Everyday Users—Residents frequently walk, jog, and bike through the site, using it both as a recreation destination and connection to trail systems.*" In the Pedestrian Master Plan it appears as part of the Kwage Mesa Trail network

The native vegetation there includes forbs, grasses, and piñons, juniper, and oak. The asphalt paved path has very little elevation change and is accessible, though narrow. The Parks Department supposedly is trying to develop more accessible trails in the County. By putting a bike park and ancillary parking and structures detracts from the area's current use by the neighborhood folks (and others) as native open space.

The advocates for building a bike park within the pristine open space encircled by an accessible path have other choices in the County for a bike park. Though being lead to believe that little piece of open space to be vacant, barren and available for development of a bike park, in actuality, it is already being "heavily" used by the North Mesa residents, as described in the existing conditions report.

I find this proposal to be unjust since the regular users of that open space are in affordable, rather crowded living areas. North Mesa Park is their neighborhood park. The path gives them easy access to an undisturbed open space "wilderness experience" needed for re-creation and regeneration and in general mental health. There are other choices for the bike park advocates, but they "like the North Mesa site best". I believe that if they understood their choice will displace existing users of this neighborhood park, they would no longer view it as "available vacant land" and reconsider their other choices, like Overlook Park.

An unexplored option, since the Middle School Mountain Bikers are so successful at the moment, is to negotiate with the Los Alamos Public Schools for 5-acres in the highly disturbed vacant school land immediately east of LA Middle School between the Mid School and ball parks. Realizing that LAPS Board has earmarked that area for housing, the bike park can be situated on that much large tract in such a way that if/when housing is built, there will be already a park there for the development.

Thank you for your time and effort on behalf of all LAC residents.

Georgia Strickfaden, long-time Los Alamos resident and advocate and user of Open Spaces.

Lindstrom, Linda

From: Brian Watkins <watkinsnm@yahoo.com>
Sent: Thursday, December 11, 2025 9:28 PM
To: Holsapple, Kevin; Parks & Recreation Board
Cc: Maire O'Neill; ~County Council; Carol Clark
Subject: Re: Public Comment for the Parks & Recreation Board Meeting This Evening

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Holsapple,

Thank you for your input and thoughtful write up.

Brian

On Thu, Dec 11, 2025 at 4:46 PM, Kevin Holsapple
<cubfansla@gmail.com> wrote:

I heard an interesting idea from one of your PRB members several weeks ago that I found smart and intriguing. I think it deserves full consideration and vetting by your Board and other County Forums. I have prepared a write-up from looking at the idea more closely and reviewing the recently released County PIIP. The write-up is shared with you at

<https://drive.google.com/file/d/1DCzXb7qGlBxmJsoqCJEES5DgUQawUakM/view?usp=sharing>.

In the write-up, I have requested two County actions that, if undertaken, I believe will result in better public understanding and acceptance of the project and possibly result in a smarter outcome. I ask the PRB to consider this input and request as you go about your work.

As a side note, I find it disappointing that consultation with the OSWG is not an early step in the PIIP or in development of the PIIP. I suggest that the OSWG be involved early in all County projects concerning open space and trails.

I would come and make this comment in person at your meeting tonight during public comment, but I am unable to attend. I request that you treat this comment as public comment for that section of your agenda.

Thank you

Kevin Holsapple
Los Alamos



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Staff Report

February 12, 2026

Agenda No.:

Index (Council Goals):

Presenters: Brian Watkins

Legislative File: 20999-25

Title

Election of Officers

Recommended Action

I move that the Board elect member ____ to serve as Parks & Recreation Board Chair and member ____ to serve as Parks & Recreation Board Vice-chair.

Body

Parks and Recreation Board will discuss and vote on vacant Board positions. In the event of a tie, a motion can only be passed upon the affirmative vote of the majority of the total number of appointed voting members of a board or commission. Therefore, for a board of 4 members, 3 members must vote in the affirmative for it to pass.



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Staff Report

February 12, 2026

Agenda No.:

Index (Council Goals):

Presenters: Cory Styron

Legislative File: 21295-26

Title

CSD Director Agency Review Updates

Body

An update on projects and park metrics will be provided by Cory Styron, CSD Department Director

Attachments

- A - 2025 Agency Performance Review Report
- B - CSD NRPA Agency Comparison Summary



NRPA AGENCY PERFORMANCE REVIEW

2025



NATIONAL RECREATION
AND PARK ASSOCIATION



Cover image: A group of youth skateboarders pose for a photo in Fairfax, Virginia.

Photo courtesy of Fairfax County (Virginia) Park Authority

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Visitors pass through the Coppell Art Center behind the statue "Amos" created by George Hensley in Coppell, Texas.



PHOTO COURTESY OF COPPELL, TEXAS) COMMUNITY EXPERIENCES

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- 4** Infographic: *2025 NRPA Agency Performance Review Key Findings*
- 5** Index of Figures
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EXECUTIVE SUMMARY

Local park and recreation agencies and the professionals who work in this field create environments in which the community members they serve can thrive. These unique entities shape neighborhoods, provide opportunities for health and well-being, serve as environmental havens and offer locales in which communities of all sizes can gather.

Recognizing the wants and needs of the residents they serve, park and recreation professionals are keenly aware of the necessary balance between providing vital services and working within the confines of budgetary restrictions. Maintaining accurate knowledge of current assets and planning for future needs are critical for every park and recreation agency. To assist individual agencies in evaluating their programs and making critical decisions that will benefit their communities, NRPA collects annual nationwide data on characteristics of agencies, including types of programs offered, size of population served, budget and staffing. This report contains summaries of these data.

About the Review

Park and recreation agencies nationwide used the NRPA Park Metrics survey tool to self-report all data included in this review. The *2025 NRPA Agency Performance Review* presents data from the more than 900 unique park and recreation agencies across the country that completed the Agency Performance Survey within Park Metrics from 2022 to 2024. Note that not all agencies answered every survey question.

This report highlights the characteristics of park and recreation agencies across the country in terms of facilities, programming, budget and more. These results are not standards that agencies should strive to obtain — rather, they represent a snapshot of current circumstances. Throughout this report, the term “typical agency” refers to the median — the middle value in a set of numbers or, put another way, the data point at

which 50 percent of the other data points are above and 50 percent are below. Where possible, the lower quartile (25th percentile) and upper quartile (75th percentile) are provided for a fuller view of the data.

Why not showcase averages instead? Agencies participating in this survey serve populations ranging from a few hundred to several million residents and have operating budgets varying from less than \$20,000 to more than \$100 million. These extreme values easily can skew averages. Therefore, medians are a more stable measurement. Whenever appropriate, averages are used and noted.

Additional Resources

The data published in the tables and figures within this report are presented at a high level with minimal details. While all benchmark figures contain overall results representative of the entire United States, additional breakdowns of these figures by community and agency characteristics are available on [NRPA's website](#) for readers to recognize even more powerful evidence regarding the vital work of park and recreation professionals and their agencies. Refer to the NRPA Agency Performance Review [webpage](#) to access the interactive feature to filter results by population, population density, budget, jurisdiction type, region, number of full-time equivalents (FTEs), number of parks and acres of parks maintained.

Additionally, visit the NRPA Park Metrics [webpage](#) to learn more about this survey and suite of reporting tools. Park and recreation agencies are encouraged to create a Park Metrics account for their agency or log in to their existing agency account to build a more customized benchmark report based on their specific agency size, type and geographic region. They may also use this tool to generate reports to further assist with analysis of an agency's needs and to identify peer agencies with similar characteristics.

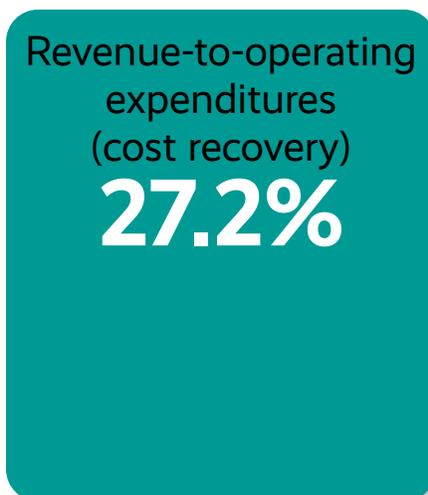
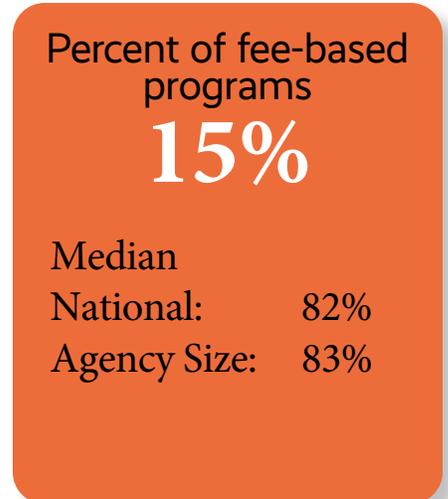
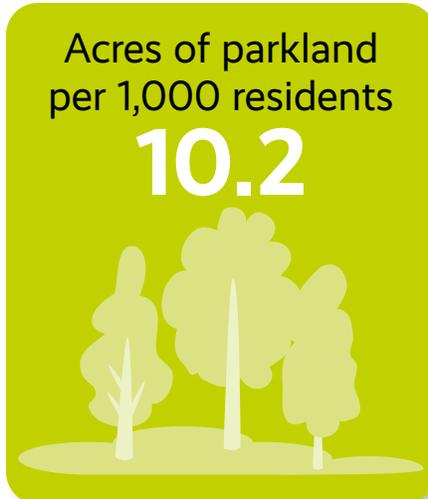
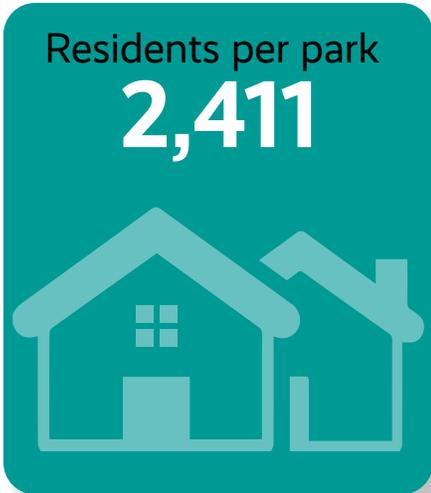
A group of people participate in a ribbon cutting for a park in Gardner, Kansas.



PHOTO COURTESY OF GARDNER (KANSAS) PARKS AND RECREATION

INFOGRAPHIC

2025 NRPA Agency Performance Review Key Findings



INDEX OF FIGURES



FIGURE	TOP-LINE FINDING	PAGE NO.
PARK FACILITIES		
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Figure 3: Outdoor Park and Recreation Facilities	Ninety-four percent of park and recreation agencies provide playgrounds for the local community of all ages. Overall, agencies have one playground per 3,737 residents.	10
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FIGURE	TOP-LINE FINDING	PAGE NO.
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FIGURE	TOP-LINE FINDING	PAGE NO.
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PARK FACILITIES

A group of people participate in an aquatics class in Temple, Virginia.

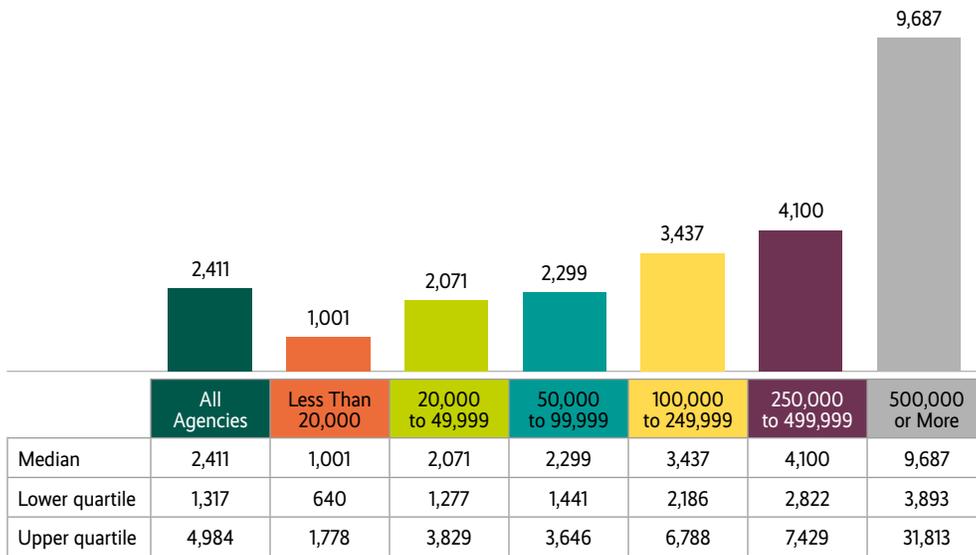


PHOTO COURTESY OF CITY OF TEMPLE (VIRGINIA) PARKS AND RECREATION

Park and recreation professionals provide their communities with vital infrastructure that fosters a sense of togetherness while recognizing the uniqueness of the individuals they serve. The indoor and outdoor facilities operated by local park and recreation professionals serve a multitude of purposes — from promoting health and well-being, to providing spaces where all are welcome, to providing shelters in emergencies and for mitigating natural disasters.

It is vital to ensure all people have access to quality parks, whether through preserving existing parks and green spaces or requiring these spaces as part of newly developed neighborhoods. **The typical park and recreation agency has one park for every 2,411 residents.** In heavily populated jurisdictions, a single park may serve many thousands of residents. These parks range in size from small neighborhood “pocket parks” to large regional parks.

