



QR: Ch. 16
Development
Code

DEVELOPMENT APPLICATION

PROJECT INFORMATION

Title: Los Alamos County, Chapter 16, Development Code, "Clean-Up"

Project Address: 1000 Central Ave, Los Alamos, NM 87544 (county-wide)

Description:

Chapter 16 was repealed and replaced, effective January 23, 2023. After use by county staff - amendments are requested to fix typos, clarify language, and simplify the understanding and implementation of the Code.

Check all application types, if applicable:

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Administrative Deviation ... \$25 | <input type="checkbox"/> Site Plan* ... \$500 plus
\$75 per/Million \$ estimated construction cost |
| <input type="checkbox"/> Temporary Use Permit ... \$25 | Estimated Construction Cost: _____ |
| <input type="checkbox"/> Comprehensive Plan Adoption & Amendment* | <input type="checkbox"/> Major Site Plan Amendment* ... \$500 |
| <input type="checkbox"/> Conditional Use Permit* ... \$300 | <input type="checkbox"/> Minor Site Plan Amendment ... \$250 |
| <input type="checkbox"/> County Landmark or Historic District
Adoption/Amendment* ... \$250 | <input type="checkbox"/> Major Zone Map Amendment* ... \$150
No fee if initiated by County Council
or County Manager |
| <input type="checkbox"/> Development Plan* ... \$500 | <input type="checkbox"/> Minor Zone Map Amendment* ... \$150
No fee if initiated by County Council
or County Manager |
| <input type="checkbox"/> Major Development Plan Amendment* ... \$500 | <input type="checkbox"/> Master Plans* (Major, Minor) |
| <input type="checkbox"/> Minor Development Plan Amendment ... \$250 | <input checked="" type="checkbox"/> Text Amendment* ... \$150
No fee if initiated by County Council
or County Manager |
| <input type="checkbox"/> Summary Plat... \$125 plus \$10 / acre for non-
residential | <input type="checkbox"/> Variance ... \$250
No fee if application is a part of a Site Plan review |
| <input type="checkbox"/> Sketch Plat, Subdivision*... \$250 plus
\$175/lot (1-10 lots)
\$125/lot (11-30 lots)
\$75/lot (30+ lots) | <input type="checkbox"/> Administrative Wireless Telecommunication
Facility ... \$250 |
| <input type="checkbox"/> Preliminary Plat, Subdivision* ... \$250 plus
\$175/lot (1-10 lots)
\$125/lot (11-30 lots)
\$75/lot (30+ lots) | <input type="checkbox"/> Discretionary Wireless Telecommunication
Facility* ... \$500 |
| <input type="checkbox"/> Final Plat, Subdivision* ... \$250 plus
\$175/lot (1-10 lots)
\$125/lot (11-30 lots)
\$75/lot (30+ lots) | <input type="checkbox"/> Small Wireless Telecommunication Facility |
| <input type="checkbox"/> Landscaping Plan ...\$500 | <input type="checkbox"/> Major Historic Demolition* ... \$250 |
| <input type="checkbox"/> Lighting Plan ...\$500 | <input type="checkbox"/> Major Historic Property Alteration
Certification* ... \$250 |
| | <input type="checkbox"/> Minor Historic Property Alteration Certificate |

*** Application reviews require a pre-application meeting.**


PROPERTY & OWNER INFORMATION

Property Address:	Los Alamos County <small>Address</small>	Los Alamos <small>City</small>	NM <small>State</small>	87544 <small>ZIP</small>
Zoning District: N/A		Lot Size - Acres / Sq. Ft.:		
Existing Structure(s) Sq. Ft.: N/A		Lot Coverage:		
Property Owner(s) Name: N/A				
Owner(s) Email:				
Owner(s) Phone(s)#:				
<input type="checkbox"/> Owner's Address same as Property Address				
Owner(s) Address:				
<small>Address City State ZIP</small>				

APPLICANT / OWNER'S AGENT INFORMATION

<input type="checkbox"/> Applicant is same as Owner				
Applicant Name: Paul F. Andrus, Community Development Director on behalf of Los Alamos County				
Applicant Address:	1000 Central Ave, STE 150 <small>Address</small>	Los Alamos <small>City</small>	NM <small>State</small>	87544 <small>ZIP</small>
Applicant Email: paul.andrus@lacnm.us				
Applicant Phone(s)#: 505-662-8197				

ASSOCIATED APPLICATIONS

Application Type:	
Case Number:	
<i>I hereby certify and affirm, under penalty of perjury, that the information I have provide in this application is true and accurate to the best of my knowledge, information, and belief. [NMSA 1978, §30-25-1]</i>	
Signature: 	Date: 11/8/2023

STAFF USE ONLY

Date Received:	Staff:
Case No.#:	Meeting Date:

SUBMITTALS

<input type="checkbox"/> Proof of Ownership or Letter of Authorization from Owner	<input type="checkbox"/> Complete Application – Date: _____
<input type="checkbox"/> Items from associated Application Checklist	<input type="checkbox"/> Payment – Accepted upon verification of a complete application - Date: _____



Community Development—Planning

1000 Central Ave, Suite 150
Los Alamos, NM 87544
505.662.8120
planning@lacnm.us

TEXT AMENDMENT CHECKLIST

Applicants for all development application reviews must complete this checklist and submit it with the Development Application. Refer to the referenced code sections for additional information. Contact the Planning Division with questions regarding these requirements: planning@lacnm.us.

