

MINUTES

Planning and Zoning Commission

August 23, 2023 – 5:30 P.M.

*Due to COVID-19, virtual participation for this meeting was made available via Zoom.
The proceeding can, also, be viewed at <http://losalamos.legistar.com/Calendar.aspx>*

1. CALL TO ORDER / ROLL CALL

Chair Adler called the meeting to order at 5:38 PM. Roll call was administered. A quorum was present.

Members Present:

Rachel Adler, Chair
Stephanie Nakhleh, Commissioner
Charlene Hutchinson*, Commissioner
Karen Easton, Commissioner
Benjamin Hill, Commissioner
David Hampton, Commissioner
Katherine Bruell, Commissioner

Members Absent:

Neal D. Martin, Vice Chair
Rebecca White, Commissioner

Staff Present:

Paul Andrus, Community Development Director
Sobia Sayeda, Planning Manager
Jane Mathews, Senior Planner
Desirae J. Lujan, Associate Planner
Larissa Breen, Assistant County Attorney
Dan Ungerleider, Economic Development Administrator
Dan Osborn, Housing Program Coordinator

** Attended virtually via Zoom*

2. PUBLIC COMMENT

No comment.

3. APPROVAL OF AGENDA

Agenda Approved.

4. PLANNING AND ZONING COMMISSION BUSINESS

A. Minutes from the Planning and Zoning Commission Meeting for April 26, 2023.

Commissioner Hampton noted a discrepancy in the draft. He stated that Neal Martin was noted as absent but is listed on the roll call vote for SIT-2023-0063. Chair Adler asked staff to confirm the information and amend accordingly.

Commissioner Easton motioned to approve the Minutes as amended. Seconded by Commissioner Hampton. Motion carried.

B. Election of Chair and Vice Chair

Commissioner Hampton nominated Stephanie Nakhleh for Vice Chair. Commissioner Hutchison seconded. No other nominations were made. Commissioner Nakhleh accepted the nomination. Commissioner Nakhleh was unanimously elected as Vice Chair.

For:

Karen Easton
Benjamin Hill
Stephanie Nakhleh
David Hampton
Rachel Adler
Charlene Hutchison
Katherine Bruell

Commissioner Nakhleh nominated Rachel Adler for Chair. Commissioner Easton seconded. No other nominations were made. Commissioner Adler accepted the nomination. Commissioner Adler was unanimously re-elected as Chair.

For:

Charlene Hutchison
Karen Easton
Katherine Bruell
Benjamin Hill
Stephanie Nakhleh
Rachel Adler
David Hampton

5. PLANNING AND ZONING COMMISSION TRAINING

Sobia Sayeda presented the Commission with basic Planning and Zoning Commission training.

6. COMMISSION/DIRECTOR COMMUNICATIONS

A. Department Report

B. Chair's Report

C. Council Liaison's Report

Councilor Hand provided her report.

D. Commissioners' Comments

7. PUBLIC COMMENT

8. ADJOURNMENT

6:57 PM