

STATS Update

As of November 12, 2024:

Facebook:

Rating: 4.3 out of 5
(42 reviews)
Followers: 8,355
Reach: 228,437
Clicks: 639

Top LACO performing post: [Meet the snow removal heroes who work to keep our roads safe \(posted October 29\)](#)

Post Impressions: 19,478
Post Reach: 18,878
Post Engagement: 2,209

Instagram

Followers: 2,125
Reach: 2,967
Content Interaction: 936

NextDoor

Community Members: 5,436

County Line Newsletter

Subscribers: 2,468
Open Rate: 50%

Meeting Our Goals

In October, we proudly shared the results of our National Community Survey, demonstrating our commitment to Operational Excellence and transparency. The community survey results are encouraging; of the 122 questions, respondents rated 34 items higher than the national benchmark, 71 as similar, and only 17 as lower. Comparing our 2024 results with our 2022 results, we saw improvement in 31 areas, stability in 84, and a decline in only 2. Additionally, on October 25, we launched a performance metrics dashboard on our website, providing the community with insights into our progress toward achieving council goals and priorities. Lastly, our team enjoyed a successful “Día de Los Muertos”-themed employee appreciation luncheon on October 31, to celebrate our hardworking, dedicated employees.

News & Updates

Sustainability: In effort to accomplish Council initiatives, the sustainability manager is developing a scope of work for the Fleet Conversion Plan and Community-Wide EV Charging Plan. Staff are also working on design and procurement to expand the EV charging network and add an additional 14 EV chargers. The final climate action plan will be presented to County Council on November 12, 2024. At the November 12th meeting, the Environmental Sustainability Board unanimously recommended County Council adopt the climate action plan and 2050 carbon neutrality goal. The first edition of the Sustainability Newsletter was published and will provide updates on local sustainability initiatives, zero waste tips, and the community’s curbside recycling efforts.

Broadband The County broadband manager will present 2 vendor contracts for the Community Broadband Network to the County Council for approval in the coming weeks and has been working with legal, procurement, and the CMO to finalize these agreements. County staff continued to work with the Pueblo of San Ildefonso staff to further the required agreements to collaboratively construct an 11-mile fiber “middle mile” line from White Rock to Pojoaque. After council approval on 10/29, the Department of Public Utilities is proceeding with the project to replace the NM4 waterline portion (4 miles), which will include a conduit for fiber as a part of the larger 11-mile Pueblo of San Ildefonso project. Also in October, the broadband manager attended 2 statewide and regional broadband events, one hosted by the NM Chamber of Commerce and another hosted by the Fiber Broadband Association.

Connecting with the Public

Councilors Melanee Hand and Suzie Havemann engaged with the public at the last Farmers Market of the year on October 24, along with representatives from DPU and the BPU.

Looking Ahead

Next month, we’re honored to participate in the National League of Cities’ 100 Cities Digital Road Show on November 6, celebrating their centennial anniversary. Additionally, our Strategic Planning session for the upcoming year is scheduled with the County Council in November.

October 31st Employee Appreciation Luncheon – A few photos



STATS for October

Information

Management:

519 tickets, 0 Open tickets, 519 Closed tickets

RIM:

176 Records requested, 9 Carryovers from previous month, 30,472 Records pulled for review

RIM Warehouse:

8 boxes Intake for storage, 8 Internal requests, 16 Records provided, 7 Permit requests, 26 Records provided

Procurement:

FY25 YTD

599 Purchase orders issued, 298 PO change orders, 1237 Inventory pick tickets processed/delivered, 25 Agreements completed,

Finance Highlights

Finance has been in the thick of audit season with continued efforts of all staff to complete the required deadlines and compile the County's financial statements for FY2024.

Information Management Highlights

- Supported Finance Division's rollout of the Fiserv payment solution for the County. Replaced LANB credit card devices with Fiserv devices at Animal Shelter, Clerks, Environmental Services, Finance, Golf Course, Parks – Cemetery, and Recreation.
- Assisted DPU Administration and Muni court with the migration of shared drive content to the SharePoint intranet site.
- Coordinated software upgrade and configuration changes needed for products used by CDD and Assessor departments.
- Continued to provide County services from fielding and resolving more than 500 technical assistance requests to ensuring all networking and communications infrastructure stayed operational service County needs. During the course of the month Infrastructure staff delivered:
 - New networking switches in the following locations:
 - Golf Course Clubhouse
 - Justice Center,
 - White Rock Library
 - Mesa Public Library.
 - Installed, tested and placed into operation new HyperConverged Infrastructure platform (HP dHCI). This is the County's foundational infrastructure for almost all core system functions including the County's ERP systems, Permitting, Utilities and multiple back-office systems. The platform also stores and manages 60+ Terabytes of data. This is the first phase culmination several years in the making.
 - Directly supported IPRA (Public Records Requests) delivering several Terabytes of data to external solicitants, a process that consumed almost 50 hours of Systems Administrator time.
 - Provided direct advisory and technical support to LANL on their multiple fiber damage occurrences. Our GIS services we able to pinpoint the exact affected strands the specific physical locations and LAC IT proactively bypassed the damaged areas using existing RediNet strands for one incident all while providing RediNet support for the second incident.

STATS (continued)

13 Amendments completed, 90 Solicitations/Amendments in progress, Anticipated projects 51, 1 Property disposal requests received, 2 Property disposal requests completed, 5 Property disposal requests in process.

Comparison from year over year for the month of October (period 2):

Purchase Orders decreased from 613 (FY24) to 599 (FY25)
 PO Change Orders rose from 239 to 298.
 Inventory Pick Tickets Processed & Delivered increased from 1270 to 1237.
 Agreements Completed dropped from 36 to 25.
 Amendments Completed decreased slightly from 16 to 13.
 Solicitations/Agreements/Amendments in Progress rose from 84 to 90.
 Anticipated Projects decreased from 61 to 51.
 Property Disposal Requests Received fell from 9 to 1.
 Requests Completed dropped from 4 to 2.
 Property Disposal Requests in Process decreased from 6 to 5.

- Secured a cybersecurity grant permitting LAC to plan our move towards a next generation security framework. LAC IT continues to combat existing cyber threats. Some ‘highlights; from October:
 - 64 Malware installation attempts thwarted
 - 7 direct phishing attempts blocked (after the user mistakenly had responded)
 - Our systems and Team impeded from 2 to 46 security penetration attempts per day

Procurement Highlights

In pursuit of the strategic goal for Operational Excellence and the management action plan objective for compliant and efficient procurements of goods and services, Procurement tracks cycle time for our formal solicitation and contract projects and the total number of completed formal solicitations and contract projects, details are seen in the charts above with a summary below.

The Chart on the left displays process time for formal procurements year over year. Cycle times for RFP based solicitations demonstrate an improvement in cycle time, cycle times for IFBs are essentially flat from FY24 to FY25 with a slight increase from FY23 due to more complex grant requirements, and Non-Solicited Agreements (use of Cooperative Procurement Agreement, Request for Quotes, or Brand Name or Sole Source Procurement) show an increase in cycle time (three projects have pushed the cycle time for Non-Solicited Agreements in FY25 upward, Fire Station Alerting required a lengthy process of completing some work in advance with On-Call contractors before completing an assessment and Agreement, a procurement for a software subscription which is funded by the State took a significant amount of time to finalize terms with the contractor, and a Credit Card Processing Agreement required lengthy negotiations to finalize terms), Amendments did see an increase in cycle time, due to more complex amendments. It is anticipated that these metrics will improve throughout FY25. Completion rates continue to increase year over year.

The Chart on the right displays the total number of formal solicitation projects completed year over year, a general upward trend is seen with the total number of projects completed increasing year over year in the proceeding three-year period.

	FY24 YTD through October	FY25 YTD through October
Purchase Orders	613	599
PO Change Orders	239	298
Inventory Pick Tickets Processed & Delivered	1270	1237
Agreements Completed	36	25
Amendments Completed	16	13
Solicitations/Agreements/Amendments in Progress	84	90
Anticipated Projects	61	51
Property Disposal Requests Received	9	1
Property Disposal Requests Completed	4	2
Property Disposal Requests in Process	6	5



Staffing Report October 2024

Staff Anniversaries & Staff Member of the Month



*Nicole
Avila*

Nicole Avila, Payroll Manager

Congratulations to Nicole on celebrating her 5-year anniversary with the County. In 2019, Nicole was hired as the Payroll Specialist in Finance, and soon after was promoted to Payroll Coordinator. On October 13, 2024, she was promoted to Payroll Manager.

Nicole provides excellent customer service and always goes above and beyond to provide assistance. She brings a positive attitude and a spirit of cooperation and teamwork. Nicole is a highly valued member of the Finance Team. The County is very fortunate to have her onboard.

Nicole has been promoted to Payroll Manager. She has over 18 years of experience working in various Finance roles in her career, with an emphasis in payroll, in both the private sector and government sector. Congratulations Nicole!!

Kudos

Mauricia “Reese” Chavarria-Quam, Accounting Operations Manager



*Reese Chavarria-
Quam*

In honor of Native American Heritage month, Finance would like to recognize one of our own and highlight a handful of her many achievements. As a member of Santa Clara Pueblo, Reese sits on several of her Pueblo’s Boards and Commissions as well as the Board of the Tribal Leadership Council (TLC), a National Non-Profit of the Walker River Piute Tribe.

Reese was selected to attend the Harvard Business School, and she completed two programs, which allowed her to increase her network and enhance her overall business acumen. She has brought her newly acquired knowledge and experience home to help her community. With TLC, she is working to help provide educational opportunities and support to new and upcoming tribal leaders throughout the country.

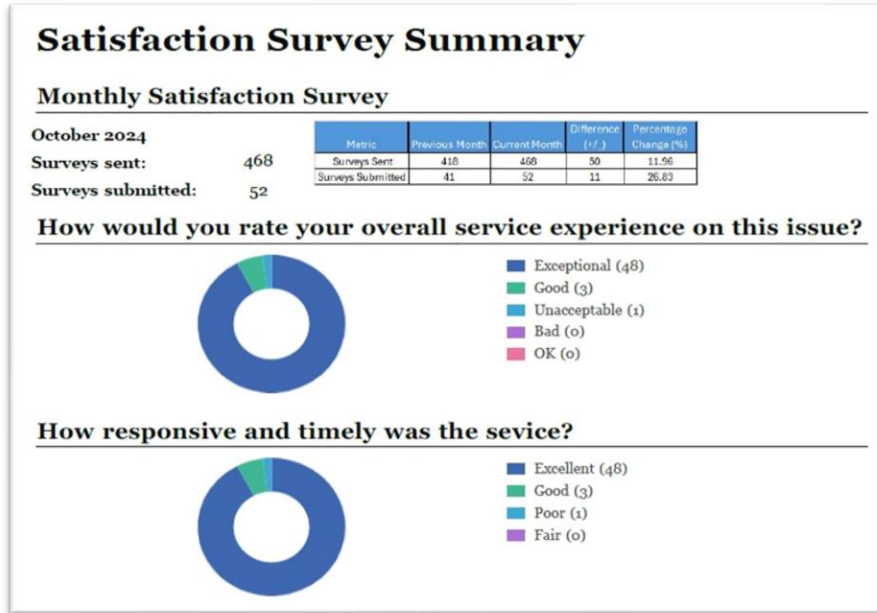
Jaime Kephart, Procurement Contract Manager



NIGP Certificate

Jaime Kephart earned a Public Procurement Associate Designation from NIGP, a designation which requires the completion of three core certificates in fundamentals of procurement which include Strategy and Policy Foundations, Planning and Analysis Foundations, and Sourcing and Contracting Foundations. NIGP is The Institute for Public Procurement.

