



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda

Parks and Recreation Board

*Ramiro Pereyra, Chair; David Hampton, Vice-Chair; Jaime Aslin;
Darren Meadows; Christopher Olsen; Greg Weiss, and David
Teter, Members*

Thursday, June 10, 2021

5:30 PM

Meeting will be held via Zoom

Please click the link below to join the webinar: <https://zoom.us/j/93884489245>

Or One tap mobile :

US: +16699009128,,93884489245# or +12532158782,,93884489245#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592
or +1 312 626 6799

Webinar ID: 938 8448 9245

International numbers available: <https://zoom.us/u/acLSBXG5fg>

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

Please Limit Public Comment to 3 Minutes.

3. BUSINESS

- A. [14307-21](#) Approval of Minutes from the May 13, 2021 Meeting
- Recommendation:** I move that the Board approve the attached meeting minutes
- Presenters:** Ramiro Pereyra
- Attachments:** [A - May 13, 2021 Meeting Minutes](#)

- B. [14333-21](#) Subcommittee Application(s)
- Recommendation:** I move that the Board approve the following subcommittee application as follows:
Nancy Boudrie to the Equine and Livestock Advisory Subcommittee
- I move that the Board approve the following subcommittee application as follows:
Monica Van de Water to the Ice Rink and Recreation Advisory Subcommittee
- Presenters:** Ramiro Pereyra
- Attachments:** [A - Nancy Boudrie - Equine & Livestock Advisory Subcommittee](#)
[B - Monica Van de Water - Ice Rink and Recreation Advisory Subcommittee](#)
- C. [14335-21](#) Discussion on the Revisions to Policy 1735: Use of Facilities and Land Usage
- Presenters:** Cory Styron
- Attachments:** [A - Draft Policy 1735: Use of Facilities and Land Usage](#)
[B - Policy 1735 \(2006\)](#)
- D. [14334-21](#) Discussion on the Revisions to the Charges and Fees Policy for Los Alamos County Community Services Department
- Presenters:** Cory Styron
- Attachments:** [A - Draft Charges and Fees Policy](#)
[B - Policy 0426 \(1993\) - User Fees](#)

4. BOARD/STAFF COMMUNICATIONS

- A. [14228-21](#) Chairman's Report
- Presenters:** Ramiro Pereyra
- B. [14227-21](#) Staff Report
- Presenters:** Dianne Marquez
- Attachments:** [A - Parks & Recreation Report](#)
[B - Project Updates](#)
- C. [14244-21](#) Parks & Recreation Subcommittee & Task Force Updates
- Presenters:** Parks and Recreation Board

5. COUNCIL COMMUNICATIONS

6. PREVIEW OF NEXT MEETING - July 8, 2021

7. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Community Services Department at 505-662-8241 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

June 10, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Ramiro Pereyra

Legislative File: 14307-21

Title

Approval of Minutes from the May 13, 2021 Meeting

Recommended Action

I move that the Board approve the attached meeting minutes

Body

The May 13, 2021 meeting minutes are ready for consideration and approval.

Attachments

A - May 13, 2021 Meeting Minutes



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

*Ramiro Pereyra, Chair; David Hampton, Vice-Chair; Jaime Aslin; Darren Meadows;
Christopher Olsen; Greg Weiss, and David Teter, Members*

Thursday, May 13, 2021

5:30 PM

Due to COVID-19 concerns, meeting will
be conducted remotely.
<https://us02web.zoom.us/j/84024092102>

Members of the Public can, also, join this meeting session to make public comment via Zoom by pasting into their browser the following:

<https://us02web.zoom.us/j/84024092102>, once the session has started.

Or One tap mobile :

US: +13462487799,,84024092102# or +16699006833,,84024092102#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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+1 929 205 6099 or +1 301 715 8592

1. CALL TO ORDER

2. PUBLIC COMMENT

Jody S and Erin L made public comment regarding stable lease agreements.

3. BUSINESS

A. [14137-21](#) Approval of Minutes from the April 8, 2021 Meeting

Presenters: Ramiro Pereyra

Attachments: [A - April 8, 2021 Meeting Minutes](#)

A motion was made by Member Vice Chair Hampton, seconded by Member Meadows, that the Minutes be approved as presented. The motion passed by a unanimous vote.

B. [14230-21](#) Presentation of Design and Cost Estimates for the Golf Course Site Improvements.

Presenters: Dianne Marquez

Attachments: [A - Golf Course Site Improvements Presentation](#)

Andy Staples, Staples Golf Design, presented on 2nd half of Golf Course improvement project, changes to the Golf Course and associated costs.

C. [14100-21](#) Presentation for Options to Improve Cross Country Trails in Pueblo Canyon

Presenters: Cory Styron

Attachments: [A - Ride Center Presentation](#)

Cory Styron, CSD Department Director, presented option to improve community trails. Discussion was held by Board members.

Public Comment was made by Dina Pesenson and Tabor West.

D. [14229-21](#) Revisions to Policy 1735: Use of Facilities and Land Usage

Presenters: Cory Styron

Attachments: [B - Policy 1735 \(2006\)](#)
[A - Draft Policy 1735: Use of Facilities and Land Usage](#)

Cory Styron, CSD Department Director, presented proposed upcoming changes to Policy 1735. Board members discussed.

Public comment was made by:

- C. Bronisz regarding past processes and sharing of costs as public park.
- Wendy Hahn, commented on fees on concerns with round pens . Would like information on obtaining document and background calculations.
- Lisa Reader, following rules & regulation processes and surveys.

Vice Chair Hampton motioned to table the revisions to Policy 1735 Use of Facilities and Land Usage, until next month for the purpose of gathering information from the subcommittees. Seconded by Member Aslin. Motion passed 6-1.

E. [14231-21](#) Revisions to the Charges and Fees Policy for Los Alamos County Community Services Department

Presenters: Cory Styron

Attachments: [A - Draft Charges and Fees Policy](#)
[B - Policy 0426 \(1993\) - User Fees](#)

Cory Styron, CSD Department Director, presented proposed upcoming changes to the Charges and Fees Policy. Board members discussed.

Public comment was made by Lisa Reader regarding tabling until next month & cost recovery.

Vice Chair Hampton motioned to table the Revisions to the Charges and Fees Policy for Los Alamos County Community Services Department, until next month to give time to gather input from the subcommittees and for Mr. Styron to answer questions by Mr. Teter. Seconded by Member Aslin. Motion passed 5-2.

4. BOARD/STAFF COMMUNICATIONS

A. [14228-21](#) Chairman's Report

Presenters: Ramiro Pereyra

Chair Pereyra gave the Chairman's report.

B. [14227-21](#) Staff Report

Presenters: Dianne Marquez

Attachments: [B - Project Updates](#)
 [C - Herbicide Maintenance](#)
 [A - Parks & Recreation Report](#)

Parks & Recreation Division Manager Dianne Marquez presented the staff report.

C. [14244-21](#) Parks & Recreation Subcommittee & Task Force Updates

Presenters: Parks and Recreation Board

The following updates were made:

Vice Chair Hampton, Equine & Livestock Advisory Subcommittee
Member Olson, Open Space Advisory Subcommittee
Member Meadows, Ice Rink & Recreation Advisory Subcommittee

Dina Pesenson, Environmental Board Liaison

5. COUNCIL COMMUNICATIONS

Councilor Williams provided an update on County Council.

6. PREVIEW OF NEXT MEETING - June 10, 2021

7. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

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County of Los Alamos

Staff Report

June 10, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Ramiro Pereyra

Legislative File: 14333-21

Title

Subcommittee Application(s)

Recommended Action

I move that the Board approve the following subcommittee application as follows:

Nancy Boudrie to the Equine and Livestock Advisory Subcommittee

I move that the Board approve the following subcommittee application as follows:

Monica Van de Water to the Ice Rink and Recreation Advisory Subcommittee

Body

Each applicant has applied to serve on the respective Parks & Recreation Board subcommittees. Nancy Boudrie previously served on the Equine and Livestock Advisory Board and is applying for a second term. Monica Van de Water is a member of the Los Alamos Roller Derby team and is applying for a first term.

ELAS and IRRAS each have one opening. No other applications have been received within the past two months.

Attachments

A - Nancy Boudrie - Equine & Livestock Advisory Subcommittee

B - Monica Van de Water - Ice Rink and Recreation Advisory Subcommittee



LOS ALAMOS COUNTY
PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

<input type="checkbox"/> Aquatic	<input checked="" type="checkbox"/> Equine Livestock	<input type="checkbox"/> Ice Rink / Recreation	<input type="checkbox"/> Open Space	<input type="checkbox"/> Golf
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Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name Nancy Boudrie

Address

Home Phone

cell
Work Phone

E-mail address

Date 5-4-21

☐ First Term

☒ Second Term

PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

see ATTACHMENT

Briefly state your understanding of the key issue(s) facing this subcommittee.

see ATTACHMENT

Upon completing this form, please return to:

Larry Walkup Aquatic Center, 2760 Canyon Road, Los Alamos, NM 87544

eMail to: lacrec@lacnm.us or linda.lindstrom@lacnm.us

Fax (505) 662-8034

ATTN: Parks and Recreation Board Secretary

101 Camino Entrada, Building 5
Los Alamos, NM 87544
P 505.662.8159 F 505.661.2690

losalamosnm.us/rec

Briefly state your reasons for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position:

I was the chairwoman for the ELAS Committee the last 2 years. When I was asked in the Feb/March timeframe whether I wanted to continue, I chose to decline because of issues in my personal life. Some of those issues have since been resolved.