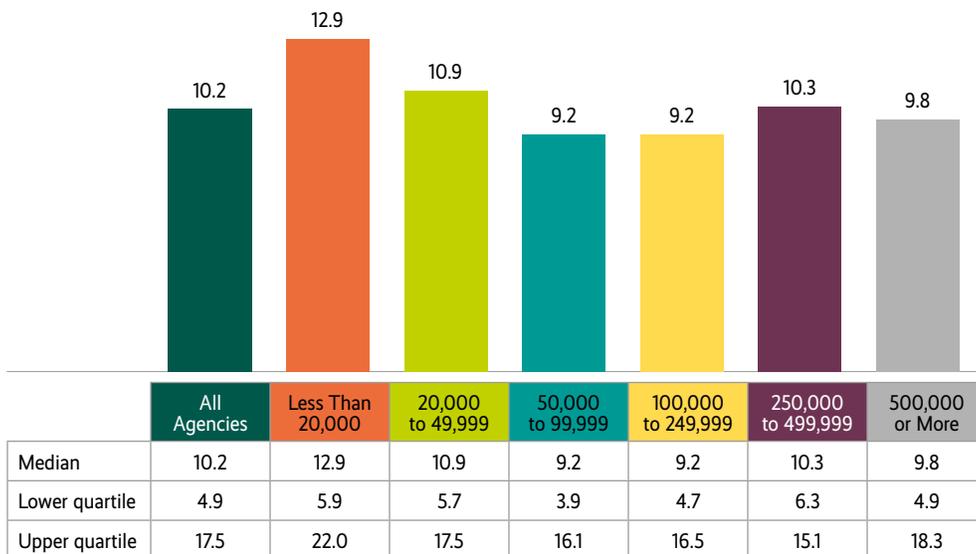
FIGURE 1: NUMBER OF RESIDENTS PER PARK (MEDIAN) BY JURISDICTION POPULATION



Not all land managed by local park and recreation agencies are formal parks. Many agencies are responsible for non-park sites, such as the courtyards around government buildings, green spaces used for flood management and numerous other open

spaces. For this report, “parkland” refers to both formal parks and non-park sites. **The typical park and recreation agency manages 10.2 acres of parkland per 1,000 residents.**

FIGURE 2: ACRES OF PARKLAND PER 1,000 RESIDENTS (MEDIAN) BY JURISDICTION POPULATION



Park and recreation professionals recognize the importance of outdoor facilities for allowing families and the community to gather, socialize, enjoy nature and exercise however they prefer. A single tot lot for toddlers or pickleball court for older adults may serve thousands of residents. Ninety-four percent of park and recreation agencies provide playgrounds in the local community for all ages. Overall, agencies have one playground per

3,737 residents. Playground data can be broken down further based on age and accessibility. Fifty-eight percent of park and recreation agencies offer tot lots dedicated to children ages two to five, 47 percent offer playgrounds primarily dedicated to ages five to 12, and 40 percent of all playgrounds include play elements for children with differing abilities.

FIGURE 3: OUTDOOR PARK AND RECREATION FACILITIES BY PREVALENCE AND POPULATION PER FACILITY

Types of Facilities	Median Number of Residents per Facility							
	Population of Jurisdiction							
	Percent of Agencies	All Agencies	Less Than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 249,999	250,000 to 499,999	500,000 or More
Playgrounds	94%	3,737	2,000	3,320	3,643	5,000	6,562	14,717
Basketball courts*	85%	8,500	4,479	8,000	8,447	9,742	13,614	22,351
Diamond fields	80%	4,749	1,958	3,408	4,560	6,821	8,581	14,729
Rectangular fields	77%	5,946	2,578	4,002	4,659	7,993	10,392	21,628
Tennis courts*	74%	6,794	3,500	6,284	5,818	8,587	10,162	15,185
Dog parks	70%	47,247	10,188	26,534	55,250	76,509	95,805	165,982
Community garden plots	54%	35,065	8,800	27,230	56,367	57,676	131,908	139,509
Swimming pools	49%	46,800	9,745	26,900	48,064	59,897	87,117	156,427
Skate parks	47%	55,772	10,776	35,000	61,384	109,934	166,245	298,172
Pickleball courts*	45%	10,419	3,483	7,333	8,592	19,822	33,600	68,894
Volleyball courts*	41%	26,904	7,057	16,487	29,214	39,166	42,314	85,672
Fitness zones+	39%	32,044	8,274	21,468	32,500	38,668	79,466	148,447
Multiuse courts^	38%	23,739	3,900	17,209	25,512	45,772	64,571	86,237
Splash pads+	38%	49,392	13,391	29,804	51,000	61,418	93,435	199,437
Multiuse racquet courts^	38%	16,776	4,659	12,984	13,339	32,239	48,898	47,410
Walking/Running tracks+	36%	17,724	6,129	21,217	19,700	38,029	39,593	70,897
Disc golf courses	35%	66,923	9,402	32,519	56,150	113,800	177,590	390,000
Driving range stations	31%	25,284	3,548	23,211	7,774	40,096	94,836	211,750
18-hole golf courses	31%	97,892	11,904	34,058	62,756	114,877	149,489	288,000
Synthetic fields+	17%	46,833	11,028	23,958	33,799	54,125	83,490	145,564
Ice rinks	17%	19,533	8,338	21,428	28,500	98,156	14,753	701,786
Nine-hole golf courses	16%	119,000	17,500	36,127	64,937	121,492	282,013	617,995
Overlay fields	14%	18,598	7,932	10,054	25,500	18,595	30,919	97,500
Waterparks	12%	82,108	17,125	34,275	64,304	147,662	263,210	445,888
Racquetball/Handball/Squash courts	9%	48,668	14,000	23,974	40,796	45,060	181,703	154,261

*Dedicated to a single sport (not multiuse). +Fitness zones/exercise stations; splashpads/spray grounds/spray showers; walking/running tracks/loops; synthetic rectangular fields. ^Multiuse courts: basketball, volleyball, etc.; multiuse racquet courts: tennis, pickleball, etc. (excluding racquetball/handball/squash courts).

Indoor recreation facilities offer year-round opportunities regardless of the outdoor elements. These facilities within recreation centers, aquatics centers, community centers and more offer solo and group activities from pick-up basketball games to aqua aerobics. **Twenty-nine percent of park and recreation agencies provide indoor multiuse courts. Overall, agencies have one indoor multiuse court per 23,273 residents.**

Pools are a large investment for an agency of any budget. Nearly a third of park and recreation agencies (32%) operate, maintain or manage indoor swimming facilities or indoor water parks. Twenty-three percent of agencies have competitive swimming pools (measuring 25 yards/25 meters or more), while 20 percent have leisure pools (measuring less than 25 yards/25 meters). Thirteen percent of park and recreation agencies offer therapeutic pools (characterized as pools with zero-grade entry and/or heated for therapeutic benefit).



PHOTO COURTESY OF CITY OF CHARLOTTESVILLE (VIRGINIA) ADAPTIVE RECREATION

FIGURE 4: INDOOR PARK AND RECREATION FACILITIES BY PREVALENCE AND POPULATION PER FACILITY

Types of Facilities	Median Number of Residents per Facility							
	Percent of Agencies	Population of Jurisdiction						
		All Agencies	Less Than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 249,999	250,000 to 499,999	500,000 or More
Multiuse courts [^]	29%	23,273	5,250	14,667	24,000	38,924	64,753	78,958
Competitive swimming pools	23%	67,376	10,224	36,979	64,000	116,616	244,820	351,384
Basketball courts [*]	21%	26,534	5,188	17,569	25,598	68,920	70,036	91,235
Leisure pools	20%	75,073	11,625	32,258	63,418	114,346	244,235	558,036
Walking/Running tracks ⁺	18%	54,237	11,625	33,431	63,671	118,244	234,702	504,201
Pickleball courts [*]	17%	18,439	4,625	12,237	14,818	27,810	80,746	124,648
Multiuse racquet courts [^]	15%	15,220	5,000	9,000	15,015	31,217	77,788	92,607
Therapeutic pools	13%	92,833	13,000	30,037	63,610	121,478	296,738	622,237
Racquetball/Handball/Squash courts	10%	41,017	7,692	15,655	40,708	60,338	101,055	386,970
Tennis courts [*]	5%	19,286	N/A	8,761	10,428	29,673	52,892	113,493

^{*}Dedicated to a single sport (not multiuse). ⁺Walking/running tracks/loops; synthetic rectangular fields. [^]Multiuse courts: basketball, volleyball, etc.; multiuse racquet courts: tennis, pickleball, etc. (not including racquetball/handball/squash).



Two people smile at a celebration event in Fort Worth, Texas.

Park and recreation professionals operate, maintain and manage buildings of varying sizes and uses. Programming within building facilities, such as recreation centers, teen centers and senior centers, provides integral opportunities for the community to gather, learn and be active. **Sixty-three percent of park and recreation agencies operate recreation centers. Overall, agencies have one recreation center per 32,091 residents.** The buildings under the care of parks and recreation are not just for sports but may also include amphitheatres, nature centers and restroom facilities in parks and sports fields.

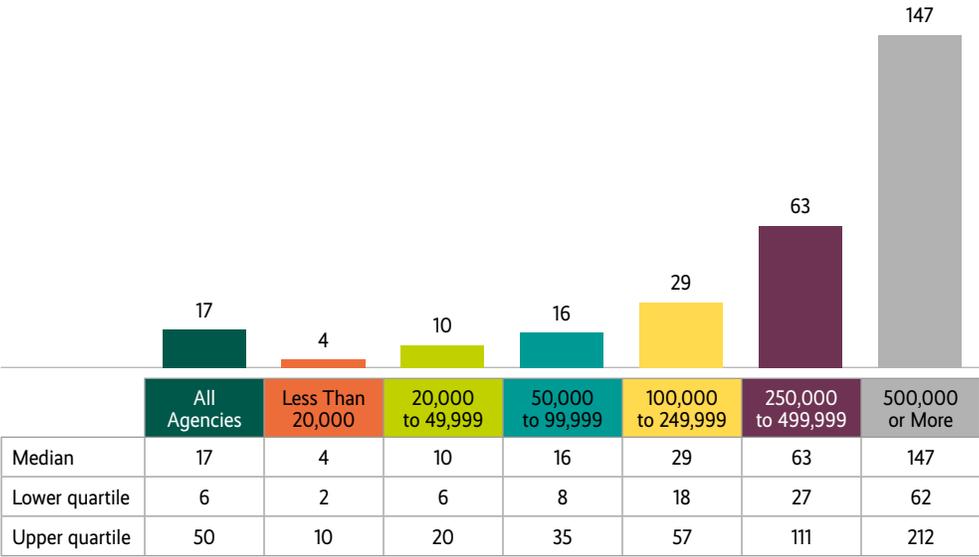
FIGURE 5: TYPES OF INDOOR PARK AND RECREATION FACILITIES AND AMENITIES BY PREVALENCE AND POPULATION PER FACILITY

Types of Facilities	Median Number of Residents per Facility							
	Percent of Agencies	Population of Jurisdiction						
		All Agencies	Less Than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 249,999	250,000 to 499,999	500,000 or More
Recreation centers (including gyms)	63%	32,091	9,875	27,517	31,805	57,200	64,807	79,719
Community centers	60%	34,058	10,000	29,445	50,284	58,027	71,750	139,902
Permanent and semipermanent restrooms	52%	5,455	2,359	4,976	5,521	6,782	10,223	12,340
Performance amphitheatres	43%	62,735	10,686	34,275	60,594	115,000	278,226	512,522
Senior centers	41%	61,822	13,966	34,058	64,937	123,671	163,674	507,961
Nature centers	35%	132,230	8,832	34,960	64,672	143,480	280,152	513,395
Aquatic centers	30%	57,438	13,933	32,000	60,770	109,454	148,086	490,750
Facilities with restrooms available free of use to public not included above	27%	14,502	5,428	10,568	14,282	23,225	38,680	55,700
Stadiums	19%	96,548	9,857	35,370	62,575	150,005	191,998	628,127
Indoor ice rinks	12%	56,422	8,054	25,374	51,896	106,395	243,650	640,789
Teen centers	11%	65,228	15,475	32,798	59,694	131,166	306,267	554,202
Arenas	9%	95,000	9,402	28,500	59,630	120,878	N/A	834,573

Local park and recreation agencies connect communities through vast networks of trails. Whether for a leisurely bike ride or a walking commute to work, trails combine recreation and function by providing access to routes free from traffic. **The typical park and rec-**

reation agency is responsible for managing and/or maintaining 17 miles of trails. This figure increases as the jurisdiction population an agency serves increases. Agencies serving populations of more than 500,000 people typically manage nearly 150 miles of trails.

FIGURE 6: MILES OF TRAILS (MEDIAN) BY JURISDICTION POPULATION



Volunteers participate in a community clean up in Las Vegas, Nevada.

PHOTO COURTESY OF GET OUTDOORS NEVADA

PROGRAMMING AND RESPONSIBILITIES OF PARK AND RECREATION AGENCIES



Participants take part in a frisbee golf competition in Columbia, Missouri.

PHOTO COURTESY OF COLUMBIA (MISSOURI) PARKS AND RECREATION

Park and recreation professionals strive to understand the needs and wants of their communities and provide ample program opportunities that best suit those varied desires. **The typical park and recreation agency offers 250 programs annually, of which 82% are fee-based.** Offering programs at low cost

or no cost ensures more people will be able to take advantage of all that parks and recreation has to offer. In some jurisdictions, agencies have established a model of no-cost programming, while other agencies are expected to recoup or exceed a percentage of their programming expenses.