BossDesk Ticket Service Summary (Operational Excellence)

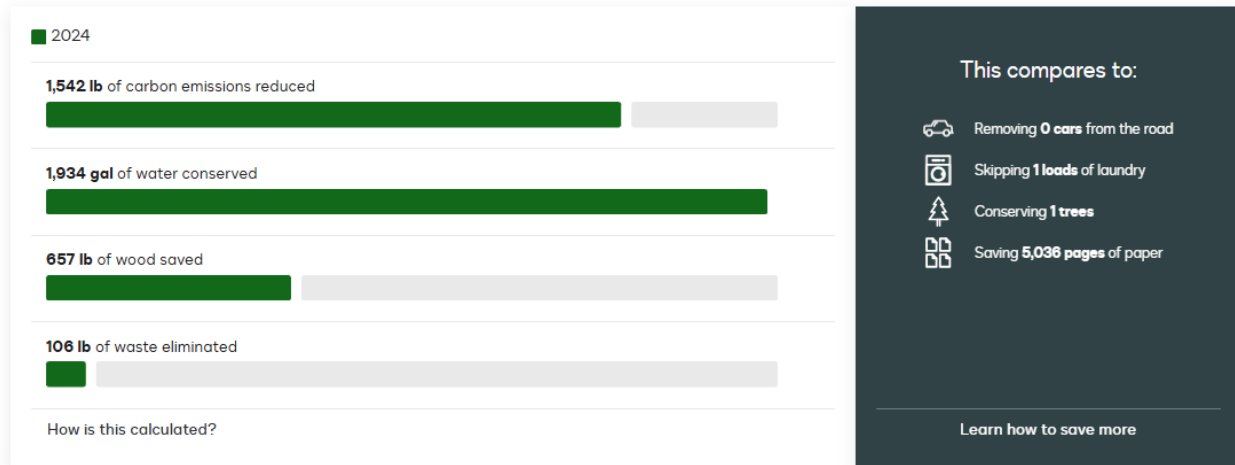


DocuSign Paperless
Signatory Document Stats (Environmental Sustainability)
 Total envelopes processed 450

Incorporated County of Los Alamos's environmental savings

Time Period From To

Custom 10/01/2024 10/31/2024



Envelope Status Report

Totals based on envelope status for this account. [View Documentation](#)

Filtered by: Date (Custom), Envelope Date Type (Sent Date), Envelope Status (Any), and Sent By (Any)

Time Zone: (UTC-07:00) Mountain Time (US & Canada)

Date Range E

From To Current Date

(MM/DD/YYYY) (MM/DD/YYYY)

Run report Save As

Total Results: 4

Status ▲	Total Envelopes	Unique Senders	Total Recipients
Voided	34	13	146
Sent	37	11	230
Completed	377	60	1241
Declined	2	1	13

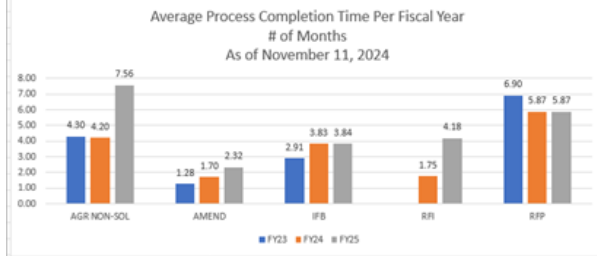
Finance Stats (Quality Governance)

October 2024					October 2023	
Accounts		Number of	Dollar Amount	Variance	Number of	Dollar Amount
Receivable		Transactions		Over Prior	Transactions	
				Year		
				Increase		
				(Decrease)		
	Gross Receipts Tax Received	4	\$ 4,105,656.19	-180.75%	4	\$ 11,526,754.82
	Electronic Payments Received (EPAY)	35	\$ 8,064,248.59	-18.03%	40	\$ 9,517,830.08
	Property Tax Received	445	\$932,052.20	77%	124	\$ 210,831.67
	Lodgers Tax Received	5	\$42,260.52	7%	4	\$ 39,187.97
Accounts Payable						
	Number of Invoices Paid	552	\$ 16,802,712.26	-16%	665	\$ 19,447,633.15
	Wire Payments Processed	23	\$ 5,786,622.39	-89%	56	\$ 10,950,781.79
	Electronic Fund Transfers (EFT) Processed	147	\$ 6,217,530.35	51%	141	\$ 3,054,290.17
	Normal Print Checks Processed	210	\$ 4,798,559.52	-13%	206	\$ 5,442,561.19
	Total Disbursements	380	\$ 16,802,712.26	-16%	403	\$ 19,447,633.15
	P-Card Transactions	1,254	\$ 528,368.88	17%	1,181	\$ 437,319.82

Procurement Cycle Time Chart Comparisons (Narrative in Procurement Highlights)

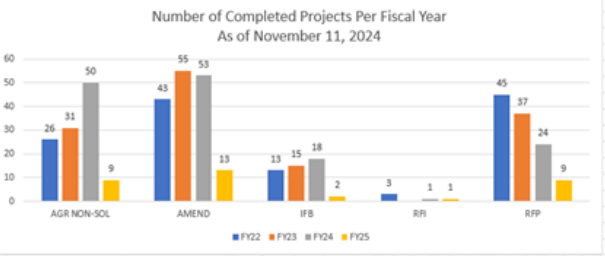
AVERAGE PROCESS COMPLETION TIME			
Status	(Multiple Items) ▾		
Average of PROCESS TIME - MONTHS	Column Labels	FY24	FY25
Row Labels	FY23	FY24	FY25
AGR NON-SOL	4.30	4.20	7.56
AMEND	1.28	1.70	2.32
IFB	2.91	3.83	3.84
RFI		1.75	4.18
RFP	6.90	5.87	5.87

This chart reflects only those projects that were completed from start to finish. It does not reflect projects that were cancelled midway or where there were no proposals or bids submitted.



# OF PROJECTS COMPLETE BY FISCAL YEAR					
Status	(Multiple Items) ▾				
PROJECTS COMPLETE	▾				
Row Labels	FY22	FY23	FY24	FY25	Total
AGR NON-SOL	26	31	50	9	116
AMEND	43	55	53	13	164
IFB	13	15	18	2	48
RFI	3		1	1	5
RFP	45	37	24	9	115
Total	130	138	146	34	448

This chart reflects only those projects that were completed from start to finish. It does not reflect projects that were cancelled midway or where there were no proposals or bids submitted.



STATS Update

83 Code Cases were closed during October 2024

67 Code Cases were opened in October 2024

17 New Business Licenses were issued in October 2024. 4 were for Los Alamos County and 13 were out-of-town businesses.

16 Special Event permits were issued in October 2024

News & Updates

The Community Development Department is currently recruiting for a Planning Manager to complete the Planning Division team and an Economic Development Program Manager to complete the Economic Development Division team.

Los Alamos County Code Compliance continues to enforce the rules and regulations specified in the Los Alamos County Code. Below is an example of a before/after with the results from a recent code case. In this case, the weeds have been removed to clear sight-vision along the roadway. Similar efforts are taking place around the Townsite.



Attachment A

STATS Update

5 Commercial Building permits were issued in October 2024 with a total valuation of \$40,000.00.

67 Residential Building permits were issued in October 2024 with a total valuation of \$2,444,109.59.

0 Certificate of Occupancies were issued in October 2024.

231 Building Inspections took place in October 2024.

Meeting Our Goals

The Community Development Building Safety Division works hard to help increase the amount of housing in Los Alamos County. This is accomplished by working closely with contractors throughout the construction process to identify issues and find solutions to keep projects moving and reduce delays.

News & Updates

The Hills Apartment project have encountered some building code compliance challenges, leading to delays. The building department team is addressing these issues as they are identified during inspections and providing guidance on how to resolve them. Firewall inspections, in particular, are complex, with occasional adjustments needed when electrical or mechanical components are added. Pavilion is working proactively to ensure these are installed while maintaining firewall integrity. Recent heavy rains have also impacted drainage, but Pavilion is diligently implementing corrective measures to address any issues. Their efforts are to help keep the project moving forward smoothly.

The Mirador project has now progressed to phase three, with inspections underway for the steel components on the retention walls. Additionally, four houses on Cadena Loop have advanced to vertical construction, with framing inspections pending. We're coordinating closely with RayLee Homes to ensure all inspections, including same-day requests, are completed promptly and efficiently.

Looking Forward

November 8, 2024, the Building Division will host a contractor meeting in the Council Chambers from 1-3 p.m. This meeting will cover important topics, including Los Alamos County's codes, tips for passing inspections when a design professional's stamp is required, and insulation tips to comply with the 2021 ECC code. Our special speakers will be Steve Shaw, Architect, and Massoud Mogadham, Structural Engineer. A press release and further announcements were issued in the first week of October. So far, we have more than 30 contractors registered, demonstrating strong interest in the event. We look forward to an engaging and informative meeting.

On October 17, Felton had a booth at the Los Alamos Farmer's Market with DPU to help spread awareness of the November 18 Public Conversation on Home Energy Innovation and Insights. The event will educate the public about how they can use sustainable building resources when making upgrades. *[Goals: Communication and Engagement]*

STATS Update

@VisitLosAlamos

Facebook:

15,647 followers to date

14,255 reached

this month

518 engagements this month

@VisitLosAlamos

Instagram:

1,249 followers to date

10,287 reached

this month

381 engagements this month

Visitlosalamos.org

Website:

14,292 Users

23,955 Sessions

21 seconds Average

Engagement

Time/Session

Visitor Center

Visitation

Los Alamos: 3,182 this month

White Rock: 1,215 this month

@LosAlamosCountyCommunityDevelopmentDepartment Facebook:

746 followers to date

346 reached this month

16 content

interactions this month

News & Updates

Business meetings/events included: MainStreet to discuss Capital Outlay Beautification Projects for White Rock and Los Alamos, Regional Road Meeting to discuss safety improvements to 502 and State Road 4, Regional Round Table Meeting, LANL Meeting to discuss how to support small business, Legislative Tour Meeting to update the legislators on current projects and discuss upcoming capital outlay project requests, State Land Office Meeting to discuss development potential, Chamber of Commerce, UNM-LA Workforce, Film Liaison Quarterly Meeting, and MainStreet and LACDC monthly meetings.

Connecting with the Public

Albuquerque International Balloon Fiesta: On October 5, Felton and Sasser attended Balloon Fiesta and boothed the NMTrue Tourism location. The event allowed them to educate the public on upcoming happenings in Los Alamos, along with highlight our three national parks and museums. Additionally, we handed out our Fall for Los Alamos coupon books to help incentivize visitation. In total, 510 Fall Activity Guides were distributed to people interested in visiting the area, along with hundreds of Oppenheimer brochures and coupon books. *[Goals: Communication and Engagement; Tourism and Local Business]*

NMTrue Photoshoot: On October 7, Felton attended our second photoshoots for our NMTrue Grant funding. The final photos from the shoot will be utilized in future tourism promotional material for Los Alamos and NMTrue. *[Goals: Tourism]*

New Mexico Aging Conference: On October 28, Felton and Sasser had a booth at the New Mexico Aging Conference at Hotel Albuquerque. The event allowed the two to share all there is to do with a popular target audience for day trips. They were also able to connect with many senior and assisted living facilities, to let them know the County can help them plan a day trip for their audience. *[Goals: Communication and Engagement]*

Community Events: On October 16, Felton attended the Los Alamos Community Foundation “Celebrating Community Philanthropy” event. She also attended the 5 Year Celebration for Century Bank on October 17. During these events, Felton engaged with nonprofits and businesses to learn more about our community and help connect the businesses and organizations to resources available through the County. *[Goals: Communication and Engagement; Local Business].*

Upcoming/Current Advertising Initiatives

Grand Canyon National Park Journal: Los Alamos County was highlighted in the Journal’s edition displaying until January 22, 2025, through a one-page advertorial and ad. The magazine caters to outdoor enthusiasts looking for places to visit in the southwest region. *[Goals: Tourism]*

Business View Magazine: On October 30, an article highlighting White Rock was published in Business View Magazine. The advertorial is part of a campaign highlighting White Rock as one of Business View’s Best Managed Cities in New Mexico under 10K in Population. *[Goals: Communication and Engagement; Local Business]* <https://businessviewmagazine.com/civil-municipal/oct-2024/319/>

The Department will be advertising with Ski New Mexico in 2024-2025. This will include advertising and promotion of Los Alamos on their website and social media pages. As a part of this initiative, there will also be featured articles highlighting Los Alamos County to help boost our SEO and it will give people information on what activities they can do along with skiing or mountain biking during a visit. *[Goals: Tourism; Local Business]*

STATS Update

Housing Pipeline:

Planning Commission Approved:

- Ponderosa Estates, Phase III - 48 SF units – Site Plan
- Arbolada Subdivision - 85 SF units – Site Plan
- Mirador Mixed-Use - 57 multi-family – Site Plan
- Cañada Bonita Apartments - 160 multi-family with commercial – Site Plan
- LA Center ("Mari-Mac") - 322 multi-family w/commercial – Site Plan
- North Community 1, Lot 271 - 4 SF units - Site Plan.

Total — 676 units

Planning Commission Pending:

- 2201 Trinity Dr - 125 multi-family with commercial - Pending.
- Sherwood Rounds - 29 SF units - Sketch Plan.

Total — 154 units

*** County Partnership
+ Affordable**

News

WASHINGTON, DC – October 17, 2024 “...the general low level of homes available for sale is expected to continue to exert upward pressure on prices, the ESR Group expects ongoing affordability constraints and rising inventories of homes available for sale to help moderate the magnitude of home price growth moving forward.

“While potential homebuyers have noticed the decline in mortgage rates over the last few months, they are equally aware that there has been little relief on the home price side, the other primary driver of unaffordability, particularly for first-time buyers,” said Mark Palim, Fannie Mae Senior Vice President and Chief Economist. “The timing of the long-expected pick-up in home sales activity, as well as a further moderation in home price appreciation, will depend in part on the willingness of current homeowners to relinquish their low mortgage rates by offering their homes for sale...” – Fannie Mae – Economic & Strategic Research Group.

