



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda - Final

Arts in Public Places Advisory Board

*Jennifer Baker, Chair; Vice-Chair; Abigayle Cutting-Smith;
Jacquelyn Connolly; Alissa Grissom; and Stephanie Haaser,
Member*

Thursday, September 22, 2022

5:30 PM

1000 Central Avenue, Suite 110
Los Alamos, NM 87544

Meeting on Zoom

This meeting will be held via Zoom. Please use the link below to join the webinar:

<https://us06web.zoom.us/j/88033171481>

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359 4580 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or
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Webinar ID: 880 3317 1481

1. CALL TO ORDER

2. PUBLIC COMMENT

This section of the agenda is reserved for comments from the public on items that are not otherwise included in this agenda.

3. BUSINESS

A. [16387-22](#) Approval of Minutes from the August 4, 2022 Special Meeting

Recommendation: I move that the Board approve the Minutes from the August 4, 2022 Special Meeting.

Attachments: [A - August 4, 2022 Special Meeting Minutes](#)

B. [16388-22](#) Los Alamos County Airport Art

Recommendation: I move that the APP Board make a recommendation to the Los Alamos County Council to place "Moonrise Shiprock" with a narrow black canvas, wooden stretcher bars, and a maple frame, by Patricia Gould and commission a custom piece of recycles fiber art by Lindsay Brenner, for art in the Los Alamos County Airport.

Attachments: [A - Public Survey for art in Los Alamos County Airport](#)

C. [16389-22](#) Meeting Format

Recommendation: I recommend that the Art in Public Places Board start to meet in a hybrid format, and reevaluate in January 2023.

D. [16391-22](#) Industrial Machine Maintenance

Recommendation: I recommend the APP Board agree to amend the current agreement in place with Mr. Davis to allow for an additional \$2,000, in order to complete the repairs necessary for the industrial machine.

E. [16390-22](#) Policy and Procedure Updates: APP Art Selection Process and Threshold

Attachments: [A - Draft 2022 Policy and Procedure document](#)
[B - Current Policy and Procedure Doc.](#)

F. [16392-22](#) Pending Items List

4. BOARD/STAFF COMMUNICATION

A. [16393-22](#) Chairman's Report

B. [16394-22](#) Staff Liaison Report

C. [16395-22](#) Los Alamos Little Theater Boiler

Attachments: [A - Historic Preservation Advisory Board Letter](#)

D. [16396-22](#) Evening of Arts and Culture Discussion

5. COUNCIL COMMUNICATIONS

6. PREVIEW OF NEXT MEETING

7. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16387-22

Title

Approval of Minutes from the August 4, 2022 Special Meeting

Recommended Action

I move that the Board approve the Minutes from the August 4, 2022 Special Meeting.

Attachments

A - August 4, 2022 Special Meeting Minutes



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Minutes

Arts in Public Places Advisory Board

Jennifer Baker, Chair; Vice-Chair; Abigayle Cutting-Smith; Jacquelyn Connolly; Alissa Grissom; and Stephanie Haaser, Member

Thursday, August 4, 2022

5:30 PM

1000 Central Avenue, Suite 110
Los Alamos, NM 87544

SPECIAL SESSION - This meeting will be conducted over Zoom. Please see agenda for Zoom link.

Zoom Invitation:

Please click the link below to join the webinar:

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[pwd=VFRKTnJyNVhNNis3Q3Qzb013bS85QT09](https://us02web.zoom.us/j/83102900669?pwd=VFRKTnJyNVhNNis3Q3Qzb013bS85QT09)

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9171 or +1 312 626 6799 or +1 386 347 5053 or +1 564 217 2000 or +1 646 558
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Webinar ID: 831 0290 0669

Passcode: 206580

International numbers available: [https://us02web.zoom.us/j/83102900669?](https://us02web.zoom.us/j/83102900669?pwd=VFRKTnJyNVhNNis3Q3Qzb013bS85QT09)

1. CALL TO ORDER

Chair, Jennifer Baker, called the meeting to order at 5:34 pm. The following members were in attendance:

Present: Chair Baker, Vice-Chair Cutting-Smith, Member Grissom, Member Haaser, and Member Connolly.