FIGURE 7: NUMBER OF PROGRAMS OFFERED ANNUALLY (MEDIAN) BY JURISDICTION POPULATION

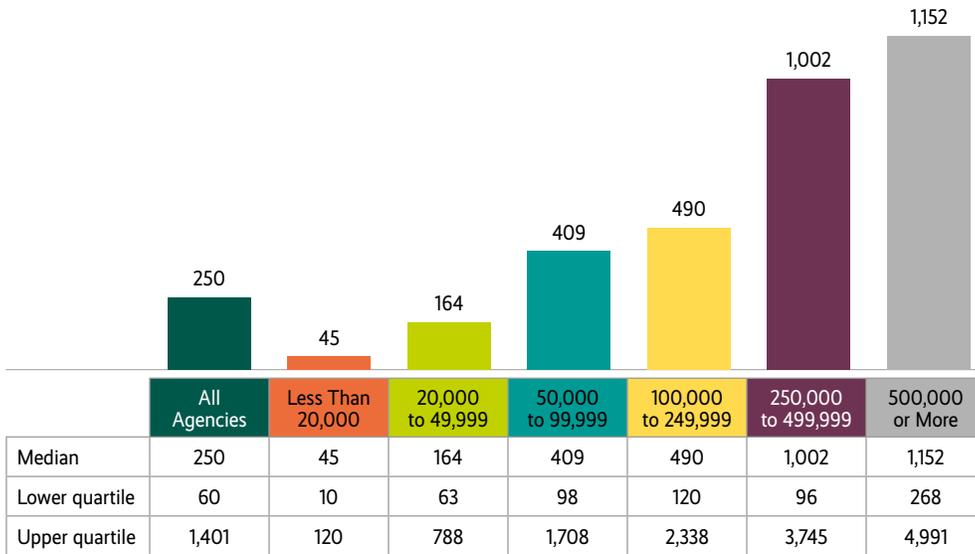


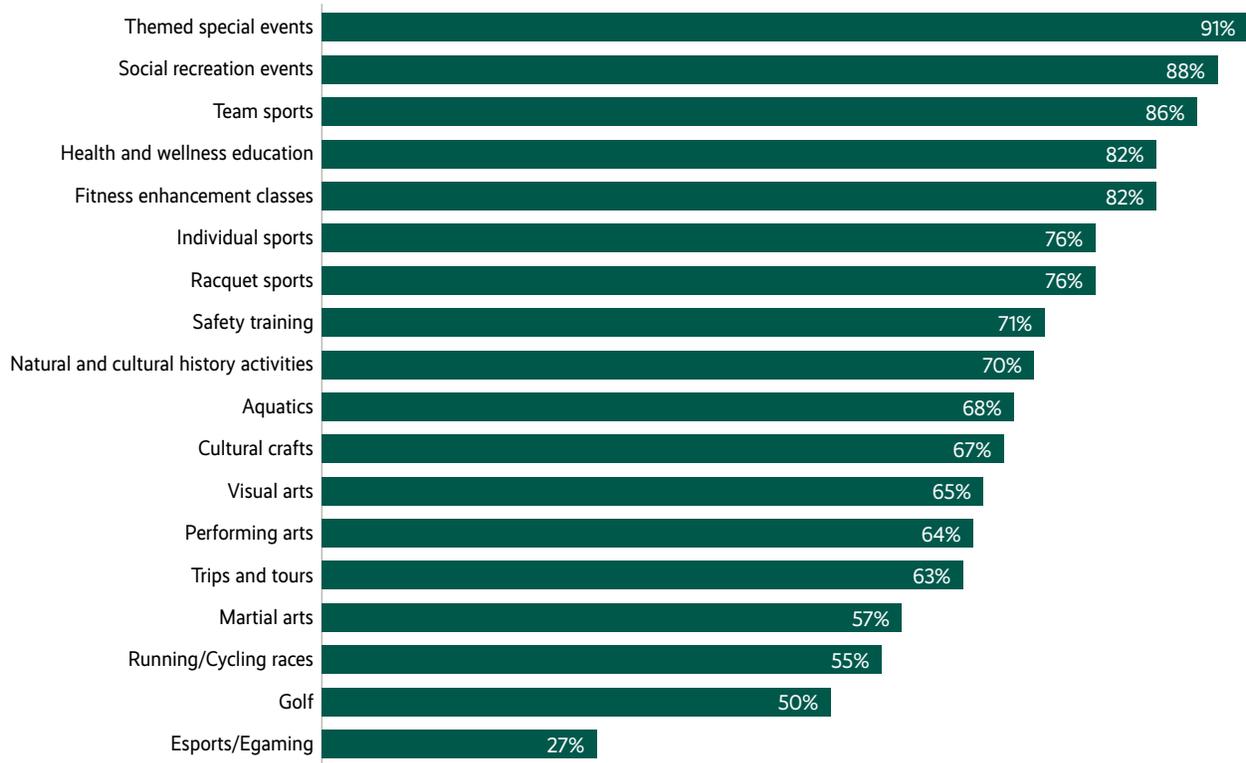
FIGURE 7.1: PERCENT OF ALL PROGRAMS THAT ARE FEE-BASED

	All Agencies	Less Than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 249,999	250,000 to 499,999	500,000 or More
Median	82%	83%	85%	84%	86%	72%	70%
Lower quartile	57%	59%	60%	67%	50%	41%	17%
Upper quartile	95%	93%	96%	95%	96%	90%	89%

A vast array of programming is offered through local parks and recreation. Programming can be activities, events, clubs, teams, classes or other types of group activities. **More than nine in 10 (91%) park and recreation agencies offer themed special events, such as movies**

or concerts in the park, cultural events, holiday festivities and more. Meeting people within the community, learning new skills and being active are some of the program outcomes in parks and recreation.

**FIGURE 8: PROGRAMMING OFFERED BY PARK AND RECREATION AGENCIES
(PERCENT OF AGENCIES)**



Park and recreation agencies operate programs year-round for all ages and abilities. Summer camps, full-day care for youth and programs for older adults are reliable, low-cost and safe options for parents and caregivers.

Eighty-three percent of all park and recreation agencies offer summer camp; 77 percent offer older adult programming; and 67 percent offer programs for people with disabilities.

**FIGURE 9: PROGRAMS FOCUSED ON CHILDREN, OLDER ADULTS AND PEOPLE WITH DISABILITIES
(PERCENT OF AGENCIES BY JURISDICTION POPULATION)**

	All	Less Than 20,000	20,000 to 49,999	50,000 to 99,999	100,000 to 249,999	250,000 to 499,999	500,000 or More
Summer camp	83%	93%	91%	72%	89%	73%	92%
Specific older adult programs	77%	85%	78%	67%	80%	71%	81%
Specific teen programs	68%	82%	74%	54%	78%	60%	75%
Programs for people with disabilities	67%	85%	84%	47%	85%	54%	76%
STEM programs*	60%	77%	76%	43%	76%	48%	66%
After-school programs	54%	74%	69%	46%	73%	41%	52%
Preschool	33%	41%	24%	30%	22%	27%	39%
Before-school programs	18%	23%	18%	16%	22%	11%	19%
Full-day care	8%	12%	8%	6%	9%	3%	6%

*Science, technology, engineering and math

Whether operating park sites, maintaining indoor facilities, contracting campgrounds, administering sports complexes or managing trails, local parks and recreation shoulders a variety of responsibilities for their communities. Not every community has a department of parks and recreation. However, **nearly all agencies (98%) report operating and maintaining park sites and 93 percent report providing recreation services.**

The responsibilities that an agency assumes often can depend on jurisdiction type. While 22 percent of agencies overall operate, maintain or contract campgrounds, 52 percent of county park and recreation agencies are responsible for these spaces. County park and recreation agencies (18%) are also more likely than agencies overall (6%) to manage or maintain fairgrounds.

PHOTO COURTESY OF CITY OF SUNNY ISLES BEACH (FLORIDA) PARKS AND RECREATION

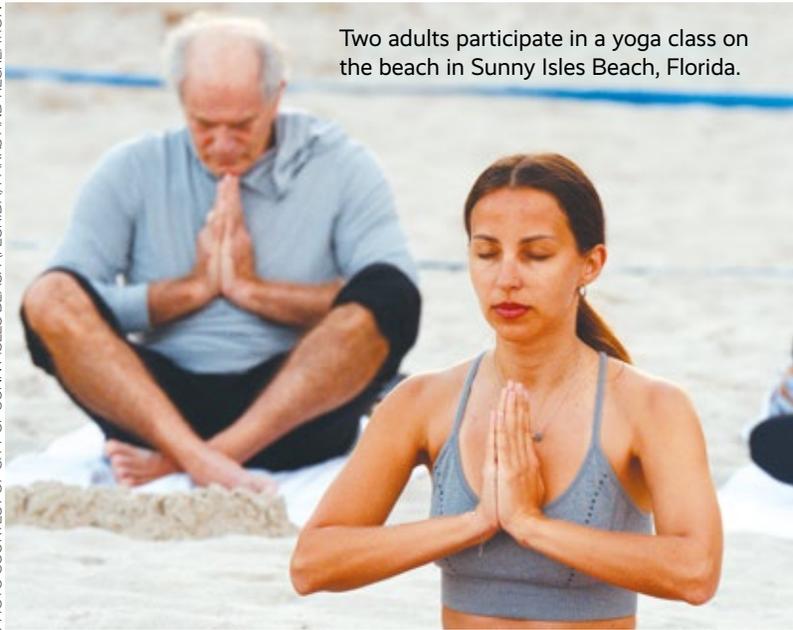
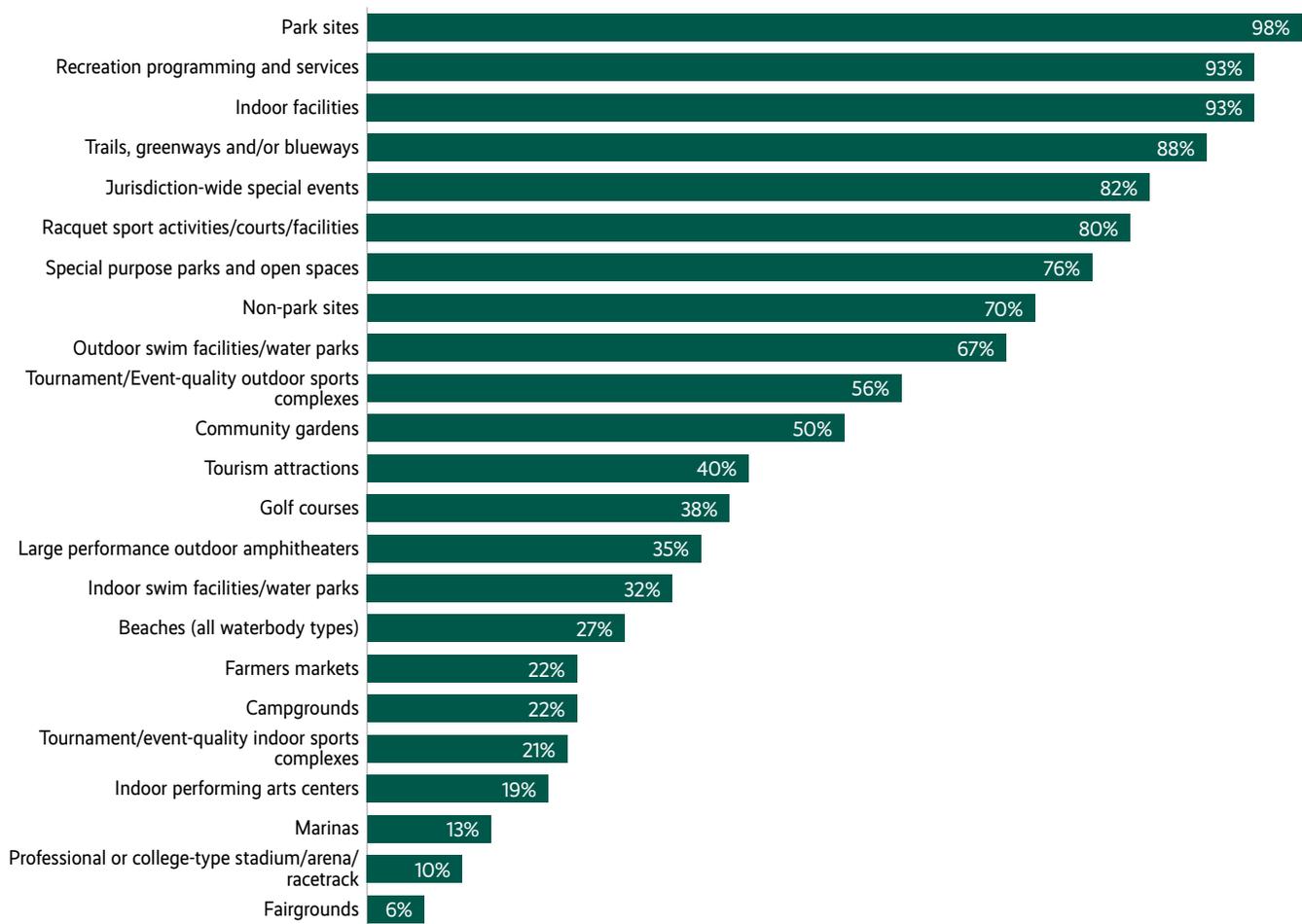


FIGURE 10: RESPONSIBILITIES OF PARK AND RECREATION AGENCIES (PERCENT OF AGENCIES)



STAFFING

A group of people participate in a community clean-up in McAllen, Texas.

