

Notes
LA-CHC Comprehensive Health Plan Subcommittee
1:00 pm May 8, 2023
<https://us06web.zoom.us/j/81635293441>

Participants: Morrie, Melissa
Cam (facilitator), Emily, note taker

Health Equity Council

Update:

- HEC Advisory group
 - The Health Equity Advisory Group meets monthly and April was the group's 3rd convening. Discussion focused on next steps in the community following the high number of substance use/over doses and deaths in our community.

- Kellogg Grant reporting
 - Emily submits monthly reports in which she summarizes the work being done to move forward development of the comprehensive health plan.
saved here:
<https://drive.google.com/drive/folders/11NJJrTPeJqHTHsgVcS6akxnMgd0s7vSI>

Comprehensive Health Plan Subcommittee

Updates:

- Revised data process for community interviews
 - This process information as shared at the last CHC meeting
 - Moving forward will have 1 coder (Emily) instead of 2 as was the case for the Phase 1 focused on providers.
 - When interviewees allow, Emily digitally records and uploads to Otter.ai for a transcription. If interviewee prefers not to be recorded, notes are typed per the previously

followed methods. All notes are uploaded to Dedoose for qualitative analysis.

- Morrie and Melissa agree that a focus on efficiency sounds good.
- Provider interview summaries
 - Cam has been leading these next steps. Will send out some preliminary summaries.
 - Cam asks for the committee members to review what he sends and asks for input on helping with ways to summarize or framing. It's a lot of information that we're trying to summarize. This is a working draft so please do not share the document.
 - Working with a statistics group from LANL, met with them on Friday. They started doing some exploratory analyses and had follow up questions for us. For best use of their services, it will be useful that we provide them more information. Some information may be considered confidential. We will send that over a revised datafile once we have confidentiality agreement in place.
 - Ultimately, they'll be looking at multiple codes that come together... hard to do this visually or just in excel. Will help us ID topics and characteristics that come together.
 - Let Morrie know when next meeting of the group is, perhaps he'd join.
- Budget request
 - In response to discussion during last month's CHP subcommittee meeting, a list of budgetary "asks" were assembled.
 - Morrie asked if we've thought of assigning FTEs to the needed items. Looks like a pretty hefty amount of money we'll be asking for. Some of the items are one time but the #6 will likely be a reoccurring budget item. Therefore, it is incumbent upon us to share with the County Council what our findings are and the importance of action.
- CHP Webpage

- Emily showed the language that was requested to be on the county website. Stay tuned for when it gets up on the website (note there is a county employee whose role it is to keep all Boards and Commissions websites up to date).
- Community-wide survey
 - Met with Julie Williams Hill, County CIO, who is assisting with strategy for a CHP community wide survey (to come later) and also the most efficient way to receive input from the general public eg. A short survey. Will be either SurveyMonkey or a form housed on the county website.
- Discussion:
Convening community members (All)

Emily shared about a possible community member convening for us to report on the status of the CHP development thus far. Will also be a way to share how to stay involved, contribute, etc. Gave example of <https://ladaily.com/talk-on-county-wide-sustainability-efforts-tonight-at-sala/>

Morrie shared that it's great to learn from the Public Utilities Dept. as to how they're doing community/public input. A good model.

Melissa is coordinating with Emily and Cam for next Wednesday evening- will have a focus group with families with members with development disabilities at the Project Y space. Plan to arrive at 5:15 pm.

Melissa will get the invitation out by this afternoon. RSVP by Monday noon.

Could have 15-20 people.

Will have a sign-up sheet to set up a format for the option of having 1:1 interviews with anyone interested

Emily to bring 1/2 or full sheet paper with the questions so folks could write down their responses.