

## STATS Update

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*Facebook:*

**Rating: 4.3 (44 reviews)**

**Followers: 5.9K**

**Reach: 8,510**

**Clicks: 416**

**Shares: 65**

*Instagram*

**Followers: 1,567**

*Next Door*

**County Members: 3,706**

*County Line*

**Subscribers: 2,029**

*COVID Newsletter*

**Subscribers: 376**

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## Meeting Our Goals

With the changing COVID-19 situation, the CMO office remained committed to ensuring the health and safety of employees and the public. Progress continued in the Strategic Priority Areas of Broadband. In addition, coordination and cooperation advanced with our regional partners.

## News & Updates

**Pandemic:** In February, Los Alamos County received at-home rapid tests from the New Mexico Department of Health. The County's Emergency Manager distributed four tests at no charge to White Rock and Los Alamos residents on February 15 and 16. The County received an additional shipment of at-home rapid tests, handed out at no charge to local businesses on February 17. As the number of positive COVID-19 cases dropped and following the Governor's announcement to lift facemask requirements, County Manager Steven Lynne stated that as of February 23, facemasks in County-owned facilities were welcome but not required with some exceptions. Other important advancements in February included an agreement with epidemiologist Will Athas, Ph.D., to assist the County in interpreting COVID-19 data and an agreement to join the New Mexico wastewater surveillance program.

**Regional Partners:** Deputy County Manager Anne Laurent and Intergovernmental Affairs manager Danielle Duran along with Councilors Izraelvitz and Scott met with the Rio Arriba County Manager, Deputy County Manager and Commissioner Morales to discuss potential projects for the regional capital project fund following a presentation made to the County Council on February 1. The meeting took place at the Rio Arriba Rural Events Center in Abiquiu. Rio Arriba County shared plans for the Events Center, including current funding and the support of the Commission for further development that would include additional RV parking, concerts, and more.

Steven Lynne, Linda Matteson, Anne Laurent, Danielle Duran and staff from public works and public utilities met with representatives from San Ildefonso Services, LLC (SIS) to discuss projects of mutual interest. Roads, utilities, and broadband were the major topics of the meeting, with potential for growing more projects and the relationship with San Ildefonso Pueblo.

**Legislative Session:** The legislative session ended on February 17, 2022. One major project for Los Alamos County received funding through capital outlay bill SB212 (\$400,000 for water replacement line on NM State Rd. 4) and language that would have created a moratorium for cities to implement their own portion of GRT was stripped as a result of joint efforts from the New Mexico Municipal League, Los Alamos County and others. Other highlights include the passage of a bill that would increase grant opportunities for the airport, increases in teacher salaries and other bills supporting better education in New Mexico, a potential constitutional amendment that would address some barriers created by the Anti-Donation Clause by allowing state funds or resources to be expended for essential household services such as internet, energy, water, wastewater, or other services as provided by law. Unfortunately, the bill that allowed for increases in certain county salary caps was pocket vetoed.

## News & Updates Continued

**Broadband:** The focus areas for broadband continue to be:

- 1) improving highspeed broadband options to homes and businesses (last mile), and
- 2) pursuing a second internet feed to the Los Alamos / White Rock community (middle mile).

Last mile update: The county is discussing working with a broadband consulting firm to update the "community broadband network" study done 10 years ago, along with other broadband-related tasks. It is critical that the county be strategically positioned, shovel-ready, and lined up to be a strong applicant for federal funds. The state of New Mexico has begun formulating the broadband award program to make those funds available to counties in the coming months.

Middle mile update: There is high interest among stakeholders in the region in working together to strengthen broadband availability for our communities. Each meeting we have with various groups are getting us closer to finalizing the best option (or options) for getting a 2nd internet line "up the hill". This concept will be a multiple entity effort and likely require multiple sources of funding, with the goal being to coordinate this "middle mile" improvement concurrently alongside any "last mile" enhancement project(s).

## Connecting with the Public

Council meetings were held virtually throughout the month of February and into March. E-newsletters – The COVID-19 Newsletter and The County Line - were issued weekly to connect the public with county matters.

## Looking Ahead

The draft communication plan was presented to the Council on March 8.

**Continuity of Operations:** For the past four months, the Emergency Manager has been leading all County departments to update a comprehensive plan to continue County operations in the event of an emergency. The plan should be completed in by the end of March.



*Photo: (left to right): Deputy County Manager Anne Laurent, LA County Councilor David Izraelevitz, LA County Councilor Sara Scott, Rio Arriba County Manager Lucia Sanchez, LA County Intergovernmental Affairs Manager Danielle Duran, and Rio Arriba County Commissioner Moises Morales.*

*On February 18, 2022, Los Alamos County officials met with the Rio Arriba County Manager, Deputy County Manager and Commissioner to discuss potential projects for the regional capital project. The meeting took place at the Rio Arriba Rural Events Center in Abiquiú.*

## Meeting Our Goals

A large portion of February was dedicated to budget development as a means of achieving the goal of supporting infrastructure. The staff worked diligently to control benefits costs while providing the services needed. This is a time of thorough analysis and evaluation.

We had thirteen employees complete our monthly Defensive Driving and seven complete Bloodborne Pathogen training. Our compliance numbers continue to increase.

Transit attended Drug and Alcohol Awareness training and another course will be offered for staff in March. This FTA awareness course is now available to Transit staff via e-learning in Litmos.

We had an excellent turn out for our Fall Protection training with fifty staff in attendance.

HR Division was very happy to see staff completing the e-learning Ladder and the Rousch Fire Extinguisher training. Risk will be working with our HR Training Manager, Stephanie Stancil, to put together more e-learning opportunities for staff.

## News & Updates

The County Manager recently approved a revision to our Tuition Assistance Reimbursement Program, which is administered by the HR division. This revision increases access to reimbursement funds to support ongoing educational development of our county staff.

Per our Harassment Policy, Anti-Harassment Training for Supervisors was completed this winter. All supervisors have completed this training, with 100% compliance in the County.

## Looking Ahead

In the next couple of months, the Benefits Team will issue a Request for Proposal (RFP) for life insurance coverage for County employees. The new coverage will take effect on January 1, 2023.

The Employee Recognition/Employee Fund committee will begin planning the annual Spring Fling event. The goal is to host the event in early May.

This month Risk introduced a new training opportunity for Supervisors, Leads, and Senior Positions, Risk Assessment for Supervisors. Risk has some great feedback for this course and look forward to offering it on a bi-monthly basis.

## STATS for January

### Info Mgt:

*494 of service desk requests processed*  
*304 electronic DocuSign documents processed*  
*150 of IPRA records requested*  
*40,423 Internet requests blocked*

### Finance:

*521 disbursements*  
*867 P-Card transactions*  
*32 electronic payments receipted (\$4.3M)*  
*GRT received (\$2.4M)*  
*Property Tax received (102K)*

### Procurement:

*978 purchase orders YTD, 395 change orders YTD*

*59 agreements YTD, 29 amendments YTD 76 solicitations/AGRs in process + 42 anticipated*

*2369 inventory pick tickets processed/delivered YTD*

## Meeting Our Goals

The Administrative Services Department continues to meet our goals to deliver quality government and internal services to our internal customers in the areas of Information Mgt., Finance and Procurement. In an effort to continually improve in our internal broadband strategic planning, the County has contracted for upgraded Internet service that will lead to tripling our bandwidth while reducing our monthly costs. The scheduled turnup is a few months down the road due to some required local infrastructure work to be performed by the vendor.

## News & Updates

IM expects to complete two-factor authentication (2FA) for all County remote work by March 22<sup>nd</sup>. To date 57% of County employees are signed up for this essential security practice.

The Procurement Division continues efforts to deliver solicitations, agreements, purchase orders, and keep our supply chain running smoothly with our warehouse operations.

The Finance Division continues significant efforts in the Fiscal Year 2023 budget development cycle and has executed a consulting engagement for the use of ARPA funds to assist economic development in rolling out programs to the public.

## Connecting with the Public

Our Records and Information Management Division continued its diligent efforts to address 150 Inspection of Public Records (IPRA) requests over the month of January for a FY total of 733. Upgrades to the current tracking/data entry application is expected to go live by end of March.

## Looking Ahead

IM Division will close out 2FA in a few weeks and address any stragglers. Other security and county data storage enhancements are already being researched in accordance with the continually shifting threat landscape. The Finance Budget Office will be working to finalize the Proposed FY2023/FY2024 Budget Book to be published by the end of March. Procurement will continue diligent efforts to work through the requested solicitation to agreement processing for Departments.



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## Staffing Report

### February 2021



*Jeffrey  
Culin*

## Staff Anniversaries – Celebrating 5 Years

### Jeffrey Culin, Management Analyst

Congratulations on your 5-year anniversary with the County! Jeff has been instrumental to the Procurement team and has displayed an immense work ethic and dedication to support the County's supply chain needs. He has also been especially helpful in the County's support to LAPS, along with his dedication to the Department of Public Utilities' unique inventory needs.



*Francella  
Montoya*

### Francella Montoya, RIM Specialist

Congratulations to Francella for your 5-year anniversary with the County! Francella's high energy, team spirit and willingness to learn all about Records & Information Management has helped this small but mighty division both with IPRA requests and day to day duties. She quickly proved her abilities to work under pressure and meet tight deadlines. We wish her many years of continued success with the County of Los Alamos.



*Sonya  
Ortiz*

### Sonya Ortiz, Payroll Manager

Congratulations to Sonya Ortiz for reaching 5-years with the County! Sonya started in the Department of Public Utilities and has climbed the ranks to Payroll Manager in Finance. Great job on your advancement and continued willingness to grow and learn, serve so many internal customers, and your great attitude!