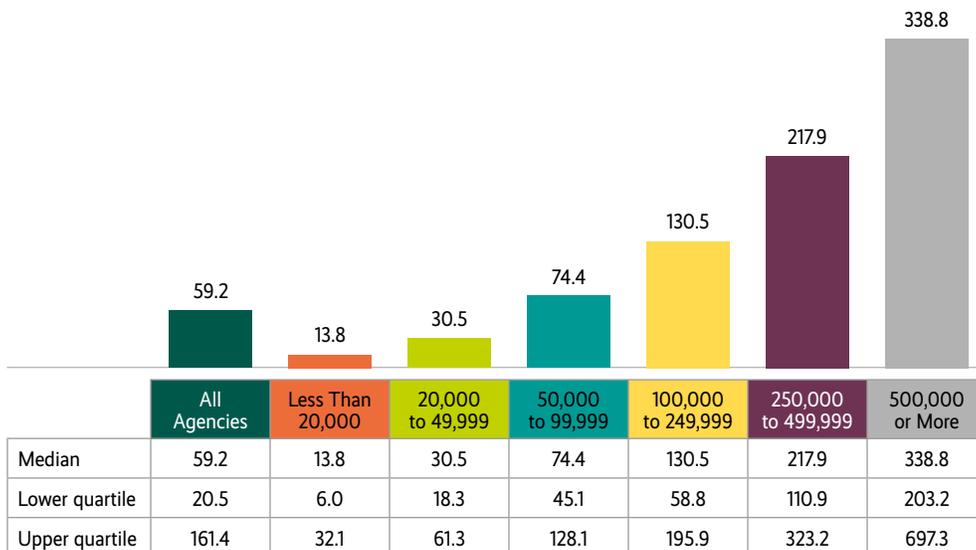
PHOTO COURTESY OF CITY OF MCALLEN (TEXAS) PARKS AND RECREATION



Park and recreation professionals care for myriad facilities and programs, resulting in communities that are vibrant and enjoyable places to live. These professionals strive for safe and welcoming spaces for all, and it is imperative that agencies receive sufficient funding to adequately staff facilities, events and programs to do so. **The typical park**

and recreation agency has 59.2 full-time equivalents (FTEs) on staff. This number increases as the population an agency serves increases. Agencies in jurisdictions with more than half a million residents have a median staff of more than 300 FTEs and nearly 700 FTEs in the upper quartile of that same population group.

FIGURE 11: PARK AND RECREATION AGENCY STAFFING: FULL-TIME EQUIVALENTS (FTE) (MEDIAN) BY JURISDICTION POPULATION



A different way to look at staffing levels is by number of FTEs per 10,000 residents. As seen in Figure 12, as the population size increases, the ratio of FTE's per 10,000 residents decreases. For example, jurisdictions of

20,000 people or less have 13.7 FTEs while jurisdiction of 500,000 or more have 3.6 FTEs for every 10,000 residents. **The typical park and recreation agency has 8.6 FTEs for every 10,000 residents.**

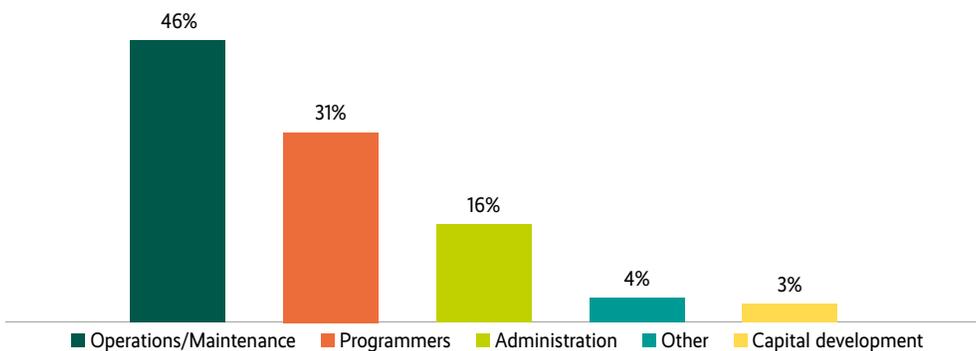
FIGURE 12: PARK AND RECREATION AGENCY STAFFING: FULL-TIME EQUIVALENTS (FTE) PER 10,000 RESIDENTS (MEDIAN) BY JURISDICTION POPULATION



Park and recreation professionals have many titles and play many roles. Directors, maintenance foremen, aquatics specialists and others make up the passionate and dedicated teams found within local parks and recreation. **Forty-six percent of park and recreation agency personnel are involved in operations/maintenance**

and 31 percent are devoted to programming. Slightly less than a quarter of staff (23%) account for administrative, capital development or other roles. This division of roles changes little regardless of population, budget, jurisdiction type or region.

FIGURE 13: OPERATIONAL AREAS OF PARK AND RECREATION STAFF (AVERAGE) PERCENTAGE DISTRIBUTION OF AGENCY FULL-TIME EQUIVALENTS (FTE)



BUDGET



Two people bird watch on a nature trail in Schertz, Texas.

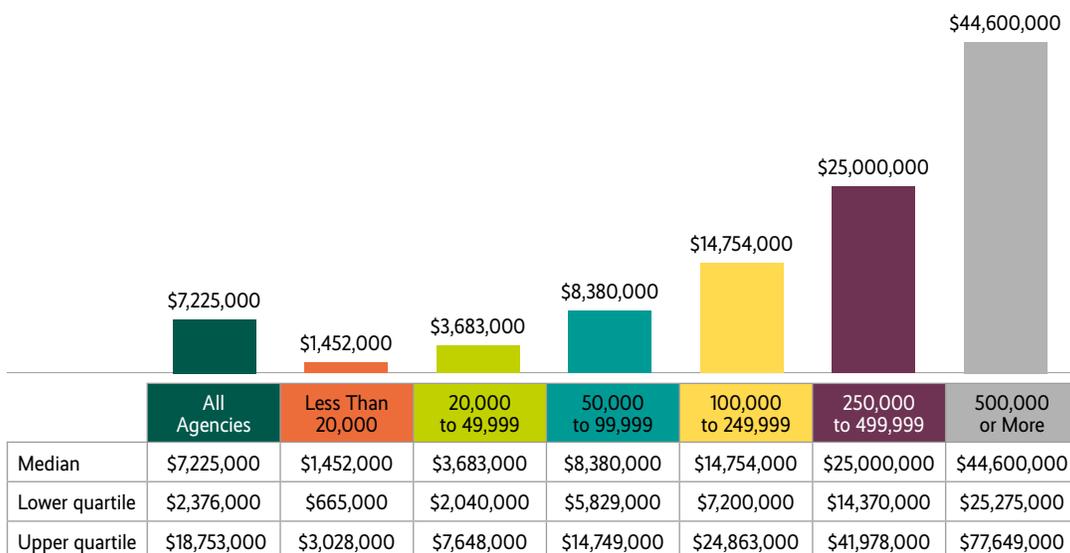
PHOTO COURTESY OF CITY OF SCHERTZ (TEXAS) PARKS, RECREATION AND COMMUNITY SERVICES

Annual Operating Budget

Determining the fiscal capabilities of a park and recreation agency requires in-depth knowledge of personnel services, contracts, commodities and supplies, and capital. Establishing an annual operating budget that, at a minimum, satisfies the needs of the community and meets the goals of key leaders of the governing body (i.e., mayor, board of directors) is a vital balancing act.

Viewing annual operating budgets in a variety of ways gives a more complete picture of how and where budgeting and spending occur across parks and recreation. **The typical park and recreation agency has annual operating expenditures of \$7,225,000.** Special park districts have the highest amount of median operating expenditures: more than \$12 million.

FIGURE 14: ANNUAL OPERATING EXPENDITURES (ROUNDED MEDIAN) BY JURISDICTION POPULATION



While total operating expenditures increase with population, that pattern nearly reverses when examining operating expenditures per capita (per person). **The typical park and recreation agency has operating expenditures of \$103.13 per capita.** Agencies serving

a population of 100,000 or more have lower operating expenditures per capita than do those serving less populated jurisdictions. Special park districts report the largest amount of operating expenditures per capita — a median of \$237.11 per capita.

FIGURE 15: OPERATING EXPENDITURES PER CAPITA (MEDIAN) BY JURISDICTION POPULATION

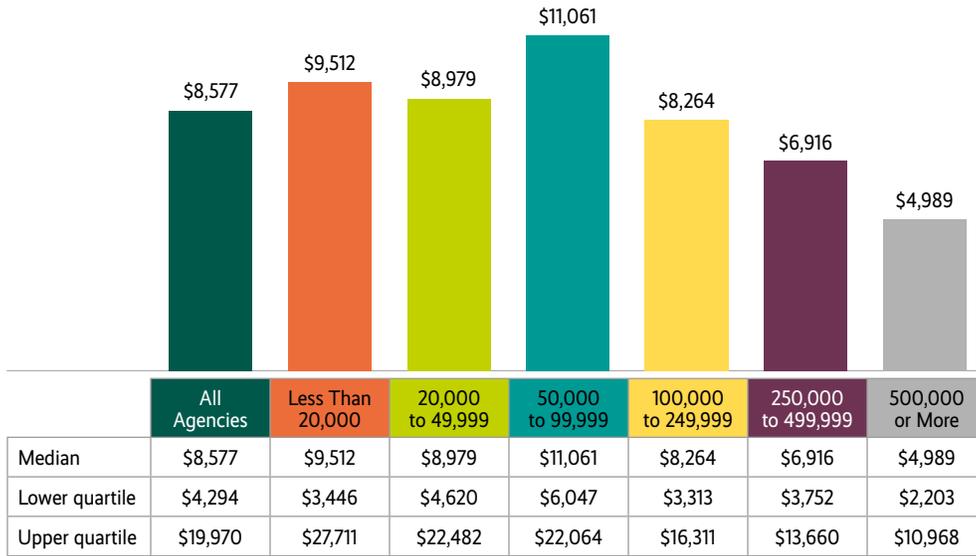


Evaluating operating expenditures by acre of park and non-park sites provides another look into where expenses occur. **The typical park and recreation agency has operating expenditures of \$8,577 per acre of park and non-park sites.**

Data show that operating expenditures are affected more by the number of park and non-park acres an agency manages or maintains than by the number of parks managed or maintained. Park and recreation agencies that maintain 250 acres or less have a median operating expenditure per acre of park and non-park sites of \$21,694. Conversely, park and recreation agencies that maintain more than 3,500 acres have a median operating expenditure per acre of park and non-park sites of \$3,399.



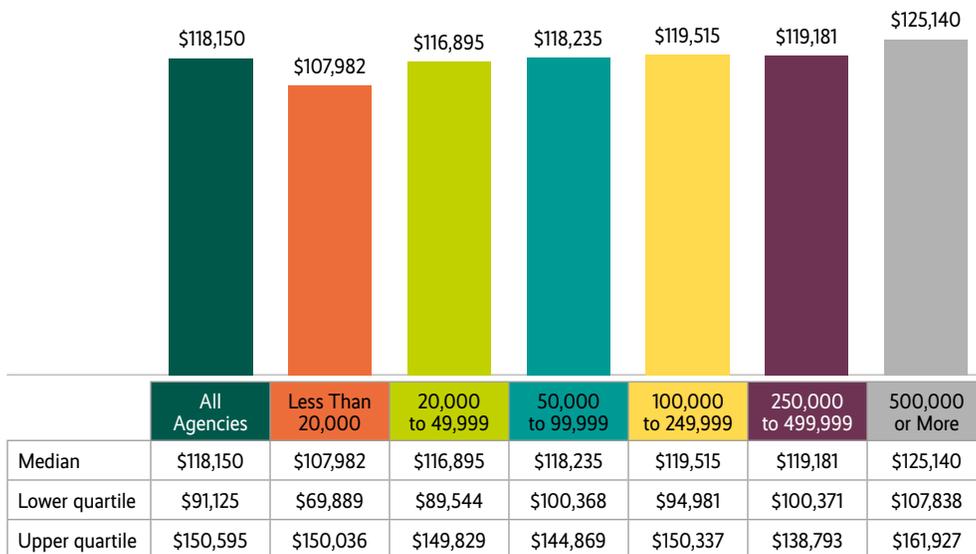
FIGURE 16: OPERATING EXPENDITURES PER ACRE OF PARK AND NON-PARK SITES (MEDIAN) BY JURISDICTION POPULATION



Personnel services account for the largest portion of operating expenditures at park and recreation agencies annually. **The typical park and recreation agency has operating expenditures of \$118,150 per FTE.** Agencies

with budgets of less than a million dollars typically have operating expenditures of \$90,065 per FTE, while this expense per FTE at agencies in the mid-Atlantic region is \$131,312.