2. PUBLIC COMMENT

No public comment

3. BUSINESS

A. Approval of Minutes from the July 28, 2022 Meeting

Presenters: Arts in Public Places Advisory Board

Attachments: [A - July 28, 2022 Meeting Minutes](#)

A motion was made by Member Grissom, seconded by Member Haaser, that the July 28, 2022 minutes be approved as presented.

The motion passed 4-0 with Member Connolly joining the meeting later.

B. Los Alamos County Airport Art

Presenters: Arts in Public Places Advisory Board

Attachments: [B - Maria Jonsson Presentation](#)
 [C - Valentina Devine Presentation](#)
 [A - Patricia Gould Presentation](#)
 [D - Donna Foley Presentation](#)
 [E - Lindsay Brenner Presentation](#)

The members of the board reviewed and discussed art that was submitted in the call for art that will be placed in the Los Alamos County Airport. After discussion, the board selected an art piece by Patricia Gould and will be going out to get public input before making a recommendation to Los Alamos County Council.

A motion was made by Member Connolly, seconded by Member Haaser, that the board will accept the art piece, "Moonrise, Shiprock," by Patricia Gould, in the narrow black canvas wooden stretcher bars and maple frame with acrylic for \$2900, gather public input, and based on that input, make a recommendation to the Los Alamos County Council for art in the Los Alamos County Airport.

The motion passed 4-0 with Member Grissom leaving the meeting early with technical difficulties.

C. Evening of Arts and Culture Discussion

Presenters: Jacquelyn Connolly

Member Connolly discussed with the board members about the Art in Public Places Board doing an art tour for the "Evening of Arts and Culture" event on October 1st.

D. "Donation of Art from Parks Fields"

Presenters: Katherine Hudspeth

Attachments: [B - Image of Bench with Animals and Plaque](#)
 [A - Donation Form](#)

Staff Liaison, Katherine Hudspeth, talked to the board about the donation that Parks Fields would like to donate to the Los Alamos County Art Collection. Later in the meeting, Member Haaser found the art piece for mass sale on Walmart website. The board members decided not to accept the donation offer.

E. Pending Items List

Presenters: Arts in Public Places Advisory Board

1. Art Tour for Evening of Arts and Culture
2. Staff would like to propose an update to the Art in Public Places Policy and

Procedures document to include thresholds of dollars amounts of when items need to be presented to Council and clarifying guidelines when making art selections. The APP Board will work on this document sections at a time during regularly scheduled meetings.

5. PREVIEW OF NEXT MEETING

Next meeting will be via Zoom on September 22, 2022

1. Art Tour for Evening of Arts and Culture
2. Art in Public Places Policy and Procedures

6. ADJOURNMENT

The meeting adjourned at 7:02 pm.

Approved 4-0

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County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16388-22

Title

Los Alamos County Airport Art

Recommended Action

I move that the APP Board make a recommendation to the Los Alamos County Council to place “Moonrise Shiprock” with a narrow black canvas, wooden stretcher bars, and a maple frame, by Patricia Gould and commission a custom piece of recycled fiber art by Lindsay Brenner, for art in the Los Alamos County Airport.

Body

The Los Alamos County Airport has undergone renovations and has requested that the APP Board consider looking for “soft” art that will reduce the echo in the building. At the September 2021 APP meeting, the board agreed to change their focus of finding art for North Mesa to start the process of finding soft art for the Los Alamos County Airport. At the Oct. 2021 meeting, Abigayle took the lead on this project and is going to reach out to “friends” who know about fiber art. At the Nov. 2021 APP meeting, the board agreed to proceed with a Call for Art with this project in January.

The official Call for Art went out March 29, 2022 and is scheduled to run until April 29, 2022, so far the APP board has received 10 submissions, some with multiple entries from artists.

One June 8th the Board held a special session to review all the submissions received. The board selected 5 artists that they would like to pursue further with additional information. The 5 artists, Patricia Gould, Valentina Devine, Maria Jonsson, Donna Foley, and Lindsay Brenner, will be given the opportunity to present additional information of their proposals at this July 28th APP Board meeting.