Updates

20th Street Development Solicitation: County staff and RBMM development are finalizing the SPDA and related cost estimates for on-, and off-site improvements which will include a not to exceed amount for intersection improvements. *[Goals: Downtown Revitalization, Local Business, Housing.]*

Affordable Housing Service Provider RFP: County staff have finalized the service agreement with the Santa Fe Housing Trust for Homebuyer and Home Rehabilitation services to assist lower-income household purchase and maintaining homes in Los Alamos. Consideration of the service agreement will take place at the County Council meeting on December 3rd, 2024. Staff is excited by the scope and range of programs on offer.

Looking Ahead

North Mesa Update: Wilson and Company are currently conducting field data collection as well as water and sewer modeling of the existing systems to determine the impacts of additional development on the North Mesa property. This data will inform the level of necessary infrastructure improvements to support development and provide a preliminary cost estimate for needed work. *[Goals: Housing, Intergovernmental Relations.]*

A-8-A: Staff will provide an update and recommendation for the selection of one of the three proposals to the County Council in a closed session on November 12, 2024. All three proposals have a mix of market rate and/or affordable housing utilizing a variety of unit types.

STATS Update

Planning staff reviewed and acted on 16 Building permits, 5 subsequent Planning inspections, and 2 Business License applications.

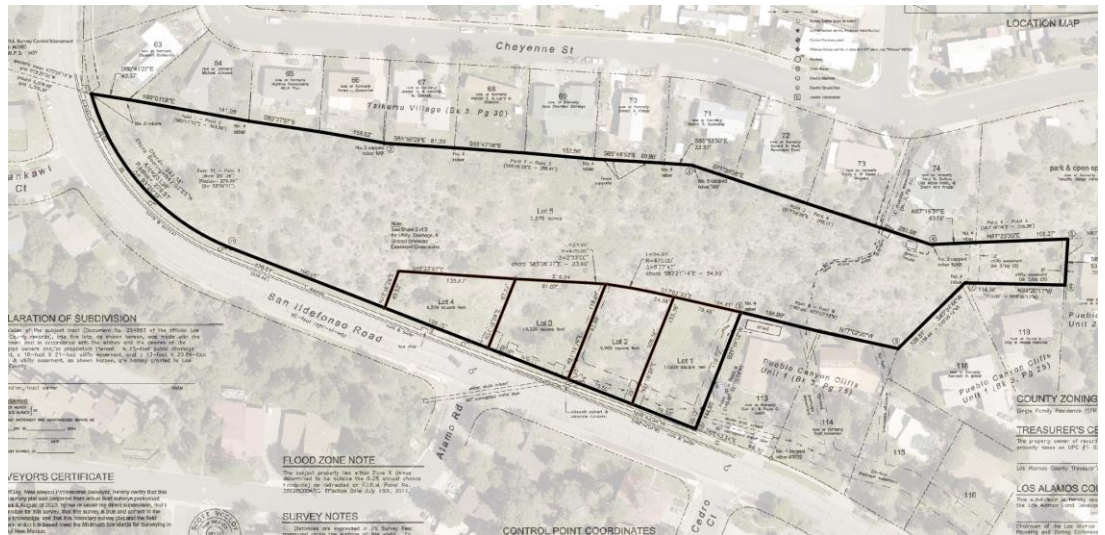
Meeting Our Goals

In 2023, Los Alamos County replaced the previous Development Code with an updated version. This revision updated zoning rules, development standards, and procedures, organized the Code, and aligned it with the county's changing economic and social needs. The goal was to make the Code more effective in helping the county achieve its vision and goals identified within the Comprehensive Plan and provide the tools to guide the county's growth over time.

Now, staff have begun working diligently with the County Attorney's Office to further improve the Code, with a series of amendments, each focusing on different sections and topics. These changes aim to clarify language, fix inconsistencies, and correct typos and grammar errors, and improve standards or procedures that can help further county goals and policies. The process, called the Code "Clean-Up," has started and will continue into 2025, including an update to the Comprehensive Plan.

News & Updates

Planning and Zoning Commission approved the Crestview Subdivision by Sam Gardner of SG Western Construction, Inc. The subdivision at 1060 San Ildefonso Rd., Los Alamos, NM, will create five residential lots. Four of these lots will be sold for the construction of single-family homes.



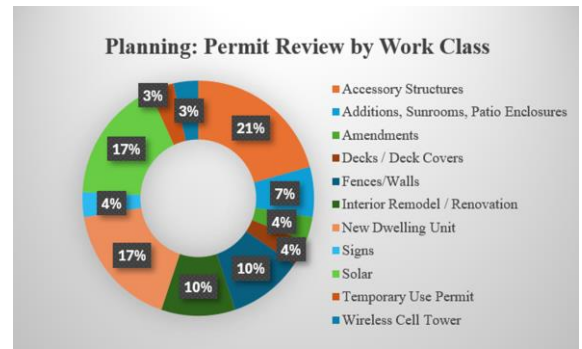
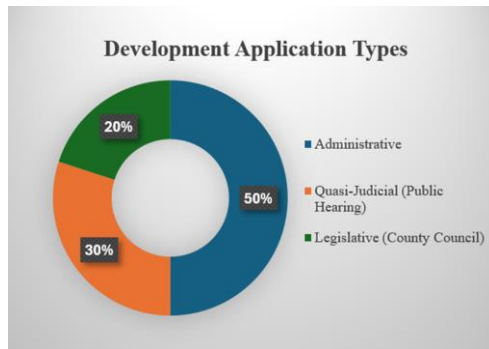
Crestview Subdivision, located north of San Ildefonso Rd, south of Tsikumu Village

On October 29, 2024, the Los Alamos County Council remanded a public hearing regarding the rezoning of the "Women's Dorm Building", located at 1725 17th Street, back to the Planning and Zoning Commission for a decision. The proposed rezoning seeks to change the property's designation from Single-Family Residential to Institutional. This rezoning is a crucial step for the county to move forward with site approval for renovating the Manhattan Project Era structure and redeveloping the site.

At the Historic Preservation Advisory Board meeting, the Board acted in support of the Los Alamos County Capital Improvements Projects and Facilities team to re-roof the historic “Red Cross Building” at 1251 Bathtub Row, Los Alamos, NM. The building is listed in the NM State Register of Cultural Properties and in the National Register of Historic Places and will soon get a new roof in line with preservation standards. In addition, the Board has started planning for next year’s National Historic Preservation Month in May. Have a creative suggestion? Share them with us at planning@lacnm.us!

Connecting With the Public

Staff continue to work with the community, providing guidance and support with the Los Alamos County Development Code, Development Applications and process, and permitting submissions.



Working with the public through Development Applications and Permit submissions during October.

Looking Ahead

November 20, 2024, Planning and Zoning Commission (Special) Meeting
December 4, 2024, Historic Preservation Advisory Board Meeting
December 11, 2024, Planning and Zoning Commission Meeting

STATS Update

*326 Recordings &
Filings*

106 eRecordings

15 Marriage Licenses

5 Probate Cases

*3 County Council /
Board Meetings*

*241 New Voters
Registered*

*16,367 Total
Registered Voters*

*4243 Voter Record
Transactions*

9 Social Media Posts

*621 Facebook
Followers*

*377 Instagram
Followers*

199 X Followers

143 Customer Visits

Meeting Our Goals



Operational Excellence

Let the voting begin! October 8th marked the start of early voting at the Municipal Building with early voting beginning at the White Rock Town Hall beginning on October 19th. In addition, our team has been diligently preparing and mailing absentee ballots.

This significant effort wouldn't have been possible without the invaluable support from other departments. From logistics coordination to technical assistance and outreach efforts, collaboration has been key to our success. We appreciate the hard work and dedication of all involved, as we strive to provide a smooth and positive experience for everyone during the upcoming election season.



Intergovernmental Relations

County Clerk Strengthens Election Security through Local and Statewide Tabletop Exercises

In preparation for the upcoming election, the County Clerk's Office conducted a local Tabletop Exercise (TTX) on October 3rd, focused on election security, bringing together county leaders, to include members of the Police Department, Emergency Management, Public Works, IM and other key partners. This local-level meeting emphasized tailored strategies to address community-specific needs, reinforcing our commitment to a safe, secure, and resilient election process.

Following this, on October 25th Clerk Maestas participated in a statewide TTX alongside the Governor, Secretary of State, National Guard, and additional security liaisons. This broader exercise emphasized coordination and communication across all levels of government, strengthening our strategies and building on the foundational work established at the local level.

Our office is dedicated to safeguarding democracy and working closely with both state and local partners to uphold the highest standards of election integrity.

County Clerk Attends Final NMC Board Meeting

On October 4th Clerk Maestas attended her final New Mexico Counties (NMC) Board of Directors meeting, where members received a critical briefing on the recent wildland fires. This session provided valuable insights into community safety and disaster response, highlighting the importance of proactive planning and inter-agency cooperation.

In addition to the fire briefing, the board discussed legislative priorities and other important matters impacting counties statewide. The County Clerk is honored to have served on the NMC Board, advocating for the needs and resilience of our county, and will continue to support efforts that prioritize safety, preparedness, and legislative advocacy.

Project Updates

The Clerk's Office is currently working with the Procurement Division on a Request for Proposals (RFP) to provide comprehensive indexing and redaction services for county clerk documents. The primary objective is to systematically organize and secure public records to ensure both accessibility and confidentiality, in full compliance with legal and regulatory standards.

County Clerk's Office Participates in Mock Election with Secretary of State

Our office recently took part in a Mock Election exercise conducted with the Secretary of State. This exercise allowed our team to test and refine election processes, ensuring that all systems are prepared and running smoothly for Election Day. By participating in this practice run, we were able to address any potential challenges and enhance our readiness to deliver a secure and efficient voting experience for all residents.



Education

The Clerk's Office successfully conducted thorough Presiding Judge training on October 3rd. Providing specialized training for presiding judges ensures smooth and efficient election processes. This training focuses on managing voter interactions, understanding election laws, and utilizing technology for ballot processing. By preparing presiding judges to handle various scenarios that may arise during Early Voting or on Election Day, the Clerk's Office aims to enhance voter experience, maintain order, and uphold the integrity of the electoral process.



Communication and Engagement

On Monday, October 7, the Clerk's Office participated in the League of Women Voters of Los Alamos (LWV) forum held at UNM-Los Alamos (UNM-LA). Clerk Maestas provided essential election information to the public, helping to ensure that voters are informed and prepared for the upcoming election. This engagement reflects the office's commitment to transparency and voter education, supporting an informed and engaged community.

Connecting with the Public

On October 10th, the County's Customer Care Center hosted a fair as part of Customer Service Week. The Clerk's Office participated, presenting attendees with information about the upcoming election and helping them through both the voter registration and absentee ballot request processes.

County Clerk Introduces Mobile Voting Unit to Boost Voter Participation

This election season, the County Clerk's Office proudly introduced a Mobile Voting Unit to bring the voting process closer to our community. With this initiative, we aimed to make voting more accessible and convenient for everyone. The Mobile Voting Unit made stops at a variety of locations, including senior centers, local high schools, and popular retail areas, ensuring that voters of all ages and backgrounds had the opportunity to cast their ballots.

The response from the community was outstanding, with many expressing appreciations for the ease and convenience of this service. We are thrilled to see increased voter participation and look forward to expanding our outreach efforts in future elections.

County Clerk's Office Connects with AP Government Classes

On October 24th, our office had the pleasure of engaging with local AP Government students, providing them with insight into the responsibilities and services of the County Clerk's Office. This outreach allowed students to gain a deeper understanding of our work and the vital role we play in local government.

To make the experience interactive, Clerk Maestas introduced a fun trivia game covering topics related to our office's functions and government. The students eagerly participated, testing their knowledge, and learning more about the processes that impact their community. It was a wonderful opportunity to connect, educate, and spark curiosity about civic engagement!

As always, we welcome your calls and visits to our office: 505.662.8010 | 1000 Central Avenue, Suite 240.



Naomi D. Maestas
County Clerk



Tessa Jo Mascareñas
Chief Deputy Clerk



Victoria Martinez
Elections Manager



Danielle Miera
Senior Deputy Clerk



Allison Collins
Deputy Clerk



Marie Pruitt
Deputy Clerk



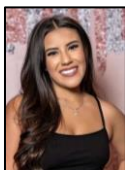
Casey Salazar
Deputy Clerk



Michael Redondo
Deputy Clerk



Jasmine Maez
Student Clerk



Andrea Alarid
Student Clerk



Trinity Lucero
Student Clerk

Staff Highlight

Kudos



As the general election approaches, our Election Manager Victoria Martinez is tirelessly dedicated to ensuring a smooth and fair electoral process. From coordinating with local officials to overseeing logistics, her meticulous planning and attention to detail are vital in preparing for a successful election. She not only manages the recruitment and training of poll workers but also ensures that all voting equipment is tested and ready. Her commitment to transparency and accessibility reflects a deep understanding of the importance of this democratic process.