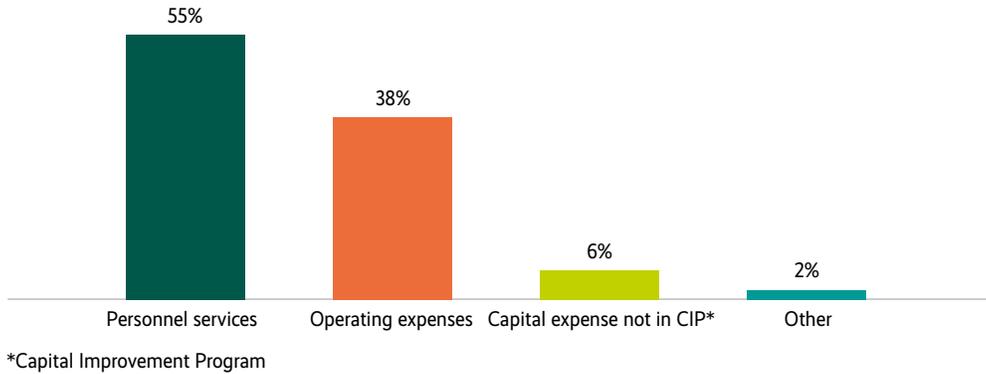
FIGURE 17: OPERATING EXPENDITURES PER FULL-TIME EQUIVALENT (FTE) (MEDIAN) BY JURISDICTION POPULATION



Personnel services and operating expenses (e.g., program expenses, utilities, maintenance, transportation) account for 92 percent of park and recreation agencies' total budgeted operating expenditures. **Fifty-five percent of park and recreation operating expenditures are earmarked for personnel services, while 38 percent are for operating expenses.** A similar split is seen

throughout agencies of all population sizes, regions, jurisdiction types and budgets, with one exception. Park and recreation agencies with budgets of less than \$500,000 have a higher percentage of their operating expenditures distributed to operating expenses (52%) than to personnel services (38%).

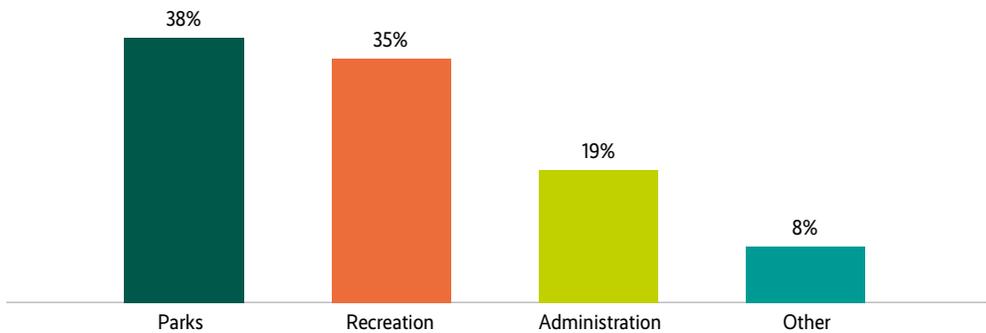
FIGURE 18: DISTRIBUTION OF OPERATING EXPENDITURES
(AVERAGE) PERCENTAGE DISTRIBUTION OF OPERATING EXPENDITURES



Dividing operating expenditures by dedicated areas is also an option. Park expenditures and recreation expenditures account for nearly three-quarters of operating expenditures (73%), with the distribution nearly evenly split. **The average percentage distribution of total operating expenditures devoted to parks is 38**

percent, while 35 percent is devoted to recreation. Administration accounts for 19 percent of total operating expenditures. Park and recreation agencies serving a population of 1 million or more devote 53 percent of their total operating expenses to parks and 26 percent to recreation.

FIGURE 19: DEDICATED OPERATING EXPENDITURES
(AVERAGE) PERCENTAGE DISTRIBUTION OF OPERATING EXPENDITURES



AGENCY FUNDING

PHOTO COURTESY OF CITY OF KETTERING (OHIO) PARKS, RECREATION AND CULTURAL DEPARTMENT

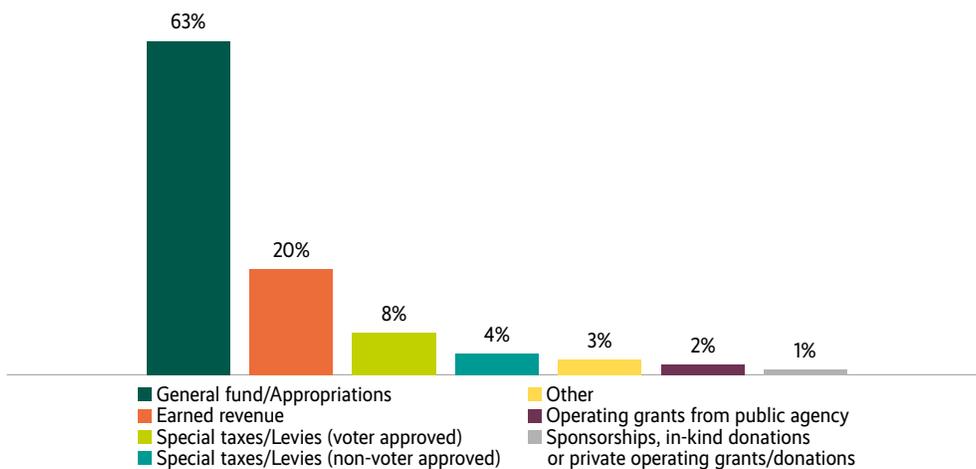


Youth participate in a dance class in Kettering, Ohio.

Park and recreation agencies gain funding through a variety of sources. In the average agency, 63 percent of available funds come from general fund tax support/appropriations and 20 percent come from earned revenue. Outliers are found among agencies in various regions and certain jurisdiction types. An estimated 42 percent of agencies in the Great Lakes region source available funds from their general fund in comparison to

nearly 80 percent of agencies in the south (79%) and southwest (77%). Special park districts (30%) and independent park districts/authorities (28%) have general fund tax support at a lower-than-average level. While the average park and recreation agency receives eight percent of its operating expenditures from voter-approved special taxes or levies, special park districts receive 23 percent of their funding via this avenue.

FIGURE 20: SOURCES OF OPERATING EXPENDITURES
(AVERAGE) PERCENTAGE DISTRIBUTION OF OPERATING EXPENDITURES



Revenue generation goals differ agency to agency. The typical park and recreation agency annually generates \$28.63 per capita of revenue. Agency locale and jurisdiction population play a significant role in per capita revenue generation. While per capita revenue of agencies in cities (\$29.51) closely aligns to the median, per capita

revenue for agencies in counties is \$7.39. On the other hand, special park districts generate \$77.81 per capita in revenue. Agencies serving a population of less than 20,000 people generate the largest amount of revenue per capita; those serving populations of 500,000 people or more generate per capita revenue of \$10.47.

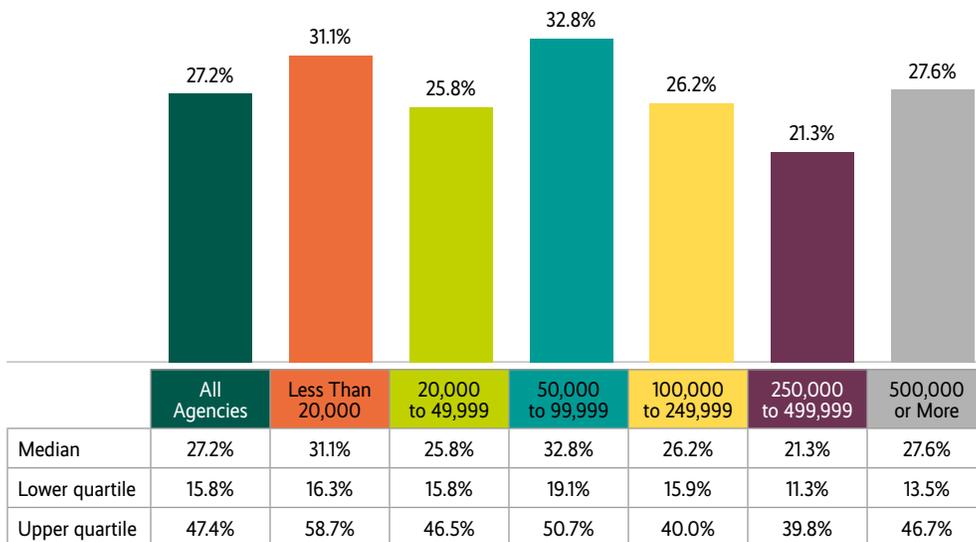
FIGURE 21: PARK AND RECREATION REVENUE PER CAPITA (MEDIAN) BY JURISDICTION POPULATION



Revenue as a percentage of operating expenditures (or cost recovery) can be an effective way to evaluate pricing structure and guide future budgetary decisions. **The typical park and recreation agency recovers 27.2**

percent of its annual operating expenditures from non-tax revenue. Agencies in the northeast see the highest cost recovery of all regions at 44 percent.

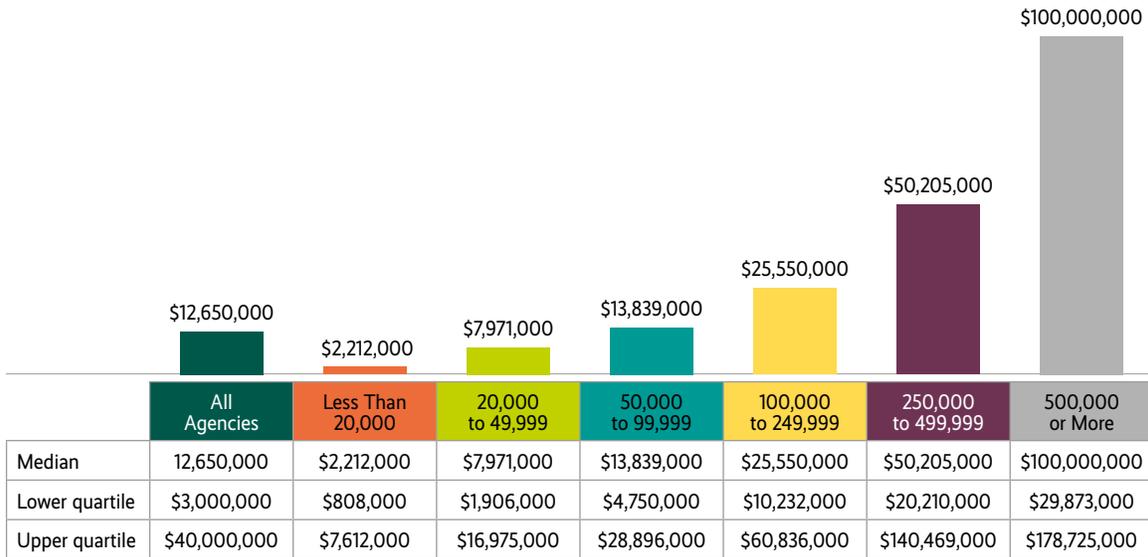
FIGURE 22: REVENUE AS A PERCENTAGE OF OPERATING EXPENDITURES (COST RECOVERY) (PERCENTAGE OF OPERATING EXPENDITURES BY JURISDICTION POPULATION)



As park and recreation agencies consider investing in new facilities or improving existing infrastructure, multi-year budgeting helps facilitate long-range planning. **The typical park and recreation agency has a five-year capital spending budget of \$12,650,000.** This figure is

heavily influenced by population size. Agencies serving a population of less than 20,000 people have a five-year capital budget slightly more than \$2.2 million, while agencies serving a population of more than 500,000 people typically see this budget set at \$100 million.

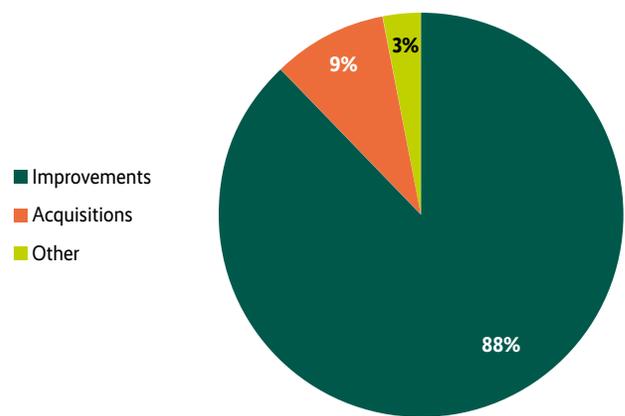
FIGURE 23: FIVE-YEAR CAPITAL BUDGET SPENDING (ROUNDED MEDIAN) BY JURISDICTION POPULATION



Park and recreation agencies manage, maintain and operate facilities of all sizes and functions. An agency may run the newest, most state-of-the-art recreation center while also managing aging centers in need of costly attention. Funding for maintaining a level of service in existing facilities and identifying needs for new facilities, offerings and programming based on the requirements and wants of residents are targets for capital budgets. **The average park and recreation agency designates 88 percent of its capital expenditures to improvements and nine percent to acquisitions.** Similar splits are found across agencies of all budget sizes, regions, jurisdiction types and populations.

The nearly 90 percent of budgeted capital expenditures assigned to improvements can be broken down further — average percentage designated to renovation versus new development and average percentage designated to parks versus buildings. **Nearly two-thirds of designated improvement dollars (65%) are applied to renovation, while just more than a third (35%) are**

FIGURE 24: TARGETS FOR CAPITAL EXPENDITURES (AVERAGE) PERCENTAGE DISTRIBUTION OF CAPITAL EXPENDITURES



used for new development. Further, 70 percent of improvement dollars go to parks, while 30 percent are allocated to buildings.