At the regularly scheduled July 28th meeting, presentations were heard from all five potential artists for the airport space. The special session meeting for today, Aug. 4th was requested by the board, so that selections can be made, while presentations were still fresh. Selections to move forward were “Moonrise Shiprock” with a narrow black canvas, wooden stretcher bars, and a maple frame measuring 36” x 26” x 2”, with acrylic covering, costing \$2,900, by Patricia Gould and recycled fiber art utilizing pieces of cloth from the Los Alamos Community, and costing between \$1,500 -1,800, by Lindsay Brenner.

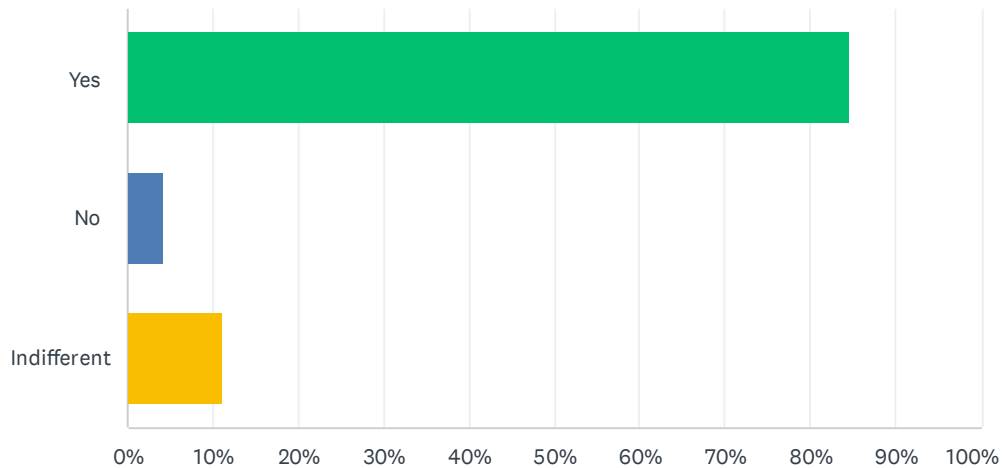
The survey was created and has been collecting responses since Aug. 5th, 2022 for two pieces of Art, one by Patricia Gould and one by Lindsay Brenner. The Art in Public Places Board took turns gathering in-person input at the Sept. 8th Los Alamos Farmer’s Market and the survey closed Sept. 12, 2022.

..Attachment

A - Public Survey for art in Los Alamos County Airport

Q1 Do you like the piece "Moonrise, Shiprock", by Patricia Gould?

Answered: 117 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	84.62%	99
No	4.27%	5
Indifferent	11.11%	13
TOTAL		117

#	ADDITIONAL COMMENTS	DATE
1	Wish it could be larger.	9/8/2022 2:47 PM
2	Doesn't seem large enough or bulky enough (not enough texture or mass) to improve the sound issues in the airport. It looks a little dated.	8/26/2022 7:39 PM
3	It's gorgeous	8/25/2022 6:45 PM
4	I think it's too small to help with echoes.	8/23/2022 3:42 PM
5	Interesting medium to use	8/23/2022 6:27 AM
6	Our airport sees little to no activity, if we buy this it should be placed where it can be seen and enjoyed by more of us.	8/20/2022 1:21 PM
7	Gorgina	8/12/2022 8:55 PM
8	Open canyon asap	8/12/2022 7:16 PM
9	Love the vibrant colors!!	8/7/2022 1:14 PM
10	If you have so much money to throw away, could you please reduce taxes?	8/5/2022 11:06 PM
11	Not a fan of fabric art. Too expensive for this piece.	8/5/2022 9:39 PM
12	No one goes to the airport	8/5/2022 5:52 PM
13	This is lovely and would be great in the Sunport, welcoming visitors to the state.	8/5/2022 5:42 PM
14	If it is covered in acrylic will it actually serve the purpose of absorbing sound?	8/5/2022 4:27 PM