Moreover, the seniority of Victoria brings a level of confidence and stability to the entire team. She mentors new staff, sharing valuable insights from past elections to enhance the overall efficiency of operations. This nurturing of talent and knowledge transfer not only strengthens the current team but also lays the groundwork for future elections. Her unwavering dedication and expertise exemplify the essential role she plays in ensuring that every vote counts and every voice is heard.

Thank you, Victoria, for your incredible hard work, strong leadership, and steadfast commitment to our community! Your contributions truly have a meaningful impact.

Looking Ahead

Upcoming Important Election Dates:

November 2, 2024	Last Day of Early Voting
November 2, 2024	Last Day for Overseas Military/Citizens to request email ballot
November 5, 2024	2024 General Election
	Last Day to submit Absentee Ballot by 7pm
November 14, 2024	Election Canvass/Certification (tentative)
November 26, 2024	State Canvass Board Meets
November 27, 2024	Clerk's Office Closes at Noon

NMC Board of Directors Meeting



Clerk Maestas at her final NMC Board of Directors meeting, where key insights on wildland fire response and community safety were shared.

First Day of Early Voting at the Municipal Building



Left to Right: Enrique Tafoya, Kylie Stewart, Debra Baker, Eduardo Santiago Munoz, Linda Fox, Sheryl Hofer and Mary Wilhoit.



First-time voter Shelby(center) celebrates casting her vote with enthusiasm at the mobile voting unit!



The mobile voting unit brings democracy to Sullivan Field, making voting more accessible for all!

League of Women Voters Forum



Clerk Maestas and Chief Deputy Mascareñas represented the Office during the League of Women Voters Los Alamos's Candidate forum. Clerk Maestas presented and discussed the ongoing electoral process.

Statewide Table Top Exercise (TTX) Meeting



Clerk Maestas joins Governor Michelle Lujan Grisham and Dr. Amanda Lopez-Askin, Doña Ana County Clerk and state officials in a Statewide Tabletop Exercise Meeting, strengthening election integrity and fostering cross-government coordination for a secure future.



Left to Right: Mandy Vigil, SOS Election Director; Sharon Pino, Deputy Secretary of State and Chief of Staff; Naomi Maestas, Los Alamos County Clerk; Howie Morales, Lieutenant Governor; Maggie Toulouse Oliver, SOS; Dr. Amanda Lopez-Askin, Dona Ana County Clerk; and Nathan Jaramillo, Bureau Of Elections Administrator

Meeting Our Goals

STATS for September

15 Press Releases

23 New Social Media
Followers

48 Social Media Posts

437 E-Activity Fall Guide
Reads

59 E-Activity Winter Guide
Reads

9 Alcohol permits

Quality Governance

Communication and Engagement– The Community Services Department continues with community outreach through videos and social media posts for Facebook and Instagram, and submitting press releases to local news outlets, to keep the public informed.

News & Updates

On October 9th, the Community Services Department was sanctioned as an accredited agency by the Commission for Accreditation for Park and Recreation Agencies (CAPRA) through the National Recreation and Park Association (NRPA) today, at their annual conference.

CSD is providing a Continuous Improvement workshop for staff that is part lecture and hands on problem solving.

The Los Alamos County Art in Public Places Board (APPB) invited artists to submit proposals to create a distinctive art piece that serves a dual purpose: a secure gate for the Betty Earhart Senior Activity Center that ensures safety while also enhancing the visual appeal of the area.

October 19 CSD Staff recognition breakfast for the outstanding work over the past year and celebrated the departments accreditation.

CSD hosted a public listening session on October 30th at Fuller Lodge to provide input on the ongoing Artificial Turf Study. This is one of multiple sessions to be scheduled.

Staff is collaborating with Public Works and Community Development on several projects.

Connecting with the Public

Wild Grasses Walk, October 7, 2024

In-person easy walk to identify local wild grasses, led by botanist Chick Keller.
17 participants

Fulldome Photography Showcase, October 5, 2024

In-person astronomy presentation featuring stunning 360-degree landscape and nature photography on the planetarium dome. This event was part of the Day of Arts and Culture with Los Alamos MainStreet and Creative District.
34 participants

PEECnic, October 12, 2024

In-person annual community member appreciation event.
59 participants
Photos attached



CMO Monthly

October 2024

Hocus Pocus Popcorn Party, October 19

In-person movie night featuring a candy and popcorn bar, screening of the Halloween classic *Hocus Pocus* in the planetarium. 27 participants

Looking Ahead

Upcoming PEEC Events in December 2024

Hawk Hangout

December 5, 2024
4 PM
In-person

Winter Wonderland Printmaking

December 6, 2024
1 PM
In-person

Night Sky in December

December 6, 2024
7 PM
In-person

Fractals

December 7, 2024
2 PM
In-person

Dark Matter?

December 13, 2024
7 PM
In-person

Planetarium Movie: Distant Worlds - Alien Life?

December 14, 2024
2 PM
In-person

Home Alone 2 & Hot Chocolate

December 14, 2024
4 PM
In-person

Planetarium Movie: We Are Stars

December 21, 2024
2 PM
In-person

Planetarium Movie: One Sky Project

December 28, 2024
2 PM
In-person

Attachment A

STATS Update

63 Public Programs &
Events

1,457 Total Program
Attendance

22,968 Physical Items
Circulated

8,000 Digital Items
Circulated

30,968 Total Items
Circulated

Meeting Our Goals

The library continues to support the County’s quality-of-life goal by offering diverse programming, materials, and services for all ages.

October began with a program celebrating National Hispanic Heritage Month, where Los Alamos County Intergovernmental Affairs Manager Danielle Duran led a wide-ranging discussion with Española Mayor John Ramon Vigil. That same week, the library hosted programming for the community wide “A Day of Arts and Culture” event, which included an introduction to life drawing and a larger life drawing session accompanied by live jazz music the following Saturday.

Throughout October, the library also continued hosting its new recurring programs for adult patrons: Dungeons & Dragons and the “Silent Book Club.” An upcoming addition to this lineup is a monthly writers’ group, which will meet for the first time in November.

News & Updates

The Step-Up Gallery recorded 950 visits in October, with guests stopping by to view *Personality Plus & Phone Tag*, an exhibit by artists from the Studio Art Quilt Associates of New Mexico. In November, the library will introduce new items to its growing “Library of Things” collection, which offers a range of non-traditional items for checkout. Additionally, a new electronic resource—access to the *Wall Street Journal*—will become available in November.

November also marks several celebrations, including Native American Heritage Month, Veterans Day, and National Novel Writing Month.

Connecting with the Pubic

The month wrapped up with two Halloween-themed events. The Youth Services team hosted an evening gathering for families attending the popular Trick or Treat on MainStreet event, where participants enjoyed roasting s’mores and playing games under twinkling string lights.

That same weekend, the library co-hosted a Halloween-inspired ghost hunt using thermal cameras from the “Library of Things” collection. This spooky event marked the second annual ghost hunt, made possible by a successful collaboration with the Department of Public Utilities (DPU) and the Little Theater.



STATS Update

15 Programs and Events

*2,560 People Attended
Programs and Events*

1,235 Open Gym Programs

1,627 Rounds of Golf

*263 People utilizing the Ice
Rink*

News & Updates

Ice Rink Preparation and Seasonal Transition

Recreation staff are supporting both summer programs and ice rink operations, preparing for the upcoming ice season. Staff have completed cleaning and swapped out roller skates for ice skates in anticipation of building the ice sheet starting October 21. The ice rink aims to open on November 12.

Try Hockey for Free Day, November 16

The ice rink will host a Try Hockey for Free Day, offering local youth a chance to experience hockey with introductory instruction at no cost.

Skate Lessons Begin, November 23

The first of two skate lesson sessions for the season will begin on November 23, providing opportunities for both beginner and advanced skaters.

Turkey Bowling, November 23

Turkey Bowling will be held at the ice rink on November 23, welcoming families and individuals to join in this seasonal event.

Thanksgiving Schedule, November 28-29

The ice rink will be closed on Thanksgiving Day, November 28, but will reopen on November 29, following the holiday schedule.

Annual 3rd Line Hockey Tournament, First Weekend of December

The 3rd Line Hockey Tournament will bring players from seven states, including Michigan and several southwestern states. In this unique event, players are drafted into teams the night before the tournament begins, adding an exciting element of surprise.

Santa's Workshop, December 7

Recreation staff will host Santa's Workshop at Fuller Lodge on December 7, preceding the Light Parade and the tree lighting at the pond. This festive event will kick off the holiday season for families in the community.

Connecting with the Public

Roller Derby Fundraiser, October 5

The roller derby teams hosted a fundraiser at the skating rink with 203 participants, raising awareness and support for their Los Alamos programs.

The Gravity Race, October 9

Recreation staff sourced materials for a homemade bathtub go-cart to participate in the new downhill gravity race scheduled for October 12. Due to low registration, the event was postponed and is rescheduled for spring.

Los Alamos Hockey Registration Meeting, October 10

The Los Alamos Hockey Association held a board meeting followed by a public registration event, signing up approximately 60 youth players for the season.

CMO Monthly October 2024

Hawk Hang Out, October 17

Recreation staff, alongside Teen Court, Family YMCA, the Teen Center, and Aquatics staff, hosted the Hawk Hang Out event at the Leisure Lagoon, attended by approximately 60 middle school students.

Roller Derby Team Practice Relocation, October 20

The Derby Dames and Cherry Bombs completed their final skating rink practices for the season, moving to Los Alamos Public Schools (LAPS) gyms for winter.

Trick or Treat on Main Street, October 25

Recreation staff participated in Trick or Treat on Main Street, distributing candy, flyers, and Fall Activity guides to community members.

Halloween Carnival and Pumpkin Splash, October 26

Recreation and Aquatics staff held a Halloween Carnival at the pool with over 150 attendees, featuring eight carnival booths before the popular Pumpkin Splash event, returning for the first time since 2021.

Rink Parking Lot Improvements, October 23-25

Contractors began upgrades on the upper dirt overflow parking lot to meet ADA standards. Work was temporarily halted on October 25 due to unmarked power and gas line encounters, potentially impacting the rink's ice-making schedule.

Employee Appreciation Luncheon, October 31

Staff dressed up as superheroes, and facilities were closed from 12:30 pm to 2:30 pm to attend the third session of the employee appreciation luncheon.

Golf Course:

The golf course renovation project is now substantially complete. All tee boxes and concrete golf cart paths are finished, and sand bunkers on the back nine have reached 100% completion, marking the end of all construction work on the back nine. The green re-contours on the back nine are complete and in the grow-in phase.

The practice range teeing area is currently being formed, and hitting pads, and sodded areas will soon be installed. Additionally, the split rail fencing around the driving range and the retaining wall are completed. Landscaping along the southeast clubhouse stairs is also finished, except for two walk-over bridges that are still under construction, as part of a separate project.

New padding around poles on the practice range tea is scheduled for installation within the next month. The new restrooms are expected to arrive in November, with installations to follow shortly thereafter.

For additional updates and drone footage of the project, visit the county project page : <https://www.losalamosnm.us/County-Projects/Golf-Course-Renovation-Project>

Golf Shop Hours of Operation:

Starting November 4th, the golf shop and golf course will be closed on Mondays and Tuesdays. From Wednesday through Sunday, the golf shop will be open from 9:00 a.m. to 4:30 p.m., with all rentals to be returned by 4:30 p.m. The practice range and new short game practice area, along with surrounding areas, will remain closed until further notice.

LAHS Cross Country Meet

The LAHS Cross Country Meet was held on October 25th. There were over 500 in attendance including student/athletes, coaches, volunteers and spectators.

The Aquatics Center:

Pumpkin Splash, October 26th

The Recreation staff and Aquatic Center staff, supported by the NJROTC, hosted the annual Halloween Carnival and Pumpkin Splash. Families gathered at the Aquatic Center to enjoy a variety of engaging carnival games, followed by the highly anticipated Pumpkin Splash. The event saw strong community participation, with 94 tickets sold and approximately 216 attendees joining in the Halloween festivities.

Aquatic Center Facility Closure dates:

November 2

November 11

November 28

November 27 closing at 4:00pm

November 29

Looking Ahead

Aquatics:

Scuba course, November 9 and 10

Mountain Club Swim Meet, November 2

Dive in Movie - Brother Bear, November 15

Golf:

Los Alamos City Championship, November 2nd & 3rd

Golf Shop Holiday Sale, December 7th

STATS Update

248 Park acres maintained

8 Repairs due to vandalism

7 Funeral services

48 Volunteer hours worked
in parks

4 Headstone/Niche
installations

0 Memorial Bench
Installation

Meeting Our Goals

Quality of Life - Parks and Open Space

The Parks and Open Space Division provides services to the community in Los Alamos and White Rock through the maintenance of parks, facilities, open space, trails, and the support of special events throughout the county.