FIGURE 25: IMPROVEMENT DOLLARS SPLIT BETWEEN RENOVATION AND NEW DEVELOPMENT (AVERAGE) PERCENTAGE DISTRIBUTION OF IMPROVEMENT DOLLARS

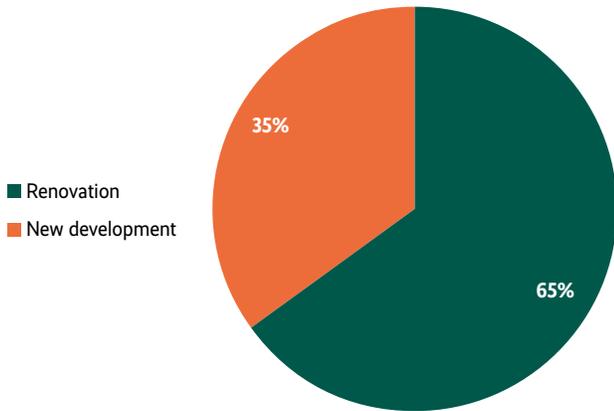
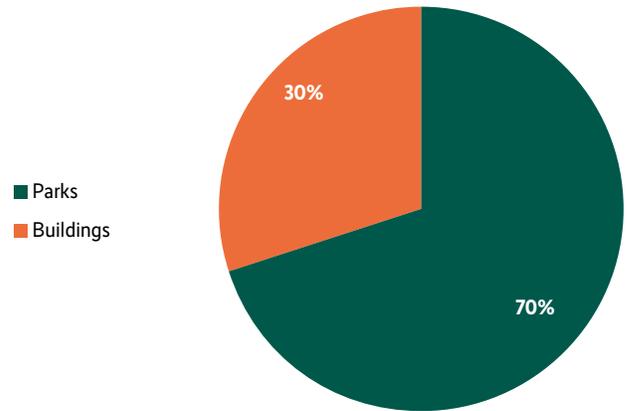


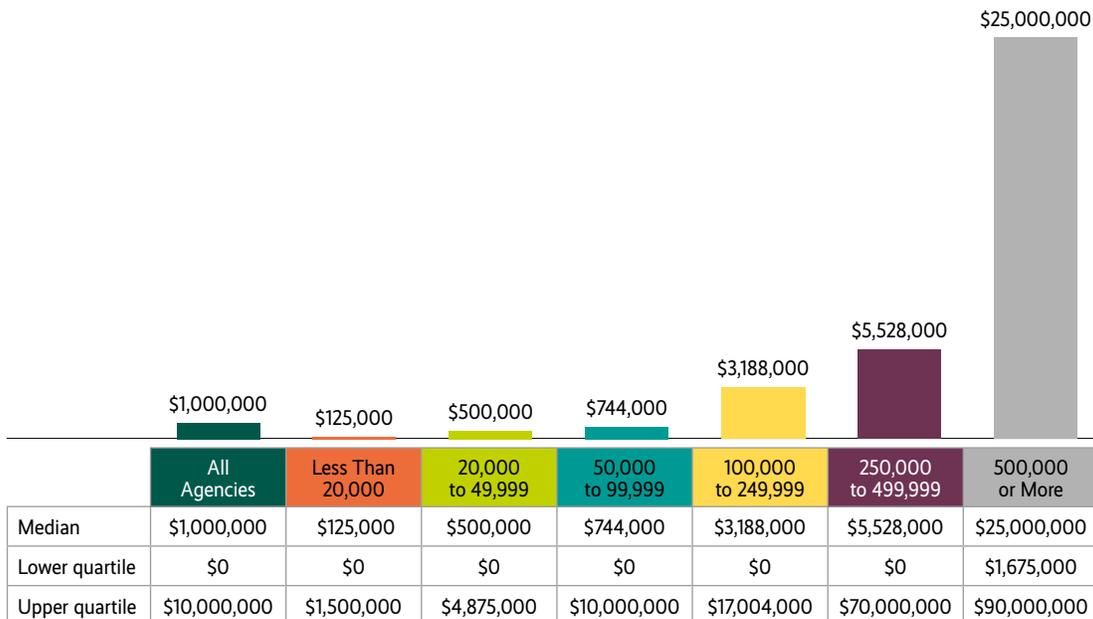
FIGURE 26: IMPROVEMENT DOLLARS SPLIT BETWEEN BUILDINGS AND PARKS (AVERAGE) PERCENTAGE DISTRIBUTION OF IMPROVEMENT DOLLARS



Whether because of lack of funding, time, resources and/or available staff, park and recreation agencies expect to have some deferred maintenance projects. Deferred maintenance projects vary greatly and tracking these projects is not a universal practice. **The typical park and recreation agency has an estimated \$1,000,000 of deferred maintenance projects.** While median deferred maintenance values are lower at agencies with smaller populations and higher at agen-

cies serving larger populations, the pattern is consistent based on the number of park acres maintained. Park and recreation agencies with 250 acres of parks maintained have an estimated \$55,500 in deferred maintenance, while agencies with 1,000 to 3,500 acres estimated this figure at \$4.4 million. Agencies maintaining more than 3,500 acres of parks have an estimated deferred maintenance value of more than \$17 million.

FIGURE 27: ESTIMATED VALUE OF DEFERRED MAINTENANCE PROJECTS PER AGENCY (ROUNDED MEDIAN) BY JURISDICTION POPULATION



CONCLUSIONS

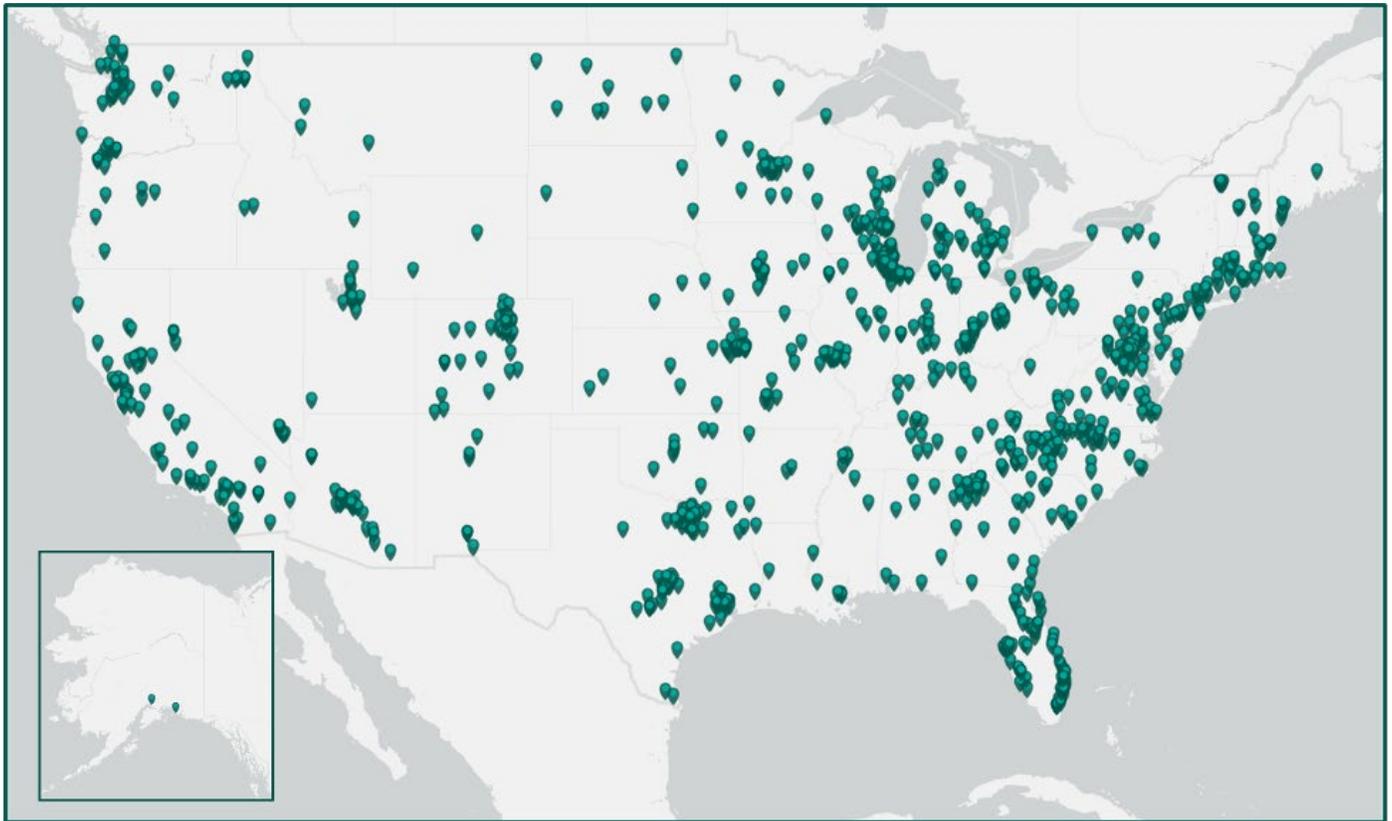
Through times of struggle and times of triumph, parks and recreation has stood as a source of respite, recreation, learning and so much more in the lives of the community members it serves. Park and recreation professionals are encouraged by the good work of their peers and the positive outcomes found in the communities to which they devote their efforts every single day.

This report serves as a resource guide when evaluating agency performance, a tool for making informed decisions, and a starting point for park and recreation professionals when engaging with key stakeholders and the public on the state of the park and recreation industry. Park and recreation data are not one-size-fits-all. As such, you are encouraged to access the interactive visualization on the [NRPA Agency Performance Review main page](#) for more in-depth analysis options. From that site you may customize these high-level data to more closely match your agency's characteristics by using any or all of the following filter options: population size, population density, budget, jurisdiction type, region, number of full-time equivalents (FTEs), number of parks maintained and number of acres of parks maintained. Additional data and reporting tools are available through [NRPA Park Metrics](#) — the platform through which this report's data were collected.

NRPA encourages park and recreation professionals to use this report, the aforementioned supplemental tools and the many resources available on the [NRPA Research webpage](#) to assist in making informed decisions.

ACKNOWLEDGEMENTS

We would like to give a huge thank you to the thousands of park and recreation professionals who participated in the annual NRPA Park Metrics campaign and completed their Agency Performance Survey. Thank you to Melissa May, Dianne Palladino, Samantha Serrano, Danielle Doll, Lindsay Collins, Alexandra Klein, Vitisia Paynich, Kim Mabon and Kate Anderson for making this report possible.



A map displays the agencies that contributed data for the 2025 NRPA Agency Performance Review.

ABOUT NRPA

The National Recreation and Park Association (NRPA) is the leading not-for-profit organization dedicated to building strong, vibrant and resilient communities through the power of parks and recreation. With more than 60,000 members, NRPA advances this vision by investing in and championing the work of park and recreation professionals and advocates — the catalysts for positive change in service of equity, climate-readiness, and overall health and well-being.

NRPA brings strength to our message by partnering with like-minded organizations, including those in the federal government, nonprofits and commercial enterprises. Funded through dues, grants, registrations and charitable contributions, NRPA produces research, education and policy initiatives for our members that ultimately enrich the communities they serve.

NRPA places immense importance on research and data to raise the status of parks and recreation and conducts research with two goals. First, NRPA creates and analyzes data to help park and recreation agencies make optimal decisions on operations, programming and spending. Second, NRPA develops data and insights that support park and recreation professionals making the case for greater and more stable funding to policymakers, key stakeholders, the media and the general public. The NRPA Research team works closely with internal subject matter experts, respected industry consultants and the academic community to develop its reports and data resources. Learn more at nrpa.org/Research.



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CSD/NRPA Agency Comparison Summary

PARK FACILITIES		CSD	National Median	Nat. Median (Agency Size)
Figure 1: Number of Residents per Park	The national median is 2,411 residents per park and the median for agencies under 20,000 (1,001).	511	2411	1,001
Figure 2: Acres of Parkland per 1,000 Residents	The typical park and recreation agency manages 10.2 acres of parkland per 1,000 residents.	19.7	10.2	22
Figure 6: Miles of Trails	The typical park and recreation agency is responsible for managing and/or maintaining 17 miles of trails.	75	17	4
<p>Key takeaway: CSD provides residents with exceptionally high access to parks, parkland, and trails—well above national and peer medians—while carrying significantly greater maintenance and operational responsibilities than comparable agencies.</p>				

PROGRAMMING AND RESPONSIBILITIES OF PARK AND RECREATION AGENCIES		CSD	National Median	Nat. Median Agency Size
Figure 7: Number of Programs Offered Annually	The typical park and recreation agency offers 250 programs annually.	300	250	45
Figure 7.1: Percent of All Programs That Are Fee-Based	Eighty-two percent (82%) of park and recreation programming is fee-based.	15%	82%	83%
<p>Key takeaway: CSD offers a significantly higher number of programs than national and peer agencies while relying far less on fee-based programming, indicating a strong commitment to broad, low-cost public access supported by greater public investment..</p>				

STAFFING		CSD	National Median	Nat. Median Agency Size
Figure 11: Park and Recreation Agency Staffing: Full-Time Equivalents (FTE) on Staff	The typical park and recreation agency has 59.2 FTEs on staff.	97	59.2	13.8
Figure 12: Park and Recreation Agency Staffing: Full-Time Equivalents (FTE) per 10,000 Residents	The typical park and recreation agency has 8.6 FTEs for every 10,000 residents.	49%	9%	14%
<p>Key takeaway: CSD staffing levels reflect extensive assets and service demands, not overstaffing.</p>				

BUDGET		CSD	National Median	Nat. Median Agency Size
Figure 14: Annual Operating Expenditures	The typical park and recreation agency has an annual operating budget of \$7,225,000.	\$9,530,000	\$7,225,000	\$1,452,000
Figure 15: Operating Expenditures per Capita	The typical park and recreation agency has an operating expense of \$103.13 per capita.	\$479	\$103	\$140
Figure 16: Operating Expenditures per Acre of Park and Non-Park Sites	The typical park and recreation agency has operating expenditures of \$8,577 per acre of park and non-park sites.	\$6,922	\$8,577	\$9,512
Figure 17: Operating Expenditures per Full-Time Equivalent (FTE)	The typical park and recreation agency has operating expenditures of \$118,150 per FTE.	\$176,505	\$118,150	\$107,982
<p>Key takeaway: CSD maintains strong cost recovery while limiting user fees to preserve access.</p>				

AGENCY FUNDING		CSD	National Median	Nat. Median Agency Size
Figure 21: Park and Recreation Revenue per Capita	The typical park and recreation agency generates \$28.63 per capita of revenue annually.	1.27	28.63	49.67
Figure 22: Revenue as a Percentage of Operating Expenditures (Cost Recovery)	The typical park and recreation agency recovers 27.2 percent of its annual operating expenditures from non-tax revenue.	45.2	27.20%	31.10%
Figure 23: Five-Year Capital Budget Spending	The typical park and recreation agency has a five-year capital spending budget of \$12,650,000.	\$57,393,450	\$12,650,000	\$2,212,000
Figure 27: Estimated Value of Deferred Maintenance Projects per Agency	The typical park and recreation agency has an estimated \$1,000,000 of deferred maintenance projects.	\$8,470,000	\$1,000,000	\$125,000
<p>Key takeaway: Deferred maintenance reflects system scale and age, reinforcing the need for sustained capital investment.</p>				



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Staff Report

February 12, 2026

Agenda No.:

Index (Council Goals):

Presenters: Brian Watkins

Legislative File: 21230-26

Title

Chairman's Report

Body

Chair Watkins will present the Chairman's Report.