Art in Public Places: Call for Art for Los Alamos County Airport

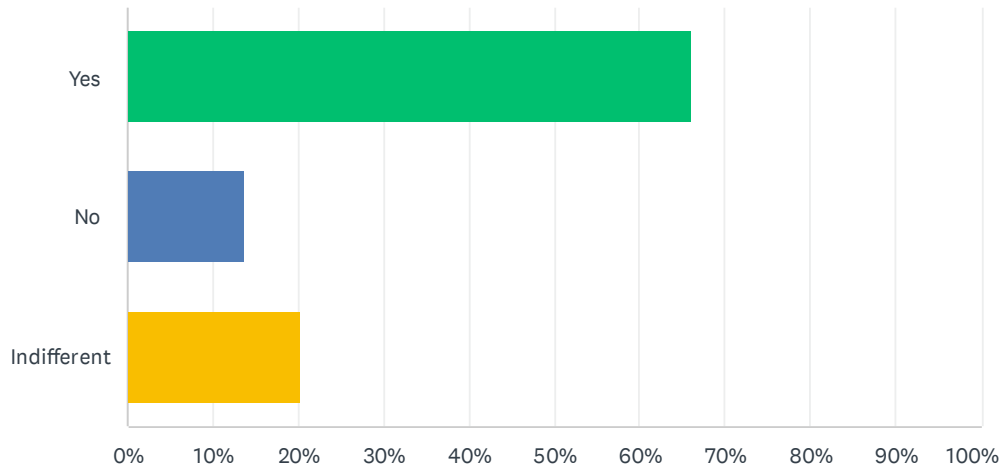
15

Feels like a lot of money for a piece to ge in the "airport" where very few residents will ever see it.

8/5/2022 4:26 PM

Q2 The proposed location for this piece is the entrance of the Los Alamos County Airport, between the two windows on the south side the building, to avoid direct sunlight. Would you agree with this placement?

Answered: 118 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	66.10%	78
No	13.56%	16
Indifferent	20.34%	24
TOTAL		118

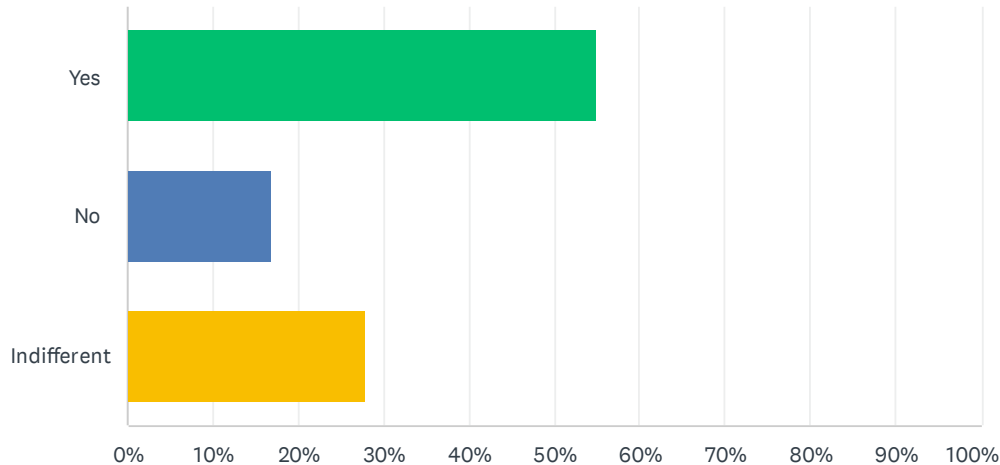
#	ADDITIONAL COMMENTS	DATE
1	If we have no public air service, put it somewhere more visible?	9/8/2022 10:47 AM
2	I've never been in the airport, though, so . . .	8/30/2022 5:45 AM
3	I am fairly new to the area and am wondering how many people would get to see the art if it is placed there?	8/27/2022 3:50 PM
4	Art in Public Places should not be used to fix acoustic issues in the least public space the county owns. Neither residents nor tourists use this space since there are no commercial flights at this airport.	8/27/2022 12:12 PM
5	I'm not familiar with the building, so I can't comment.	8/23/2022 3:42 PM
6	You should get more and put them in places where more people can see them, like maybe the post office. Not a lot of foot traffic through the airport	8/23/2022 6:27 AM
7	Very few of us would ever see it inside the airport. I have only been in the airport once in the past 11 years	8/20/2022 1:21 PM
8	Does anyone ever use the airport. I have not seen a plane take off or land since we moved here	8/15/2022 8:19 AM
9	How often is the airport used.	8/12/2022 8:22 PM
10	Public flights	8/12/2022 7:16 PM