I feel I can be of service to ELAS and to the community at this time of transition back from the pandemic.

Briefly state your understanding of the key issues facing this subcommittee.

After being unable to meet for over a year, it is ELAS responsibility to gather public input and advise the Parks and Recreation Board on policy issues that affect the community regarding livestock housed in Los Alamos County.

Nancy Baudrie



LOS ALAMOS COUNTY
PARKS AND RECREATION BOARD SUBCOMMITTEE APPLICATION

Please check the subcommittee for which you are applying:

<input type="checkbox"/> Aquatic	<input type="checkbox"/> Equine Livestock	<input checked="" type="checkbox"/> Ice Rink / Recreation	<input type="checkbox"/> Open Space	<input type="checkbox"/> Golf
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Please be aware that as a public entity, the County of Los Alamos is obligated to furnish this information to the media, if so requested.

Name Monica Van de Water

Address

Home Phone

Work Phone

E-mail address

Date 04/20/2021

<input checked="" type="checkbox"/> First Term	<input type="checkbox"/> Second Term
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PLEASE NOTE:

If you reside outside Los Alamos County, you are not eligible for appointment.

Briefly state your reason(s) for wanting to serve on this committee and please give any background information and/or prior experience pertinent to this position.

I'm a member of the Los Alamos Roller Derby team. A parent of children in hockey and skate at the rink and want to ensure the rink is as useable and functional as possible for summer and winter activities and would like to have a voice in future rink improvements. I have sat in for Rachel Adler a few times when she was unable to attend the Rec Bond meetings.

Briefly state your understanding of the key issue(s) facing this subcommittee.

Upon completing this form, please return to:

Larry Walkup Aquatic Center, 2760 Canyon Road, Los Alamos, NM 87544

eMail to: lacrec@lacnm.us or linda.lindstrom@lacnm.us

Fax (505) 662-8034

ATTN: Parks and Recreation Board Secretary



County of Los Alamos

Staff Report

June 10, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Cory Styron

Legislative File: 14335-21

Title

Discussion on the Revisions to Policy 1735: Use of Facilities and Land Usage

Body

Continued discussion on revisions and updates on Policy 1735.

Attachments

A - Draft Policy 1735: Use of Facilities and Land Usage

B - Policy 1735 (2006)



INCORPORATED COUNTY OF LOS ALAMOS ADMINISTRATIVE PROCEDURE GUIDELINE

Index No. 1735

Revised & Proposed: 2020
Effective: TBD

USE AND RENTAL OF COUNTY FACILITIES/LANDS

I. Purpose

The citizens of Los Alamos own facilities/land that are managed by the County government. It is the goal and intention of the County that facilities be equitably available for use both in the promotion of the health, education, and general welfare of the community and as a means of enhancing civic, cultural, recreational, and intellectual opportunities.

Community property has expenses associated with its maintenance. The County recognizes the importance of considering the benefit to the community when assessing user/rental rates and remains committed to keeping such rates reasonable.

If space is requested at a facility for which no rental rates have previously been set, careful consideration of factors such as staffing, availability, and suitability of the space will be considered in determining whether rental of that facility may be allowed.

II. Responsibility

The County Manager shall administer these guidelines and may delegate administrative details to designated department directors. Public Works and the Community Services Departments are responsible for facility rentals throughout the County.

The Public Works Department shall manage reservations through the Fuller Lodge Reservation Office, located in Fuller Lodge. This office shall manage reservations for Fuller Lodge, the Betty Ehart Senior Center (weekends, as well as weekdays before 8:00 a.m. and after 4:30 p.m.), and the White Rock Municipal Complex.

The Community Services Department shall manage reservations for the Walkup Aquatic Center, the Los Alamos County Ice Rink, the Los Alamos County Golf Course, North Mesa Equestrian facilities, and other County outdoor fields and facilities.

III. Policy

- A. **Applicability.** This guideline applies to individuals or groups in the County that would like to use County lands and facilities. This guideline does not apply to the County, its staff, agents, or contractors. Users who have Service Agreements with the County shall be permitted to operate under said agreements notwithstanding any provision in this policy to the contrary. In general, there are no residency requirements to rent County lands and facilities.

These guidelines do not apply to use of the meeting rooms in the County public libraries that are available at no charge to the public. These facilities are reserved through the Library Manager or designee.

These guidelines do apply to use of the Community Room at the Golf Course Clubhouse and the Planetarium at the Nature Center, when those rooms are reserved by end users who are affiliated neither with the County nor Contractor. While rental rates are set and approved by the County, the rental and use of those areas is controlled by the Golf Course Lease Agreement and associated Maintenance and Operating Agreement, and the Nature Center Service Agreement. In the event that County staff would like to use those rooms for County business, the aforementioned agreements should be consulted first.

- B. **Priority of Use.** The following uses and users shall have priority in the listed order on the use of County lands and facilities and any other uses shall only be permitted to the extent they do not impair these uses.

- 1) Scheduled maintenance by County Staff, agents or County-hired contractors shall take top precedence. However, the County shall make every effort to schedule maintenance in advance and to exercise its priority for maintenance purposes only in extraordinary situations where there is a risk of harm to persons or property. If the County does have to exercise this priority, staff shall make every effort to provide the maximum possible advance notice to affected parties.
- 2) Scheduled programs directly run by County staff shall have priority over programs and activities run by other entities.
- 3) Scheduled programs directly run by the Los Alamos Public Schools shall have priority over other general public uses including league activities.
- 4) Scheduled use by existing leagues and athletic organizations shall have priority use of fields or facilities. Notwithstanding the preceding user priorities, the County, along with all users shall make every effort to ensure that scheduled league activities are not "bumped" or forced to cede their use to higher priority users.
- 5) Business use requests will be considered after all of the above priorities are allocated.

- C. **Use by the General Public.** Use by the general public shall be subordinate to the above listed uses and shall generally be permitted on a first-come, first-served basis. However, when the number of desired users exceeds the capacity of the existing lands or facilities, County staff shall implement a rotational system or waiting list that allows each requester an equal opportunity to access and use the facility or land. Reservations will be permitted up to one (1) year in advance.

Users of community property are expected to treat the property with care and respect.

- D. **Rates.** Rates are intended to recover a portion of the County's costs associated with the management and use of the facilities or lands. The rates approved by the Council shall be appended to this policy.
- Appendix A contains the rates and charges for exclusive use of County lands and facilities.
 - Appendix B contains the admission and rental charges related to facility admittance and season passes for Los Alamos County Aquatic Center, Ice Rink, and Golf Course.

Rates and charges for use of lands and facilities may be waived if certain parameters are met. Department Director can provide a 25% discount per request to any qualified 501(c) organization that is in good standing with the Secretary of State.

A full discount, per request may be given to a qualified 501(c) organization in good standing with the Secretary of State, by the County Manager. Requests should be made in writing no less than 30 days prior to the event.

Where reservation down payment is required for non-recreational facilities it is non-refundable for cancellations occurring within 10 days of the event.

- E. **Insurance.** General Liability Insurance in the amount of one million dollars (\$1,000,000) combined single limit per occurrence shall name County as an additional insured and proof of such insurance shall be provided to the facility manager prior to the event.

Insurance shall generally be required for all indoor and outdoor facility users for public and/or commercial activities including alcohol dispensers. This requirement may be waived on a case by case basis when the County Manager determines that the risk does not warrant requiring insurance. Questions concerning the necessity of insurance should be directed to the County Risk Manager.

Private activities not open to the public, such as weddings or events that require invitation only attendance do not require General Liability Insurance.

- F. **Business Licenses.** Business licenses will be required of vendors conducting business on County property as per County Code. Business licenses are issued by the Community Development Department located in Suite 150 of the Municipal Building (1000 Central Avenue).

- G. **Permits.** Due to the wide variety of uses and spaces, permit requirements vary. Issued by the Community Development Department, the most common permits are listed here.

- 1) **Temporary Use Permit** - Any event or program that requires County resources, affects County facilities and their schedules, affects County streets or property, or may require County support to ensure safety will require a Temporary Use Permit. This includes but is not limited to the following: uses such as firewood sales, Christmas tree sales, and outdoor carnivals. Permit applications are distributed and reviewed by appropriate County departments for comment and recommendation within ten (10) days.

- 2) Special Use Permit - Is a discretionary action that authorizes a specific land use, not otherwise permitted in a zone, to occur subject to specific conditions to ensure compatibility.
- 3) Noise Relief Permit - Los Alamos County Code of Ordinances Section 18-71 to 18-78 gives the acceptable noise levels and it also allows for a Noise Relief permit to be granted. To apply for this permit, an application must be filled out by the user, submitted to Community Development Department (CDD), and then approved by the appropriate County Departments. This application can be obtained from the appropriate building manager.
- 4) LAC Facility Alcohol Use Permit - The application process for this permit is described in CMO Administrative Guideline 1736.
- 5) NM State Special Dispenser Permit. - This permit is governed by the New Mexico Alcohol and Gaming Division. See CMO Administrative Guideline 1736.
- 6) Traffic Permit - An approved Traffic Permit is required for any activity that impedes traffic on public streets or sidewalks in the County. Such activities include, but are not limited to: construction, excavation, block parties, parades, marathons, closure of County parking lots, and movement of hazardous waste or oversize vehicles. All Traffic permits must be reviewed and approved by the Traffic & Streets Division.
- 7) Other permits - Some uses/events require permits or licenses issued by entities other than Los Alamos County, such as food permits from the New Mexico Environment Department. It will be the responsibility of the user/renter to acquire the necessary permits and provide documentation to County staff.