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Staff Report

February 12, 2026

Agenda No.:

Index (Council Goals):

Presenters: Katherine Hudspeth and Wendy Parker

Legislative File: 21231-26

Title

Staff Report

Body

PRB Report and project updates will be presented by CSD Liaison(s).

Attachments

A - PRB Monthly Updates

Parks and Recreation Board Project Updates

	General Fund Budget Options	FY23 Budget	Where at in the County Flow?		Updated (WP)12/02/25, KH 12/2/2025
	Add permaculture for barriers and weed protections	\$50,000	Task order AGR22-21C/#3 has been initiated with Huitt-Zollars for recommendations to reduce the maintenance requirements for the medians on Canyon Road while emphasizing aesthetics. First meeting held on 1/25/23, anticipate 2 median designs recommendations for public review at the January 2024 Parks and Recreation Board meeting. Staff will present to the Transportation Board on March 7, 2024. Task order completed August 7, 2024. The contractor has finalized median plan documents and will create construction documents. Construction documents are at complete and staff is reviewing. Construction is estimated to begin in 2026.	Budget Options	
	On-Call Landscape Architect Services	\$70,000	Using for Median Landscape work. Construction on Canyon Road medians will begin in 2025.	Budget Options	
	Park Signage	\$75,000	Sign specifications have been reviewed and park locations selected for the initial installation. Project is on hold.	Budget Options	
	Parks Small Capital CIP/ Major Capital	FY24 Budget	Project Notes		
	Outdoor class room	\$30,000	Task Order being developed for architectural services. Initial concepts prepared with staff and the public. Concepts to be presented to the public in January of 2025 for final design and construction document development. PW and Library Staff working on final documents and preparing a presentation to PRB and the Library Board in Summer of 25. PW and Library staff working on final design documents and preparing a presentation for the PRB and Library Board. Final design was presented and reviewed, Staff working with PW to contract professional services for design and construction documents.	CSD Small Cap	
COMPLETED 10/23/2025	Athletic Court Renovation	\$1,000,000	IFB25-36, Basketball & Tennis Courts was advertised and the project will include demo, developed and renovate North Mesa Tennis Courts and East Park Basketball Court. The evaluation committee is reviewing bids received and expects a recommendation in Jan 2025. Recommendation has been made and will be on the Council agenda for approval on February 11, 2025. Project is underway at North Mesa and East Park. Demolition of existing structures is completed and site preparation is underway. Demo is complete and the concrete pour at East Park. The construction of both locations is on time with the courts slated to open in October 2025 once all the paint has cured on both courts. A re-dedication was held on October 23, 2025 at both locations. This project has been completed, on-time.	Capital	
	ADA Audit Accessible Routes	\$250,000	Working with Public Works to address	Capital	
	ADA Audit Door	\$90,000	Working with Public Works to address	Capital	
COMPLETED 10/28/2025	Trail and Open Space Management Plan	\$50,000	Final stages of RFP development and consultation with Procurement. RFP drafted and making its way through Procurement June 2023. Contract executed on February 22, 2024 with Site Southwest. Three public engagement meetings have been held (two in person and one virtual). The consultant is working on summarizing information and working on a draft report. Next meeting is scheduled for late Jan 2025. A virtual meeting is scheduled for 2/19/2025 with the OSWG. The consultant released the draft plan for community review on July 1, 2025. A presentation was given in August and an update in September to the PRB, with approval to submit to Council. The plan will be introduced at County Council on October 7, 2025, and the plan was approved on October 28, 2025.	CSD Small Cap	
	Parks Small Capital CIP/ Major Capital	FY25 Budget	Project Notes		
COMPLETED 11/18/2025	Synthetic Turf Master Plan	\$300,000	Under contract AGR24-75, NV5 will recommend optimal fields and alignments, provide construction estimates meeting NMAA, USA Baseball, and USA Softball requirements, and deliver a final design compliant with ADA standards. The study will also outline maintenance costs, necessary equipment for upkeep, and management strategies. It is expected to be completed by June 2025. The project scope meeting was held on September 26th. The first public engagement meeting was held on Wednesday, October 30, 2024 - 5:30 p.m. - to 7:30 p.m. at Fuller Lodge. A survey collecting community feedback is posted on the County Project page. Another community engagement meeting will be held after the holidays. Public engagement meeting was held on January 30, 2025, with the next meeting scheduled for February 27, 2025. Public meetings held in March and April with a secondary survey. Draft concept meeting on May 15th, 2025. Contractor is finalizing the document and working on a draft for the community to review. Presented their findings to the Parks and Recreation Board in September and was asked to present to the ESB Board. The ESB Board will submit comments to the PRB by October 2, 2025. NV5 will present a second time to the PRB Board to address the ESB concerns. The PRB felt the concerns were addressed during the meeting and supported the report to be presented to County Council. The Feasibility Study was introduced to Council on October 28 and will be seeking final approval on November 18, 2025.	Capital	
	Playground renovation Pinon and 37th Parks	\$1,000,000	Task order being developed for services to design and get public feedback on an ADA accessible Playground at each location. Task order executed June 27, 2023. Community input survey completed. Results are on the project website. Plan are at 65% completion. Construction will begin in 2025. Invitations for Bid went out the week of April 28 for interested parties. Bids close the first week of June. County Council approved the IFB on July 8th, and the contract was awarded to LA Landscape and More, LLC. Anticipated project start in October 2025. Both playgrounds have been removed from the current footprints as construction moves forward.	Capital	
COMPLETED 11/04/2025	Guaje Pines Cemetery Master Plan	\$75,000	Sloane Consulting Group (AGR25-37) shall develop a Master Plan for Guaje Pines Cemetery in Los Alamos County. The Consultant shall provide a comprehensive plan, which shall include research, analysis, and recommendations for cemetery improvements. This includes guidance for the preservation and development of the cemetery by examining the conditions, establishing goals, and providing implementation guideline. The consultant shall review and incorporate the 2022 Americans with Disabilities Act Audit and Transition Plan, 2023 and the 2023 Community Services Department ("CSD") Integrated Master Plan. A presentation to PRB took place on September 11, 2025 with a recommendation to present to Council. The introduction to County Council was held on October 28, 2025 with approval of the Master Plan by Council on November 4, 2025. This Master Plan project is complete ahead of schedule.		
	Renovation of Sport Fields (3 year plan)	\$3,500,000	IFB25-18 was awarded to Rio Grande Landscapes for a three-year project renovating the athletic field starting in 2025. First year notice to proceed issued filed work to start the Week of May 26, 2025. Senior Field has substantial completion, Spirio will not be approved until spring of 2026 and Bun Ryan will be completed in during spring 2026.	Capital	CP7020
	North Mesa Recreation Master Plan	\$100,000	Under Contract AGR25-05-05, Sites Southwest will develop a North Mesa Area Recreation Master Plan. A kick-off meeting was held on Jan. 24th. Public meetings were held on March 12, March 26, and April 17 to come up with a concept based on community input. On July 22, an Open House was held for the public to review 2 concepts and submit their opinions via survey. That survey is open until August 8. Once closed, the team will review and analyze the results and possibly made adjustments for a single concept. The team submitted to the PRB in October and was asked to make some adjustments moving forward.	CSD Small Cap	Small Caps / Per Budget Book / \$100,000
	North Mesa Picnic Master Plan	\$150,000	RFP25-29 was advertised November 8, 2024 for solicitations. The evaluation committee selected Sites Southwest under contract AGR25-29 to develop a North Mesa Picnic Area Renovation and Master Plan that will update aged facilities and amenities to include ADA accessibility, identify possible amenity additions, and complement existing amenities in the North Mesa Area. The first public engagement session was held on June 4, 2025.	Capital	CP7018
	WR Library covered outdoor space	\$50,000	Outside covered area for the Wr Library		
	Brewer Arena	\$200,000	Grand funding for design improvement of \$150,000 and \$50,000 county budget for Brewer Arena. During the initial assessment process it was determined that the grandstand was unsafe and was scheduled for removal. This task was completed on December 6, 2024. Demolition was completed in Nov and Dec of 2024. Next round of public meetings to be Jan 16, 2025. CSD staff and Public Works worked with Wilson and Company to finalize construction drawings and developing the bid package. Public Works and CSD have completed the final edits for the construction documents. Public Works sent out a bid request to on-call contractors. No vendor has been selected at this time and a special PRB meeting was held on October 23, 2025 to discuss the project. Once information was discussed at the meeting, a second discussion was held on November 3, 2025 with County staff, Wilsons, LASOA and ELWG and stable licensees for additional discussion on the Grandstand, Crows Nest and ADA Parking and accessibility.	Capital	
	Parks Small Capital CIP/ Major Capital	FY26 Budget	Project Notes		
Started	Athletic Court Phase 2	\$2,100,000	Renovate tennis court, basketball court and sand volleyball courts at Urban Park. Task Order issued to Stantec. Public Meetings to begin in early 2026.		Working on Task Order
Started	Playgrounds Grand Canyon and San Ildefonso-design	\$125,000	Renovate and ensure playgrounds are meeting ADA accessibility standards. Task Order issued to FBT Architects. Public Process to begin in early 2026		Working on Task Order
Started	Bayo Canyon Trailhead Design and Construction	\$150,000	Improve accessibility and parking to the Bayo Canyon Trail head. Task Order issued to FBT Architects. Public process to begin in 2026.		
Started	Rose Garden Fence	\$125,000	Install a deer-proof fence around the Rose Garden. Staff is working with Procurement on securing a contractor for the project. Staff is working with Valley Fence on a Task Order and will begin the project in October 2025. The vendor, Valley Fence, started the project on Dec 1, 2025.		
Started	East Park Mesa Canyon Trail	\$315,000	Renovate Trail and improve accessibility. Task Order issued to BHI. Public Process to begin in early 2026.		
Will remove for next report	Grand Canyon Tot Lot	\$90,000	Park moved to FY25 due to IMP and ADA report. No update at this time.-This item is rolled up on the Playgrounds above and this line will be removed.		
	RV Park Improvement	\$81,000	Improve surface, restripe and adjust access to the venue		
	Additional Key Projects		Project Status		

