



LOS ALAMOS

Planning & Zoning Commission Meeting Minutes

Virtual participation for the meeting was made available via Zoom.
The proceedings can be viewed at: <https://losalamos.legistar.com/Calendar.aspx>

May 28th, 2025
5:30pm

1. CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Easton at 5:38pm. Roll call was taken. A quorum was present.

Members Present:

Karen Easton, Chair
Benjamin Hill, Commissioner
Rachel Adler, Commissioner
Rebecca White, Commissioner*
Marlon Brown, Commissioner*

Members Absent:

Stephanie Nakhleh, Commissioner
Katherine Bruell, Commissioner
Ronald Nelson, Commissioner

Staff Present:

Elias Isaacson, Community Development Director
Danyelle Valdez, Planning Manager
Desirae Lujan, Senior Planner
Jane Mathews, Senior Planner
Katie Thwaites, Deputy County Attorney

Council Liaison:

Ryn Herrmann

** Attended virtually via Zoom*

2. PUBLIC COMMENT

None.

3. APPROVAL OF AGENDA

Motion by Commissioner Adler to approve the agenda; second by Commissioner Hill.

Motion passed, unanimously

4. PLANNING AND ZONING COMMISSION BUSINESS

A. Approval of May 14th, 2025, Planning and Zoning Commission Meeting Minutes

Motion by Commissioner Hill to approve the Minutes; second by Commissioner Brown.

Motion passed unanimously

B. Election of Vice Chair

Chair Easton nominated Commissioner Benjamin Hill. Commissioner Hill accepted the nomination.

Motion by Commissioner White to elect Commissioner Hill as Vice Chair, seconded by Commissioner Adler.

Motion passed unanimously

5. PUBLIC HEARING(S)

- A. 20235-25 VAR-2024-0005. Sonja Martinez, on behalf of 2439 46th Condos, property owner, is requesting a variance from the Development Code dimensional standards to place a 192 sq. ft. accessory structure 5-ft from the rear property line, where 15-ft is minimum. The Property, NC1A1240, addressed at 2439 46th Street, Los Alamos, NM, is within the North Community 1 Subdivision and zoned Multi-Family Residential-Low Density (MFR-L).**

Chair Easton opened the case and explained the meeting procedures. The following attendees were sworn in:

Desirae Lujan, Senior Planner

Sonja Martinez, Applicant/Property Owner, 2439 A 46th Street, Los Alamos, NM

Raymond Martinez, Father of Ms. Martinez/Resident, 2439 A 4th Street, Los Alamos, NM

Desirae Lujan, Senior Planner, presented the staff's report concluding the staff's expert opinion that the application meets the corresponding decision criteria.

Sonja Martinez, Applicant/Property Owner, described the application request.

The Commission discussed the decision criteria for deliberation.

Motion by Commissioner White to approve the request; seconded by Chair Easton.

Motion passed unanimously, 5-0 vote.

Roll Call Vote:

[For]

Karen Easton, Chair

Benjamin Hill, Commissioner

Rachel Adler, Commissioner

Rebecca White, Commissioner*

Marlon Brown, Commissioner*

6. COMMISSION/DIRECTOR COMMUNICATIONS

A. *Department Report*

Danyelle Valdez, Planning Manager, gave updates to the Women's Dorm and the Fire Station projects.

B. Chair's Report

Chair Easton thanked the Commission for covering her vacation and congratulated the Vice Chair on his appointment.

C. Council Liaison's Report

Rynn Herman, Council Liaison, provided updates from County Council.

D. Commissioners' Comments

Chair Easton communicated appreciation for the commissioners for being present at the meetings.

7. PUBLIC COMMENT

No comment

8. ADJOURNMENT

6:32pm