*Pamela Justice*

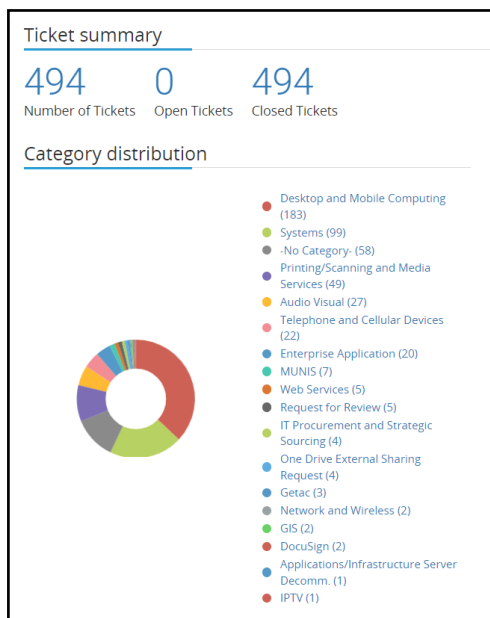
## Staff Member Highlight of the Month

### Pamela Justice, Senior Application Analyst

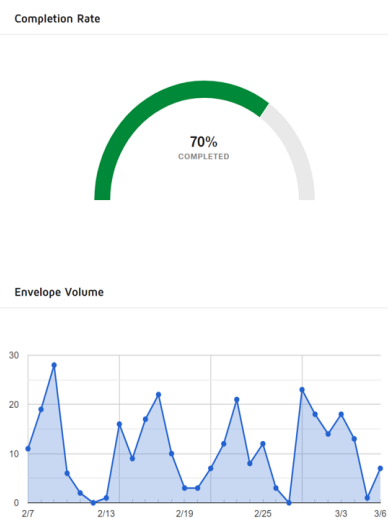
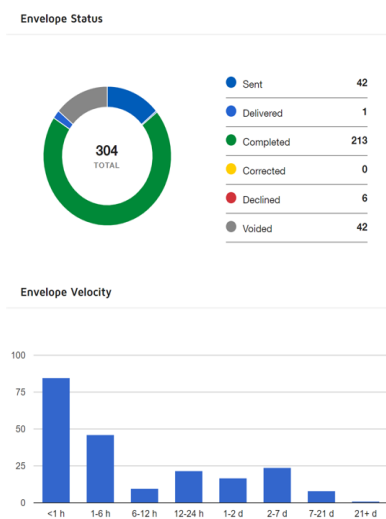
The ASD Department would like to highlight the incredible milestone recently achieved by Pam Justice in her incredible 30-year anniversary with the County! Pam has greatly contributed to County internal websites over the years, leading generational changes in content delivery including the familiar MyPlace site. Pam is also leading the effort to migrate all locally stored file content to cloud0based SharePoint.

## Kudos

Kudos and appreciation has been expressed to several Procurement team members for their professionalism, dedication, and customer service. We express sincere appreciation to the continuous efforts and hard work! Great job to all!



*Service Desk Tickets Closed by Type*

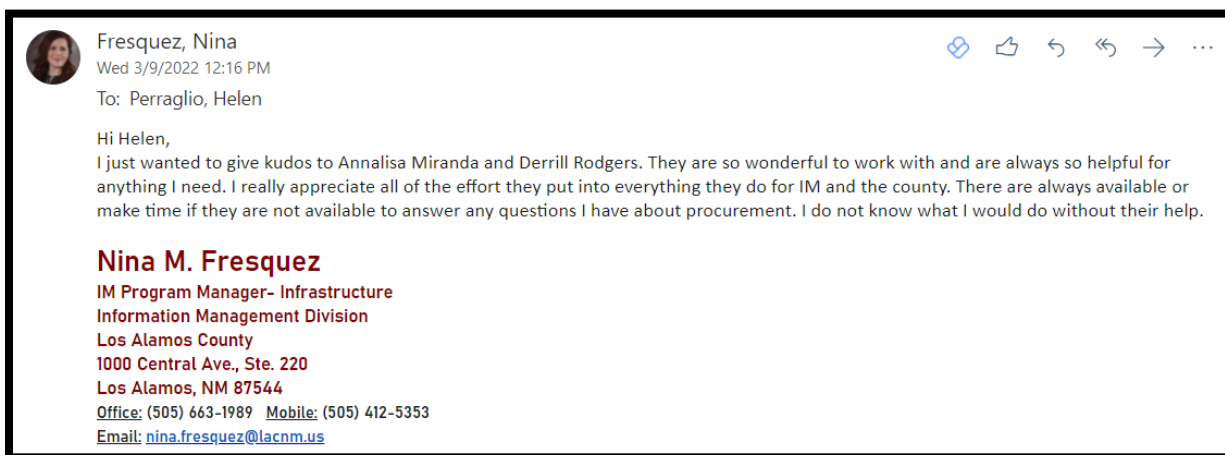
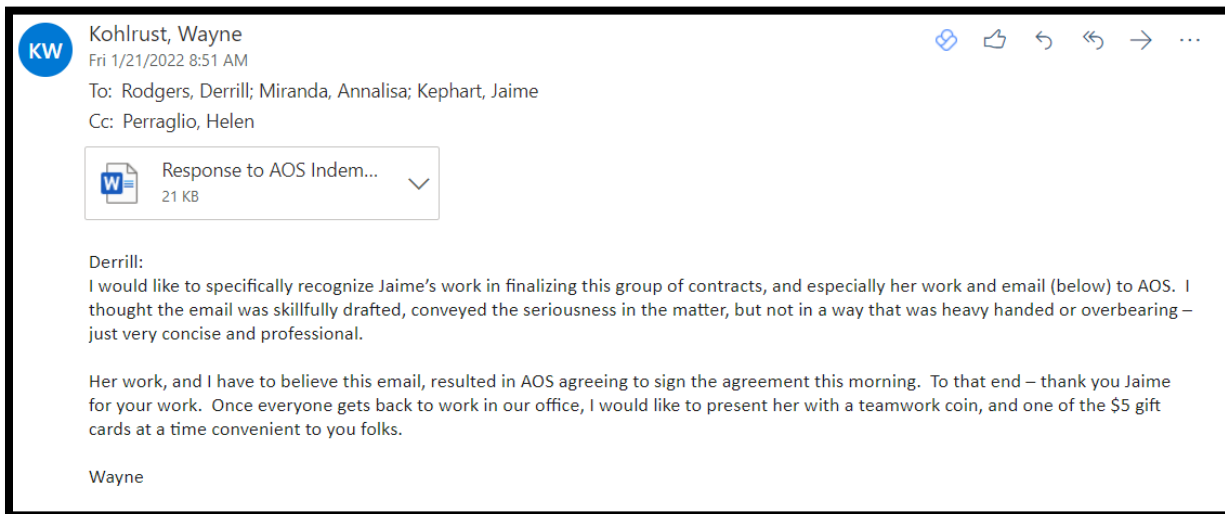


*DocuSign Stats*

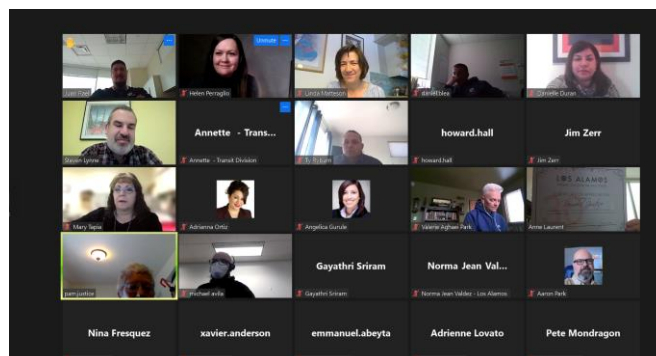
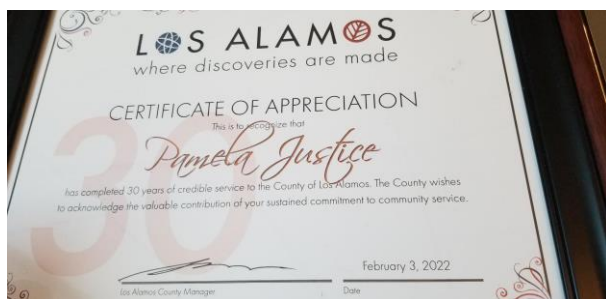
February 2022					
Accounts Receivable		Number of Transactions	% of total	Dollar Amount	% of total
	Gross Receipts Tax Received	3		\$ 2,457,982.00	
	Electronic Payments Received (EPAY)	29		\$ 4,307,444.00	
	Property Tax Received			\$101,919.51	100.00%
	Property Tax Distributed to LA Public School			\$49,428.28	48.50%
	Property Tax Distributed to LA County			\$38,325.29	37.60%
	Property Tax Distributed to UNM-LA			\$7,542.50	7.40%
	Property Tax Distributed to State of New Mexico			\$5,604.19	5.50%
	Property Tax Admin Fee			\$1,019.25	1.00%
	Lodgers Tax Received	3		\$15,473.90	
Accounts Payable	Wires Processed	51	9.8%	\$5,752,331.97	72.7%
	Electronic Fund Transfers (EFT) Processed	194	37.2%	\$1,135,279.04	14.3%
	Normal Checks Processed	276	53.0%	\$1,024,933.79	13.0%
	Total Disbursements	521		\$ 7,912,544.80	
	P-Card Transactions	867		\$ 294,350.63	

*Finance Statistics February 2022*





### Kudos February 2022



### EMT Meeting Recognition of Pamela Justice – 30 Years of Service

## STAFFING Report

### New Staff

#### **Julia Bowman, Associate County Attorney**

Our office is excited to announce a great addition to our team, Julia Bowman, Associate County Attorney. Prior to accepting her position with the County, Julia worked as a Clerk for Justice Shannon Bacon at the New Mexico Supreme Court and was an in-demand young lawyer in Santa Fe. She joined the County because of the opportunity to work with and learn from such wonderful people on a wide variety of issues. Julia is a native of Idaho and is an avid all-season outdoor sports enthusiast. She and her partner, Matt, are pleased to call Los Alamos home. If you haven't already, please join us in welcoming Julia!

### Staff Anniversaries

#### **Melissa Salmon, Senior Legal Assistant**

Melissa has recently completed 10 years of employment with the County.

#### **Alvin Leaphart, County Attorney**

Alvin has recently completed 5 years of employment with the County.



## STATS Update

*3 Commercial Building  
permits were issued with a  
total valuation of \$16,950.00*

*33 Residential Building  
permits were issued with a  
total valuation of \$653,518.00*

*2 Certificates of Occupancy  
were issued in February 2022*

## News & Updates

Building Division staff is currently working with the owners of the Hilltop House as well as other County staff to promote compliance with the demolition of the building.

The Bluffs Senior Housing Development project is progressing with the framing now being constructed.

## Looking Ahead

During the next couple of months, the Building Division will be working to reaccredited with IAS, International Accreditation Service.