Parks and Recreation Board Project Updates

			<p>3/29 - Range netting in Procurement. Install date prior May 30. - Golf Course consultant agreement for Council approval on May 3 agenda. <u>Initial public meeting held May 26th with new consultant.</u> Phase 1 on target to bid in October, Phase 2 conversations to continue in November. Phase 2 Council Dec 13, 2022. No bidders for phase 1 being reviewed and adjusted for revisiting the RFP. RFP contains additional work for holes 1-3 document being prepared for bid in August 2023. 90% design submittal meeting was held with golf course stakeholders on June 7, 2023 and received support. RFP is out to bid pre-proposal meeting Aug 8 with bids due Aug 31. Received one non-responsive bid, therefore RFP re-issued with a closing date of 9/15/2023.</p> <p>Received two bids for the re-issued RFP. Contracts are signed and in place with Mid-America, performing the Course renovations, and Judge Netting, performing the practice range netting project. The construction kick-off meeting took place on 11/29. A notice to proceed has been issued, and the project manager is on-site for preliminary work. Construction is anticipated to begin at the beginning of 2024.</p> <p>On 11/9 - PRB Board approved the recommendation to County Council to reduce Golf Course Pass fees by 1/2 for the 2024 Season. Item is to go before Council on Dec. 12th, 2023.</p> <p>County Council approved reduced Golf Pass rates for 2024 Season on 12/12/2023. The project started on 1/16/2024. Judge Netting, for the new practice range net project, as part of the Golf improvement project, started its phase of the project 4/15/2024.</p> <p>All poles for the new practice range have been installed, and the netting has started to be installed. Concrete cart paths are also being poured into place. Starting the last week of June, work began on the back nine, with the front nine still being primarily closed.</p> <p>5/12 - CSD staff performed a review of the course on April 14, to provide better clarity and to ensure optimal conditions for play: The course has remained closed, and another course review will be during the week of May 12. While the weather conditions have improved, the course needs to see consistent air temperatures above 55 degrees for a period of 60-90 days for optimal growth of the turf. Most of the greens are spotty, and the root development is very thin, which is problematic for long-term play. Staff will review the course the week of May 12th and will again provide notice of the progress.</p> <p>6/2 - CSD performed a review of the course on May 12th. While there have been improvements, the course has remained closed, and another course review will be during the week of June 9th.</p> <p>7/1 - CSD performed a review of the course on June 9th. While there have been improvements, the course has remained closed. Another course review will be on July 7/8 with the Golf Course Project Architect.</p> <p>8/1 - The front 9 holes of the Golf Course has been open since July 18th for Fri - Sun play. Staff has been monitoring the course, and front 9 is handling play well. Another onsite staff review will be conducted on 8/11 and will review the progress of the back 9.</p> <p>8/29 - The 8/11 review was conducted. The front 9 is open starting 3pm Thursdays, for the weekend. Another review is scheduled for 9/4.</p> <p>9/29 - Based on the 9/4 course review, the team approved the course to open all 18 holes for play, Weds, bringing at 3pm, through Sundays.</p>		
	Golf Course Improvements	Yes			
COMPLETED 11/14/2025	Ice Rink Chiller	Yes	<p>Public Works is the lead on the chiller evaluation and repair. Initial evaluation has occurred with developing a scope of work for the project and rental of chiller unit for the upcoming season. As of June 12, 2023 - there is a draft agreement in progress with legal and procurement.</p> <p>The objective is to have a temporary chiller in operation from October 27, 2023, to February 20, 2024.</p> <ul style="list-style-type: none"> - Contract scheduled approved by Council in August 2023. Contract is completed, and temp chiller is ordered. Scheduled delivery of chiller is mid-Oct. LAC staff will be working until then to prep the facility as much as possible. - Temp Chiller has been in place since October and is functioning as expected. - Meeting was held on March 6th to discuss RFP for permanent chiller. - RFP has been issued, and a Pre-Proposal meeting was held on June 5th. There were 4 interested companies on the call. The RFP closed on 6/28, the evaluation committee met and reviewed the proposals. The anticipated contract execution date is mid-July. - Contract went before Council and was signed on Aug. 9th. A Kick-off meeting was held on Aug. 15th. <p>6/2 - The Permanent chiller has been delivered, and Los Alamos County staff are working on properly outfitting the building and installing/connecting the system. The Temporary chiller has been removed.</p> <p>9/29 - Modern Mechanical Ice Systems will be on site conducting pre-startup and startup operations on the chiller. They scheduled two weeks for this work. However, it is possible everything gets done in a week.</p> <p>The scope of work is:</p> <ul style="list-style-type: none"> - Wire the controls for the venting system - Perform test and balance of the venting system - Verification and testing of chiller controls - Verification of chiller communications with remote monitoring system - Top-off floor brine - Charge refrigerant (ammonia) in the system - Chiller start up - Training staff <p>Ice Rink staff starts chiller operation on October 24, 2025.</p> <p>Chiller startup up delayed by a faulty motor (press release was issued on 11/6). A new motor has been installed and the anticipated new opening date is 11/28/2025.</p> <p>Ice Rink opened Nov. 28, 2025 with no issues.</p>		
	Ice Rink Shade	Yes	<p>CSD and PW collaboration to review once the final details of the chiller replacement are determined. This time frame is needed to better identify the type of shade structure required for the rink.</p> <ul style="list-style-type: none"> - This will be considered as a separate project, and will most likely not be in place for a couple of years. <p>2/10 - The first Public meeting was held at the last PRB board meeting, and the first community survey followed (results were given at Feb.'s PRB meeting). Most participants (76 %) are in favor of the shade structure. There is a tie between permanent and retractable structures. That is 36% and 35%, respectively.)</p> <p>5/12 - The second survey was completed 4/24/2025 with 764 respondents. 50% of survey takers preferred the Mono-Slopped design. While comments still reflect a desire for retractable or no shade cover at all.</p> <p>6/2 - Presentation and results to be presented to County Council in June.</p> <p>7/1 - Council approved the Mono-slopped design and to move forward with the project.</p> <p>11/10 - Draft RFP document is in progress.</p>		
	Olympic Pool Replaster Project	Yes	<p>The Olympic pool was built in the 1980s and retains its original shell, which is well beyond its life expectancy of 15 - 20 years. Csd and PW have been working to draft a contract with Lee-sure Pools, which is the only service provider within the Southwest that can complete the work. Currently, the scope of work will include but is not limited to: removing old plaster, removing and replacing rebar if exposed, re-plastering the Olympic pool, removing and replacing pool tile, addressing the tow ledge, installing anchor cups, removing and replacing pool lights, removing and replacing handrails in main pool and therapy pool, install depth markers and "no diving" tiles for the main pool and therapy pool, and removing and replacing the starting blocks, and removing and replacing the sump pump pit cover. At this time, the pool is scheduled to be closed from March 2026 - October 2026. The contract is scheduled to go before Council on May 20, 2025.</p> <p>Alternative swim locations are being explored, including the local outdoor pools, Pojoaque Wellness Center, and the City of Santa Fe Ft. Marcy and Genevieve Chavez Center, to help reduce the impact to the local swimming community during the closure. Additionally, the Recreation Division does plan to keep the Leisure Lagoon open during the project, as it is separate from the main building and on a different ventilation system.</p> <p>6/2 - The project and contract was approved by Council on 5/21/2025.</p> <p>11/10 - Staff is still working to secure partnerships with other pools while the main pool and therapy pools are closed.</p>		
	Completed or Paused		Project Notes	Status	
	Pump Track / Skills Park	Yes	FY21 Budget Cycle \$45K approved; staff revisiting cost estimates as was for a portable track, assessments on locations not completed; starting from scratch. Being discussed as part of the Pueblo Canyon Trail Conceptual plan. On hold pending discussion of the Trails and Open Space Management Plan	Paused	
	Integrated Master Plan	\$150,000	3/29 Working on survey distribution for April. Level of Service document completed Survey out and closes on May 17th. <u>Summary of findings of survey and level of service audit July 13 and 14th at PRB meetings.</u> Berry Dunn working on draft of Jan 2023 presentation. Completed and approved by PRB and County Council in April 2023.	Completed	
	BMX Update (FY21)	\$150,000	2/1/2022 Cory and Dianne spoke with Justin Travis with USA BMX. Will be looking at a new path forward and after discussions with Procurement will develop a path forward. Presentation and discussion on 5/12 on direction of the track and impacts to the tennis courts and road. <u>6/1 Admin staff is revising RFP to additional information.</u> Procurement reviewed and approved the sole source determination. Procurement and CSD Staff is working with the Bid Lab on project scope and drafting a contract. Contract AGR24-942 was completed on April 29, 2024. The first public listening session was held on June 20, 2024 at 6:00 PM at Fuller Lodge. A virtual session will be held in July 31, 2024.	Paused	



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Staff Report

February 12, 2026

Agenda No.:

Index (Council Goals):

Presenters: Parks and Recreation Board

Legislative File: 21232-26

Title

Work Group and Task Force Assignments and Updates

Body

Updates will be given on the Open Space Working Group

Attachments

A - Equestrian and Livestock Working Group Final Report Dec 2025

Summary Report from the Equestrian and Livestock Working Group to the Parks and Recreation Board for FY2025 (December 2025)

The Equestrian and Livestock Working Group (EWG) was established by the Parks and Recreation Board in its FY2024 Work Plan. The purpose of the ELWG is to assist and advise the PRB to review current parks and recreation programs and facilities in the county to determine and advise additional needs, and submit recommendations pertaining to parks and recreation guidelines, policies, facilities and user fees to the PRB for further consideration and possible action. The following summarizes the group's accomplishments in FY2025.

Task 1: Recruiting

Recruiting efforts continue but have had limited success. ELWG reached out to Stable Owners who wanted to set up a program for weekly horse roping sessions at Brewer arena. ELWG tried to start a roping working group with Daniel Romero, Avvy Martin and Chris Bussel. ELWG provided answers to the Ropers questions about reserving the arena and insurance and permits.

Task 2: Review and recommend Processes

The ELWG worked and gave recommendations to streamline and clarify the processes to utilize the North Mesa Equestrian Facilities. The Equestrian community wants to provide classes to reach out to beginning riders and other members of the community who want to ride horses. There are riders who want to have concession agreements or teaching permits and cannot obtain them. These are some of the issues that the ELWG is trying to clarify.

Task 3: ELWG reviewed several Publications, and websites and gave recommendations.

*ELWG gave updates and edits to **Rec Trac/WebTrac**. The website has not been updated and is still not accurate.

*After reviewing the website to register for the **Los Alamos County Horse Show**, ELWG reported that registering online for the gymkhana or horse show was not possible. ELWG also provided suggestions on horse show classes. If the goal of the county is to increase participation in the gymkhanas and horse show, the information needs broader dissemination, and easier registration.

*ELWG reviewed and recommended clarification on the fees for Stable Lots on **North Mesa on Form 1735**. The PRB voted unanimously to adopt the clarification, and additional changes were made at county council meeting.

ELWG members have reviewed proposals for the **North Mesa Recreation Plan, The North Mesa Turf Field Realignment and Framework Plan, and the Open Space and Trails Plan**. ELWG noted that there is a lack of coordinated information and planning between all CSC North Mesa Projects.

North Mesa Recreation Master Plan:

ELWG attended the listening sessions and worked with other user groups on March 26th (zoom) April 17th (Fuller Lodge) and July 22nd (Fuller Lodge) with Site Southwest and provided feedback:

*In general, ELWG and equestrian preferred Option B with Bike Park further to the west

*A barrier is necessary between stable area and park. Possibly a privacy fence as opposed to trees since the gardeners do not want trees near new additional garden plots

*Improvements to existing areas should be addressed before building new elements to the park

*move the accessible path to the natural open space area to the east

*Location of the park maintenance area in the location of the garden area (maybe put in another location because of the gardener's objection)

*Maintenance area access from the park and not the stable area

Open Space and Trails Master Plan:

ELWG gave input to the Open Space and Trails Master plan, and suggestions for the North Mesa Picnic Master Plan. A detailed review of the Open Space and Trails Master Plan was provided in the ELWG Aug 6th Report to the PRB. A bridle path suitable for horses to access the round-about and Bayo Canyon in the winter when the YCC trail and waterboard trail is not usable should be considered in this plan. ELWG attended the OSWG meeting on Oct 22nd and arranged to walk a possible winter trail access into Bayo Canyon with OSWG on Oct 28th. Three potential trail maps were developed. ELWG members attended OSWG meeting on Nov. 17th to discuss the options. Both OSWG members and ELWG joined together to develop a trail plan to presented to the PRB at the Dec 11th meeting

Task 4: Review and Recommend actions for the Safety and Welfare of Livestock

ELWG recommended having an Emergency Management Plan for the Stables. The Emergency Plan should include Wildland fire experts to set up a plan in case of a fire or a disease outbreak.

Task 5: Submit recommendations pertaining to parks and recreation guidelines, policies, facilities

ELWG attended Aug 7th (zoom) meeting, Jan 16th (Fuller Lodge) listening sessions and asked for vault toilets instead of plumbing to be installed in the ADA improved restrooms. Also, ELWG asked about the reason the bleachers were being expanded? From the documents presented there were several questions about the bleacher placement and slope and seating. Also, there was objection to a concrete sidewalk that horses would have to walk across in icy winter months. Members asked if another material could be used for the sidewalk. From Jan – Sept, despite numerous requests, the plans had not been provided to ELWG or the PRB. On Oct 7th, ELWG noticed that Brewer Arena Improvements showed up on the County Council Consent Agenda to establish a Project budget in the amount of \$2,710,000. (Agreement No.AGR-22-18a.) ELWG attended the Council Meeting and explained that this had not gone through the PRB or ELWG. Council voted and passed a motion to return the project to the PRB and LASOA for further review. Staff called a Special PRB session with LASOA on Oct 23rd. ELWG and LASOA prepared a presentation for the PRB that explained how many attempts ELWG and LASOA requested the plans for the Brewer Arena Project from FY24 and FY25 with no results. At the PRB special session, Linda Mattison said she would organize a meeting with Wilson and Company, and LASOA and ELWG and the county staff. Several concerns about the bleacher size, slope, and alignment with the chutes, fencing concerns, parking, access to gates, the ADA sidewalk materials as well as the press box were discussed. Many questions were answered. ELWG attended the PRB meeting and gave feedback to Mr. Russell Naranjo's updated presentation Brewer Arena project at the PRB meeting for the Nov 13th. Mr. Cowen gave input on the size of the bleachers and the cost breakdown for additional roof coverage and the increase in the height to allow the bottom row the ability to see over the fence. There was additional comment on the asphalt surface requiring a rough surface to prevent horses slipping. On Dec 5th, the County held a zoom meeting to discuss the asphalt and other issues with ELWG. The PRB voted to recommend the Brewer Arena improvements go to the County Council for their review at the Dec 11th meeting.

In the upcoming FY26 ELWG will develop a North Mesa Equestrian Facilities, Arenas, and Stables Master Plan.

Respectfully Submitted,

ELWG Members,

Jerry Cowan (PRB), Lisa Reader, Wendy Burke Ryan, Donna Hayden, Diane Wiburn, and Cathy Miller