Art in Public Places: Call for Art for Los Alamos County Airport

11	Great choice	8/7/2022 1:14 PM
12	No one would see it since there's no reason to go to the airport	8/6/2022 2:47 PM
13	Odd to beautify an airport few people use so we'll never see it.	8/6/2022 1:06 PM
14	How many people go to the airport? 3? This sort of purchase should go somewhere more visible.	8/6/2022 10:15 AM
15	Why another piece at the airport? Very small number of public go/visit the airport.	8/6/2022 7:26 AM
16	Why the airport?	8/5/2022 5:52 PM
17	Makes sense.	8/5/2022 5:42 PM
18	The LA county airport doesn't need an art installation. Somewhere with more traffic would be a much better use of county dollars.	8/5/2022 5:41 PM
19	Not in a high use area. Why spend so much on something a very small percentage of the town will ever see.	8/5/2022 4:26 PM

Q3 Do you feel like this art work would be a good fit for the Los Alamos County Airport? If not, what idea's do you have?

Answered: 118 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	55.08%	65
No	16.95%	20
Indifferent	27.97%	33
TOTAL		118

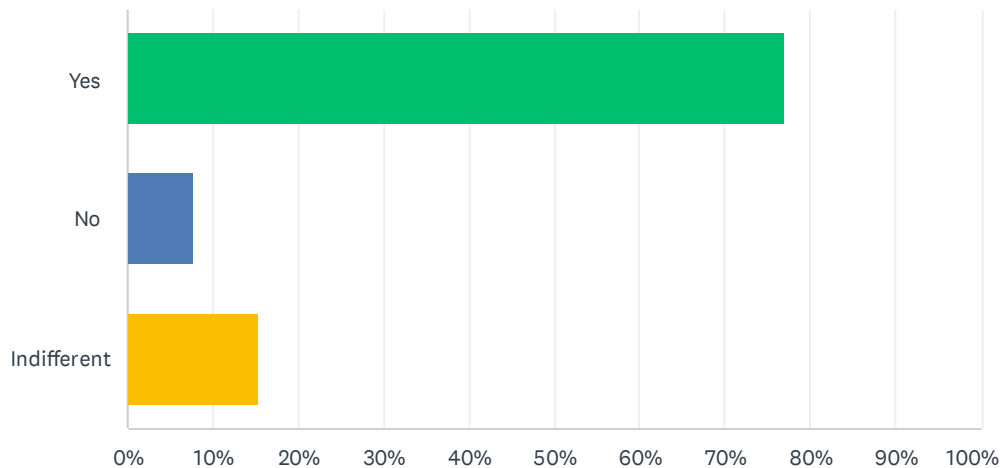
#	ADDITIONAL COMMENTS	DATE
1	Love her work; it would be nice to see a local scene depicted by her.	9/8/2022 8:10 PM
2	This piece should go somewhere it will actually be seen. The Airport is not truly a community facility.	9/8/2022 2:47 PM
3	I don't personally know anyone who ever goes to the airport so I'm hoping placing art in a place that not many people frequent will not cost a ton.	9/8/2022 10:21 AM
4	Have a picture dealing with aviation or Los Alamos. A picture of Shiprock doesn't right in that space.	9/8/2022 8:38 AM
5	Would be cooler if it was a landscape in Los Alamos County.	8/31/2022 8:21 AM
6	It's pretty. I'd prefer a scene from our county.	8/30/2022 5:45 AM
7	I doubt I will ever be at the airport. How much traffic does it get??	8/27/2022 3:50 PM
8	Perhaps a commercial solution exists that will solve the acoustic issue.	8/27/2022 12:12 PM
9	Shiprock is not in Los Aamos	8/26/2022 8:07 PM
10	A larger more textural piece. Perhaps the second proposed piece will seem more fitting? (I haven't been shown it yet)	8/26/2022 7:39 PM
11	Any good art is a good fit.	8/23/2022 6:27 AM
12	Does the artist have any works more topical to Los Alamos? It's beautiful but I'd rather see	8/20/2022 10:53 PM