## STATS Update

### **Visit Los Alamos @ Facebook:**

29,793 followers to date  
2,158 reached this month

### **@VisitLosAlamos Instagram:**

1,108 followers to date  
256 engagements this month

### **Welcome Center Visitation**

Los Alamos: 426, previous  
month  
White Rock: 208, previous  
month

### **Business Licenses:**

New Licenses Issued:  
3 in-LAC, 5 out-LAC  
License Renewed: 65

### **Home Renovation Assistance Program:**

6 projects totaling \$125,4000

### **Home Buyer Assistance Program:**

1 Loan Totaling \$25,000

## Meeting Our Goals

1. Presented and gained approval of 2022 work programs.
2. Sought service contracts for consultant services preparing the following reports: Short Term Rental Policy and Code Analysis; White Rock Metropolitan Redevelopment Area Plan; and North Mesa Housing Development Analysis.
3. Presented the proposed Economic Development and Business Assistance Program to Council on February 1st and begun seeking public input.
4. Continued to solicit and meet with members of the development community for the development of publicly and privately-owned properties in Los Alamos and White Rock.

## News & Updates

**Housing.** Canyon Walk buildings 5, 6, and 7 were approved for occupancy. The Bluffs Apartments has commenced framing (see attached photograph.) Completion of this affordable senior rental community is scheduled for December 2022. The County executed a contract with EPS consulting services to provide an economic and financial analysis needed to determine housing numbers and types for the proposed North Mesa residential development. Master planning and continued community outreach will occur once the consultant's analysis is completed, and their report is published.

**Business Assistance/Covid Testing.** In February, the CDD continued to assist the Managers Office and Police Department with the distribution of distributing Covid-19 test kits to 94 local businesses. Businesses interested in receiving test kits are encouraged to contact Barbara Lai in the Community Development Department.

## Connecting with the Public

**Movie Making:** As previously reported, Christopher Nolan is preparing to film his "Oppenheimer" movie here in Los Alamos, Santa Fe and Abiquiu. In addition to coordination with internal departmental partners and assisting the movie crew with on-site preparation and planning, ED Specialist and Film Liaison, Kelly Stewart, has been encouraging and facilitating community outreach with those living/working in proximity to the multiple planned film locations. Kudos to Kelly for making sure Los Alamos is filmed in-place rather than replicated on a green screen. Filming in Los Alamos is scheduled from March 3<sup>rd</sup> to the 16<sup>th</sup>.

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## Connecting with the Public (continued)

**Project Y:** On February 7<sup>th</sup> EDA Ungerleider attended a Round Robin Networking event at projectY. This networking event, dubbed “Speed-dating for Business Resources” provided members of the business community, experienced and novices, to meet with many county, regional and local business professionals. LAC SBDC Director Sandi Johns made her debut appearance. Kudos to projectY’s Community and Marketing Manager Christina McCormick for hosting another successful small business networking event.

## Looking Ahead

In March, ED staff will be inviting members from the local business community to provide feedback on business assistance programs and grant opportunities.

## STATS Update

*Planning staff reviewed and acted on 18 Building permits and 7 Business License applications*

*Code Compliance Officers opened 34 new code cases and closed 36 cases*

## Meeting Our Goals

The Community Development Planning Division has been focused on the Chapter 16 and 18 updates. This Chapter 16 update process will help provide more opportunities for development in the business districts in both White Rock and Los Alamos. Also, staff anticipates that the revision to the code will make it more comprehensive to both design professionals and residents. Division Staff continue to maintain a high level of customer service with ongoing planning and code compliance cases.

## News & Updates

The Chapter 16 Development Code Update process has continued to progress with Planning staff and County consultant, Dekker/Perich/Sabatini. Module 2 of the update effort was released for public review on the Chapter 16 update project website. Module 2 is the second phase of the Chapter 16 Code Update and contains revisions to the development standards including district specific standards, off-street parking, landscaping, outdoor door lighting, walls and fences, and signage. On February 15<sup>th</sup>, an open house was held to invite members of the public to provide comment on Module 2. Module 2 was presented to the Planning & Zoning Commission on February 23<sup>rd</sup>.

A Planning & Zoning Commission public hearing was held on February 9<sup>th</sup> to discuss and approve Special Use Permits for Worms and Wildflowers Daycare. The applications sought approval for a daycare facility to provide care, service, and supervision for a maximum of 12 children at her residence addressed as 113 B La Senda Road. The Planning & Zoning Commission convened on February 23<sup>rd</sup> to discuss and also approve the Findings of Facts and Conclusions of Law for the two Special Use Permits related to the proposed daycare operation that had a public hearing on February 9<sup>th</sup>. The Commission approved the applications and adopted the Findings of Facts and Conclusions of Law.

The Chapter 18 Nuisance Code Update has also continued to progress with Code Compliance staff and County consultant Dekker/Perich/Sabatini. The Community Development Department contracted with a nation-wide survey firm, Polco, to conduct a survey of residents as a part of the public input process to help inform the Chapter 18 Code Update. In February, the survey results were presented to the County Council and to the Community Development Advisory Board.

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## Connecting with the Public

An open house was held to invite members of the public to provide comment on Module 2 on February 15<sup>th</sup> and Module 2 was presented to the Planning & Zoning Commission on February 23<sup>rd</sup>. Module 2 of the update effort is available for public review on the Chapter 16 update project website.

The Chapter 18 survey results were presented to the County Council on February 15<sup>th</sup> and to the Community Development Advisory Board on February 28<sup>th</sup>. The survey results are available for public review on the Chapter 18 update project website

## Looking Ahead

March 15, 2022 - Chapter 16 Development Code Update Presentation to County Council

April 5, 2022 – Chapter 18 Nuisance Code Update Presentation to County Council



## Housing Projects Updates

Consistent with the County Council's strategic priority to increase housing, the Community Development Department has been supporting various housing projects. A summary of the project and additional information can be found on our website – <https://lacnm.com/CDD-Projects>.

Project Name	Developer	Update
<b>The Hill Apartments (A-13, Former LASO Site)</b>	Peterscorp Development	
<b>Mirador Mixed Use Development (A-16)</b>	Adam Thornton.	.
<b>The Bluffs Senior Apartments (A-8b)</b>	Bethel Development, Inc	Construction is progressing with the framing going up.
<b>Canyon Walk Apartments (A-9)</b>	Bethel Development, Inc	
<b>Ponderosa Estates Phase 3 Subdivision</b>	Brad Parker	
<b>The Homes at North Community</b>	T2 Development	
<b>Canyon Road Apartments</b>		
<b>North Mesa Housing</b>		A contract has been signed with Economic and Planning Systems, Inc. to begin the housing market and financial analysis study. (Note: This project has not been added to the website just yet.)
<b>Canada Bonita (Visiting Nurses)</b>		A Pre-Application meeting was held for a Rezoning of the property. (Note: This project has not been added to the website just yet.)

## STAFFING Report



*Wendy Laird*

## New Staff

### **Wendy Laird, Permit Technician**

The Community Development Department would like to welcome Wendy Laird to our team. Wendy transferred to our department from Finance and is now our Permit Technician.





*The Bluffs Senior Housing  
Development*



*The Bluffs Senior Housing  
Development*



*The Bluffs Senior Housing  
Development*

### STATS Update

*7 Press Releases*

*30 New Social Media  
Followers*

*77 Social Media Posts*

*2 Alcohol Permits Processed*

*# RFPs Issued*

*# E-Activity Guide Views*

*3 Contract Public Programs &  
Events*

*405 People Attended  
Programs & Events*

## Meeting Our Goals

### Enhancing Communication & Protecting, Maintaining, and Improving our Open Space, Recreational, and Cultural Amenities

The Community Services Department provided a summary of the Integrated Master Plan focus groups to the Parks and Recreation Board on February 3, 2022.

## News & Updates

### Gravitational-Wave Astronomy's Future Among the Stars

Pajarito Environmental Education Center hosted a virtual astronomy presentation about the James Webb Space Telescope, the largest space telescope ever built.

### Mountain Lion Ecology in the Jemez Mountains – Large Mammal Monitoring Project

Pajarito Environmental Education Center hosted an “encore” presentation, offered both in-person and virtual, about an ongoing collaborative effort between Valles Caldera National Preserve and Bandelier National Monument to monitor the responses of mule deer, elk, black bear, and mountain lion to forest restoration treatments.

## Connecting with the Public

The Community Services Department met with teens at the Teen Center to discuss the potential of a skills park in Pueblo Canyon. In combination with that meeting, a survey was shared with the Teen Center to share with their teen members to gather further input. To date, over 90 responses have been collected.

## Looking Ahead

### Los Alamos Summer Concert Series 2022

The first concert in the Los Alamos Summer Concert Series will be held on May 20<sup>th</sup> and the Nosotros will be the main band. Nosotros is one of the most recognizable Latin bands in the Southwest and are winners of 13 NM Music Awards. The Summer Concert Series, will. Be held every Friday May 20 – August 26, 2022.

## STATS Update

*Include stats for the previous month. See the following examples:*

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*5 Public Programs & Events*

*52 Total Program Attendance*

*18,545 Physical Items  
Circulated*

*6,179 Digital Items Circulated*

*24,724 Total Items Circulated*

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## Meeting Our Goals

The library responded to the County's overarching goals of enhancing quality of life by offering several youth and adult programs and resources. The library contributed to racial equity and inclusivity by celebrating African American History Month and sharing book lists by African American authors and resources exploring diversity, equity, and inclusion.

The library contributed to improving access to high quality broadband by providing public internet access. The library now has two Chromebooks available for checkout in the library as well as providing public access computers and public access to wi-fi.

## News & Updates

Due to COVID restrictions in-person library programs were cancelled during the month of February. Curbside hours were increased, and virtual programs were held.

The library was awarded \$26,742 from the NM State Library through the American Rescue Plan Act (ARPA) Grant to Public Libraries. The funds are to help communities respond directly and immediately to the pandemic, as well as to related economic and community needs through equitable approaches.

Threads of Community, a fiber arts exhibit featuring local and regional artists, opened at the Step Up Gallery at Mesa Public Library on February 17. Over 282 people viewed the exhibit in February.

## Connecting with the Public

In celebration of National Library Lovers' Month, the library placed Love Letter Boxes around both libraries to collect valentines from patrons and connect with our community. Library staff were highlighted in our February newsletter.