News & Updates

The Parks and Open Space team is working on the following items.

- OpenGov Asset Management Software – Agreement (AGR24-950) completed on April 1, 2024, to provide Parks management software. The team is moving forward with the implementation process.
- Cemetery Ordinance No. 02-348 was approved at the September 24, 2024, Council Meeting.
- A revised cemetery fee schedule will be present to the Council in October 2024.
- IFB24-62 Athletic Field Renovations approved by Council on April 22, 2024. Renovations began on May 28th at Hope Field, Dara Jones and are on target for completion by September 30, 2024.
- Ashley Pond Pavilion installation will begin in November 2024.

Connecting with the Public

- Assist Parks and Recreation Board Liaisons with working groups questions or needs.
- Open Space and Trails Project, Brewer Arena, and BMX Track community meetings.
- Parks and Open Space Volunteer Opportunities.

Looking Ahead

Volunteer Opportunities

Volunteer opportunities for trail maintenance are offered May – October annually. A complete list of volunteer opportunities may be found here: <https://www.volunteerlosalamos.org>

STATS Update

*4 Contractor Public
Programs & Events*

*4,492 People Attended
Programs and Events*

Meeting Our Goals

Quality of Life

Social Services staff continue to help clients at our office location, as well as in the community such as at our weekly “Social Services at the Library” partnership. One of our formerly homeless clients has secured employment, a major win for the office!

In October, we welcomed Jordan Engelken, our new Case Coordination Specialist! She joins Deni Fell in this role and will be primarily responsible for assisting clients that are 60+ years of age with benefits, housing and food programs, and connecting to resources in our community, such as LARSO.

Social Services Manager Jessica Strong (along with other County staff and County Council and Health Council members) attended planning meetings in Santa Fe with representatives from police departments, hospital staff, non-profit organizations, and advocates towards establishing an Assisted Outpatient Treatment Court pilot program, which would be located within the First Judicial District Court. She also attended planning sessions with BabyNet and Family Strengths Network related to their recent ECECD grant to improve parent and family outcomes in our county.

Health, Wellbeing, and Social Services in the Community

In October, Social Services continued our regular outreach tables at the weekly Farmers Markets on Thursdays, as well as evening hours at the library.

On October 30, the Los Alamos Retired and Senior Organization (LARSO) hosted an Older Adult Summit with more than 100 attendees joining together at SALA for a day of learning about various health-related issues. Information was shared about how to prevent an opioid overdose, understanding end-of-life options, and how to age as healthy as possible.

Connecting with the Public

Deni Fell, Case Coordination Specialist continues conduct outreach at the weekly Farmers Market as well as the Evenings with Social Services at Library.

CMO Monthly October 2024

News & Updates

Los Cumbres

Sensory-Friendly Halloween Event, October 25

A sensory-friendly alternative to Trick or Treat on Main Street, offering quiet activities and games for neurodiverse children and their families.

Participants: 73

Teen Center

Halloween Carnival, October 25

Members participated in a variety of Halloween-themed activities, including karaoke, cupcake decorating, bobbing for donuts, musical chairs, a mummy wrap, and a costume contest. Those who joined all activities were entered into a raffle for prizes.

Participants: 32

Family Strengths Network (FSN)

Fall Clothing Swap, October 15-19

Families brought thousands of gently used fall and winter clothing and small items to swap with others in the community.

Looking Ahead

In November, we are planning to offer the opioid overdose training in the community, with details still to be finalized.

Upcoming Events:

Los Cumbres

Sensory-Friendly Santa Visit, December 14

Teen Center :

End of Semester De-Stress, December 16-20

A week-long event during finals, offering food, henna art, pets, and relaxing activities to help high school members unwind.

Family Strengths Network (FSN)

Gingerbread House Building, December 11-14



Beatrice Schneeweiss-Myatt

New Staff

Beatrice Schneeweiss-Myatt

In October, Beatrice Schneeweiss-Myatt was welcomed by the Operations team in her new role as a Library Specialist. She holds a MA in Library Science and has previously worked at Mesa Public Library in the Technical Services team, the University Library in Vienna, Austria, as well as in jobs in education and tourism.

Beatrice is from Austria but has lived in Los Alamos County for 12 years with her family of 4, plus 2 cats. She enjoys hiking, gardening, traveling, and spending time with her family.



Mario Miranda

Staff Anniversaries

Mario Miranda - 5-year anniversary

Senior Lifeguard Mario Miranda has been working at the Walkup Aquatic Center for 5 years. Mario plays a big role in training new employees, teaching certification classes, and helps with mechanical issues that pop up around the pool. Thank you so much for everything you do each day to keep us afloat.

This section will only be published internally on the Intranet. Use this section to let other County Departments and staff know about changes and milestones within your staff.

Kudos

A patron expressed appreciation for the availability of diapers and wipes at the service desks. Attendees of the Life Drawing 101 program thanked the library for offering free, creative learning opportunities. One participant noted that the library provided a “neutral space” where they felt comfortable exploring their interests, saying they would have found it intimidating to attend a similar event elsewhere.

“That was excellent! I’ve never done anything like that before. I wasn’t good at it, but it was so much fun!” – participant in the Intro to Life Drawing event. “Thank you for taking care of my kid tonight. You really made him feel special.” – a patron whose child was thoughtfully listened to and given a perfectly chosen book.

A visiting librarian from Calgary, Canada, was impressed by the White Rock Library. She particularly admired the public art and the poster/bookmarks on “Sensitive Subjects” and where to find them in the non-fiction section, noting that she planned to share these ideas with her home library.



PEECnic



Trick Or Treat MainStreet



Gravity Race-Staff's Bathtub



Pumpkin Splash - Pumpkin Dive



Pumpkin Dive



Pumpkin Slash





Halloweekend Family Event



Dungeons and Dragons Campaign



Duran in Conversation with Mayor Vigil



Gallery Visitors enjoying the Studio Art Quilt show



Employee Appreciation Luncheon

*Adopt-A-Road
segments adopted – 7*

Admin Staff

*Juan Rael
Public Works Director*

*Eric Martinez
Deputy Public Works Director*

*Louise Romero
Sr. Management Analyst*

Meeting Our Goals

Our mission: To provide responsive, professional, and courteous service to the public.

News & Updates



Adopt A Road – Libertarian Party participants conducted a clean-up event in White Rock on October 25.

Connecting with the Public

Staff provides project updates for Cone Zone newsletter throughout the construction season.

The Transportation Board held a hybrid meeting on October 3, 2024.; Members discussed and approved the 2025 Snow and Ice Control Plan.

Looking Ahead

The next Transportation Board meeting will be held on November 7, 2024, at 5:30 pm in White Rock.



Meeting Our Goals

The Airport Division continues to be successful with meeting Council’s strategic goals in the areas of Fiscal Stewardship, Effective, Efficient, and Reliable Services, and Infrastructure Asset Management through the administration of grant and county funds for airport operations and capital improvements. The County continues to seek funding opportunities through partnership and collaboration with the Federal Aviation Administration and New Mexico Department of Transportation Aviation Division to implement improvements in accordance with the Airport Master Plan. Los Alamos Airport was recently awarded a \$20,000 airport maintenance grant by NMDOT. These grant funds will be used to support regular maintenance of the airport including replacement of airport signs at the airport terminal building and at the intersection of NM 502 and Airport Road.

News & Updates

New Airport Manager Flies to Work!



The airport has a new Airport Manager, Gary Goddard, who started the beginning of October. He has spent much of the month in training, getting up to speed with the capital improvement projects, and occasionally flying to work. The new grant-funded fuel farm construction project has been completed. Before being able to provide Jet-A and 100LL to commercial and general aviation clients, we are waiting on an inspection and certification from the New Mexico Department of

Agriculture on the October 29th and are still working on contract details with the fuel provider. The AvGas cooperative, that has sold fuel at the airport for over 50 years, has run the tanks dry and will soon be working with a local contractor to excavate and remove the underground fuel tank.

Connecting with the Public

The Los Alamos/Santa Fe chapter of the Experimental Aircraft Association (EAA) sponsored Young Eagles event was cancelled twice due to weather, but finally took place on Saturday, October 26th at the Ohkay Owingeh airport (E14) in Espanola. The flying weather was excellent and many kids from both Los Alamos and Espanola attended, with the local airport manager hosting a chili dog and Frito pie brunch.

STATS Update

Preventive maintenance workorders – 241

New workorders – 82

Completed workorders – 75

Immediate response during normal hour – 22

Emergency callouts – 2

Meeting Our Goals

The Capital Projects and Facilities Division (CPF) oversees project planning, design, and construction in support of the County’s Capital Improvement Projects for all County departments and divisions along with renovation, renewal, and maintenance of 47 County buildings and facilities.

The Division supports operations County-wide and involves coordination and collaboration with various departments, contractors, vendors, and stakeholders to ensure projects and maintenance activities are completed efficiently and within budget to meet the strategic goals of Operational Excellence and Improvement of Quality of Life for County residents and visitors.

Currently, the Division is actively working on 82 projects and assignments of various size and complexity including preparation for projects programmed in Fiscal Year 2025.

News & Updates

From the beginning of the year to date, CPF project managers have been working on 33 projects. Three of these projects have been completed to date. The activities in these projects span from planning, procurement, and design to construction. Three of these projects have been completed so far and updates are detailed in the table below.

The Facilities crews continued maintenance and repair work County-wide. Most of this work supports the essential services of County buildings and supports the preparations for the colder weather season. Some other work improves the safety of the spaces that are accessible and serve the public in a more direct manner. Highlights of this work include Lighting replacement throughout County buildings, bringing heat systems online, repairing and replacing urinals, performing maintenance and repairs at the ice rink in preparation for the ice season, assessing and repairing roof leaks detected during the heavy-rain weekend.

Connecting with the Public

With ongoing work around the County, the Division continually works with our contractors to take safety precautions, delineate work zones, and provides public information and updates around project construction sites that may impact public spaces.

During October, the Capital Projects Division continued the public outreach process for the site selection for the Fire Station 4 replacement. On October 15 and 21, Capital Projects staff in Coordination with the Fire Department held the second and third public meetings at the Fire Department Admin Office. At these meetings, the design team and County staff revisited with the public the evaluation criteria for all three proposed sites. On October 22, Capital projects staff and members of County Council, Open Space Advisory Subcommittee walked through the existing Fire -Station 4 site to gain a visual of footprint, grading, and drainage. As part of the public outreach process of this project, the site selection survey has been made available until Wednesday, October 30 at 11:59 pm.

Capital Project and Facilities

Capital Improvement Project Updates

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <https://lacnm.com/PW-Projects>.

Project Name	Dept(s)	Update
Golf Course Electric Cart Conversion	PW, CSD	Retro-fit of the building is in the design phase at 75% completion. January
Sewer Line at the Municipal Building	PW, RIM, Clerks, Archive	Contractor is currently working at the Records Department to uncover the damaged sewer line. Repairs at the Clerks and Archives areas have been already completed.
Asset Management Software for Facilities	PW	Vendor is processing asset data collection and uploading it to the asset management platform. Facilities staff is working with the vendor to configure the work order intake platform.
Benchmarking building utility consumption	PW	No activities to report in October.
Emergency dispatch CRAC unit	PD	Project kick-off meetings held on October 9 and 15. Staff and designer are working on determining the thermal load at the
Women’s Dormitory Building Renovation	PW	Zoning change hearing before Council is scheduled for October 29, 2024. Design is at 60% completion. Application for National Historic Register is pending.
Capital Outlay Grant Application for Betty Ehart Senior Center	PW, CSD, AS-FIN	Application under review by the funding agency. Results from this process expected after April 2025.
Customer Care Service Electrical Connection to Emergency Power	PW, DPU	Installation of electrical breaker in MDP is scheduled for Saturday Nov 16, 2024.
Golf Course Site Improvements	PW, CSD	Staff is reviewing field notes to establish substantial completion. Tentative time for project completion is December 2025.
Golf Course High Netting	PW, CSD	Staff is reviewing a proposal from the contractor to install safety padding to the forward poles supporting the T-box protecting netting. Painting of the posts will be coordinated with installation of protective padding to perform work in one contractor
Ice Rink Temporary Chiller	PW, CSD	Temporary chiller is ready to start ice making operations. Contractor technician performed a thorough inspection, adjustments and started up the chiller
Ice Rink Permanent Chiller Replacement	PW, CSD	Contractor performed drawings revision following the engineer of record’s comments. Contractor started the ordering long lead items.
Ice Rink Floor Replacement and Shade Structure	PW, CSD	Staff is reviewing proposals from on-call consultants for the planning and public outreach for shade structure.

