
General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

If you are interested in applying for Labor Relations Board, please contact Mary Tapia at 505-662-8040.

Profile

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Which Boards would you like to apply for?

Personnel: Submitted

Jennifer

First Name

M

Middle
Initial

Best

Last Name

Street Address

Suite or Apt

City

State

Postal Code

Email Address

Primary Phone

Alternate Phone

Registered to vote in Los Alamos?

☐ Yes ☒ No

Party affiliation as registered: (Select one of the following) *

☒ Other

B - Jennifer Best Application & Interview Packet

Jennifer M Best

How long have you lived in Los Alamos County?

since July 2016

How did you learn of this Board/Commission vacancy?

Los Alamos County website

Do you currently serve on any County Board or Commission?

☐ Yes ☒ No

If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)

Community Service

List boards, commissions, committees, and organizations on which you are currently serving or have served. Include any offices held.

Volunteer Coordinator, Jacksonville NC Habitat for Humanity (2006-2008) Case Worker, Navy Marine Corps Relief Society (2006-2007) various positions with military spouse organizations (2004-2016) Board Member, Los Alamos Arts Council (2019-2021) Vice President, Los Alamos Arts Council (2020-2022) Volunteer Coordinator, Los Alamos Makers (current) Treasurer, Barranca Mesa Pool Association (2019-present)

Employment and Education

List your current and past employment experience.

2002-Present: Paralegal (previously full-time, currently independent/self employed less than 10 hours/week) 2005-Present: Postpartum Doula (self employed, less than 10 hours/week)

List your current and past education including any professional or vocational licenses or certificates.

A.A.S. Paralegal Studies B.S. Paralegal Studies (in progress)

Interests & Experiences

Why would you like to serve on this particular Board or Commission?

I believe strongly in being involved in the community through volunteering. Supporting County Boards through volunteering is crucial in ensuring their missions remain relevant, and also so that community members stay informed and engaged in local happenings.

What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)

If I am selected for either the Personnel Board or the Library Board, please know that I am committed to working collaboratively with fellow board members. My focus will be on actively supporting the respective board's mission within our community. I believe in the value of feedback from others, and am dedicated to practicing engaged listening and effective problem-solving.

Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.

None known.

What volunteer or professional activities have you participated in that could apply to this appointment?

I have been involved with employees (hiring, etc.) on both the LAAC board and BMPA board. Additionally, my background as a paralegal has helped me to be familiar with contracts, laws and ordinances, etc. I am an avid reader.

The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?

Yes.

Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?

None known.

General

Have you ever worked for Los Alamos County?

☐ Yes ☒ No

If yes, please list dates and department.

Are you related to any employee of Los Alamos County?

☐ Yes ☒ No

If yes, please indicate name and relationship.

Are you aware of any potential conflicts of interest in connection to your occupation or financial holdings in relation to your responsibilities as a member of the advisory body to which you seek appointment?

☐ Yes ☒ No

If yes, please indicate any potential conflicts.

Are you aware of the time commitment necessary to fulfill the obligations of the Board or Commission to which you seek appointment?

☒ Yes ☐ No

Can you commit to approximately 10-15 hours per month to this Board or Commission to prepare for and attend monthly meetings and training as needed?

☒ Yes ☐ No

Are you willing to participate in Board and Commission meetings that are recorded and may be live-streamed?

☒ Yes ☐ No

Are you willing to have your name listed on the County Boards and Commissions public webpage?

☒ Yes ☐ No

If you have any questions, please contact Adrienne Lovato at 505-662-8293



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Jennifer Best
Applicant's Name

Personnel
Board or Commission

Randall Ryti
Interviewer Name

June 30 2025 Noon
Date/Time of Interview

Interview Conducted:
_____ Personally
_____ Telephone
__x__ Remote/

Zoom

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself, especially your experience and background related to this board/commission.</p> <p>Lived here in Los Alamos County for 9 years. Lived all over the country, been involved with lots of boards. Been involved with Barranca Pool board as Treasurer. Employees and volunteers are key parts of community. A paralegal since 2002.</p>
2	<p>Why would you like to serve on this board/commission?</p> <p>Think that in building a community, need to make sure employees are supported.</p>
3	<p>What do you believe are the major issues facing this board/commission?</p> <p>Can't really speak to this board currently. Everything seems to be on track read past meeting minutes.</p>
4	<p><i>Insert a board/commission specific question here. Have you ever participated in a quasi judicial proceeding?</i></p> <p>Yes, done personnel matters before</p>
5	<p>What do you feel you could contribute to this board/commission?</p> <p>Passionate about volunteering, also a good listener. Paralegal experience</p>