The library continued to offer curbside service for patrons during COVID as well as email reader's advisory for patrons unable to come to the library. One patron said: "I just wanted to thank you for helping with book selections. It was great to get some new chapter book series to work off of and new authors as well. My son gave you an A+ for selections. Have a wonderful week!"

The White Rock Branch Library partnered with the Animal Shelter to create a Valentine's themed display highlighting animals up for adoption.

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## Looking Ahead

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### Adult English as a Second Language Classes

In collaboration with Family Strengths Network and the Adult Learning Center at UNM-Los Alamos (UNM-LA), the library will be hosting a series of conversational English as a Second Language (ESL) classes, including textbook and course materials, at no cost to the public. Through a collaboration between Mesa Public Library and Los Cumbres Community Services, a new Sensory Friendly Movement and Music program will be offered to children ages 0-6 and their caregivers at no cost.

### Newcome Adventure

Mesa Public Library, in partnership with several local establishments, is hosting a Newcomer Adventure for those who are new to the Los Alamos community and are ready to do some exploring. Designed to help new arrivals get acquainted with their surroundings, the reward-based program offers a fun and structured way to discover Los Alamos and White Rock.

### Dungeons and Dragons Program

The Youth Services team at MPL is pleased to present Young Adventurers, a new Dungeons and Dragons program of standalone adventures that will be played over six Thursdays. Celebrate Women's History Month with the library! On Thursday March 24<sup>th</sup> at 7pm the library will host a panel discussion on Zoom with some of the local women who are making an impact on the Los Alamos community through nonprofit leadership.



## STATS Update

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*2 Public Programs & Events*

*275 People Attended Programs  
and Events*

*1 Hockey Tournament/ Game*

*1 Swim Meet*

*5 Repairs and Upgrades*

*55 Total Cattle Head Removed  
YTD*

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## Meeting Our Goals

**Improved the open spaces, recreational, and cultural amenities** with Parks staff installing new fencing on lot 115 at the horse stables to get the lot back into recirculation. Staff is working on the infields at baseball fields in preparation for baseball season, as well as installing new plumbing at the White Rock Concession stand attached to the bathrooms at Overlook Park.

The golf course is in the process of resurfacing the area between the clubhouse and the practice putting green. The golf course maintenance staff took the top layer of the area off, laid weed barrier, and added mulch to the area.

**Invested in infrastructure** with the continuation of the irrigation line replacement under Diamond Drive at the Golf Course. Parker Construction resumed construction on replacing the old bore-thru line between holes 18 and 10. This work is scheduled to be completed on or before March 31<sup>st</sup>.

## News & Updates

### Pine Street Tot Lot Update

Parks had contracted AK Sales to install new play structures at the Pine Street Tot Lot. The structures are installed and ready for kids to come play and enjoy.

### Glow Skate

The Ice Rink hosted a glow state on February 12<sup>th</sup>. The event sold out quickly and brought in a crowd of happy skaters. The Ice Rink staff worked with the Los Alamos Teen Center to include 20 teens to participate in the much-anticipated event.

### Teen Movie Night

Recreation Staff co-hosted with the Municipal Court to put together a Teen Movie Night at the Middle School. The gym was packed with kids who were able to enjoy games and cotton candy in the afternoon. They ended the event with popcorn and a showing of *Spiderman into the Spider-Verse*.

### New Mexico State B Championship Meet

Los Alamos Aquatics hosted the State B Championship Meet on February 26<sup>th</sup> and 27<sup>th</sup> at the Walkup Aquatic Center. A total of 175 heats, 248 athletes, 127 spectators, and 40 meet officials and volunteers were part of the meet.

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## Connecting with the Public

### **Leisure Lagoon Tour**

Current and select previous Aquatic Center Subcommittee members who were instrumental in advocating for the Leisure pool becoming a reality got a tour of the Leisure Lagoon. Shelby Redono and Irene Powel who were strong advocates at County Council meetings were overwhelmed with joy seeing the project in person.

## STATS Update

*5 Contractor Public Programs  
& Events*

*361 People Attended  
Programs and Events*

## Meeting Our Goals

**Supported social services improvement** by maintaining several contracts that provide behavioral, mental, and physical health services that are important to quality of life.

## News & Updates

### YMCA Teen Center Bloody Valentine Blood Drive

The Teen Center hosted another successful blood donation drive where six Youth Mobilizer teens helped Vitalant handle a full schedule of donors. The teens helped as greeters as well as passing out snacks/bottles of water to help donors get settled and feel comfortable. Teens and Teen Center staff also put together goody bags that included a squishy heart stress ball, candy, a thank you note, and a sticker to inform donors of the next blood drive in June.

### Los Alamos Retired & Senior Organization (LARSO) Val Pals

The Senior Center worked with Barranca Mesa Elementary teacher, Aedin Loychik, Family Strength Network, Linda Sanders, and grandchildren to create hundreds of valentines. Staff handed them out to our members via Grab and Go drive-thru meal program and sent some over to our friends at BeeHive, Aspen Ridge and Sombrillo.

## Connecting with the Public

### The Los Alamos County Health Council

## Looking Ahead

### Family Strength Network

- Becoming a Love and Logic Parent for Teens, March 12 from 9:00 to 11:00 (virtual) <https://www.lafsn.org/calendar/parenting-the-love-and-logic-way-love-and-logic-teen/>
- Los Alamos Steam Lab Field Trip, Wednesday, March 23rd 10:00 to 11:30. Call 505-662-4515 or email [fsn@lafsn.org](mailto:fsn@lafsn.org) for more information
- 4th Friday Play date: Drive in Movie. Build a cardboard car and watch a show with FSN. Friday, March 26th from 10:00 to 12:00. No registration required, drop-in program.

### Los Alamos Retired & Senior Organization (LARSO)

- Pi Day celebration and a \$1 raffle to pie a staff member at each place.
- Corned beef and cabbage on St. Patty's Day





## STAFFING Report

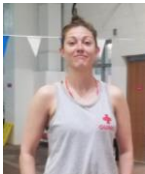
### New Staff

#### **Tessa Jo Mascareñas, Sr. Management Analyst**

Tessa Jo comes to us from Santa Fe County where she was working in the County Managers Office as the Operations Manager. She brings a wealth of budget, analytical, and customer focus to our team. She also worked as the Clerk for the City of Espanola and as an Ethics Administrator for Secretary of State. She has 3 Shiatzus names Mattis, Gracie, and Mila.



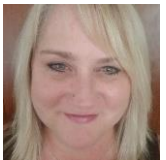
*Tessa Jo  
Mascareñas*



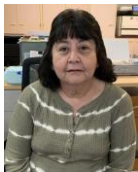
*Rebecca  
Redondo*

#### **Rebecca Redondo, Lifeguard**

Rebecca Redondo is a first time lifeguard, but has been coming to this pool since she was a child. She feels a strong connection to this community and the facility that she feels it is a natural step in life to start working for the County of Los Alamos.



*Denise  
McCoy*



*Christine  
Chavez*

### Staff Anniversaries

#### **Denise McCoy, Aquatics Manager**

Denise has been with the County for 15 years as of January 2, 2007.

#### **Christine Chavez, Recreation Customer Service**

Christine has been with the County for 20 years as of February 4, 2002.

### Staff Member Highlight of the Month

#### **Melissa Mackey, Youth Services Librarian**

In February, Melissa Mackey, Youth Services Librarian at Mesa Public Library, will be recognized for the second year in a row with a Community Asset Award by the local nonprofit Champions of Youth Ambitions.

In her role, Melissa has made innumerable contributions to the Los Alamos community by developing a broad spectrum of youth programs; creating an extensive network of community partnerships; and creating a friendly, safe, and welcoming space for children and teens to explore their identities and ideas.



*Melissa  
Mackey*

### Kudos

#### **Public feedback card in the White Rock comment box**

"The librarians are super nice and they act very kind and respectful. They go out of their way to help children and teenagers feel comfortable and loved." - from Marian, a library visitor.

#### **Dacotah Hofer Selected to the Red Cross Lifeguard Instructor Academy**

Dacotah Hofer, Aquatics Program Coordinator, has been accepted into the American Red Cross Instructor Academy. This is a three day course in Louisville Kentucky that will enable Dacotah to teach individuals across the state to be Lifeguard Instructors.

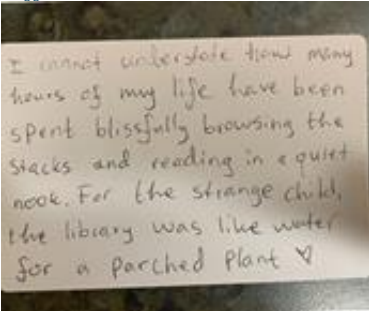
Currently there are two LGIT's (Lifeguard Instructor Trainers) in Northern New Mexico, and one is about to retire. This additional certification will allow the Walkup Aquatic Center to teach LGI (Lifeguard Instructor) courses to the general public and current staff.



*Dacotah  
Hofer*



*Library Staff Olivia and Maegan show off Love Letter Box*



*Library Love Letter*



*White Rock Branch display in Collaboration with the Animal Shelter*



*Fiber Artist Samuel Buelow*



*Mountain Lion Ecology in the Jemez Mountains Presentation*



*Pine Street Tot Lot new equipment*



*Teens at the Middle School Gym getting ready to watch movie*



*Glow Skate at the Ice Rink*



*Resurfacing at the Golf Course*



*Swimmers at New Mexico State B Championship Meet Warming Up*



*Inside the Leisure Lagoon*

## STATS Update

272 Recordings & Filings

111 eRecordings

3 Marriage Licenses

6 Probate Cases

6 County Council / Board  
Meetings

0 Public Outreach Events  
(due to COVID-19)

110 Voter Registration  
Transactions

0 New Voter Registration  
Agents

832 FraudSleuth Users

28 Customer Appointments

892 Social Media Followers

## Meeting Our Goals

During February 2022, the County Clerk's Office worked to inform and engage the public in participating in the 2022 Primary Election, as part of efforts in meeting Council's Strategic Goal of "Communication". In addition, the Clerk's Office continued efforts in meeting Council's Strategic Goal of "Operational Excellence", by preserving, maintaining, securing, and providing convenient access to all public records entrusted to the Clerk's Office - all while providing prompt and courteous service, ensuring transactions were processed in an accurate, thorough, cost-effective, timely and professional manner.

