



County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Agenda - Final County Council - Regular Session

*Theresa Cull, Council Chair; Suzie Havemann, Vice-Chair;
Melanee Hand; Ryn Herrmann; Beverly Neal-Clinton; David
Reagor; and Randall Rytz, Councilors*

Tuesday, May 20, 2025

6:00 PM

Council Chambers - 1000 Central Avenue

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us06web.zoom.us/j/85448619994>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

+1 346 248 7799 or + 1 346 248 7799 or + +1 669 444 9171 US or + 1 719 359

4580

or +1 720 707 2699

Webinar ID: 854 4861 9994

1. OPENING/ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.

4. APPROVAL OF AGENDA
5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

- A. [19728-25](#) Proclamation Designating the Second Week of June 2025 as "Annual LGBTQ+ Pride Week in Los Alamos County" (Accepted by Los Alamos Pride Board Member Xeph Ivankovich)

Presenters: County Council

- B. [20079-25](#) Proclamation Declaring the week of May 18-24, 2025 as "National Public Works Week" (accepted by Eric Martinez, Public Works Director and Keith Wilson, Deputy Public Works Director).

Presenters: County Council

- C. [20177-25](#) Proclamation Declaring June 7, 2025 as "ChamberFest Day in Los Alamos County" (Accepted by Sandy Jones, Chamber Director)

Presenters: County Council

6. **PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA**

7. **CONSENT AGENDA**

The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."

Approval of the Consent Agenda

Consent Motion -

I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,

I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.

- A. [19849-25](#) Approval of County Council Minutes for the May 6, 2025, Regular Session and May 9, 2025 Special Meeting

Presenters: Michael Redondo, County Clerk

Attachments: [A - County Council Minutes for May 6, 2025](#)
[B - County Council Minutes for May 9, 2025](#)

- B. [AGR1126-25](#) Approval of General Services Agreement No. AGR25-39a with Sentinel Benefits Group, LLC, in an Amount Not to Exceed \$560,000 Plus Applicable Gross Receipts Tax for the Purpose of providing Incorporated County of Los Alamos, New Mexico Pension Plan and Trust, Trustee and Recordkeeping Services for the Term of Seven (7) Years

Presenters: Anne Laurent, County Manager, Mary Tapia, Human Resources Manager and Victoria Pacheco, Benefits & Pension Manager

Attachments: [A - AGR25-39a Sentinel Benefits Group](#)

- C. [AGR1127-25](#) Approval of General Services Agreement No. AGR25-39b with NFP Retirement, Inc., in an Amount Not to Exceed \$600,000, Plus Applicable Gross Receipts Tax, for the Purpose of Providing Incorporated County of Los Alamos, New Mexico Pension Plan and Trust, Investment Advisory Services for the Term of Seven (7) Years

Presenters: Anne Laurent, County Manager, Mary Tapia, Human Resources Manager and Victoria Pacheco, Benefits & Pension Manager

Attachments: [A - AGR25-39b NFP Retirement, Inc.](#)

- D. [20112-25](#) Award of Bid No. IFB 25-31 and Approval of Budget Revision 2025-53 for the Purpose of the Bayo Non-Potable Booster Rehabilitation Project with TLC Company, Inc.

Presenters: Joann Gentry, Deputy Utility Manager-Finance & Admin. and Erika Thomas, Budget and Performance Manager

Attachments: [A - IFB25-31 Bayo Booster Station Plan Set](#)
 [B - Budget Revision 2025-53](#)

- E. [20203-25](#) Approval of Budget Revision 2025-65 for Risk/Self Insurance Funds

Presenters: Melissa Dadzie, Chief Financial Officer, Erika Thomas, Budget and Performance Manager and Victoria Pacheco, Benefits & Pension Manager

Attachments: [A - Budget Revision 2025-65](#)

- F. [20205-25](#) Approval of Submission of 2027-2031 Capital Outlay Infrastructure Capital Improvement Plan (ICIP) for Senior Centers to the New Mexico Department of Finance and Administration (DFA)

Presenters: Jessica Strong, Social Services Division Manager and Erika Thomas, Budget and Performance Manager

Attachments: [A - Copy of 2027-2031 ICIP Submittal](#)
 [B - Transmittal to DFA](#)

8. INTRODUCTION OF ORDINANCE(S)

- A. [OR1066-25](#) Introduction of Incorporated County of Los Alamos Code Ordinance No. 743; An Ordinance Authorizing Los Alamos County to Execute an Amendment to Existing Loan Subsidy Grant Agreement CWSRL EQ 135 for Additional Funding in the amount of \$700,000 from the New Mexico Environment Department Clean Water State Revolving Loan Program for the Bayo Non-Potable Booster Rehabilitation Project

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - LAC Ordinance No. 743](#)

9. PUBLIC HEARING(S)

- A. [OR1051-25b](#) Incorporated County of Los Alamos Ordinance No. 742; An Ordinance to Lease Certain County-Owned Land to the Los Alamos Dog Obedience Club, Inc.