6	<p>What other community and/or civic activities have you been involved in?</p> <p>Worked on political campaigns, Jackson NC Habitat for Humanity, Barranca Mesa Pool Board, Los Makers, Los Alamos Arts Council</p>
7	<p>Do you have any questions about the expectations included in the application?</p> <p>How much time is really required per month? 10 meetings per year. Meetings are cancelled if no appeals.</p>
8	<p>Do you have any other questions for the interview panel?</p> <p>No</p>

Notes:



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

Jennifer Best
Applicant's Name

Personnel
Board or Commission

David Hampton
Interviewer Name

6/30/25, 12:00 noon
Date/Time of Interview

Interview Conducted:
☒ Personally
☐ Telephone
☐ Remote/Zoom

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself, especially your experience and background related to this board/commission. 9 years in county, various boards in other counties, Boronia Mesa Pal Board, LAAC, Volunteer Coordinator? Para-legal
2	Why would you like to serve on this board/commission? wants to be on a board, wants to ensure good personnel situation
3	What do you believe are the major issues facing this board/commission? Not sure
4	Insert a board/commission specific question here. Have you ever participated in a Quasi-Judicial proceeding? Related to personnel decisions? Yes & Yes - stated in various comp office
5	What do you feel you could contribute to this board/commission? Time, Para-legal experience, passionate about volunteering, good listener

6	What other community and/or civic activities have you been involved in? CAAC, ^{board} Barranca Mesa Pool, Political Campaigns, Habitat for Humanity, ^{treasurer} Los Altos rollers
7	Do you have any questions about the expectations included in the application? Yes No
8	Do you have any other questions for the interview panel? No

Notes:



County Manager's Office
BOARD & COMMISSION INTERVIEW QUESTIONS

JENNIFER BEST

PERSONNEL BOARD

Applicant's Name

Board or Commission

MARY TAPIA

06/30/2025 @ 12:00 P.M.

Interviewer Name

Date/Time of Interview

Interview Conducted:

XX Personally

 Telephone

 Remote/Zoom

NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	<p>Please tell us a little about yourself, especially your experience and background related to this board/commission.</p> <p>Have been in Los Alamos for 9 years and worked with various boards. Been involved in hiring – was on Barranca School Board. Was on the 2021 hiring committee with LAAC. Worked with employees and Volunteers which feel is important. Also a paralegal since 2002; husband is a retired Marine officer. Now I have time.</p>
2	<p>Why would you like to serve on this board/commission?</p> <p>Facilitate the County. It's important the employees feel supported. Keen to make sure that happens.</p>
3	<p>What do you believe are the major issues facing this board/commission?</p> <p>Cannot speak to that, as I'm not familiar with the Personnel Board specifically. What I looked at, it seems Everything is on track.</p>
4	<p><i>Insert a board/commission specific question here.</i></p> <p>The Personnel Board holds quasi-judicial proceedings, are you familiar with that process?</p> <p>Yes, as a paralegal I handled some personnel-related matters.</p>
5	<p>What do you feel you could contribute to this board/commission?</p> <p>My time, which is my biggest asset. I am passionate about volunteering. Good listener and have paralegal experience.</p>

6	<p>What other community and/or civic activities have you been involved in?</p> <p>Long ago I worked on a political campaign. Worked with Habitat for Humanity. Was on the Board for the Barranca Pool. Been on some LA County boards and on LA Makers.</p>
7	<p>Do you have any questions about the expectations included in the application?</p> <p>JENNIFER BEST: Asked for clarification of the time commitment for Personnel Board.</p> <p>CHAIR HAMPTON explained 10 to 15 hours per month if hearings come before the board.</p> <p>COUNCILOR RYTI explained possible training for the Personnel Board, including Open Meetings Act and Inspection of Public Records Act (IPRA).</p> <p>HR MANAGER TAPIA explained the process for disciplinary appeals to the Personnel Board.</p>
8	<p>Do you have any other questions for the interview panel?</p> <p>Do not have other questions.</p>

Notes: