



LOS ALAMOS

County of Los Alamos

Los Alamos, NM 87544
www.losalamosnm.us

Agenda - Final County Council - Regular Session

*Denise Derkacs, Council Chair; Theresa Cull, Vice-Chair;
Melanee Hand; Suzie Havemann; Keith Lepsch; David Reagor;
and Randall Ryti, Councilors*

Tuesday, February 27, 2024

6:00 PM

Council Chambers - 1000 Central Avenue

NOTE: This meeting is in person and open to the public. However, for convenience, the following Zoom meeting link and/or telephone call in numbers may be used for public viewing and participation:

<https://us02web.zoom.us/j/84587518059>

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592
or +1 312 626 6799 or +1 929 205 6099**

Webinar ID: 845 8751 8059

- 1. OPENING/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT**

This section of the agenda is reserved for comments from the public on items that do not require action by the Council or are not otherwise on the agenda.

- 4. APPROVAL OF AGENDA**
- 5. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS**
- A. [18331-24](#) Recognition of Retiring County Manager Steven Lynne**

Presenters: County Council - Regular Session

- 6. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA**
- 7. CONSENT AGENDA**

The following items are presented for Council approval under a single motion unless any item is withdrawn by a Councilor for further Council consideration in the agenda section entitled "Business."

Approval of the Consent Agenda

Consent Motion -

I move that Council approve the items on the Consent Agenda as presented and that the motions in the staff reports be included for the record; or,

I move that Council approve the items on the Consent Agenda and that the motions contained in the staff reports, as amended be included for the record.

- A. [AGR1019-24](#) Approval of Agreement AGR 24-49 to Jaypen Construction, LLC for On-Call Concrete and Other Related Services in an Amount Not to Exceed \$4,000,000.00 for the Agreement Plus Applicable Gross Receipts Tax Over a Seven Year Period.
- Presenters:** Daniel Blea, Traffic and Streets Manager and Juan Rael, Public Works Director
- Attachments:** [A – AGR 24-49 – Jaypen Construction, LLC.](#)
- B. [AGR1024-24](#) Approval of Services Agreement No. AGR 24-14 with Brainier Solutions, Inc., in the total not-to-exceed amount of \$942,250.00, plus applicable gross receipts tax, for the purpose of an eLearning Management Software System.
- Presenters:** Stephanie Stancil, Organizational Development Manager and Mary Tapia, Human Resources Manager
- Attachments:** [A- AGR24-14 Brainier Solutions, Inc.](#)
- C. [AGR1026-24](#) Approval of Services Agreement No. AGR24-39a with Transmission & Distribution Services, LLC in an Amount Not to Exceed \$7,000,000.00 Over Seven Years; AGR24-39b with SGS LLC, in an Amount Not to Exceed \$7,000,000.00 Over Seven Years for On-Call Utilities Construction Services
- Presenters:** Stephen Marez, Deputy Utilities Manager - Electric Distribution
- Attachments:** [A - AGR24-39a Transmission and Distribution Services LLC](#)
[B - AGR24-39b SGS LLC](#)
- D. [18406-24](#) Board/Commission Appointment (s) - Transportation Board

Presenters: Melanee Hand, Councilor and Juan Rael, Public Works Director

Attachments: [A – Transportation Board Member Roster and Party Affiliation Verification](#)
[B - Application and Interview Packet for Michael Altherr](#)
[C - Interview Panel Recommendation](#)

E. [18425-24](#) Committee Appointment(s) - Los Alamos County Health Council

Presenters: Jessica Strong, Social Services Division Manager and Keith Lepsch, Councilor

Attachments: [A - LACHC Board Roster](#)
[B - Application Packet Celeste Raffin](#)
[E-Interview Panel Recommendation](#)

F. [18427-24](#) Boards and Commissions Appointments - Personnel Board

Presenters: Keith Lepsch, Councilor and Mary Tapia, Human Resources Manager

Attachments: [A - Personnel Board Member Roster.pdf](#)
[B - Hampton Application Packet](#)
[C - Hoover Application Packet](#)
[D - County Council Recommendations](#)

8. INTRODUCTION OF ORDINANCE(S)

A. [OR1007-24](#) Introduction of Incorporated County of Los Alamos Ordinance No. 730 An Ordinance Ratifying and Authorizing Amendment of a Lease with Cellco Partnership, d/b/a Verizon Wireless for Replacement of Existing Antenna Collocation and Facilities at 280 North Mesa Road, Los Alamos, on the North Mesa Water Tower

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - LAC Ordinance No. 730 Verizon Wireless](#)
[B - Amendment No. 3 to Lease with Verizon Wireless](#)

A. [OR1000-24b](#) Incorporated County of Los Alamos Ordinance No. 24-728, An Ordinance Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement By and Between the New Mexico Finance Authority (“NMFA”) and the Incorporated County of Los Alamos, New Mexico (The “Borrower/Grantee”), in the Total Amount of \$5,000,000, Including a Loan in the Amount of \$2,400,000, Evidencing an Obligation of the Borrower/Grantee to Utilize the Loan/Grant Amount Solely for the Purpose of Financing the Costs of