PRE-APPLICATION MEETING

Date Held:

DEVELOPMENT TEXT

☒

Copy of the existing code to be amended – using strikeouts to show text to be removed and underline for new language proposed.

COMPREHENSIVE PLAN UPDATE

Will the text amendment require changes to the Comprehensive Plan?

☒

No

☐

Yes

Please specify:

ADDITIONAL SUBMITTALS

Based on staff's review and Interdepartmental Review Committee's recommendation – additional submittals may be required and will be communicated to the applicant by the assigned Case Manager.



See Reverse.

DECISION CRITERIA 16-75-(d)(3)

- a. The request substantially conforms to the intent and policies of the Comprehensive Plan and other adopted County policies and plans.

The initial proposed comprehensive amendment to the Development Code (Ch.16), effective January 23, 2023 was approved with the intention that it align existing land development regulations with adopted county goals and policies, while improving clarity and efficiency. The update also brought standards up-to-date by applying measures that reflect contemporary best practices, land use trends, and market demands. Upon adoption by the County Council - staff was asked to utilize the Code and return with any necessary amendments, to include, but not be limited to, typos/errors and areas requiring clarification.

The proposed amendments continue to substantially conform to the Comprehensive Plan - aimed to encourage the right development in appropriate locations and suitable design to enhance the public health, safety, welfare, and overall quality of living within Los Alamos County. The proposed text amendments would improve the county's ability to assist in accomplishing their vision and support the core themes within the Strategic Plan.

The proposed change will clarify existing language, remove redundant or inconsistent language, and simplify the understanding and implementation of the Code.

☐ Staff finds that this criterion has been met

☐ Staff finds that this criterion has not been met – more information is needed

- b. The proposed change will not result in land use inconsistent with the purpose of the district or incompatible with a use allowed in the underlying zone district.

The proposed changes will not change the base zone districts intent, nor be incompatible. Changes are primarily to "clean" and clarify language for easy use between staff and the public.

☐ Staff finds that this criterion has been met

☐ Staff finds that this criterion has not been met – more information is needed

- c. The proposed change will clarify existing language, remove redundant or inconsistent language, or simplify the understanding and implementation of the Code.

Proposed amendments to the Code specifically pertain to this criterion. The changes will clarify, and simplify the understanding and implementation of the Code for staff, and the community.

☐ Staff finds that this criterion has been met

☐ Staff finds that this criterion has not been met – more information is needed

- d. The proposed amendment promotes public health, safety, and welfare.

The proposed amendments continue to substantially conform to the Comprehensive Plan - aimed to encourage the right development in appropriate locations and suitable design to enhance the public health, safety, welfare, and overall quality of living within Los Alamos County. The proposed text amendments would improve the county's ability to assist in accomplishing their vision and support the core themes within the Strategic Plan.

☐ Staff finds that this criterion has been met

☐ Staff finds that this criterion has not been met – more information is needed

Attach additional sheets, if needed.

Certificate Of Completion

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Envelope Originator:

Certificate Pages: 2

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Desirae Lujan

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desiraej.lujan@lacnm.us

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desiraej.lujan@lacnm.us

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Paul Andrus

Paul Andrus

Sent: 11/6/2023 3:24:34 PM

paul.andrus@lacnm.us

Resent: 11/8/2023 2:45:15 PM

Community Development Director

Viewed: 11/8/2023 2:57:36 PM

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

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Electronic Record and Signature Disclosure:

Accepted: 11/8/2023 2:57:36 PM

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Company Name: Carahsoft OBO County of Los Alamos

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AGREEMENT TO USE DOCUSIGN FOR ELECTRONIC SIGNATURES

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Los Alamos County (“County”) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, for this Electronic Record and Signature Disclosure (ERSD), and confirm your agreement by selecting the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session.

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

Pursuant to the New Mexico Uniform Electronic Transactions Act, you hereby agree to conduct transactions with the County by electronic means through DocuSign. You agree that your electronic signature represents your intent to sign the electronic record and is the means by which you indicate an intent to bind yourself with the document in a manner that has legal significance; it constitutes legally-binding evidence of your intention with regard to the document. You further agree that your electronic signature as used through DocuSign is the legal equivalent of a handwritten signature. You confirm that you can access this information electronically, which will be similar to other electronic notices and disclosures that we may provide to you, that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, by selecting the check-box next to ‘I agree to use electronic records and signatures,’ you consent to receiving and signing documents as described herein; select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.