## News & Updates

The 2022 session of the New Mexico Legislature was once again a busy one for County Clerks. Although several election related bills were monitored by County Clerk Naomi Maestas and the New Mexico Counties (NMC) Clerk Affiliate, after lengthy debates on a number of proposed amendments, the bills failed to garner support and be heard for a final vote before the end of the session. Clerk Maestas represented the NMC Clerk Affiliate, as the Chair of the affiliate, at numerous hearings during the 2022 Legislative Session. In addition, Clerk Maestas and staff also participated in several NMC Clerk Affiliate meetings held virtually throughout the session.

During February 2022, the Clerk's Office continued progress with the implementation of a new Records Management System (RMS), with several meetings held throughout the month. The new RMS will increase efficiency, by implementing a fully integrated land and official records solution that will offer constituents secure, online access to county land and official records, boosting transparency and saving resources by allowing citizens to search, access, and purchase public records using a self-service module. Projected Go-Live is set for September 2022.

2022 Election Preparations and Planning efforts continued throughout February, with staff preparing for Candidate Filing Day, Election Poll Worker appointments, among other things.

## Connecting with the Public

The Clerk's Office is responsible for the recording, indexing, archiving and retrieval of public records filed in their office. Currently, the Clerk's Office maintains a records database with 129,973 electronic public record documents, with retrieval assistance and access provided to the public daily. In continuing to align with directives from the CMO, on February 17, 2022, Clerk Maestas opened to in-person services and transactions. To help in the management of traffic flow, the Clerk's Office implemented an online process to schedule appointments, a link is available on their website [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk). Customers may continue to drop off items in the designated Drop-Box located outside the Clerk's Office.



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## Project Updates

*Office Reconfiguration /  
New FTE's: \$6,373  
in construction*

*New Records  
Management System:  
\$363,319  
in implementation*

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## Connecting with the Public (cont.)

Clerk Maestas would like to remind customers of services that are available online. To search the real estate recording and government document filings, customers may use the Online Records Portal. For searching probate and marriage records, or to apply for a marriage license, customers may use the Probate & Marriage Online Records Portal. Both links available on the Clerk's webpage at [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk).

There are a few elections related items that can be handled online or through the United States Postal Service. Citizens are reminded to utilize [NMVote.org](http://NMVote.org) for voter registration and to other election related services, i.e. voter registration, absentee requests.

## Looking Ahead

### Upcoming Important 2022 Primary Election Dates:

March 8, 2022	Candidate Filing Day
March 28-30, 2022	New Mexico Secretary of State / Election School
May 10, 2022	Early/Absentee Voting Begins / Los Alamos
May 10, 2022	On-line/Mail Voter Registration Closes
May 10-June 7, 2022	Same Day Voter Registration ( <i>During Voting Hours</i> )
May 21, 2022	Early/Alternate Voting Begins / White Rock
June 4, 2022	All Early Voting Closes
June 7, 2022	Election Day

### Upcoming Events / Project Milestones / Seasonal Changes / New Initiatives:

March 18, 2022	Completion of Office Reconfiguration Project
March 22 & 24, 2022	Election Outreach with Los Alamos High School iVote Club
March 31, 2022	2022 NM Probate Court Conference / Session 1 ( <i>virtual</i> )
April 1, 2022	Recruitment for Seasonal Election Workers and Temporary Deputies
June 2022	Recruitment for Elections Manager Position
Sept 2022	New Records Management System / Go-Live
Tentative 2022	New Statewide Probate Court DataXchange System implemented



## STAFFING Report



*Naomi D.  
Maestas,  
County Clerk*



*Adrianna  
Ortiz,  
Chief  
Deputy  
Clerk*



*Victoria  
Martinez,  
Sr. Deputy  
Clerk*



*Anna  
Archuleta,  
Deputy  
Clerk  
(part-time)*



*Vacant,  
Elections  
Manager*



*Victoria (Tori)  
Montoya,  
Sr. Deputy  
Clerk*



*Ubaldo  
Barela,  
Deputy  
Clerk  
(part-time)*

## Staff Member Highlight of the Month

### Ubaldo Barela, Deputy Clerk

During the month of February, Ubaldo expanded his knowledge taking on purchasing duties, and helping the Senior Deputy Clerk's complete various key tasks ahead of the 2022 Primary Election. In addition, Ubaldo worked on getting records sent over to RIM, while working to clean and organize the Clerk Warehouse.

## Kudos

The Clerk's Office would like to thank Michael Smith, GIS Administrator/IM, for preparing the 2022/2023 Precinct Maps, and Vinton Miller, Visual Information Specialist/CM-CPR, for getting them prepped for printing by Media Services. They came out great and provided the information needed to our voters!

Special thanks to Nina Fresquez, IT Program Manager/IM, and the IM Support Team for all their help in preparing for the 2022 Elections.

BIG thanks to Yvonne Valencia, Brenda Sargent and Amie Valdez with the PW-Cust. Facilities Team, for their diligent efforts in getting things set up for 2022 Primary Candidate Filing Day.



*Clerk Maestas Represents the Clerk  
Affiliate at the 2022 Legislative Session*

*Clerk’s Office Opens to In-Person  
Transactions in February*

# Public Works (PW): Administration

## STATS Update

*Council appointed Michael Altherr to the Transportation Board*

*35 People Attended the February Transportation Board Meeting*

*2 Public Meetings were held*

## Meeting Our Goals

### Customer Service Goals

Customers are always looking for fast solutions. In fact, 66% of adults say that the most important thing a company can do is value their time. Our team is focusing on operational excellence to develop a workflow that streamlines our customer support functions and improves efficiency. This effort supports the Council's goal to improve the quality of life.

## News & Updates

After a few years of recruiting, the Transportation Board is full!

Transportation Board submitted its Work Plan for fiscal year 2023, which will be reviewed by County Council.

## Connecting with the Public

Public meetings were held in conjunction with the Transportation Board meeting in early February for the Canyon Road Reconstruction Project and the Cumbres Del Norte Improvements Project.

## Looking Ahead

The next Transportation Board Meeting in early March will include a public meeting for the 33<sup>rd</sup>/34<sup>th</sup> Streets and Arkansas Avenue Improvements Project. Cory Styron, Community Services Director will provide a presentation on the Integrated Master Plan.



## STATS Update

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*16 Customer Service Emails*

*19 of Roll Cart Requests*

*22 Household Hazardous Waste  
Customers*

*2,170 Recycle Coach App Users*

*11,590 Recycle Coach App  
Interactions*

*167 Overlook Customers*

*986 Transfer Station Customers*

*4,947 Yard Trimming  
Participants*

*1.2k Social Media Followers*

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## Meeting Our Goals

The Los Alamos Resiliency, Energy and Sustainability Task Force final report was presented to County Council on February 22, 2022; the budget will be brought before Council as budget options during the FY23 budget cycle. This initiative reinforces the Council's environmental sustainability goal.

## News & Updates

The Environmental Sustainability Board is providing feedback on the Food Waste Composting Feasibility study and received the final presentation and update at the February 17, 2022, meeting. The ESB will make a recommendation at the March 17, 2022, meeting and the final recommendations will be presented to Council on March 29, 2022.

In accordance with the two new holidays observed by Los Alamos County, Environmental Services has updated its 2022 Roll Cart Collection Schedule in observance of Juneteenth and Indigenous Peoples' Day. See below for a revised calendar.

## Connecting with the Public

The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one customer interaction is reminders and notifications.

The ESB meeting, February 17, 2022, was conducted via Zoom to comply with COVID Safe Practices. The Board received its final update on the Food Waste Composting Feasibility Study from SCS consultants. The ESB will approve the final report at the March meeting and make a recommendation to County Council. Additionally, the ESB received a presentation from Cory Styron on the Los Alamos County Integrated Pest Management Plan Update and approved the FY23 Work Plan.

The Zero Waste Team meeting, February 16, 2022, was conducted via Zoom to comply with COVID-19 safe practices. The team approved their FY23 work plan. The team also discussed future outreach and education events coming up such as the Zero Waste Los Alamos Team's 3rd Anniversary and the Los Alamos Coop's Anniversary Celebration.

## Looking Ahead

Residents continue to request yard trimming carts year-round and Yard Trimming collection will begin March 14, 2022. The yard trimming roll cart is for organic yard trimmings only, which includes short branches, flowers, grass clippings, leaves, pine needles and pinecones.

Register for a Yard Trimming Cart online at [www.losalamosnm.us/gogreen](http://www.losalamosnm.us/gogreen)

## 2022 ROLL CART COLLECTION SCHEDULE (REVISED FEB. 2022)

JANUARY						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

■ HOLIDAY\* (PLACE OUT ON WEDNESDAY)

■ CHRISTMAS TREES

■ RECYCLE

■ YARD TRIMMINGS (NONE IN JAN, FEB)

■ CLOSURE (EMPLOYEE PROFESSIONAL DEVELOPMENT DAY)

**TRASH IS COLLECTED WEEKLY**

**LOS ALAMOS**  
Environmental Services

505.662.8163 | solidwaste@lacnm.us  
www.losalamos/gogreen





## Residential Sustainability Report

Service Period: February 2022

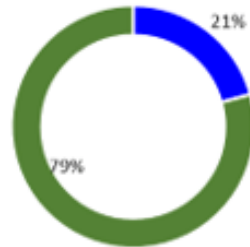
February Diversion Rate: **21%**



LOS ALAMOS

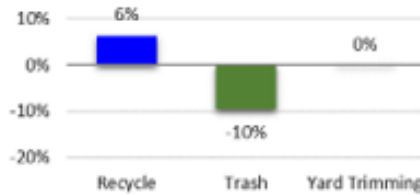
The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