H. **Business use of County lands and facilities.** At times there are opportunities for businesses to use County facilities that will enhance the user experience and/or fulfill a community need.

These guidelines apply to single or short term use; less than 90 days. Extended periods of business use of County land and/or facilities shall follow Los Alamos County Procurement processes.

Business uses are defined as use by any individual, group, organization or business whose objective is to conduct business, or an undertaking intended for economic profit or private gain, in or on Los Alamos County facilities designed to serve the general public. Activities used to enhance the reputation or lead to income-generating work are also considered a business use. Depending on purpose this may include nonprofit organizations and educational groups that receive money from participants in activities. Business uses include, but are not limited to: sales, rental or promotion of merchandise or service, the provision of a paid service or program. Such examples could be:

- Instructional classes (health/wellness lessons, dog training, private sessions)
- Personal training instruction (boot camps, fitness instruction)
- An activity with or without an entry fee, which may result in an immediate or future profit (sales promotions, product demonstrations)

- Any event and/or program conducted by a for-profit or non-profit organization
- All youth camps/clinics and fundraising events
- Park concessionaires

Instructors who are receiving any form of compensation who are neither County staff nor contracted by County are prohibited from conducting business on County property, unless proper documentation and permit requirements have been met. For County Contract Instructors, no instruction may take place outside the scope of the contract.

Per County code, a business license is required for vendors; this does include non-profit organizations (see [Chapter 12 - Businesses](#)).

When business use is part of a facility use agreement or special event sponsored by Los Alamos County, that use is covered under those agreements, and is not considered business use. However, a vendor permit is required as applicable.

A separate fee schedule is in effect for business uses as shown in Appendix A. Business use must be suitable for the facility space and approved by the appropriate department manager.

In some cases, the County may establish a formal bid process for business uses at a public facility or on county owned property.

A. Requisites for Approval

- a. Business and promotional activities in public facilities should be authorized only if they provide a positive public service or benefit or meet a legitimate public gap or need.
- b. Business and promotional activities on County property should be permitted only when they are clearly not in conflict with ongoing County sponsored programs or zoning, or if the program can be conducted without any restriction of public use for an unreasonable period of time.
- c. Business users of public facilities shall not imply a County endorsement of business or promotional products, services, or activities.
- d. Groups or organizations conducting business activities on park or recreation facilities must adhere to this policy's requirements.

B. Vendor selection and approval for events at Indoor County Facilities

- a. A host organization wishing to have temporary vendors at an event on Los Alamos County property will work with the appropriate Facility Manager, or their designee, at least 30 days in advance of the event to ensure that there is enough time for requirements to be met.
- b. Vendors must adhere to the [Temporary Vending Guideline](#) document.

C. Request Approvals

- a. Business requests to use public facilities will be reviewed and may be granted by the appropriate department director or his/her designee.
- b. Requests that include posting of signs, banners, posters or any other forms of advertising in/on County area and facilities, must comply with the County's Sign Ordinance. Such advertising materials must be removed from public facilities upon completion of the event

IV. Appeal Procedures

Any decision of the department director regarding interpretation of these rules and regulations may be appealed to the County Manager by filing written notice of appeal with the County Manager within fifteen (15) days after the department director's decision.

V. Review

This document and its appendices shall be reviewed periodically by staff and approved by the County Council, as appropriate.

Prepared by: Community Services Department

HARRY BURGESS
County Manager

DATE

APPENDIX A
Rates and Charges for Exclusive use of Los Alamos County Lands and Facilities

These rates and charges shall be governed by the County's use of Indoor and Outdoor Facilities Administrative Guidelines #1735. Last adopted 7/2013.

INDOOR FACILITIES - Rentals are per hour with a 2-Hour Minimum		CURRENT FEE	2021 PROPOSED RATES	2021 PROPOSED RATES FOR BUSINESS USE
<i>For Reservation Contact the Special Events Office at Fuller Lodge at (505) 662-8405</i>				
(Capacity)				
Small Meeting Rooms *	1-25	\$ 25.00	\$ 30.00	\$ 60.00
Aquatic Center Training Room				
with Chair & Table Set-up				
Betty Ehart Senior Center - Classrooms A OR B *				\$ -
Fuller Lodge: *				
Curtis, Nambe, Throne				
White Rock - Town Hall Meeting Room #1 or #2 & Training Room *				
Meeting Room #1 - (12 max)				
Meeting Room #2 - (11 max)				
Training Room - (24 max)				
Golf Course Small Meeting Room (10 max)				
Standard chair and table set-up only				
Medium Meeting Rooms *	26-50	\$ 35.00	\$ 40.00	\$ 80.00
Betty Ehart Senior Center - Classrooms A & B				
Classroom A & B - Tables & Chairs (36 max)				
Classroom A & B - Chairs only (40 max)				
White Rock Activity Center				
Chairs only (dancing space only) - (50 max)				
Large / Community Rooms *	51+	\$ 45.00	\$ 50.00	\$ 100.00
Fuller Lodge - Pajarito Room or Pajarito Plus (includes Pajarito, Curtis, Green, kitchen, Portal and lawn area)				
Banquet w/Chairs & Tables (80 max)				
Concert, Lecture w/Chairs Only (100 max)				
Dance w/no chairs or tables (150 max)				
Betty Ehart Senior Center - Great Room, or Great Room + Rooms A & B				
Great Room - Tables & Chairs (140 max)				
Great Room - Chairs only (150 max)				
**Golf Course Community Room				
Fee Collected by Restaurant Contractor				
**Nature Center Planetarium				
Fee Collected by the Nature Center Contractor				
Fuller Lodge Rose Garden *		\$ 15.00	\$ 15.00	\$ 30.00
Chair Set-Up Rates				
1 - 50		\$ 25.00	\$ 25.00	\$ 50.00
51 - 100		\$ 50.00	\$ 50.00	\$ 100.00
101 - 150		\$ 75.00	\$ 75.00	\$ 125.00
ADDITIONAL RENTAL RATES		FEE	2021 PROPOSED RATES	2021 PROPOSED RATES FOR BUSINESS USE
Damage Deposits for Indoor and Outdoor Facilities				
High Risk Events		\$ 500.00	\$ 500.00	\$ 500.00
<i>Events with Over 100 Participants or identified as high risk.</i>				
<i>Sale or Service of Alcohol, Unfavorable History of Rental</i>				
All Other Events		\$ 250.00	\$ 250.00	\$ 250.00
<i>Events under 100 people and/or Food & No Alcohol beverages are served</i>				
Service Rates				
Inspection Rate (per rental)		\$ 15.00	\$ 15.00	\$ 15.00
Cleaning Rate - If facility left unclean Per Hour/Per Staff		\$ 35.00	\$ 35.00	\$ 35.00
Early or Late Use beyond reserved time per Hour		\$ 35.00	\$ 35.00	\$ 35.00
Staff Rate for High Risk Events per Hour/Staff		\$ 35.00	\$ 35.00	\$ 35.00
Reservation Down Payment		\$ 50.00	\$ 50.00	\$ 50.00
<i>Rooms with an *require a down payment</i>				
<i>Holds reservation and is in addition to the damage deposit.</i>				
<i>Credited towards hourly rental fee. Not refundable if cancelled with less than 10 day notice</i>				
OUTDOOR FACILITIES - Per Hour / Per Rental Unless Otherwise Noted		RATE	2021 PROPOSED RATES	2021 PROPOSED RATES FOR BUSINESS USE
<i>For Reservation Contact the Parks, Recreation and Open Space Division Offices in the Walkup Aquatic Center at 2760 Canyon Road</i>				
<i>Call (505) 662-8170</i>				

No Refunds. Transfers allowed with 24-hour notice.