Presenters: Cory Styron, Community Services Director

Attachments: [A - Notice of Publication](#)
[B - Incorporated County of Los Alamos Ordinance No. 742](#)

- B. [OR1054-25b](#) Incorporated County of Los Alamos Ordinance No. 741; an Ordinance Authorizing the Execution and Delivery of a Loan and Subsidy Agreement by and Between the Incorporated County of Los Alamos and the New Mexico Finance Authority (NMFA,) in the Total Amount of \$2,727,000 for the Purpose of Financing the Costs of Phases II & III of the Denver Steels Waterline Replacements Project

Presenters: James Alarid, Deputy Utility Manager-Engineering

Attachments: [A - Ordinance No 741](#)
[B - Publication Notice](#)

- C. [RE0641-25](#) Incorporated County of Los Alamos Resolution No. 25-09, A Resolution Increasing Pick-Up for PERA Contributions Previously Established by Resolution No. 23-14, by Authorizing the Incorporated County of Los Alamos to Pick-Up 5.42% for FY26, and Thereafter, of PERA Member Contributions for Members Covered Under Municipal Fire Plan 5

Presenters: Anne Laurent, County Manager

Attachments: [A - Resolution No. 25-09](#)
[B - Publication Notice for Resolution No. 25-09](#)

10. BUSINESS

- A. [AGR1101-25](#) Consideration and Possible Approval of Services Agreement No. AGR 25-922 with Lee-Sure Pools, Inc. in an Amount Not to Exceed \$1,404,762.43 plus Applicable Gross Receipts Tax for Aquatic Center Pool Resurfacing and Restoration and Establishment a Project Budget in the Amount of \$2,000,000

Presenters: Eric Martinez, Public Works Director and Cory Styron, Community Services Director

Attachments: [A - AGR 25-922 Lee-Sure Pools, Inc.](#)
 [B - Project Budget Spreadsheet](#)
 [C - Presentation](#)

B. [20015-25](#) Fiscal Year 2025 3rd Quarter Financial Overview

Presenters: Melissa Dadzie, Chief Financial Officer and Helen
 Perraglio, Administrative Services Director

Attachments: [A - FY2025 3rd Quarter Investment Summary](#)
 [B - FY2025 3rd Quarter Budget Overview](#)
 [C - 3rd Quarter Financial Overview Presentation](#)
 [D - Los Alamos County Deposit and Investment](#)
 [Policy adopted 20240528](#)
 [E - CIP Project Length Schedule as of March 31, 2025](#)

C. [20181-25](#) Update on the Community Broadband Network and Discussion about
Bond Funding Timing

Presenters: Melissa Dadzie, Chief Financial Officer, Jerry Smith,
 Broadband Manager and Juan Rael, Deputy County
 Manager

Attachments: [A - Community Broadband Network \(CBN\) Update.pdf](#)

D. [20226-25](#) Briefing on Future Consideration to Purchase Real Property Located
in the Incorporated County of Los Alamos and Commonly Referred
To as the Units of Sherwood Village Condominium #4, Comprised of
Lot 5B of the Subdivision of Lot 5 of Commercial Parcel A of
Sherwood Village Subdivision, for a Total Purchase Price of \$927,470
plus Applicable Fees, and for the Purpose of Re-Aligning Longview
Drive

Presenters: Anne Laurent, County Manager

Attachments: [A - Location Map](#)
 [B - DRAFT Purchase and Sale Agreement](#)

11. COUNCIL BUSINESS

A. General Council Business

B. Appointments

1) [20042-25](#) Board/Commission Appointment(s) - Board of Public Utilities

Presenters: Suzie Havemann, County Council Vice Chair and
 Philo Shelton, Utilities Manager

Attachments:[A - Appointment Process for BPU](#)[B - BPU Vacancy Brochure](#)[C - BPU Member Roster](#)[D - Voter Registration as of May 2025](#)[E - Martha Perkins - Application](#)[F - Eric Stromberg - Application](#)[G - Tracy Mauk - Application](#)[H - BPU Interview Questions](#)[I - Interview Committee Recommendation Form](#)**C. Board and Commission Vacancy Report****D. Boards and Commission Reports****E. County Manager's Report**

- 1) [20031-25](#) County Manager's Report for April 2025

Presenters: Anne Laurent, County Manager

Attachments: [A - April County Manager's Update](#)

F. Council Chair Report**G. Approval of Councilor Expenses****H. Preview of Upcoming Agenda Items**

Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.

- 1) [19682-25](#) Tickler Report of Upcoming Agenda Items

Presenters: County Council - Regular Session

Attachments: [A - Tickler Report dated May 15, 2025](#)

12. COUNCILOR COMMENTS**13. ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.