Construction and Replacement 16,500 Feet of Existing 16-Inch Pipe and Waterlines, and Solely in the Manner Described in the Loan/Grant Agreement; Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee Solely From Net System Revenues of the Joint Utility System of the Borrower/Grantee; Certifying That the Loan/Grant Amount, Together With Other Funds Available to the Borrower/Grantee, is Sufficient to Complete the Project; Approving the Form of and Other Details Concerning the Loan/Grant Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent With This Ordinance; and Authorizing the Taking of Other Actions in Connection With the Execution and Delivery of the Loan/Grant Agreement

Presenters: James Alarid, Deputy Utilities Manager - Engineering

Attachments: [A - Incorporated County of Los Alamos Ordinance No. 24-728](#)
[B - Loan Grant Agreement WPF-5966](#)
[C - General and No Litigation Certificate](#)
[D - Delivery, Deposit and Cross Receipt Certificate](#)
[E - Publication Notice](#)

- B. [RE0584-24](#) Incorporated County of Los Alamos Resolution No. 24-05; A Resolution Certifying the 2023 Annual Road Mileage for the New Mexico Department of Transportation

Presenters: Eric Ulibarri, County Engineer and Juan Rael, Public Works Director

Attachments: [A – Incorporated County of Los Alamos Resolution 24-05](#)
[B – Road Mileage Certification Letter](#)
[C – Legal Notice of Publication for Resolution 24-05](#)

- C. [18294-24](#) New Liquor License Application, Restaurant A Liquor License, filed by Applicant, China Palace Zhang, LLC. d/b/a China Palace Restaurant, 121 Central Park Square, Los Alamos, NM 87544

Presenters: County Council - Regular Session

Attachments: [A - China Palace Zhang LLC. - Publication Form.pdf](#)
[B - China Palace Zhang, LLC. - PD Memo.pdf](#)
[C - China Palace Zhang, LLC. - CDD Memo.pdf](#)
[D - China Palace Zang LLC dba China Palace Restaurant Application.pdf](#)

10. BUSINESS

- A. [AGR1020-24](#) Award of Bid No. 24-43 in the Amount of \$633,835 plus Applicable Gross Receipts Tax to Summit Electric Supply for the Wayfinding Sign Poles and Hardware project, Establish a Project Budget in the Amount of \$700,000, and Approve Related Budget Revision 2024-53.
- Presenters:** Eric Ulibarri, County Engineer and Juan Rael, Public Works Director
- Attachments:** [A - Project Spreadsheet](#)
[B - Budget Revision 2024-53](#)
[C - Wayfinding Project Presentation](#)
[D - LAC Wayfinding Analysis](#)
- B. [17957-24](#) Regional Activities Update and Possible Action
- Presenters:** Anne Laurent, Deputy County Manager and Danielle Duran, Intergovernmental Affairs Manager
- Attachments:** [A - Staff Presentation](#)
[B - Regional Activity Worksheet](#)
- C. [18038-24](#) Approval of the Power Purchase Agreement between Foxtail Flats Solar, LLC, and the Incorporated County of Los Alamos, New Mexico, and approval of the Energy Storage Agreement between Foxtail Flats Storage, LLC, and the Incorporated County of Los Alamos, New Mexico
- Presenters:** Philo Shelton, Utilities Manager and Ben Olbrich, Deputy Utilities Manager - Power Supply
- Attachments:** [A - DESRI Foxtail Flats Presentation for LAC](#)
[B - Foxtail Flats Solar PPA-ESA Presentation.pdf](#)
[C - Foxtail Flats Solar - Power Purchase Agreement](#)
[D - Foxtail Flats Storage - Energy Storage Agreement](#)
- D. [18312-24](#) Discussion and Possible Action on the 2023 Market Study and Updated FY2024 Salary Plan
- Presenters:** Steven Lynne, County Manager and Mary Tapia, Human Resources Manager
- Attachments:** [A - Market Study Presentation](#)
[B - Proposed FY24 Salary Plan](#)
[C - Project Manager JD](#)
[D - Benchmarks Summary](#)

11. COUNCIL BUSINESS

A. General Council Business**B. Appointments**

- 1) [18440-24](#) Board/Commission Appointments - Historic Preservation Advisory Board.

Presenters: Steve Laurent, Sobia Sayeda and Suzie Havemann

Attachments: [A - Board Member Roster](#)
[B - Application Packet for Patrick Moore](#)
[C - Application Packet for Carrie Gregory](#)
[D - Application Packet for Patrick Cruz](#)
[E - Application Packet for Stephanie Yeaman](#)
[F - Interview Panel Recommendation](#)

C. Board and Commission Vacancy Report**D. Board, Commission and Working Group Reports****E. County Manager's Report**

- 1) [18283-24](#) County Manager's Report for January 2024

Presenters: Steven Lynne, County Manager

Attachments: [A - January County Manager's Update.pdf](#)

F. Council Chair Report**G. Approval of Councilor Expenses****H. Preview of Upcoming Agenda Items**

Note: This report shows tentative Council agenda items and is for planning purposes only. All items on the report are subject to changes such as item title, meeting date and/or being removed or not considered by Council.

- 1) [18297-24](#) Tickler Report of Upcoming Agenda Items

Presenters: County Council - Regular Session

Attachments: [A - Tickler Report dated February 23, 2024.pdf](#)

12. COUNCILOR COMMENTS

13. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Office of the County Manager at 663-1750 if a summary or other type of accessible format is needed.