Ashley Pond (ALL) - rate includes power panel	\$	50.00	\$	100.00	\$	200.00
Zone 1: Stage Area (includes power panel)			\$	50.00	\$	100.00
Zone 2: West Side			\$	25.00	\$	50.00
Zone 3: North Side			\$	25.00	\$	50.00
Field / Park / Special	\$	15.00	\$	20.00	\$	40.00
Diamond or Rectangular Fields						
Sail Plane Field, Remote Car Track, Skate Parks, Disc Golf						
Lighted Fields	\$	17.00	\$	17.00	\$	34.00
Outdoor Livestock Arenas			\$	20.00	\$	40.00
Brewer Arena						
Red Jackson Arena						
Therapeutic Arena						
North Mesa Covered Arena			\$	50.00	\$	100.00
Round Pens			\$	15.00	\$	15.00
Transient Pens (per day)			\$	20.00		
*first 48hr FREE, then \$20/day, maximum 7 days						
Courts - Per Court (Tennis, Volleyball)	\$	5.00	\$	5.00	\$	10.00
Park Pavilions	\$	12.00	\$	15.00	\$	30.00
Maintenance Run - Per Run/Field/Facility	\$	65.00	\$	65.00	\$	65.00
For event rentals if extra clean-up, damages or maintance to field/park are needed or required						
Garden Plots (March - October) - Per Annum						
Additional water beyond what is included is charged at market rate on Nov. 1st						
20' x 20' - 28 Lots Available. ("All Others") - Includes up to 9,000 gal of water	\$	52.50	\$	52.50		
20' x 30' - 1 Lots Available. (Plots 5-4 OR 7-6) - Includes up to 12,000 gal of water	\$	78.50	\$	74.00		
20' x 40' - 4 Lot Available. (Plots 1-1 & 8-7) - Includes up to 15,000 gal of water	\$	105.00	\$	110.50		
Stable Lots						
Rate Based on 2016 County Assessed Lot Square Footage			\$	0.07		
RV Storage Lots - Per Lot / Per Annum (85 rentable) \$1.50/sqft	\$	420.00	N/A			
Small Lot (12x25) - 43 Available			\$	450.00		
Medium Lot (12x30) - 18 Rentable			\$	540.00		
Large Lot (12x50) - 24 Available			\$	900.00		
Camping Permits (14 Day Maximum in One Month)						
Camp May, Main Gate Park (per 24 hours)	\$	10.00	\$	10.00		
White Rock RV Park (per 24 hours)	\$	20.00	\$	20.00		
Amenities & Other Rates			2021 PROPOSED RATES		2021 PROPOSED RATES FOR BUSINESS USE	
Electricity - Per Event & Facility Reservationist will determine need	\$	25.00	\$	25.00		
Dumpsters & Additional Trash Cans - At Owner's/Organizer's Expense		Call for details		Call for details		
** Contact Environmental Services at (505) 662-8163						
VENDOR RATES - On County Property or at County Sponsored Events			FEE			
Business License (Required of all itinerant vendors conducting Business in the County as per code)	\$	50.00	Dependent of business type			
Per Annum and available through:						
Community and Economic Development Department						
1000 Central Avenue, Suite 150		Phone: (505) 662-8120				
Individual Vending at Specified Parking Lots (Maximum 10-Day Permit)						
Lemon Lot - Contact LAC Customer Care Center at (505) 662-8333						
Trucks, Motorcycles, and Cars	\$	10.00	\$	10.00		
RVs, Trailers, Boats	\$	20.00	\$	20.00		
Vendors on County Property or at County Sponsored Events						
Contact the Parks, Recreation and Open Space Division Offices in the Walkup Aquatic Center at 2760 Canyon Road at (505) 662-8170						
Summer Concert Series - On County Property Only, per Space (Friday Night Concerts)						

Promotional & Non-Food	\$ 200.00	\$ 200.00	\$ 400.00
Food & High-Risk	\$ 300.00	\$ 300.00	\$ 600.00
No Sales: Non-Profit Promotional or Information Only, per Space			
1 Day	\$ 15.00	\$ 15.00	\$ 30.00
2 Days	\$ 25.00	\$ 25.00	\$ 50.00
Sales, Non-Food Items: One 10' x 10' Space or Trailer, per Space			
1 Day	\$ 50.00	\$ 50.00	\$ 100.00
2 Days	\$ 75.00	\$ 75.00	\$ 150.00
Sales - Food or High Risk: One 10' x 10' Space or Trailer, per Space			
1 Day	\$ 75.00	\$ 75.00	\$ 150.00
2 Days	\$ 100.00	\$ 100.00	\$ 200.00
Permits			
FEE			
Overpass Banner Permit - <i>Contact LAC Customer Care Center at (505) 662-8333</i>	No Charge	\$ -	
Noise Relief Permit - <i>If required, Facility Reservationist will furnish</i>	No Charge	\$ -	
RECREATION DIVISION FACILITIES			
FEE		2021 PROPOSED RATES	2021 PROPOSED RATES FOR BUSINESS USE
Larry R. Walkup Aquatic Center, 2760 Canyon Road Phone: (505) 662-8173			
Lane Rentals (Per hour/Lane)			
**Users must have facility pass			
Lane Rental (Long Course)	\$ 20.75	\$ 20.00	\$ 40.00
Lane Rental (Non-operational Hours, Long Course)		\$ 40.00	\$ 80.00
Lane Rental (Short Course)	\$ 9.25	\$ 10.00	\$ 20.00
Lane Rental (Non-operational Hours, Short Course)		\$ 20.00	\$ 40.00
Move Bulkhead (Set-up & Return)	\$ 37.50	\$ 50.00	\$ 100.00
Additional Moves		\$ 25.00	\$ 50.00
Deposit	\$ 500.00	\$ 500.00	
<i>Holds reservation. Credited towards Total Rental Charge</i>			
<i>Not refundable if cancelled with less than 10 day notice</i>			
Service Rates (per Hour/Per Staff)			
Event Set-up & Tear Down		\$ 35.00	\$ 70.00
Cleaning Rate		\$ 35.00	\$ 70.00
Private Rentals - Non-Swim Meets (per hour)			
50-Meter Pool *Service Rate may apply	\$ 132.25	\$ 150.00	\$ 300.00
Therapy Pool *Service Rate may apply	\$ 66.75	\$ 75.00	\$ 150.00
Leisure Lagoon. *Service Rate may apply		\$ 150.00	\$ 300.00
Private Rentals - Swim Meets (per hour)			
Short Course, less than 100 participants *Service Fee may apply	\$ 23.00	\$ 50.00	\$ 100.00
**Still open to the Public for use			
Long Course/Short Course, more than 100 participants. *Service Fee may apply	\$ 74.75	\$ 100.00	\$ 200.00
**Main Pool, Therapy Pool, and Leisure Lagoon closed for public use			
Los Alamos County Ice Rink, 4475 West Road Phone: (505) 662-4500			
<i>Rates are per hour, minimum 2-hour increments</i>			
Ice Rental Rate			
**Youth Hockey must have a Season Pass			
- Non-Premium Ice (Monday - Thursday)	\$ 90.00	\$ 100.00	\$ 200.00
- Premium Ice (Friday - Sunday)	\$ 178.50	\$ 190.00	\$ 380.00
Summer Facility Rental	\$ 45.00	\$ 50.00	\$ 100.00

APPENDIX B
County Facilities - Rates

*These fees and charges shall be governed by the County's Use of Indoor and Outdoor Facilities Admin Guidelines
#1735*

Aquatic Center Rates

Charge	Current Fee	2021 Proposed Rate	Comments
Admission Fee			
Youth	\$ 2.50	\$ 3.00	
Senior	\$ 3.00	\$ 3.50	
Adult	\$ 3.75	\$ 4.50	
Discount Day (Weds. or Fri.)			
Youth	\$ 2.00	\$ 2.50	
Senior	\$ 2.50	\$ 3.00	
Adult	\$ 3.25	\$ 4.00	
20+ Group Discount			
Youth	\$ 2.00	\$ 2.50	
Senior	\$ 2.50	\$ 3.00	
Adult	\$ 3.25	\$ 4.00	
10 Visit Passes (1 year expiration)			
Youth	\$ 19.00	\$ 20.00	
Senior	\$ 23.00	\$ 25.00	
Adult	\$ 31.50	\$ 30.00	
20 Visit Passes (1 year expiration)			
Youth	\$ 38.00	\$ 40.00	
Senior	\$ 46.00	\$ 50.00	
Adult	\$ 63.00	\$ 60.00	
30 Visit Passes (1 year expiration)			
Youth	\$ 57.00	\$ 60.00	
Senior	\$ 69.00	\$ 75.00	
Adult	\$ 94.50	\$ 90.00	
3 Month Passes (Includes Fitness Classes)			
Youth	\$ 57.75	\$ 63.00	
Senior	\$ 74.25	\$ 79.00	
Adult	\$ 94.50	\$ 94.50	
Family	\$ 220.50	\$ 250.00	
Annual Passes (Includes Fitness Classes)			
Youth	\$ 199.50	\$ 200.00	
Senior	\$ 250.00	\$ 250.00	
Adult	\$ 320.25	\$ 300.00	
Family	\$ 750.75	\$ 800.00	

Charge	Current Fee	2021 Proposed Rate	Comments
Daily Fitness			
Youth	\$ 4.25	\$ 4.50	
Senior	\$ 4.25	\$ 4.50	
Adult	\$ 5.00	\$ 5.50	
10 Visit Fitness Pass (3 month Expiration)			
Youth	\$ 38.00	\$ 35.00	
Senior	\$ 38.00	\$ 35.00	
Adult	\$ 44.00	\$ 40.00	
Locker Fees			
Daily Rental	\$ 5.00	\$ 5.50	
3 Month Rental	\$ 28.75	\$ 32.00	
Annual Rental	\$ 86.25	\$ 95.00	

APPENDIX B
County Facilities - Rates

These fees and charges shall be governed by the County's Use of Indoor and Outdoor Facilities Admin Guidelines #1735

GOLF COURSE Rates

(All rates are tax inclusive)