Fire Station 3 Snow Melt System Replacement	PW, FD	Staff is coordinating a meeting with design team and other project participants to discuss melt system re-design requirements.
Airport Fuel Farm	PW	Tank Registration with New Mexico Petroleum Storage Tank Bureau is under review. County Finance and Procurement are obtaining a resale certificate from New Mexico Taxation and Revenue Department. New Mexico Department of Agriculture
White Rock Visitor Center Outdoor Restrooms and Pavilion	PW, CDD	Concrete slab at the entrance is in place. Also, the contractor is finishing the landscaping and building a privacy wall in front of the bathrooms. Remaining work includes installation of cement-fiber siding panels and exhaust fans at restrooms. County staff is following closely progression of work and is in
Department of Utility (DPU) Standby Area Renovation	PW, DPU	Contractor performed a test and balance of the HVAC systems. Report is under preparation. Contractor is working on completion of remaining punch list items.
Emergency Operations Center (EOC)	PW, PD, FD	FEMA grant application request under review. Results are expected after April 2025.
Fire Station 4 Replacement	PW, FD	Second and third public outreach meetings held on October 9 and 15. Extended survey close date to October 30 to solicit public input on fire station sites. Preliminary survey results published at the project's website. Staff preparing documents
Mesa Public Library Siding Replacement	PW	Contractor still waiting on materials. Commencement of work could be delayed if weather conditions are unfavorable through the course of the winter.
White Rock Complex Roof Replacement	PW	Replacement of 12 roof drains scheduled for November 18, 2024.
Aquatic Center Olympic Pool restoration	PW, CSD	Procurement sent agreement draft to contractor for review and comment.
BESC – Day-out area new roof covering	PW	Task order executed. Construction work expected to commence in mid-November 2024.
Community Bldg. new roof covering	PW	Contractor will start preparation work on October 28, 2024. New roof coating is expected to be completed by in the Spring 2025 weather permitting.
Red Cross Bldg. new roof covering	PW	HPAB supports SHPO recommendation for new roof covering preserving original building appearance. Task order routed for signature. Contractor is expected to start work in mid-November
Betty Ehart Senior Center Renovation and HVAC replacement	PW, CSD	On-call design professional preparing a fee and schedule proposal for schematic design. Project has been split into two projects to address pressing issues
Los Alamos Little Theatre fire suppression and asbestos abatement.	PW, CSD	Staff is preparing a task order for abatement of asbestos containing materials. Commencement of work is anticipated for Summer 2025. Staff requested an updated estimate from contractor for the design and installation of fire suppression system.

New projects added during October.

<p>Betty Ehart Senior Center HVAC replacement</p>	<p>PW, CSD</p>	<p>Staff is reviewing a proposal from on-call contractor to design a replacement HVAC system.</p>
<p>Betty Ehart Senior Center Ceiling replacement</p>	<p>PW, CSD</p>	<p>Construction commencement expected on October 28, 2024.</p>
<p>Doors installation at PD</p>	<p>PW, PD</p>	<p>Work started on October 24, 2024. New door installed at evidence room. Finishing work in progress.</p>



Second public meeting held on October 15 to collect public input on the possible site locations for the Fire Station 4 replacement.

STATS Update

Events – 246

Meeting Our Goals

The Custodial Division continues to promote innovative approaches, conscientious stewardship and outstanding customer service while delivering clean and safe results to the County.

News & Updates

The month of October remained steady compared to the number of reservations in September with weddings and conferences making up most of the events at Fuller Lodge. Various floor work was completed at the Police Department and the PEEC Nature Center. Ongoing floor work continues at Fleet.

Construction on Bathtub Row started in August with accommodations being made so events at Fuller Lodge are minimally impacted. Completion of this phase which impacts Fuller Lodge is expected to be completed the first week of November.

Connecting with the Public

Custodial staff supported the following public events: Fuller Lodge – 70, White Rock Activity Center – 47, WR Fire Station #3 – 1, BESC – 24, WR Town Hall – 0 (and election support), Municipal Building – 43 (and election support).

Looking Ahead

We are looking at refinishing the wood floors in Fuller Lodge as soon as the number of events begin to decrease in the fall.



Meeting Our Goals

Consistent with the Council strategic priority to invest in infrastructure, improve mobility, and support economic vitality, the Engineering Division continues to actively manage multiple design and construction projects, providing county-wide support for existing infrastructure, and providing engineering reviews and inspections of new developments.

News & Updates

The Geotechnical Analysis and Structural Alternatives Analysis has been completed for the next phase of the Canyon Rim Trail from Knecht Street to 15th Street.

Construction of the Bathtub Row Reconstruction project continues by TLC Plumbing and Utility. Phase 1 concrete was complete and paving operations began in October. Phase 2 of the project will continue through Summer 2025 with an anticipated winter suspension.

TLC Plumbing and Utility continues construction of the DP Road Phase II project, currently installing new utility infrastructure. The project will have an anticipated winter suspension with a Spring 2025 completion.

The Urban Trail construction continues and is nearing completion with pedestrian railing and minor remaining items underway.

The DP Road Phase II project continues with multiple electric: gas and communications connections being completed in October. Storm drain installations and a first mat of asphalt has also been placed this month. The contractor will begin a winter suspension soon with construction complete in Spring 2025.

Connecting with the Public

Projects such as Bathtub Row, Urban Trail, DP Road, NM 4 Crossing, and the Pedestrian Master Plan have required outreach to the public, residents, businesses, Los Alamos Public Schools, and LANL/DOE. This coordination is critical to successful project execution while minimizing negative impacts.

County staff have been involved with coordination of development construction activities across the County to ensure that contractors provide adequate access and advanced notifications for activities that affect the community.

Looking Ahead

Engineering staff is currently managing multiple active construction projects. Additional projects are in study and/or design development such as the Denver Steels Phase II project. Other projects are being completed in support of pavement rehabilitation, maintenance, and safety improvements.

Staff continue to be involved with review of multiple development applications, inspections, construction permits, and design reviews. Some recent project reviews include the Women’s Dormitory Building, Buena Caza (Mirador Mix-Use development), Arbolada Subdivision on North Mesa, Arkansas Townhomes, Hills Apartments/35th Street Realignment project, Cañada Bonita, Century Bank, Sherwood Rounds off Longview Drive, the UC Guest Housing, and the development at Meri Mac.

Engineering

Capital Improvement Project Updates

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <https://lacnm.com/PW-Projects>.

Project Name	Dept	Update
Urban Trail Phase I and II	PW	Construction will be completed in late 2024.
DP Road Phase II	PW	The project was awarded to TLC Plumbing and Utility on March 26. The current project scope includes new sewer and gas lines, electric conduit, storm drain, concrete replacement, and full reconstruction of roadway. Installation of new utilities continues with construction anticipated to be completed late Spring 2025 with a winter suspension.
NM-4 Crossing and Multi-Use Trail	PW	This project will provide an at-grade crossing of NM State Road 4 in White Rock at the Mirador Subdivision and provide both new multi-use trail infrastructure and reconstructed trail infrastructure in the Pinon Park area. The county was awarded grant funding from NMDOT for this project with design underway by Bohannon Huston Inc. Construction is anticipated to begin in late 2025.
Trinity Safety and ADA	PW	This project is the result of a 2016 road safety audit and has been awarded grant funding from the Federal Highway Safety Improvement Program by NMDOT. The Hybrid Road Diet alternative selected to be further explored at the August 6 Council was presented by design team lead by Wilson & Company to Council. A resolution of support from Council on September 10 was approved for this alternative. Construction is anticipated in 2025.
Finch Street	PW	This project design was completed by an engineering on-call. The project is anticipated to be advertised for bids later in the year with construction starting in 2025. Approval to enter into an agreement with the Los Alamos Medical Center for the transfer of land for the construction of the Finch Street project was approved by Council in August 2023.
Canyon Rim Trail Phase III	PW	The project design and ROW acquisitions are underway from Knecht Street to 15 th Street. Design is being completed by an engineering on-call. The project is anticipated to be advertised for bids in Spring 2025. Completion of the train design from 15 th Street to 20 th Street is pending ROW acquisitions.
Bathtub Row-Peach Nectar	PW	The project was awarded to TLC Plumbing and Utility. This is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. The project began construction in August 2024, will begin a winter suspension in late 2024 and will be complete in Summer
Denver Steels Phase II	PW	This project is being designed by staff. This is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. The project is anticipated to begin construction in late 2025.

STATS Update

Customer Service Emails - 41

Roll Cart Requests – 62

*Household Hazardous Waste
Customers -87*

*Recycle Coach App Users –
1,859*

*Recycle Coach App Interactions
– 13,205*

Overlook Visitors - 151

*Transfer Station Visitors –
2,760*

*Yard Trimming Participants –
5,293*

Social Media Followers – 1.3k

Meeting Our Goals

Environmental Services is exploring new locations and technologies for composting systems. SCS Engineers has provided initial site plans for both an aerated static pile system and an in-vessel system to be implemented at the Eco Station. This initiative aims to divert approximately 4,500 tons of food and yard waste from landfills, converting it into valuable compost. During the County Council meeting on February 6, 2024, the council approved the staff's recommendation to proceed with food waste composting at the Eco Station using Aerated Static Piles. The next step involves collaborating with the Department of Energy (DOE) to amend the lease for the Eco Station, allowing operations on the property. Environmental Services, alongside Sustainability Managers, is actively seeking grants and funding to support the project's costs.

In the Operation Save the Bears initiative, 260 dumpsters have been distributed to local businesses, and 1,000 roll carts have been provided to residential customers. On December 12, 2023, Environmental Services Manager Armando Gabaldon and Deputy Public Works Director Eric Martinez presented an update to the Council, which decided to implement the program on a request-only basis. Environmental Services will return with an update in the next 12 months. Currently, they are awaiting the delivery of 1,154 Kodiak Bear Resistant Carts, with the first shipment expected in mid-November. Distribution to residents who have requested a cart will commence once the shipment arrives.

News & Updates

On February 3, 2023, Environmental Services shifted from a weekly Household Hazardous Waste (HHW) drop-off schedule to a monthly one. Los Alamos County's contractor, ACT Enviro, had trained staff on-site to properly characterize and sort materials from 87 residents, which were then transported to appropriate disposal facilities. The next HHW drop-off event will take place on Friday, November 8, 2024, from 9:00 AM to 1:00 PM.

Yard trimming collection for 2024 began on Monday, March 25, and so far, approximately 6 tons of yard waste have been collected. This material will be mulched and used in biosolid composting for wastewater, sent to the Caja Del Rio Landfill for erosion control, or utilized by residents for landscaping. Each household is permitted one cart for yard trimming. Residents can register for a Yard Trimming Cart online at www.losalamosnm.us/gogreen.

On October 23, 2024, Los Alamos National Lab upgraded the portal monitors at the Eco Station Scale. These monitors detect any radioactive materials that may be present in vehicles entering the scale. With the new monitors, we will be able to identify both gamma and neutron radiation.





