



County of Los Alamos

BCC Meeting Minutes

Arts in Public Places Advisory Board

1000 Central Avenue
Los Alamos, NM 87544

Jennifer Baker, Chair; Vice-Chair; Abigayle Cutting-Smith; Jacquelyn Connolly; Alissa Grissom; and Stephanie Haaser, Member

Thursday, March 23, 2023

5:30 PM

1000 Central Avenue, Suite 110 and via
Zoom
Los Alamos, NM 87544

NOTE: This meeting is in person in the Boards and Commission room 110 and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

Please click the link below to join the webinar:

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1. CALL TO ORDER

Vice-Chair Abigayle Cutting-Smith called the meeting to order at 5:32 pm. The following members were in attendance:

Present: Vice-Chair Cutting-Smith, Member Haaser, and Member Grissom

Absent: Chair Baker, Member Connolly

2. PUBLIC COMMENT

Nancy Bartlit from the Historical Preservation Board let the board know she was present.

3. BUSINESS

- A. [17216-23](#) Approval of Minutes from the February 23, 2023 Meeting

Presenters: Arts in Public Places Advisory Board

Attachments: [A - February 23, 2023 Meeting Minutes](#)

A motion was made by Member Grissom, seconded by Member Haaser, that the February 23, 2023 meeting minutes be approved as presented.

The motion passed 3-0.

- B. [17217-23](#) Approval of Minutes from the March 6, 2023 Special Meeting

Presenters: Arts in Public Places Advisory Board

Attachments: [A - March 6, 2023 Special Meeting Minutes](#)

A motion was made by Member Haaser, seconded by Member Grissom, that the March 6, 2023 special meeting minutes be approved as presented.

The motion passed 3-0.

- C. [17218-23](#) Policy and Procedure Updates: APP Art Selection Process and Threshold

Presenters: Tessa Mascarenas

Attachments: [B - Current Policy and Procedure Doc.](#)
[A - Draft 2022 Policy and Procedure document](#)

Staff Assistant Sara Martinez relayed comments and questions from Staff Liaison Tessa Jo Mascarenas about the changes in the policy and procedures. This included notification that Tessa Jo spoke with Katie in the Attorney's Office regarding the changes to the policies and procedures that were drafted. Katie noted that in regard to spending authority, the law requires that Council has the final authority over all appropriations of these funds. On a case by case basis, when seeking Council authority to purchase certain art, we may be able to include the authority to spend X amount of dollars on maintenance, but not on specific art pieces.

Board continued reviewing the policy and procedures asked questions and decided to wait until certain board members were present to voice their concerns.

- D. [17219-23](#) Pending Items List

Presenters: Jennifer Baker

Staff Assistant Sara Martinez relayed Staff Liaison Tessa Jo Mascarenas updates about the Boiler Survey which was completed on March 23rd. She added that the contracts for Airport Art were pending agreement from procurement.

4. BOARD/STAFF COMMUNICATIONS

A. [17220-23](#) Chairman's Report

Presenters: Jennifer Baker

No report.

B. [17221-23](#) Staff Liaison Report

Presenters: Tessa Mascarenas

Staff Assistant Sara Martinez relayed the staff report from Staff Liaison Tessa Jo Mascarenas. She stated that Tessa Jo has been sending the board communication regarding the County Council agendas and any information that might be relevant to APP. She asked if this is helpful?

There has been advertisement for three (3) open positions on this board. Applications will be reviewed on April 21, 2023 and hopefully interviews will be conducted the following week.

5. COUNCIL COMMUNICATIONS

Councilor Reagor talked to the board about what plans they have for future art.

6. PREVIEW OF NEXT MEETING

Next meeting will be held on April 27, 2023 at 5:30 pm. The following items may be included:

1. Los Alamos Little Theater Boiler Survey Results
2. Move request for "Untitled," by John Dorman located at Mesa Public Library
3. Policy and Procedures

7. ADJOURNMENT

The meeting adjourned at 6:06 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.