Charge	Current Fee	2021 Proposed Rate	Comments
Green Fees - 18 Holes			
Monday - Friday, Adult	\$31.50	\$33.00	
Sat, Sun, Holiday, Adult	\$33.50	\$36.00	
7 days a week & Holidays, Junior	\$14.70	\$16.00	
Monday - Friday, Senior (50+)		\$25.00	
Green Fees - 9 Holes			
Monday - Friday, Adult	\$19.00	\$20.00	
Sat, Sun, Holiday, Adult	\$20.00	\$23.00	
7 days a week & Holidays, Junior	\$9.45	\$10.00	
Monday - Friday, Senior (50+)		\$15.00	
Daily Golf Cart Fee (Per Player)			
Golf Cart 18 Holes, Adult	\$14.75	\$17.00	
Golf Cart 9 Holes, Adult	\$8.75	\$10.00	
Golf Cart 18 Holes, Senior (50+)		\$15.00	
Golf Cart 9 Holes, Senior (50+)		\$8.00	
Pull Cart Rental (Per Player)			
18 Holes	\$6.00	\$7.00	
9 Holes	\$3.00	\$4.00	
Golf Equipment Rental. (Clubs)			
18 Holes	\$26.25	\$27.00	
9 Holes	\$19.00	\$20.00	
Passes			
Single Fusion Pass - Bundled Pass - Single Adult <i>(Includes green, cart & range balls)</i>	\$1,500.00	\$1,600.00	
Family Fusion Pass - Bundled Family, Two Adults. <i>(Includes green, cart & range balls)</i>	\$2,350.00	\$2,500.00	
Single Senior Fusion Pass - Bundled Pass, Single Senior <i>(Includes green, cart & range balls)</i>		\$1,185.00	
Adult Pass (non-transferable and no time restrictions)	\$811.25	\$845.00	
Senior Pass (non-transferable and no time restrictions)		\$665.00	
Junior (18yrs & younger)	\$137.55	\$140.00	
Full Time College Student (22yrs & younger)	\$284.03	\$290.00	
Annual Range (Adult)	\$199.00	\$200.00	
Annual Range (Junior)	\$99.75	\$100.00	
Punch Cards			
Ten - 9 hole Rounds of Golf (10 visits for 9 holes)	\$157.50	\$160.00	
Range Punch Card (based on 30 medium buckets)	\$90.00	\$50.00	**2022 proposed based off automatic ball machine muncionality.**
Ten - 9 Hole Golf Cart Rental (10 uses for 9 holes)		\$90.00	
Ten - 9 hole Rounds of Golf (10 visits for 9 holes), Junior		\$100.00	**New**
Driving Range Fee (per Bucket)			
Small	\$2.00	\$3.00	Subject to change based on possible new machine calibration.
Medium	\$3.50	\$6.00	
Large	\$7.00	\$8.00	
Club Storage & Lockers			
Club Storage	N/A	\$110.00	
Miscellaneous			
Private Cart Trail Fee	\$262.50	\$275.00	

APPENDIX B
County Facilities - Rates

These fees and charges shall be governed by the County's Use of Indoor and Outdoor Facilities Admin Guidelines #1735

ICE RINK Rates

Charge	Current Rate	2021 Proposed Rates	Comments
Admission Fee			
Tiny-Tot (0-5yrs)	\$ 1.75	\$ 2.00	
Youth (5-17yrs)	\$ 3.75	\$ 4.00	
Adults (18 - 59yrs)	\$ 5.25	\$ 6.00	
Senior (50+)	\$ 3.75	\$ 4.00	
Noon Adult Skate	\$ 3.75	\$ 4.00	
Noon Adult Hockey	\$ 6.00	\$ 6.00	
Evening Adult Hockey	\$ 7.75	\$ 8.00	
Family Admission (up to 4 ppl from same household.	\$ 13.50	\$ 14.00	
* Each additional adult	\$ 4.75	\$ 5.00	
* Each additional child	\$ 3.25	\$ 4.00	
10-Punch Passes			
Youth (0-17yrs)	\$ 33.75	\$ 35.00	
Adults (18 - 59yrs)	\$ 47.25	\$ 50.00	
Senior (50+)	\$ 33.75	\$ 35.00	
Noon Adult Skate	\$ 29.25	\$ 30.00	
Noon Adult Hockey	\$ 69.75	\$ 70.00	
Season Passes			
Youth (0-17yrs)	\$ 118.50	\$ 120.00	
Adults (18 - 59yrs)	\$ 175.00	\$ 180.00	
Senior (50+)	\$ 118.50	\$ 120.00	
Family (four people)	\$ 417.50	\$ 425.00	
Group Rates (Min 10 ppl, 75 max), per person			
<i>(One free adult for every 10 participants)</i>			
Youth (0-17yrs)	\$ 3.25	\$ 3.50	
Adults (18 - 59yrs)	\$ 4.75	\$ 5.50	
Skate Rental	\$ 3.25	\$ 3.50	
Hockey Season Passes			
LAHA Youth (LAHA players must have a hockey se	\$ 180.25	\$ 190.00	
ATOMS (youth only)	\$ 62.00	\$ 65.00	
Adult	\$ 237.00	\$ 250.00	
Skate Rental			
Individual	\$ 3.25	\$ 4.00	
Tiny Tot (0-5yrs)	\$ 1.75	\$ 2.00	

Charge	Current Rate	2021 Proposed Rates	Comments
Family	\$ 13.00	\$ 15.00	
10-Punch Skate Rental	\$ 33.75	\$ 36.00	
Skate Sharpening			
Standard Turnaround	\$ 4.25	\$ 5.00	
Immediate Turnaround	\$ 8.50	\$ 10.00	
10-Punch Skate Sharpening	\$ 38.25	\$ 45.00	



INCORPORATED COUNTY OF LOS ALAMOS ADMINISTRATIVE PROCEDURE GUIDELINE

Index No. 1735

Revised & Proposed: August 29, 2006
Effective: September 1, 2006

USE AND RENTAL OF COUNTY LANDS/FACILITIES

I. Purpose

The citizens of Los Alamos own facilities that are managed by the County government. It is the goal and intention of the County that facilities be equitably available for use both in the promotion of the health, education, and general welfare of the community and as a means of enhancing civic, cultural, recreational, and intellectual opportunities.

Community property can, however, be expensive to maintain. The County recognizes the importance of considering the benefit to the community as a whole when assessing such fees and remains committed to keeping fees reasonable. Occasionally, the nature of the facility suggests that a category of user be given priority in the use of a specific facility (such as the Betty Ehart Senior Center). That fact is also considered when scheduling facilities.

It is also subject to the Joint Facilities Use Agreement between Los Alamos County and Los Alamos Public Schools, which was developed to improve the delivery of certain recreation/community services through joint use of certain recreational facilities.

In all cases, the County anticipates and expects that the users of community property will treat the property with care and respect. The County pledges to review its fee structure on a regular basis and adjust it as needed.

II. Responsibility

The County Administrator shall administer these guidelines and may delegate administrative details to the designated building managers.

The Community Services Special Events Office, located in Fuller Lodge, shall be the building manager for Fuller Lodge, the Golf Course Building – Main Room, the Betty Ehart Senior Center (weekends, and before 8:00 a.m. and after 4:30 p.m. weekdays), the White Rock Municipal Complex and the Community Building.

The Recreation Division Manager or designee shall be the building manager for the Aquatic Center, Ice Rink, Golf Course and outdoor lands and property. Space in those facilities can be made available for rent to the public and other agencies under policies,

rules and regulations established by the Council through and under the supervision of the County Administrator.

These guidelines do not cover use of County indoor facilities that are available at no charge to the public, such as the County public libraries. These facilities are reserved through the Library Division Manager or designee.

III. Policy

A. **Applicability.** The County Policy on use of its lands and facilities does not apply to the County, its staff agents or contractors. Users who have Services Agreements with the County shall be permitted to operate under said agreements notwithstanding any provision in this policy to the contrary.

B. **Priority of Use.** The following uses and users shall have priority in the listed order on the use of County lands and facilities and any other uses shall only be permitted to the extent they do not impair these uses.

- 1) Scheduled maintenance by County Staff, agents or contractors shall be the first priority. However, the County shall make every effort to schedule maintenance in advance and to exercise its priority for maintenance purposes only in extraordinary situations where there is a risk of harm to persons or property. In the event that the County does have to exercise its priority it shall make every effort to provide the maximum possible advance notice to effected parties.
- 2) Scheduled programs directly run by the County staff shall have priority over programs and activities run by private parties and other entities.
- 3) Scheduled programs directly run by the Los Alamos Public Schools shall have priority over other general public uses including league activities.
- 4) Scheduled use by existing leagues and athletic organizations shall have priority over new organizations and non-organizational use of facilities.

Notwithstanding the preceding user priorities, the County, along with all users shall make every effort to ensure that scheduled activities are not "bumped" or forced to cede their use to higher priority users.

C. **Use by the General Public.** Uses by the general public shall be subordinate to the above listed uses and shall generally be permitted on a first come first serve basis. However, where the number of desired users exceeds the capacity of the existing lands or facilities the County staff shall implement a rotational system or waiting list that allows each person or entity desiring to use County facilities or lands an equal opportunity to access and use the facility or land. Reservations will be permitted up to one year in advance.


D. **Fees.** Fees shall be established periodically by the Council and shall be calculated so as to recover a percentage of the County's costs associated with the management and use of the facilities or lands ranging from 0% to 70%. The fees established by the Council shall be appended to this policy and shall not be included in the County Code. (Appendix A)

- E. **Insurance.** Insurance shall generally be required for all outdoor facility users and alcohol dispensers but may be waived on a case by case basis when the County Administrator determines that the risk does not warrant requiring insurance.
- F. **Business Licenses.** Business licenses will be required of vendors conducting business on County property as per code.
- G. **Permits.** Permit requirements vary greatly. Permits are presently issued by the Community Development Department, the Parks Division, and the KanDu Center. The County shall strive to consolidate the permitting process to the maximum extent feasible and to provide permits seven days a week through coordinated permitting programs. However, due to the need for interdepartmental review of fire safety, health safety, street closure, and similar fundamental health safety risks, permits may require review by the County staff during normal weekly hours of operation. Permits shall generally be issued promptly after submission of all required application information.
- H. **Commercial use of County lands and facilities.** Generally the County lands and facilities shall not be utilized for commercial purposes. To do so would undercut private enterprise by providing discounted costs to the users of County lands and facilities. Notwithstanding the foregoing, the County shall make available the County's lands and facilities for private commercial or retail use under limited circumstances where the use provides sufficient community benefit to warrant special treatment. Such uses include:
 - 1) Lemon lot sales on the County property;
 - 2) Holiday tree sales on County property;
 - 3) Licensure of County facilities for stable uses;
 - 4) Licensure of County facilities for RV storage;
 - 5) Licensure of County facilities for airport storage;
 - 6) Farmer's Market;
 - 7) Mobile vendor sales at the Sullivan field parking area exclusive of food and beverages competing against local businesses; and
 - 8) Special event sales at fairs, concerts and other special events expressly permitted by the County.

IV. Appeal Procedures

Any decision of the building manager regarding interpretation of these rules and regulations may be appealed to the County Administrator by filing written notice of appeal with the Administrator within 15 days after the building manager has made a decision on the question of interpretation.

Prepared by: Community Services Recreation Division

 9/1/06
MAX H. BAKER
County Administrator

APPENDIX A

Fees and Charges for Exclusive use of Los Alamos County Lands and Facilities

These fees and charges shall be governed by the County's use of Indoor and Outdoor Facilities Administrative Guidelines #1735

INDOOR FACILITIES - Rentals are a 2-Hour Minimum

FEE

For Reservation Contact the Special Events Office at Fuller Lodge at (505) 662-8405

Small Meeting Rooms	1-25	\$	25.00
Aquatic Center Training Room			
BESC - Classrooms A & B			
Fuller Lodge:			
Curtis, Nambe, Throne, and Zia Rooms			
White Rock - Town Halls			
Medium Meeting Rooms	26-50	\$	35.00
Fuller Lodge - Curtis Room			
BESC - Great Room A & B			
Fuller Lodge:			
White Rock Town Hall - Recreation Room			
White Rock Visitor Center - Great Hall			
Large / Community Rooms	51-150	\$	45.00
Fuller Lodge - Pajarito Room & includes the Curtis Room			
Banquet w/Chairs & Tables (80 Max)			
Concert, Lecture w/Chairs Only (100 Max)			
Dance w/no chairs or tables (150 Max)			
White Rock Visitor Center - Great Hall (84 Max)			
Golf Course Community Building (TBD Max)			
Fuller Lodge Rose Garden		\$	15.00
Chair Set-Up Fees			
1 - 50		\$	25.00
51 - 100		\$	50.00
101 - 150		\$	75.00

ADDITIONAL RENTAL FEES

FEE

Damage Deposit			
High Risk Events		\$	500.00
Events with Over 100 Participants, Dances			
Sale or Service of Alcohol, Unfavorable History of Rental			
Food or Drink Served		\$	250.00
Custodial Service Fees - Per Hour / Per Custodian		\$	35.00
Cleaning fees - If facility left unclean			
Early or Late Use - Entering or leaving premises other than reserved time			
Monitor Fees - Per Facility and/or High Risk Event			
Refund/Cancellation Service Charge		\$	50.00
If cancelled with less than 10 day notice			

OUTDOOR FACILITIES - Per Hour / Per Rental Unless Otherwise Noted		FEE
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For Reservation Contact the Recreation Division Offices in the Walkup Aquatic Center at 2760 Canyon Road

Park and Tennis Court Reservations call (505) 662-8170

Field and Outdoor Special Event Reservations call (505) 662-8173

No Refunds - Transfers allowed with 24-hour notice

Ashley Pond - fee includes power panel	\$	50.00
Stage Cover, Set-Up and Take-Down <i>(in addition to park rental fee)</i>	\$	500.00

Field / Park / Special Use <i>Or Work Credit Option for LA Based Leagues per Season)</i>	\$	15.00
Baseball, Softball, Soccer, etc...		
BMX Course, Sail Plane Field, Remote Car Track		
Outdoor and Indoor Covered Arenas		

Lighted Fields / Special Use <i>(Or Work Credit Option for LA Based Leagues per Season)</i>	\$	17.00
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Courts - Per Court <i>(Tennis, Volleyball, Basketball)</i>	\$	5.00
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Picnic Shelters / Tables (1 - 15)	\$	6.00
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Park Pavilions (15 - 100)	\$	12.00
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Maintenance Run - Per Run/Field/Facility	\$	65.00
<i>For special events if extra runs are needed or required</i>		

Garden Plots (March - October) - Per Annum & Includes Water		
20' x 40' - 1 Lot Available	\$	105.00
20' x 20' - 20 Lots Available	\$	52.50
20' x 30' - 2 Lots Available	\$	78.50
20' x 35' - 2 Lots Available	\$	91.50

Stable Lots		
Annual Administrative Fee	\$	125.00
Full Lot Per Year Maintenance Fee	\$	400.00
1/2 Lot Per Year Maintenance Fee	\$	200.00

RV Storage Lots - Per Lot / Per Annum	\$	420.00
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Camping Permits <i>(14 Day Maximum in One Month)</i>		
Camp May, East Park	\$	10.00
White Rock RV Park	\$	20.00

Amenities & Other Fees		FEE
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Electricity - <i>Per Event & Facility Reservationist will determine need</i>	\$	25.00
Dumpsters & Additional Trash Cans - <i>At Owner's/Organizer's Expense</i>		**
<i>Contact Environmental Services at (505) 662-8163</i>		

VENDOR FEES - On County Property or at County Sponsored Events		FEE
Business License <i>(Required of all itinerant vendors conducting Business in the County as per code)</i>	\$	50.00
<i>Per Annum and available through:</i>		
Community and Economic Development Department		
1000 Central Avenue, Suite 150 Phone: (505) 662-8120		
Individual Vending at Specified Parking Lots <i>(Maximum 10-Day Permit)</i>		
Lemon Lot - <i>Contact 311 at (505) 662-8075</i>		
Trucks, Motorcycles, and Cars	\$	10.00
RV's, Trailers, Boats	\$	20.00
Sullivan Row - <i>Contact the Recreation Division at (505) 662-8170</i>		
Per Day / Per Space	\$	15.00
Two Contiguous Days / Per Space	\$	28.00
Vendors on County Property or at County Sponsored Events		
<i>Contact the Recreation Division Offices in the Walkup Aquatic Center at 2760 Canyon Road at (505) 662-8170</i>		
Summer Concert Series - On County Property Only		
Promotional & Non-Food	\$	200.00
Food & High-Risk	\$	300.00
No Sales: Non-Profit Promotional or Information Only		
1 Day	\$	15.00
2 Days	\$	25.00
Sales, Non-Food Items: One 10' x 10' Space or Trailer		
Resident 1 Day	\$	50.00
2 Days	\$	75.00
3 Days	\$	100.00
Non-Resident 1 Day	\$	75.00
2 Days	\$	100.00
3 Days	\$	125.00
Sales - Food or High Risk: One 10' x 10' Space or Trailer		
Resident 1 Day	\$	75.00
2 Days	\$	100.00
3 Days	\$	125.00
Non-Resident 1 Day	\$	100.00
2 Days	\$	125.00
3 Days	\$	150.00
Additional Space - per space / day	\$	25.00

Special Event Permits	FEE
Overpass Banner Permit - <i>Contact 311 at (505) 662-8075</i>	No Charge
Noise Permit - <i>If required, Facility Reservationist will furnish</i>	No Charge
At Owner's/Organizer's Expense:	
Fire Department Inspection Permit - <i>Call LAFD at (505) 662-8314</i>	**
Off-Duty Officer Permit - <i>Call LAPD at (505) 662-8222</i>	**
Road Closure/Traffic Permit - <i>Call Transportation Division at (505) 662-8113</i>	**

Larry R. Walkup Aquatic Center, 2760 Canyon Road Phone: (505) 662-8173**Rentals for High Altitude Training or Special Events**

Pool Admission Plus		
Lane Rental, Per Hour/Lane (Short Course & Therapy Pool)	\$	9.25
Lane Rental, Per Hour/Lane (Long Course)	\$	20.75
Non-Operational Hours, Per Hour plus Lane Fees	\$	40.00
Move Bulkhead	\$	37.50
Deposit - applied towards rental	\$	500.00

Local Youth and Adult Private Swim Groups - Pool Admission Plus

Youth Lane Rental, Per Hour/Session <i>(or Work Credit Option)</i>	\$	0.50
Adult Lane Rental, Per Hour/Lane <i>(or Work Credit Option)</i>	\$	0.50

Private Rentals - Non-Swim Meets

50-Meter Pool	\$	132.25
Therapy Pool	\$	66.75

Private Rentals - Swim Meets

Regular Operating Hours	\$	23.00
Non-Operating Hours	\$	74.75

Los Alamos County Ice Rink, 4475 West Road Phone: (505) 662-4500**Rates are per hour, minimum 2-hour increments**

Non-Premium Ice (Monday - Thursday)	\$	90.00
Premium Ice (Friday - Sunday)	\$	178.50
Tournament Ice	\$	126.00
Summer Facility Rental	\$	45.00

Los Alamos County Golf Course, 4250 Diamond Drive Phone: (505) 662-8139***Refer to fees set by Council***

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County of Los Alamos

Staff Report

June 10, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Cory Styron

Legislative File: 14334-21

Title

Discussion on the Revisions to the Charges and Fees Policy for Los Alamos County
Community Services Department

Body

Continued discussion on revisions to the Charges and Fees Policy for Los Alamos County
Community Services Department

Attachments

A - Draft Charges and Fees Policy
B - Policy 0426 (1993) - User Fees



INCORPORATED COUNTY OF LOS ALAMOS COMMUNITY SERVICES DEPARTMENT POLICY

Index No. 1462

Revised & Proposed: 2021
Effective: TBD

COMMUNITY SERVICES FEES AND CHARGES POLICY

I. Purpose

It is the Community Services Department's responsibility to balance the need for fiscal accountability with the desires of the community for a broad range of educational, leisure, social, and recreational activities when establishing user fees and charges. The primary purpose of this policy is to provide in-depth information on the processes and methodology used to determine the appropriate level of County subsidy and cost recovery for all programs and services provided by the Community Services Department (CSD).

This policy reflects the general philosophy and guidelines set forth for the entire general County in the Los Alamos County User Fee Policy #0426, adopted by Council on June 21, 1993. In addition, it considers the unique customers of the CSD and their input and suggestions.

The current practice of establishing user fees and charges in the CSD is based upon sound management practices and general CSD administrative principles. This policy formalizes this practice and establishes goals, guidelines, definitions and procedures for considering and calculating program and service fees and charges.

Refer to Policy #1735 for fees relating to use of Los Alamos County lands and facilities, as it provides the detail on user fees for facility usage.

II. Responsibility

CSD maintains appropriate records to substantiate the costs of providing services, including personnel services, supplies, contracts, etc. User statistics and participant volumes are also maintained by the Department.

The CSD Director or his/her designee is responsible for the compliance, enforcement, and adherence to this policy. Prices for programs and services will be established by the CSD Director or his/his designee and will be aligned with cost recovery targets and department goals.

III. Definitions of Types of Fees

Retail Fees cover the cost of the sale or purchase of merchandise.

Programs & Services are services or activities designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, education, and/or social development and enrichment. Examples are: swim lessons, summer camps and special activities.

IV. Categories of Direct Expenses

Labor Costs include salaries and benefits of County staff.

Professional and contractual services costs are costs paid to non-County contractors and outside professionals. In CSD, expenses related to contract instructors fall under this category. Other examples of expenses in this category are advertising, training, and dues.

Materials costs are those costs paid for tangible items, such as program supplies, merchandise for resale, office supplies, computers, cleaning supplies, uniforms, or maintenance items.

Debt/Fiscal charges for CSD includes credit card merchant service fees.

V. Pricing Considerations

Consistent with the County of Los Alamos' philosophy of ensuring all citizens equal opportunity to participate in recreation, this policy recognizes that paying fees or charges may result in inequities for individuals, groups, or situations. Therefore, the CSD Fees and Charges Policy will be flexible and sensitive to the following five (5) pricing considerations:

Demographics – according to age (youth, seniors); income (economically disadvantaged); or commercial or non-commercial.

County Costs – costs to the County in providing services.

Time – services provided at non-peak times vs. peak times (hours, days of week or season).

Quantity discounts – deductions from regular price that reflect economies of scale in large quantities.

Capacity – space constraints due to location for service or program.

VI. Contract Instruction

A. The Department uses contractors for specialized instruction in activities such as, outdoor programs, lessons, and general instruction, etc. Fees and charges for contract instruction should include the costs of materials and supplies, instructor's fee, promotional expense, and any costs related to the facility or support staff.

- B. In contract instructional programs, a contract or formal agreement shall be created and approved between the County and the Instructor.
- C. The instructor's fee varies by contract, but it is typically an agreed upon percentage of the fees paid by the participants. Fees are collected by the County, not the instructor.

VII. Waivers and Refunds

Full refunds or credits will be issued for any programs or services cancelled by CSD. Any participant may receive a refund of their registration fee or facility pass, minus a \$10 service charge, under the following circumstances: illness, injury, or dissatisfaction with a program. Refunds or credits will be prorated based on the date received. All requests must be submitted in writing to the Program or Facility Manager.

VIII. Additional Revenue Sources

- A. Los Alamos County accepts, gifts, bequests, or donations to the Community Service Department for the purposes of acquisition, planning, development, maintenance, operations, and administration of Los Alamos County Aquatic Center and Library facilities, programs, and services. For further information, refer to Los Alamos [MuniCode §§ 20-366 and 20-367](#).
 - a. Revenues gained through these additional sources shall be specifically designated and appropriated for purposes identified above, and any excess revenue shall be carried forward and utilized within the same program or service for which the revenue was originally specified.
- B. CSD may consider the establishment of endowed funds and "Friends" associations to meet special needs or special interests. However, these funds and associations need to be approved by County Council.
- C. Upon approval of the County Council, the County Manager may enter into other agreements that benefit the community such as lease agreements for concession operations.

IX. Cost Recovery

- A. In general, the Community Services Department intends to cover certain percentages of overall division expenses through fees and charges. CSD will review actual cost recoveries at the end of each fiscal year and recommend fee adjustments when necessary to align with goals.
- B. Certain facilities and programs are expected to recover a percentage of their operating costs through fees and charges. Therefore, the following specific General Fund, CSD – PROS programs will have these cost recovery targets. These recovery goals consider regional averages and comparisons, and Los Alamos County historical data.
 - a. Aquatics – The overall cost recovery goal will be 25% of the annual operating budget

- b. Ice Rink – The overall cost recovery goal will be 50% of the annual operating budget
- c. Parks – The overall cost recovery goal will be 10% of the annual operating budget
- d. Golf Course – The overall cost recovery goal will be 55% of the annual operating budget.
- e. Recreation Programs – The overall cost recovery goal will be 10% of the annual operating budget

X. Calculating “Fees and Charges”

The collection of a division’s fee revenues is intended to meet cost recovery goals. To determine appropriate fees for individual services, CSD will consider the following criteria:

- A. Breadth of participant population
 - a. Do programs serve general population or are they aimed at narrower subsets of user groups?
 - b. Are these programs or services designed to primarily benefit the individual? Do they reduce the availability of a facility to the general population?
- B. Implementation costs
 - a. Are there substantial costs up front that should be considered in fee setting? For example, would the department be required to invest in specialized equipment before the program could be offered?
 - b. How often will it need to be maintained or replaced?
 - c. How long will the program last?
- C. Material/supply costs
 - a. If program requires substantial material costs, those costs should be factored into fees.
 - b. Merchandise for resale, concessions, and fees to contract instructors should not be subsidized by the General Fund. Pricing for these items should exceed invoice costs in order to cover all additional expenses associated with providing these items and services, such as shipping charges, stocking and storage overhead, advertising, facility space, and labor associated with scheduling and registrations.
- D. Market analysis
 - a. What are the fees and charges of neighboring and similar municipalities?

XI. Periodic Review

- A. The Department, working in collaboration with the Parks and Recreation Board and its subcommittees, will review the CSD Fees and Charges Policy and the specific

related Fees and Charges Schedule periodically to ensure alignment with cost recovery targets.

Prepared by: Community Services Department

Harry Burgess
County Manager

Date

DRAFT



INCORPORATED COUNTY OF LOS ALAMOS ADMINISTRATIVE PROCEDURE GUIDELINE

Index No. 0426

June 21, 1993

USER FEES

1. Background

Due to shrinking budgets, increased demand for government services, new mandates, inflation, and changing customer needs, County user fees and charges must be addressed and reviewed in a regular systematic way. While some fee structures are regularly reviewed, others have never been adjusted. This makes it difficult for the County to continue to subsidize services to meet the needs of the community.

2. Purpose

To provide a policy that will outline the general approach to be used in reviewing existing fees and setting new fees for services provided by the County, that will ensure a fee structure which is appropriate, legal, fair, and consistently applied.

3. Definitions

User fees are broadly defined as a charge to consumers in direct exchange for specific government goods or services.

A *fee structure* is more complex than a simple fee, and might include different fees for different individuals, groups, and/or usage.

A *service*, as used in this policy may include services, activities, goods, and the use of facilities.

A *recovery rate* is the percentage of cost of providing a service which is covered by fees.

A *subsidy* is the amount of the cost of providing a service which is not covered by fees and must be provided by County funds.

4. General Procedures

- Each department and enterprise fund will develop a Department User Fee Policy to address the unique requirements of its customers. The policies should include a recovery (%) for each service.

- Each department and enterprise fund will review existing fees and potential new fees prior to the annual budget process. Fee recommendations, projected revenues, and subsidy amounts will be included within the annual budget process, beginning with the FY95 Budget.

5. Goals of User Fees

- User fees should not discourage use of services provided by the County.
- User fees should consider needs of certain individuals and groups.
- User fees should allow access to all services by residents of Los Alamos County.

6. Situations When User Fees Are Appropriate

- The cost of the service is expensive.
- A fee would expand activities for all people, at the least possible cost to the majority of citizens.
- The service is utilized by a limited number of individuals or special interest groups of a private character.
- Public property is used for private, economic gain.
- A fee would serve an independent function such as rationing limited services of facilities among a larger number of users.
- A fee would produce profits that can be used to expand the service or cover the cost of the service.
- The public demands more services but is unwilling to increase taxes to pay for them.
- A fee is legally mandated or required.

Prepared by: County Administrator's Office and approved by County Council on June 21, 1993.



County of Los Alamos

Staff Report

May 13, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Ramiro Pereyra

Legislative File: 14228-21

Title

Chairman's Report

Body

Chair Pereyra will present the Chairman's Report



County of Los Alamos

Staff Report

May 13, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Dianne Marquez

Legislative File: 14227-21

Title

Staff Report

Body

Dianne Marquez, PROS Division Manager, will present Community Services Department updates to the Board

Attachments

A - Parks & Recreation Report
B - Project Updates



Aquatics

April Reservations: 3,635

Main pool reservations totaled 3,220 and the therapy reservations were 1,415 for the month of April. The busiest day saw a total of 244 swimmers. With youth swim team practices our total attendance was 5,359.

Lifeguard Classes and Recruitment

Fourteen students became certified lifeguards in April and there are still opportunities to become certified! Lifeguard interviews are taking place for several positions at the Walkup Aquatic Center for two senior lifeguard positions and six casual lifeguard positions. If you know anyone who may be interested, please direct them to submit an application through the HR website.



Golf Course

Los Alamos Golf Association Opening Tournament – April 10th, 52 Participants

The Los Alamos Golf Association (LAGA) hosted its first event of the year. The course was limited due to a 1 rider per cart restriction, but the event still had a great turn out.

US Kids Golf Program

Los Alamos County's PGA Golf Professional, Michael Phillips, held an early session of US Kids Golf to accommodate an ever-growing registration. Michael accepted 47 Los Alamos youth through the program the summer US Kids Program will resume sessions in June.



Golf Course Restaurant Patio Reopened

The Cottonwood on the Greens restaurant has done a nice job creating a very pleasant atmosphere with furniture, plants, big screen TV's and artwork on the walls. Several community members have complimented the patio renovation, and it is fast becoming a new popular spot to enjoy. Everyone is very happy to have the patio back in operation.



New Tee Box Signs

Golf Course maintenance members spent time over the winter refurbishing the tee box signs and drilling new holes for the posts. The project was a huge success and compliments are flowing in from our golfing community of how much the signs add to the aesthetics of the golf course, not to mention, offering accurate yardage information for each hole. Great Job Team!



Ice Rink

Youth and Adult Roller Derby Returns

The Derby Dames and the Cherry Bombs began practice sessions at the ice rink. Currently no games are scheduled, and both groups are working on skills and drills.



Parks

Main Gate Park Signage

Parks crews installed new informational signs at Main Gate Park..



North Mesa Garden Plot Water Meters

Parks crews installed new water meters for each garden plot at the North Mesa Community Garden. These meters will track how much water is being used for each plot, rather than estimating on a yearly basis.



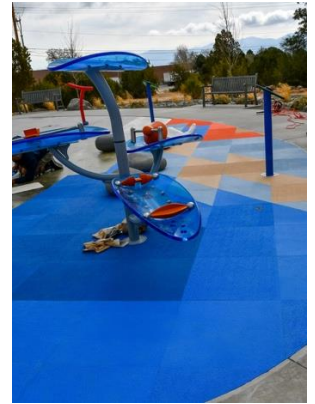
Russ Gordon Appreciation

Parks crews prepared and installed the plaque for Russ Gordon at the Ashley Pond Stage. The plaque thanks him for his service to the community by starting and producing many years of the Summer Concert Series.



Pinon Splash Pad Bearing Completion

Parks crews are working on installing the final and necessary signage at the Splash Pad. The architect of the Splash Pad was also here in the middle of April installing the play area flooring.



Open Space

Operation Feral Cattle Roundup





The roundup is progressing smoothly with a total of six cows removed from Los Alamos County Open Space. The cattle were transferred to the New Mexico State Livestock Association. We would like to thank the LAPD, Traffic/Streets and the Parks Division for the continued collaboration with this unique project. Also, thank you to everyone for respecting the trail closures that have help keep this project safe and successful. The goal is to round up the last six cattle by the end of May.



Trail Sign Installation & Mountain Bike Difficulty Ratings

Over the past month Open Space and Trails has installed signs to encourage trail users to consider the conditions before recreating on a particular trail. They have also installed mountain bike difficulty rating signs throughout the trail system. The picture below explains the color coordinated rating system, which is similar to what you would find on ski slopes.



EASY	MORE DIFFICULT	MOST DIFFICULT	EXPERT UNLIMITED
			
USE AT OWN RISK	USE AT OWN RISK	USE AT OWN RISK	USE AT OWN RISK
Gentle climbs and easily avoidable obstacles such as rocks, roots and pot-holes.	Challenging riding with steep slopes, and/or obstacles, possibly on a narrow trail with poor traction. Requires riding experience	A mixture of long steep climbs, loose trail surfaces, numerous difficult obstacles to avoid or jump over, drop-offs and sharp corners. Some sections are definitely easier to walk.	Exceptional bike control skills and balance essential to clear many challenging obstacles. High-risk level. Only a handful of riders will enjoy these rides.

Parks and Recreation Board Project Updates

Parks Small Capital Projects	FY21 Budget	Where at in County Flow?
BMX Update	\$150,000	RFP-21-39 BMX Track Design-Build Closed: Review committee met on Friday, June 4th.
Brewer Arena Lighting	\$350,000	5/26/2021: Waiting on wage rate decision to put in contract and send for signatures. Working with Procurement and Engineering.
Safety Netting at Overlook Park	\$75,00	5/26/2021: Met with Procurment to move scope of services and fencing project forward.
Barranca Mesa Tennis Courts	\$45,000	5/26/2021: Met with Procurement to review scope of services to move project forward.
Rover Park & Pine Street Tot Lots	\$200,000	Rover Park nearing completion. Playground equipment inspection scheduled to occur on 6/9/2021. Received two quotes for Pine Street; put out neighborhood survey to choose with play structures prefer and voting closes 5/8/2021.
Parks Small Capital Projects	FY22 Budget	Where at in County Flow?
Urban Park Tennis Court Lights	\$120,000	3/21/2021: Staff walked site with Musco contractors and have a quote.
Repurpose Basketball Courts for Pickle Ball	\$25,000	Have a few courts to choose from based on a staff review done a few agos regarding repurposing courts. Will work with user groups to determine a viable location.
Pinon Park Tennis Court Resurfacing	\$50,000	
Sport Court Improvements	\$20,000	
Playground Improvements	\$20,000	
General Fund Budget Options	FY22 Budget	Where at in County Flow?
Aquatics Play Structures - Leisure Lagoon	\$15,000	Climbing Wall and log rolling structures for Leisure Lagoon.
New Tennis Courts Design	\$150,000	New Tennis courts with lights. Site to be determined. <i>(CIP Fund)</i>
F-450 XL Truck for Open Space	\$80,000	With the hiring of an FTE and purchasing new trail building machines in FY20, a truck capable of towning the new equipment was needed.
Canyon & Mesa Top Restoration	\$50,000	Recurring cost to continue restoration projects that follow the Open Space Management Plan and the 2015 Comprehensive Plan on maintaining and restoring Open Space canyons and mesas. Restoration will take place in Upper Pueblo Canyon.
CSD Master Plan	\$150,000	Develop an integrated CSD Master Plan that looks at operations and explores opportunities to integrate operations and strategic objectives into a prioritized set of actions. This process would develop a road map for CSD operations for the next 7-10 years.

Parks and Recreation Board Project Updates

Projects in Review	Funded	Where at in County Flow?
County Owned Stables	N/A	3/2/21 PROS: Asked County Assessor for updated property line assessments. Working on alternate uses for Fire Mitigation; County will review options and then open up some lots. Lot 5 off stable register; Lot 6 will be taken off & used for Animal Control. Remaining lots under review are 48, 115 & 143.
Pump Track / Skills Park	Yes	FY21 Budget Cycle \$45K approved; staff revisiting cost estimates as was for a portable track, assessments on locations not completed; starting from scratch.
North Mesa Recreation Improvements	No	PROS: Review possible recreational uses for land on North Mesa between stables and San Ildefonso Road.



County of Los Alamos

Staff Report

May 13, 2021

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Parks and Recreation Board

Legislative File: 14244-21

Title

Parks & Recreation Subcommittee & Task Force Updates

Body

Board liaisons to each subcommittee & task force will update on monthly meetings.

- Aquatic Center Advisory Subcommittee
- Equine & Livestock Advisory Subcommittee
- Golf Advisory Subcommittee
- Ice Rink & Recreation Advisory Subcommittee
- Open Space Advisory Subcommittee
- Tourism Task Force