Residential Sustainability Report

Service Period: SEPTEMBER 2024

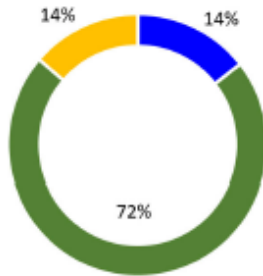


LOS ALAMOS

September Diversion Rate: 28%

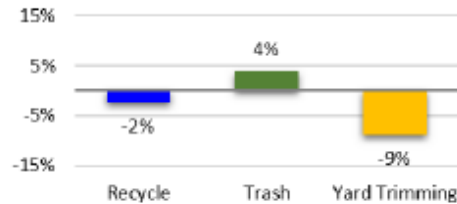
The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report



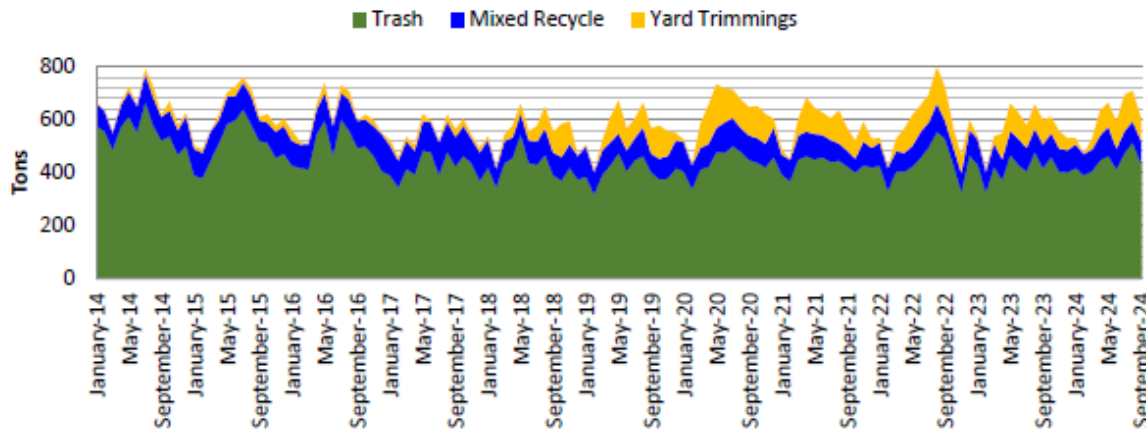
■ Mixed Recycle ■ Trash ■ Yard Trimmings

% Change Previous Year

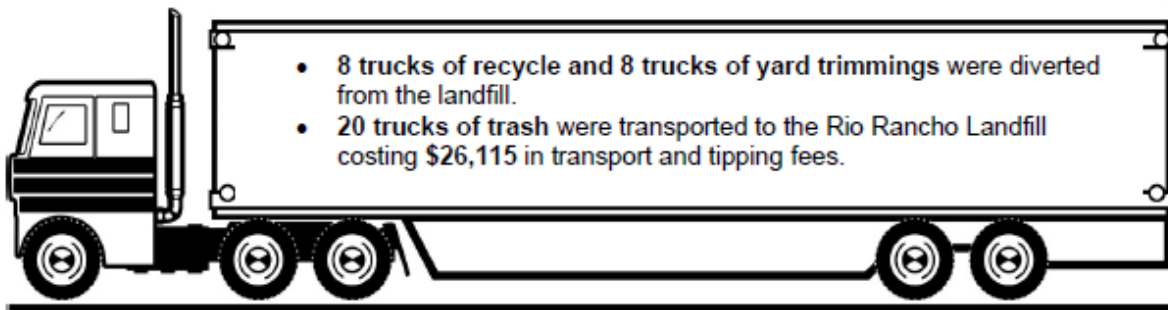


	Sep-23	Sep-24
Yard Trimming	90.98	82.95
Recycle	89.46	87.41
Trash	418.78	434.77

In September by recycling and composting Los Alamos County reduced GHG emissions by ~463 tons*



In 2024 by recycling and composting Los Alamos County reduced GHG emissions by ~4,035 tons*



For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

*GHG emissions calculated using <https://www.stopwaste.co/calculator>

STATS Update

Work orders entered - 226

Work orders completed within
72 hours - 148

Work orders remain open - 21

Work orders are preventive
maintenance – 52

Work orders repairs – 173

Work orders for accident - 1

Meeting Our Goals

Fleet is focused on keeping vehicles and equipment in top shape so our Los Alamos County customers can provide quality services to the residents of Los Alamos and White Rock. Fleet also provides a Motor Pool service that is located at the Municipal building, which is available to County staff.

News & Updates

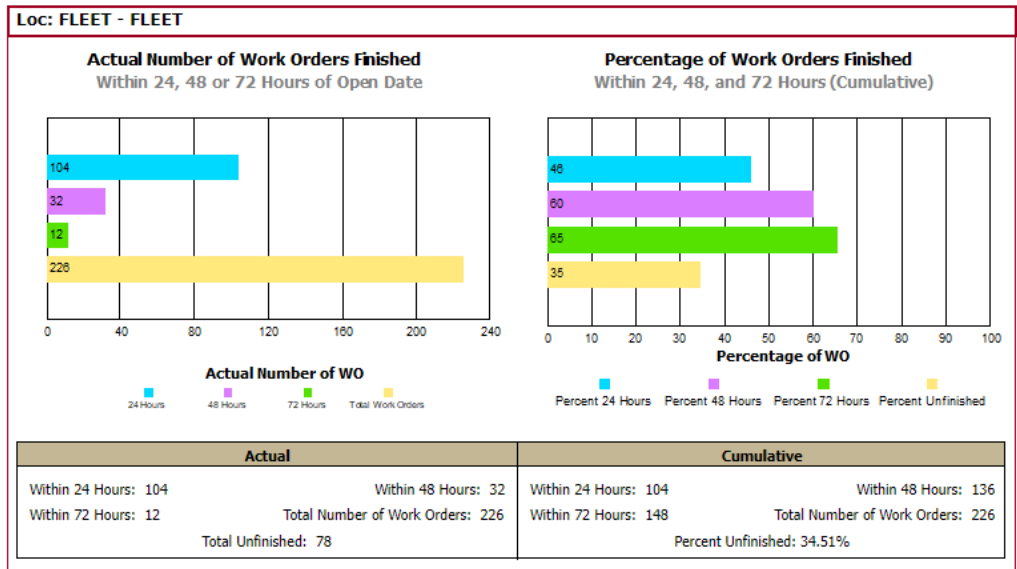
FY25 equipment ordering is about 70% complete.

Fleet is working on all snow equipment checks.

Fleet is working on needed updates to fuel tanks after State Inspection.

Gathering information and speaking with other agencies about vehicle GPS.

Working on a Fleet Conversion Study



STATS Update

Customer Calls – 79

Permits Processed – 6

Permits Extended - 3

Asphalt for repairs – 769 tons

Miles swept – 415

Locates - 100

*Concrete for sidewalk and
curb repairs – 17.5 yards*

Meeting Our Goals

The Traffic and Streets Division successfully achieved County goals by implementing pavement preservation efforts across the county. Additionally, we continued our progress on the Wayfinding Project by installing the necessary bases.

News & Updates

Traffic Electricians removed and replaced seven light fixtures at various locations throughout Los Alamos. They repaired two damaged streetlight feeds, installed three light shields, and replaced six Ballard LEDs along Bath tub Row.

Additionally, they assisted contractor Bixby Electric with the installation of three airport light poles and fixtures. The team also replaced twelve 12-volt amber school flashers with LEDs and located electrical lines for Facilities in the PCS parking lot, as well as for Ballard lights along Central Ave and Fuller Lodge.

Further work included repairing damaged 2-inch conduit on Central Ave, clearing compacted dirt from a streetlight circuit junction box at Sandia and 49th Street, and installing gravel for drainage. They replaced the red indication light at Diamond and Arkansas for eastbound traffic, swapped out the amber indication light at Central Ave and 15th for the northeast corner, and lowered the streetlight and riser from 25 feet to 20 feet at Peach and Ponderosa while installing a new feed.

The signs and markings crew painted the crosswalk on North Mesa Rd. at Terry Ln. and removed the "Crosswalk Ahead" sign on 20th St. near the Visitor Center. They also installed an "Adopt-A-Road" sign in White Rock on State Rd. 4.

Streets crews prepared the ground and poured concrete in Quemazon, replacing 60 feet of curb, valve collars, and 50 feet of sidewalk. They paved 45th St., the Denver Steels area, East Gate Dr., Peach St., Loma De Escolar, and Central Ave. Additionally, they repaired sidewalks, curbs, and gutters on Tewa Loop and Otowi Place, and they have been performing vegetation control throughout the county.

Crews provided traffic control for the Los Alamos High School Homecoming Parade and Trick or Treat on Mainstreet.

Administrative staff connected with the public by processing permits for their events and projects involving driveway apron installations. We processed 6 permits and extended 3 permits.



STATS Update

*Unlinked Passenger Trips
(UPT): 10,597*

Fixed-Route UPT: 10,088

Demand-Response UPT: 413

Special UPT: 96

Service Days: 20

UPT per Service Day: 530

UPT per Service Mile: .56

Service Disruptions: 4

*On-time Timepoint
Departures: 82%*

*On-time Paratransit Trips:
95%*

*Buses with Defective ITS
Systems: 24%*

Customer Complaints: 0

Meeting Our Goals

Atomic City Transit is actively collaborating with Stantec Architecture Inc. on the Los Alamos County Downtown and White Rock Transit Center Study. Additionally, Atomic City Transit is progressing on its Zero Emission Transition Plan, which will outline the resources needed to successfully implement battery electric or low-emission vehicle technologies in Los Alamos. A key component of this plan is ensuring compliance with the Federal Transit Administration's requirements for a Zero-Emission Fleet Transition Plan.

News & Updates

A transit agency must maintain a functional, accessible vehicle fleet that operates safely. The size of the replacement bus is determined by peak passenger load for the route it will serve, as well as specific roadway requirements, such as narrow roads or tight turning radii. ACT recently received a new fixed-route bus and a Paratransit bus to replace older vehicles that will soon be retired.

Looking Ahead

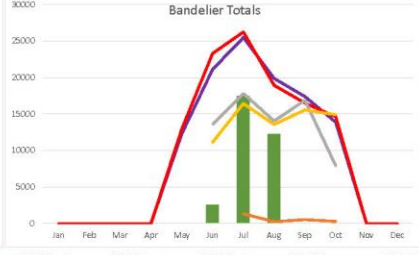
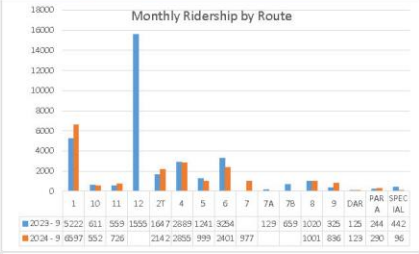
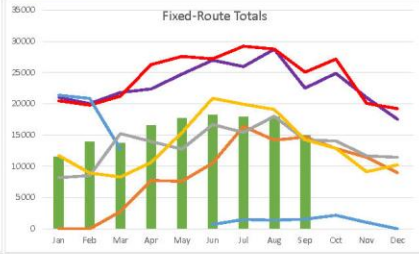
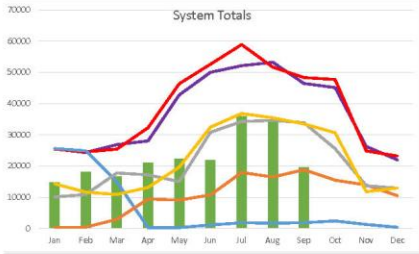
The Bus Stop Improvement Plan (BSIP) catalogs the features and amenities valued by ACT riders and community members and outlines a strategy for enhancing bus stops across the ACT network. This plan provides a detailed inventory of bus stops and associated amenities, prioritizing both necessary and desired improvements system-wide in Los Alamos Townsite and White Rock. Serving as a guiding document for Los Alamos County and Atomic City Transit, this living document may evolve over time. The BSIP focuses on improving stop accessibility, expanding passenger amenities, and ensuring design consistency.



September 2024 Ridership Report

LOS ALAMOS

Route	September Trips							% Chg						Sep Rev. Miles		Sep Rev. Hours		Sep YTD Trips		YTD	
	2018	2019	2020	2021	2022	2023	2024	(from 2018)	(from 2019)	(from 2020)	(from 2021)	(from 2022)	(from 2023)	2023	2024	2023	2024	2023	2024	Month YTD % Chg (from 2023)	Sec Days
1 Downtown	4,896	5,523	701	3,717	4,874	5,222	6,597	35%	19%	841%	77%	35%	26%	4,892	4,892	260	260	48,795	55,699	14%	20
2M White Rock - Main Hill	2,305	2,615	498	876	1,420	-	-	-	-	-	-	-	-	-	-	-	-	5,281	3,471	-34%	-
2T White Rock - Truck Rt	1,524	1,470	333	1,365	1,392	1,647	2,142	41%	46%	543%	57%	54%	30%	6,677	6,674	261	261	15,568	19,339	24%	20
2P White Rock - Peak	373	582	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	-
3 Central / Canyon	2,754	2,691	-	1,962	815	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	-
4 North Community	2,911	3,149	-	2,067	1,183	2,889	2,855	-2%	-9%	-	38%	141%	-1%	3,878	3,878	260	260	26,012	25,434	-2%	20
5 Barranca Mesa	1,446	1,706	-	1,181	1,139	1,241	999	-31%	-41%	-	-15%	-12%	-20%	4,054	3,630	258	258	9,565	10,013	5%	20
6 North Mesa	6,310	7,327	-	3,526	3,388	3,254	2,401	-62%	-67%	-	-32%	-29%	-26%	3,703	3,978	260	279	23,920	28,457	19%	20
Fixed-route subtotal	22,519	25,063	1,532	14,694	14,211	14,253	14,994	-33%	-40%	879%	2%	6%	5%	23,203	23,052	1,299	1,317	129,141	142,413	10%	20
7 North Mesa Expr	1,405	1,386	-	901	692	788	977	-30%	-30%	-	8%	41%	24%	282	128	19	6	5,229	6,887	32%	-
8 North Community Expr	838	898	-	292	526	1,020	1,001	19%	11%	-	243%	90%	-2%	129	129	9	9	5,063	6,219	23%	20
9 Aspen Expr	861	996	-	435	124	325	836	-3%	-16%	-	92%	574%	157%	196	196	16	9	1,615	3,308	105%	20
10 Barranca Expr	1,371	1,115	-	335	375	611	552	-60%	-50%	-	65%	47%	-10%	169	147	10	9	3,701	4,184	13%	20
11 White Rock Expr	969	1,014	-	646	379	559	726	-25%	-28%	-	12%	92%	30%	340	340	13	13	2,991	4,810	61%	20
Express route subtotal	5,444	5,409	-	2,609	2,096	3,303	4,092	-25%	-24%	-	57%	95%	24%	1,115	940	68	46	18,599	25,408	37%	20
12 Bandelier	17,396	16,512	-	530	16,897	15,558	-	-	-	-	-	-	-	14,160	-	555	-	56,706	32,267	-43%	-
Dial-a-Ride	83	120	-	127	57	125	123	48%	3%	-	-3%	116%	-2%	535	913	23	64	1,084	1,419	31%	20
ACT Assist	429	379	97	181	201	244	290	-32%	-23%	199%	60%	44%	19%	2,277	2,691	173	185	2,308	2,498	8%	20
Special Services	573	834	238	697	411	442	96	-83%	-88%	-60%	-86%	-77%	-78%	450	199	33	17	4,286	4,373	2%	1
System total	46,444	48,317	1,867	18,838	33,873	33,925	19,595	-58%	-59%	950%	4%	-42%	-42%	41,741	27,795	2,151	1,628	212,124	208,378	-2%	20