### Monthly Collection Report



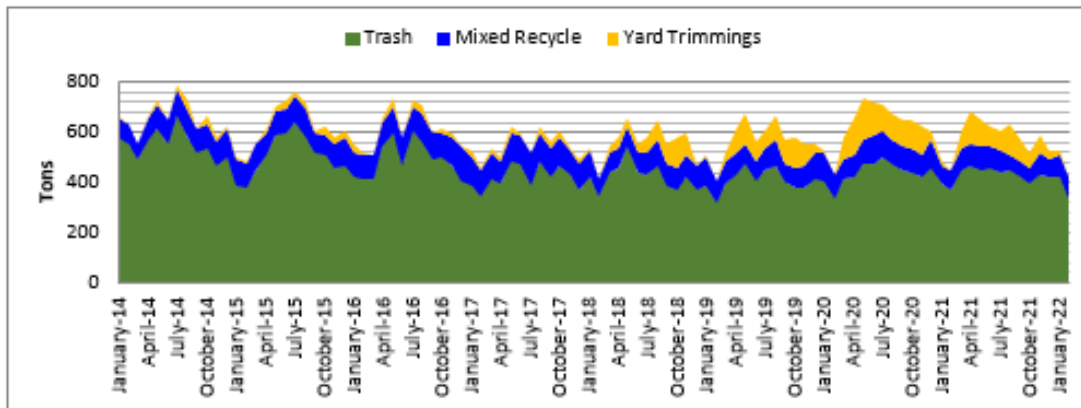
■ Mixed Recycle ■ Trash

### % Change Previous Year

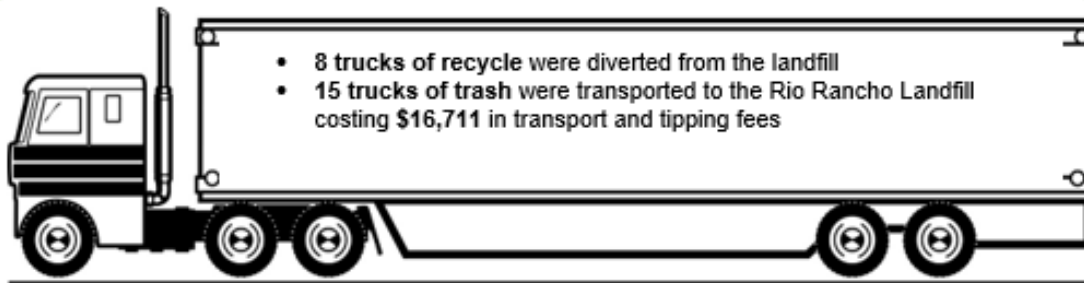


	Feb-21	Feb-22
Yard Trimming	0.00	0.00
Recycle	81.69	86.85
Trash	368.01	332.62

In February by recycling and composting Los Alamos County reduced GHG emissions by ~299 tons



In 2022 by recycling and composting Los Alamos County reduced GHG emissions by ~634 tons



- 8 trucks of recycle were diverted from the landfill
- 15 trucks of trash were transported to the Rio Rancho Landfill costing \$16,711 in transport and tipping fees

For more information contact Environmental Services Division at 505.662.8163 or email [solidwaste@lacnm.us](mailto:solidwaste@lacnm.us)

## STATS Update

*507 Total Facilities Work  
Orders*

*119 New requests*

*269 Preventive Maintenance:*

*238 Maintenance/Repair*

*53 Completed*

*10 Immediate responses*

*108 Custodial events*

## Meeting Our Goals

Custodial staff and the reservations office continued working with the Oppenheimer movie production to support their upcoming filming at Fuller Lodge in March. Working with the Los Alamos County Film Office for productions like this supports Council's economic vitality goal and the strategic priority areas to protect our cultural amenities, to support the local business environment.

## News & Updates

Several Offices have been reconfigured to better meet the needs of department staff.

The vandalism repairs at the Ashley Pond restroom are in progress.

Reservations increased slightly during the Month of February due to easing Covid restrictions and bookings were up significantly for the spring and summer months.

## Looking Ahead

Customer satisfaction surveys can do wonders for a team, allowing them to target problem areas, publicize and reward positive behaviors, and establish benchmarks for customer service.

Stay tuned for more on the Facilities Customer Service Survey.

## Connecting with the Public

Custodial staff supported events at Fuller Lodge and the White Rock Activity Center.

## STATS Update

### *Fleet*

*278 Work orders entered*

*259 Fleet work orders  
Completed*

*19 work orders remain open*

*74 work orders are  
Preventive*

### *Maintenance*

*204 work orders are repairs  
6 new replacement vehicles  
received and getting ready to  
be placed into service.*

*585 MyDrive Subscribers*

## Meeting Our Goals

Traffic and Streets division met the county council priority to invest in infrastructure during the month of February by providing safe roadways and sidewalks.

Fleet is focused on operational excellence to keep vehicles and equipment in top shape so our Los Alamos County customers can provide quality services to the residents of Los Alamos and White Rock.

## News & Updates

Transit expressed a concern to the Traffic Operations Manager, Aaron Park, regarding pedestrians crossing the road at a transit stop on S. San Ildefonso Rd at Camino Uva. A pedestrian was almost struck by an oncoming vehicle while crossing in front of a transit bus in an area where there was no crosswalk. Crews fabricated and installed a 'No Pedestrian Crossing' sign in this location to alert pedestrian traffic about the safety issue.

Streets crews plowed streets and sidewalks countywide during several snowstorms in the month of February. They have been performing the after clean-up on streets inundated with ice and snow build up. They have been clearing drainage ways so the melting snow and ice can flow freely in crucial locations.

Transit expressed a visibility problem to the Traffic Operations Manager, Aaron Park, at the intersection of North Road and Quemazon. It was decided to have a mirror installed on the light pole at the intersection to help with the visibility when exiting the Quemazon area. With the help of the traffic electricians this mirror was successfully installed.

A safety issue was noted on Range Road near Guaje Pines Cemetery where someone apparently took an electric pole stored near the Range Road turn around and pulled it into the road and blocked traffic. Martin Rivera, Transportation Safety Specialist, responded and removed the pole.

The Signs and Markings crew have been working on the street Id upgrade in the Pajarito Acres area in White Rock. They have currently installed 25 street Id's for the month of February. They also have fixed 6 knock down signs due to snow related accidents. Crews also fabricated 5 additional signs for the military exercises that have been cancelled. They also fabricated signs for the Covid testing site in White Rock.

Traffic Electricians repaired four runway lights at the airport that were damaged due to snow. They have also been replacing streetlights countywide that have burned out due to age and cold weather.

Fleet completed the motor pool key upgrade. Fleet will be working on preparing the replacement vehicles and place into service then work on disposal of old units.

## Connecting with the Public

Aaron Park, Traffic Operations Manager, provided data related to the MyDrive website. The MyDrive website was set up for people living and commuting to and from Los Alamos County so they can look at the roads in strategic locations to determine how safe the roads are for their commute. Per Aaron, in the month of February MyDrive has 585 subscribers with 348 in the last 28 days and has 35.0k views in last 28 days and 3.2k watch time hours in last 28 days.

## Looking Ahead

There are no planned projects scheduled for the month of March. However, as the weather warms up, and the asphalt and concrete plants re-open, projects will be identified and scheduled.

Fleet is servicing mowers and summer equipment, so they are ready for employees when the weather warms up.

Fleet is recruiting for a Fleet Mechanic 2. Traffic & Streets is recruiting for an Equipment Operator.

## STATS Update

### *Transit*

**Unlinked Passenger Trips**  
(UPT): 10,119

9,855 Fixed-Route UPT

264 Demand-Response UPT

0 Special UPT

20 Service Days

UPT per Service Day: 469

UPT per Service Mile: 0.23

14 Service Disruptions

On-time Timepoint  
Departures: 87.9%

On-time Paratransit Trips:  
88%

Buses with Defective ITS  
System: 48%

0 Customer Complaints

## Meeting Our Goals

**Airport** - A new entrance door has been installed at the airport terminal building. This will make public access easier and more welcoming as well improve the energy efficiency of the terminal building, supporting environmental sustainability.

## News & Updates

**Airport** - In early stages of working with NMDOT and Department of Public Utilities on installing EV chargers at the airport using state grant money.

It is anticipated that Los Alamos Airport is going to receive \$110K grant funds for the next 4 years. Updating the current airport CIP with the FAA to reflect the new funding.

Staff is working with NMDOT to acquire grant funding for the proposed fuel farm.

## Connecting with the Public

**Airport** - Coordinated communication between several residents in White Rock and regional Emergency Medical Service providers to alleviate noise complaints from helicopters overflying the area.

## Looking Ahead

**Airport** - The Pavement Preservation Project is slated to begin this spring. It is fully funded by the FAA with a grant of \$1,207,000.

Atomic City Transit has been under negotiation with Department of Interior to continue Los Alamos County Cooperative Agreement with Bandelier National Park Service for a five-year shuttle service contract. This agreement would provide seasonal shuttle service from White Rock Visitor Center to Bandelier National Monument during the busiest visitor season, mid-May through mid-October seven days a week.

Purchase of two electric buses and charging stations continue to undergo contract negotiations. Our goal is to complete the negotiations and prepare the contract for Council approval soon.





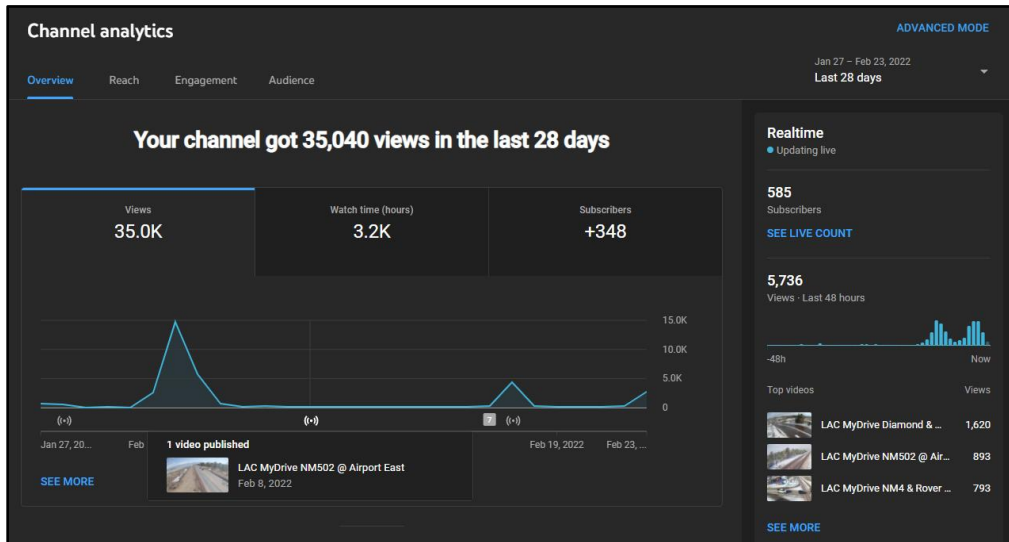
## Public Works Highlights





*Take the ROAD to a healthy heart*



*A new door at the Airport was installed*



### Los Alamos County MyDrive

 ATAM CITY TRANSIT		January 2022 Ridership Report												 LOS ALAMOS										
Route	January Trips					% Chg (from 2018)	% Chg (from 2019)	% Chg (from 2020)	% Chg (from 2021)	Jan Rev. Miles					Jan Rev. Hours					YTD Trips 2022				
	2018	2019	2020	2021	2022					2018	2019	2020	2021	2022	2018	2019	2020	2021	2022					
1 Downtown	5,090	4,509	4,606	-	2,153	-57.7%	-52.3%	-53.3%	0.0%	3,785	3,785	4,200	-	4,484	313.6	313.6	315.0	-	333.2	2,153				
2M White Rock - Main Hill	2,190	2,336	2,089	-	1,061	-51.6%	-54.6%	-49.2%	0.0%	7,537	7,537	7,494	-	6,782	284.2	284.2	284.2	-	256.6	1,061				
2T White Rock - Truck Rt	1,507	1,451	1,228	-	508	-66.3%	-65.0%	-58.6%	0.0%	6,954	6,954	6,990	-	6,674	274.1	274.1	274.1	-	260.3	508				
2P White Rock - Peak	459	405	533	-	-	0.0%	0.0%	0.0%	0.0%	1,810	2,957	2,944	-	-	109.2	109.2	109.2	-	-	-				
3 Central / Canyon	2,620	2,428	2,526	-	954	-63.6%	-60.7%	-62.2%	0.0%	5,337	5,337	5,285	-	5,047	266.7	266.7	266.7	-	254.0	954				
4 North Community	2,542	2,920	2,713	-	1,156	-54.5%	-60.4%	-57.4%	0.0%	3,867	3,867	4,069	-	3,878	273.0	273.0	273.0	-	259.5	1,156				
5 Barranca Mesa	1,580	1,228	1,603	-	514	-67.5%	-58.1%	-67.9%	0.0%	4,249	4,249	4,236	-	3,909	270.6	270.6	270.6	-	248.9	514				
6 North Mesa	5,041	5,200	6,088	-	1,832	-63.7%	-64.8%	-69.9%	0.0%	6,019	6,019	5,897	-	7,313	407.1	407.1	407.1	-	496.7	1,832				
Fixed-route subtotal					21,029	20,477	21,386	-	8,178	-61.1%	-60.1%	-61.8%	0.0%	39,558	40,705	41,116	-	38,085	2,198.4	2,198.4	2,199.8	-	2,109.2	8,178
7 North Mesa Expr	1,161	1,171	1,019	-	731	-37.0%	-37.6%	-28.3%	0.0%	283	302	314	-	315	17.1	18.2	19.3	-	19.3	731				
8 North Community Expr	720	648	646	-	125	-82.6%	-80.7%	-80.7%	0.0%	103	109	115	-	116	6.9	7.4	6.9	-	7.8	125				
9 Aspen Expr	665	749	741	-	248	-62.7%	-66.9%	-66.5%	0.0%	79	84	93	-	93	5.6	5.9	5.4	-	6.3	248				
10 Barranca Expr	812	1,057	594	-	291	-64.2%	-72.5%	-51.0%	0.0%	132	141	151	-	152	8.3	8.8	8.4	-	9.3	291				
11 White Rock Expr	600	776	789	-	282	-53.0%	-63.7%	-64.3%	0.0%	269	286	300	-	307	10.7	11.3	12.0	-	12.0	282				
Express route subtotal					3,958	4,401	3,789	-	1,677	-57.6%	-61.9%	-55.7%	0.0%	866	921	974	-	982	48.5	51.6	52.0	-	54.7	1,677
12 Bandelier	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	-	-	-	-	-	-	-	-	-	-	-	-			
Dial-a-Ride	80	117	99	-	49	-38.8%	-58.1%	-50.5%	0.0%	623	873	738	-	283	39.2	75.7	36.1	-	33.6	49				
ACT Assist	436	475	361	58	215	-50.7%	-54.7%	-40.4%	270.7%	3,775	3,311	2,573	350	2,157	236.8	202.9	187.1	14.1	121.7	215				
Special Services	-	-	-	326	-	0.0%	0.0%	0.0%	0.0%	-	-	-	2,581	-	-	-	-	234.9	-	-	-			
System total					25,503	25,470	25,635	384	10,119	-60.3%	-60.3%	-60.5%	2535.2%	44,822	45,810	45,400	2,932	41,508	2,523	2,528	2,475	249	2,319	10,119

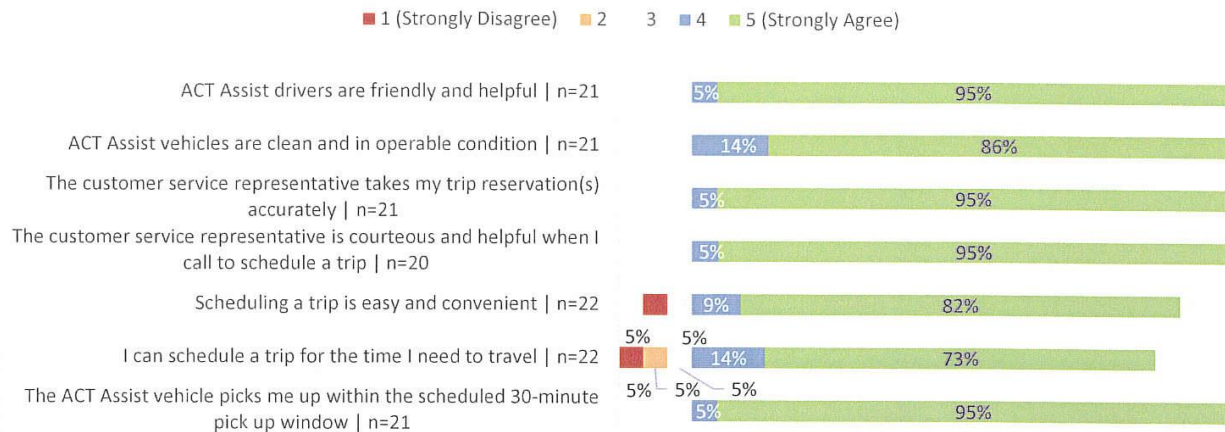


Total Passenger Trips to Date: 5,863,188

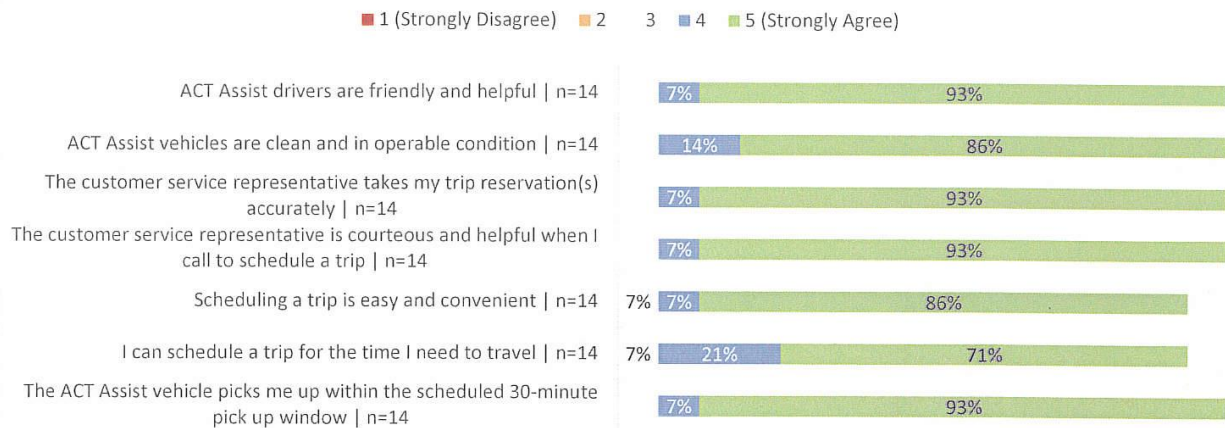
#### Significant Service Adjustments

- 1/1/22 - 1/31/22: Due to staffing shortages, Route 2P did not operate during January.
- 1/10/22: Due to staffing shortages, Peak Service on Routes 6 & Route 1 did not operate after 6:15 AM
- 1/13/22: Due to staffing shortages, Peak Service on Route 6 did not operate after 3:00 PM and Route 2M did not operate after 11:35 AM.
- 1/14/22: Due to staffing shortages, Peak Service on Route 6 did not operate after 5:00 PM, and Route 2M and Route 5 did not operate after 11:35 AM

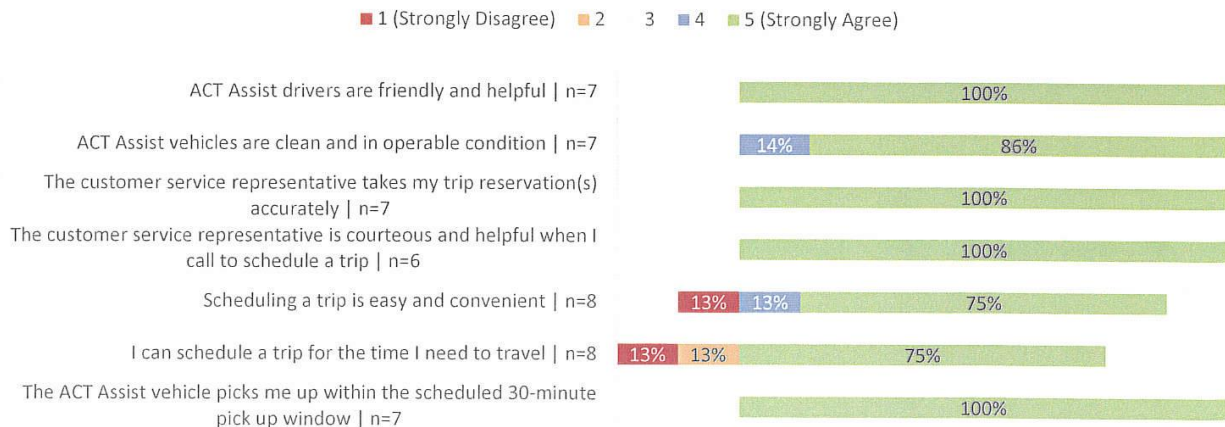
### Statement Rankings - All Responses



### Statement Rankings - Top Users (From 5 to 30+ Trips per Month)



### Statement Rankings - Infrequent Users (From < 1 Trip per Year to 4 Trips per Month)





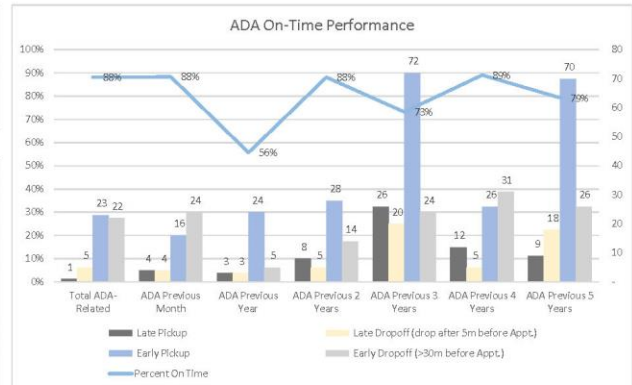
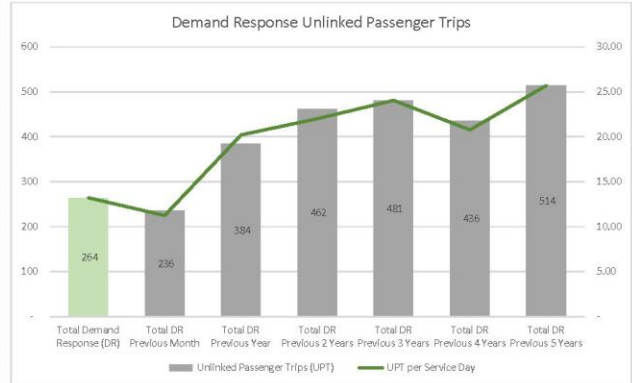
# Atomic City Transit - Demand Response Ridership and Statistics

January 2022

	Total Demand Response (DR)	Total DR Previous Month	Total DR Previous Year	Total ADA-Related	Total DAR	Total DAR-Special
<b>NTD Service Information</b>						
Vehicles Operated in Max Service	2	2	3	2	1	-
Unlinked Passenger Trips (UPT)	264	236	384	215	49	-
UPT Ambulatory	245	206	361	203	42	-
UPT Non-Ambulatory	19	30	23	12	7	-
UPT Evening DAR	12	14	-	-	12	-
UPT Daytime DAR	17	14	213	-	17	-
UPT Regional-Linked	115	130	126	94	21	-
Companions	2	11	7	-	2	-
PCAs	12	9	2	10	2	-
Total Vehicle Miles (VM)	3,407	3,480	4,409	2,979	428	-
Total Vehicle Hours (VH)	237	358	378	192	45	-
Total Revenue Miles (RM)	2,440	2,441	3,298	2,157	283	-
Total Revenue Hours (RH)	155	164	269	122	34	-
Regional-linked Miles	1,229	1,255	1,142	1,076	153	-
Regional-linked Hours	43	45	43	37	6	-
Passenger Miles	1,689	1,623	2,082	1,424	265	-
Passenger Hours	76	69	102	62	14	-
Service Days	20	21	19	20	17	-
Weekdays	20	21	19	20	17	-
UPT per RM	0.1	0.1	0.1	0.1	0.2	-
UPT per RH	1.7	1.4	1.4	1.8	1.5	-
UPT per Service Day	13.2	11.2	20.2	10.8	2.9	-
UPT per Weekday	13.2	11.2	20.2	10.8	2.9	-

<b>Scheduling Stats</b>						
Subscription	151	110	-	145	6	-
One Way Trips Requested	351	431	676	268	83	-
One Way Trips Performed	250	216	375	205	45	-
Advance Reservation	221	188	162	205	16	-
Same Day Reservation	29	28	213	-	29	-
Avg. Minutes to board	5	4	4	2	3	-
Avg. Minutes to Disembark	1	1	1	1	1	-

<b>Capacity Metrics</b>						
Missed Trip (Due to Vehicle Late)	-	-	-	-	-	-
Trips On Time	217	187	239	181	36	-
Percent On Time	87%	87%	64%	88%	80%	-
Early Offer	15	21	9	13	2	-
Late Offer	4	7	4	4	-	-
Late Pickup	1	4	11	1	-	-
Excessively Late Pickup (>15m after window)	1	1	5	1	-	-
Late Dropoff (drop after 5m before Appt.)	5	4	4	5	-	-
Excessively Late Dropoff (>10m after Appt.)	1	-	2	1	-	-
Early Pickup	32	25	125	23	9	-
Excessively Early Pickup (>15m before window)	3	3	13	-	3	-
Early Dropoff (>30m before Appt.)	25	29	10	22	3	-
Excessively Early Dropoff (>45m before Appt.)	-	-	1	-	-	-
Trip Over 45 min	4	3	13	3	1	-
Trip Over 60 min	-	1	6	-	-	-
Over Fixed-Route Duration Est.	9	7	26	7	2	-
>15m Over Fixed-Route Duration Est.	2	2	10	1	1	-



## STAFFING Report



*Amy Danforth*

### Admin. Staff Member Highlight of the Month

#### **Amy Danforth, Senior Office Specialist**

Amy Danforth received an Associate of Applied Science Degree in Business Administration with Honors on December 12, 2021, from CNM.

### Transit Staff Member Highlight of the Month

#### **James Barela, Transit Supervisor**

The Federal Motor Carrier Safety Administration (FMCSA) began a new required training program to obtain a commercial driver's license (CDL) across the United States. James took it upon himself to research the requirements, develop a training curriculum, testing and implement a new training program that complies with the requirements set forth by FMCSA. He was able to have his team teach new employees under the new curriculum and prepare for their upcoming CDL examination. Thank you, James, for your endless hours of phone calls and research to assure we follow the required policies and training program.

## Kudos

#### **Customer Service**

Amy Danforth & Louise Romero received Customer Service coins from Wayne Kohlrust.

The Customer Service coin is intended to instantly recognize and encourage employee efforts in customer service excellence as these efforts occur. Los Alamos County supervisors, and peers are eligible to nominate LAC employees who should be recognized for special efforts in customer service.

#### **From Facebook**

Several pilots have expressed thanks to the County for keeping the Airport plowed and open during the last two snow events.



## STATS Update

*2 Public meetings were held*

## Meeting Our Goals

Consistent with the Council strategic priority to invest in infrastructure, the Engineering Division has been actively working towards completion of multiple project designs by in-house engineering staff that are slated for construction in the Spring of 2022. These projects include Canyon Road, Cumbres del Norte, and 33rd/34th Street and Arkansas Avenue. Once these designs are complete, we will begin the procurement process and construction management phase of these projects.

## News & Updates

A Joint Session of the County Council and Los Alamos School Board was held February 28, 2022, to discuss three shared use recreational projects, which are the North Mesa Shared Use Gymnasium, White Rock Shared Use Gymnasium, and New Tennis Courts. These projects are in the initial stages of planning and development. The School Board and Council supported beginning the planning and pre-design work to evaluate potential locations for the projects, further define project goals, and develop cost estimates. This information will support decisions needed later by School Board and Council to advance the project to the next phases of design.

Other projects in design include the Urban Trail Phases 1 and 2 with Phase 1 being designed by our division and Phase 2 being designed by one of our engineering on-calls with design completion expected in May 2022 and construction anticipated in Spring 2023. The Canyon Rim Trail Phase III has also seen progress with meetings underway with adjacent landowners to discuss easements. The Trinity Safety and ADA Improvements design project has been kicked off.

## Connecting with the Public

Project Managers have been very involved in managing current construction projects such as the Sherwood Boulevard project. A start of construction ad, press release and flyers were distributed to residents on Sherwood Boulevard.

## Looking Ahead

Multiple opportunities for State Grant Funding were received by the County in January and staff have been actively preparing many grant funding applications. The County has been very successful in previous years in securing this grant funding which is then used to help fund county CIP projects.

The Canyon Rim Trail Underpass is anticipated to have a ribbon cutting in Spring 2022.

## Capital Improvement Project Updates

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <https://lacnm.com/PW-Projects>.

Project Name	Dept(s)	Update
<b>33<sup>rd</sup>/34<sup>th</sup> Street and Arkansas Improvements</b>	PW	A public meeting will be held in conjunction with the monthly Transportation Board meeting to discuss the project with board members and residents.
<b>Sherwood Boulevard Reconstruction</b>	PW	Star Paving began construction activities on Sherwood Blvd on February 21, 2022. Phase 1 will be from Aztec Ave to Grand Canyon Ave. Phase 2 will be the Piedra Loop Intersection with Phase 3 Sherwood from Piedra Loop to Grand Canyon Ave. Completion is scheduled mid-July 2022.
<b>Canyon Road Reconstruction</b>	PW	A public meeting was held in conjunction with the monthly Transportation Board meeting to discuss the project with board members and residents.
<b>Golf Course Improvements</b>	PW, CSD	Professional proposals were received in response to a Request for Proposals (RFP) and are under review by the Evaluation Committee.
<b>Betty Ehart Senior Center: Kitchen Equipment Upgrade</b>	PW	Staff accepted the work proposal from the architect and is preparing to issue a Task Order.
<b>Fire Station 3 Dispatch Center &amp; Boiler Replacement</b>	PW	Pre-construction conference was held February 16, 2022. Construction notice to proceed date was set for February 28, 2022. Construction anticipated to be complete by November 2022.
<b>Leisure Lagoon</b>	PW, CSD	Concrete work is nearly complete. Site grading will begin soon. Delays of delivery of electric equipment continue to impact schedule.
<b>Municipal Building Server Room (CRAC Units)</b>	PW	The contractor provided an estimated delivery date for equipment by the end of 2022.
<b>LAC/LAPS North Mesa Recreation Space: Design</b>	PW, CSD	A Joint Session between County Council and the Los Alamos Board was held February 28, 2022. Direction was provided to complete a Site Assessment for three possible project locations.
<b>LAC/LAPS White Rock Recreation Space: Design</b>	PW, CSD	A Joint Session between County Council and the Los Alamos Board was held February 28, 2022. Direction was provided to complete a Site Assessment for three possible project locations.
<b>Tennis Court with Lights: Site Selection and Design</b>	PW, CSD	A Joint Session between County Council and the Los Alamos Board was held February 28, 2022. Direction was provided to complete a Site Evaluation for three possible project locations.