Total Passenger Trips to Date: 6,586,732

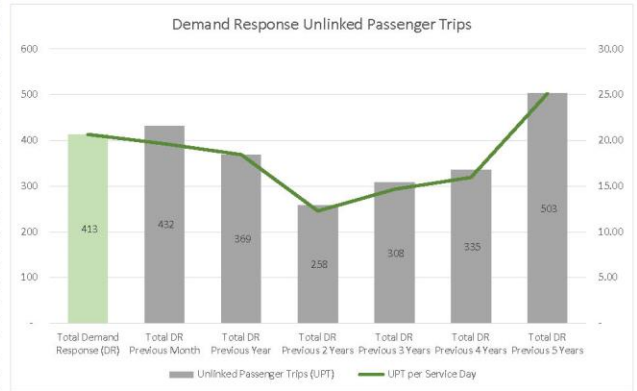
Significant Service Adjustments and Special Events

- All Month: Due to staffing shortages, Rt 3 did not operate (Rt 1 provided service to Camino Entrada area). Route 6 Peak morning service was suspended due to a staffing shortage.
- September 9: Route 6 afternoon Peak service resumed on a day-by-day basis from 3:05p to 5:05p. Service operated 10 days
- Special Services: September 21 Ultra Fest - 96 UPT
- September 1 - September 30: Bandelier service was suspended due to staffing shortages

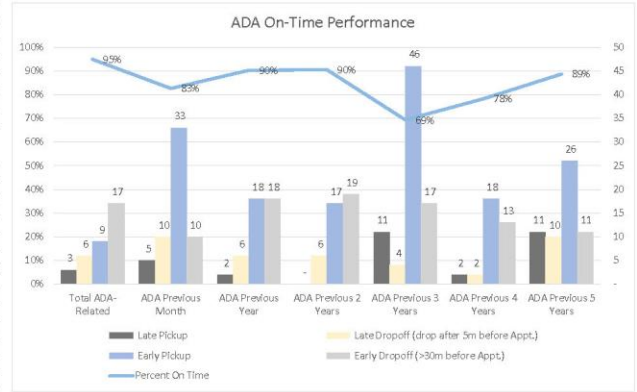
Atomic City Transit - Demand Response Ridership and Statistics

September 2024

	Total Demand Response (DR)	Total DR Previous Month	Total DR Previous Year	Total ADA-Related	Total DAR	Total DAR-Special
NTD Service Information						
Vehicles Operated in Max Service	2	2	2	2	1	-
Unlinked Passenger Trips (UPT)	413	432	369	290	123	-
UPT Ambulatory	393	408	327	272	121	-
UPT Non-Ambulatory	20	24	42	18	2	-
UPT Evening DAR	47	76	57	-	47	-
UPT Daytime DAR	67	101	58	-	67	-
UPT Regional-Linked	184	185	164	133	51	-
Companions	30	-	13	28	2	-
PCAs	33	31	33	28	5	-
Total Vehicle Miles (VM)	4,537	5,195	3,867	3,451	1,086	-
Total Vehicle Hours (VH)	361	417	305	268	93	-
Total Revenue Miles (RM)	3,604	3,874	2,812	2,691	913	-
Total Revenue Hours (RH)	249	258	196	185	64	-
Regional-linked Miles	2,087	2,233	1,617	1,563	525	-
Regional-linked Hours	72	79	66	57	15	-
Passenger Miles	2,919	3,132	2,473	2,081	838	-
Passenger Hours	122	128	117	92	30	-
Service Days	20	22	20	20	20	-
Weekdays	20	22	20	20	20	-
UPT per RM	0.1	0.1	0.1	0.1	0.1	-
UPT per RH	1.7	1.7	1.9	1.6	1.9	-
UPT per Service Day	20.7	19.6	18.5	14.5	6.2	-
UPT per Weekday	20.7	19.6	18.5	14.5	6.2	-



Scheduling Stats						
Subscription	152	138	111	152	-	-
One Way Trips Requested	620	615	468	467	153	-
One Way Trips Performed	350	401	323	234	116	-
Advance Reservation	234	219	208	234	-	-
Same Day Reservation	114	177	115	-	114	-
Avg. Minutes to board	0	0	3	0	-	-
Avg. Minutes to Disembark	0	0	1	0	0	-



Capacity Metrics						
Missed Trip (Due to Vehicle Late)	-	-	-	-	-	-
Trips On Time	330	331	286	222	108	-
Percent On Time	94%	83%	89%	95%	93%	-
Early Offer	10	7	14	10	-	-
Late Offer	6	10	6	5	1	-
Late Pickup	7	16	4	3	4	-
Excessively Late Pickup (>15m after window)	-	6	-	-	-	-
Late Dropoff (drop after 5m before Appt.)	7	10	6	6	1	-
Excessively Late Dropoff (>10m after Appt.)	-	-	1	-	-	-
Early Pickup	13	54	33	9	4	-
Excessively Early Pickup (>15m before window)	1	2	2	1	-	-
Early Dropoff (>30m before Appt.)	17	10	20	17	-	-
Excessively Early Dropoff (>45m before Appt.)	-	-	-	-	-	-
Trip Over 45 min	9	13	12	9	-	-
Trip Over 60 min	2	1	4	2	-	-
Over Fixed-Route Duration Est.	11	13	13	10	1	-
>15m Over Fixed-Route Duration Est.	2	1	3	1	1	-

Kudos

From: Nancy Cerutti
Sent: Sunday, October 6, 2024 12:47 PM
To: Rael, Juan
Subject: kudos to Daniel and Matthew of Streets & Traffic!

Dear Mr. Rael -

Last Friday I called the Public Works Department regarding heaved sidewalk panels at the walkway from Paige Loop to the Methodist Church across from Overlook Drive. It was there where I recently tripped and fell, breaking my hand and damaging my knee. Louise Romero answered my call, understood the issue and sent an email to Daniel Blea of Streets & Traffic who happened to be nearby in White Rock at the time. Daniel then contacted me, and we met within minutes, an impressive response time!

Both Daniel and Matthew saw the specific sidewalk heaves I was concerned with and noticed more in the area. They recognized the various problems from a "volunteer" Siberian Elm tree growing there (straddling both the County and private property lines) and said they would contact the adjacent property owner about removing the tree and repairing the damage. There is also a County utility box in the walkway that could be damaged.

I appreciate their rapid response and that they outlined what they planned to do and when it could be accomplished. The County should be pleased to have such responsive and professional employees. Please feel free to share this email with both men and with county leadership.

Thank you,
Nancy Cerutti



September 10th, 2024

James Barela
Los Alamos County
Transit Manager
Atomic City Transit
1000 Central Avenue
Los Alamos, NM 87544

Dear James,

On behalf of the Leadership New Mexico Board of Directors, volunteers, and staff, we would like to THANK YOU for your support of Leadership New Mexico through your in-kind sponsorship for the 2024-2025 Connect New Mexico session 1 in Los Alamos, New Mexico.

Educated and informed leaders are vital to the future of our communities and state. Since 1996, almost 3,000 professionals from 90 communities across New Mexico have participated in a Leadership New Mexico program. Graduates of our programs are stronger, more connected leaders, equipped with the knowledge to undertake our state's most critical issues. By going on to serve in leadership positions across the state, our graduates can enhance their communities and spread Leadership New Mexico's impact throughout the state.

Through the generous support of organizations like Atomic City Transit, Leadership New Mexico can provide a quality educational experience for our participants. Your contributions ensure that graduates of Leadership New Mexico become committed, educated leaders who work to make New Mexico a great state in which to live and work.

Thank you again for your support of Leadership New Mexico. With your commitment to promoting leadership, you are truly making a positive difference in our great state.

With gratitude,

A handwritten signature in black ink that reads "Rob Nelson".

Rob Nelson
Chairman of the Board of Directors
Core Class 2015
Director of Human Resources (Retired)
Sandia National Laboratories

A handwritten signature in black ink that reads "Diego Espinoza".

Diego Espinoza
President
Leadership New Mexico



Atomic City Transit would like to congratulate the following employees on their 10th year anniversaries with Atomic City Transit. Daniel Gutierrez and Charles Flowers



Congratulations to Andrew Norwood, our newest Transit Operator Trainee and “New CDL Holder”! Andrew successfully completed his Entry-Level Driver Training and passed his final exam on October 10, 2024. He’ll soon be out training on routes, preparing to support our community with transit services. Fantastic job, Andrew!!

Welcome to Atomic City Transit



Atomic City Transit is excited to welcome new Transit Operator Trainees: Henry Polaco, Maximeno Katko, Jerry Dudley, Randall Gallegos, and Jessica James. Each trainee is currently completing their new hire training and will soon be on the road, serving our community. Be sure to welcome them aboard on your next bus ride!

Events

Customer Service Fair

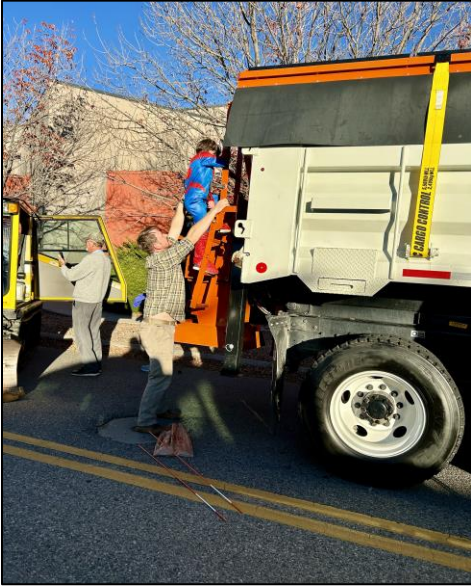


Environmental Services hosted a table at the Los Alamos County Customer Service Fair on October 10, 2024. Environmental Services Manager Armando Gabaldon talked with residents about all that the Eco Station offers and the sustainability initiatives that Environmental Services are working on. He also demonstrated how to use the new bear resistant trash roll carts that will be distributed in the coming months.

Airport Manager, Gary Goddard and pilots from Los Alamos participated in the Young Eagles Rally hosted by Ohkay Owingeh on Saturday, October 26, 2024. Thank you, Dane, Pierre, and Will for your participation!



Traffic & Streets Division employees participated in Trick-or-Treat on Mainstreet on Friday, October 27, 2024. Crews are holding a contest to name the new Snow Plow. A naming contest for a new snow plow is a great way to engage the community.



Projects

Completed Fuel Farm Project



Attachment A

The Golf Course Improvements Project is nearing substantial completion and is expected to be completed in December 2025. Remaining work includes laying sod around the new driving range. Delivery of the sod is expected by November 8, 2024. The photos below show some highlights of the completed improvements.



Golf Course Improvements project. Photos on the top row show hole 16 with two new fairway bunkers (left) and T-box complex (right). Photos on the bottom row show a view of the new driving range with T-mat, new trees, and new fence.



The work to replace the weather damaged glulam beams at the front of the Nature Center started on October 21. Installation of caps and extra support and staining of all beams is included in the scope of this project.



Progress at the White Rock visitor center outdoors restrooms and pavilion. Top three photos show the mulch installation as part of the landscaping around the pavilion. The bottom right photo shows the preparation work to install the privacy wall in front of the bathrooms.



Upgraded Portal Monitors



Paving – Bathtub Row Project.



Urban Trail Project



DP Road Improvements Project

New County Equipment



New man-lift for Utilities



New truck for Fire Department