Art in Public Places: Call for Art for Los Alamos County Airport

	something more local if it's scenery	
13	It would be nice to see something flight-related and or by a local artist	8/20/2022 5:53 PM
14	I am not sure where it could go other than peec or in the fuller lodge. Maybe the golf course building, or meeting rooms there? But again not a lot of us use that space either	8/20/2022 1:21 PM
15	I've never been to the airport. It doesn't seem like a location for fine art since hardly anyone would see it	8/15/2022 8:19 AM
16	Shiprock is nowhere near Los Alamos.	8/14/2022 12:25 PM
17	Additional NM culture	8/12/2022 8:22 PM
18	Something with more effect on acoustics?	8/9/2022 7:42 AM
19	The Los Alamos airport is in a windswept location. I'm not sure that it os the best location for art made of fabric, which collects dust/dirt easily).	8/7/2022 9:20 PM
20	However, it might be better if it was Los Alamos themed.	8/7/2022 6:41 AM
21	Library, Lodge	8/6/2022 1:06 PM
22	The airport is not a public place	8/5/2022 5:52 PM
23	The art for this space should be Los Alamos County centric. Can this artist or another fiber artist be commissioned to produce a piece that represents the beauty of and welcomes passengers to this county?	8/5/2022 5:42 PM
24	Library, aquatic center, basically outdoors anywhere	8/5/2022 5:41 PM

Q4 Do you think this artwork would be a good fit within the Los Alamos County Art Collection?(We do not have this type of art currently in the collection)

Answered: 117 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	76.92%	90
No	7.69%	9
Indifferent	15.38%	18
TOTAL		117

#	ADDITIONAL COMMENTS	DATE
1	Something more appropriate, not Shiprock	9/8/2022 8:10 PM
2	I love the artwork just feel it deserves more exposure than the airport!	8/27/2022 3:50 PM
3	It would be better if it was art of a local place.	8/23/2022 3:42 PM
4	Not bad but I am not crazy about it.	8/14/2022 12:25 PM
5	Always good to have a variety	8/12/2022 8:22 PM
6	This art is attractive and a good fit for the area.	8/8/2022 10:11 PM
7	Would be amazing if she could create local mountains	8/7/2022 1:14 PM
8	don't like the fabric concept. Just because it is new to the collection doesn't mean it is desirable.	8/5/2022 9:39 PM
9	At a different location	8/5/2022 5:52 PM
10	I think it's fine if you put it somewhere that more than a few people per week will see it.	8/5/2022 5:41 PM
11	Maybe she could do one that has a subject that is closer to Los Alamos.	8/5/2022 4:24 PM

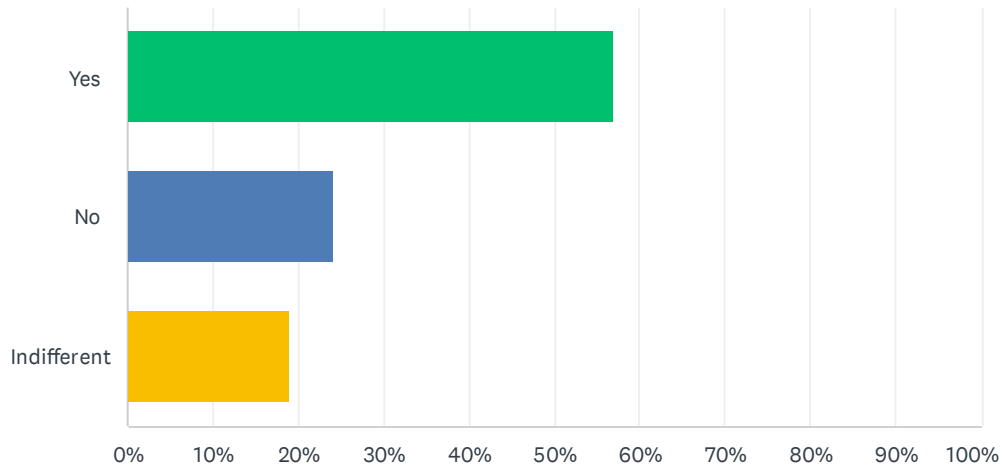
Q5 Any additional comments you would like to provide regarding the piece by Patricia Gould:

Answered: 24 Skipped: 94

#	RESPONSES	DATE
1	Unique	9/8/2022 11:37 AM
2	Looks great!	9/8/2022 8:54 AM
3	If fiber art is needed to help defuse tge echo, will covering it with acrylic ruin that? Also, Katy Korkos and Samuel Buelow are two local fiber artists who have some lovely creations. There are surely others. I'd prefer to purchase some of their creations.	8/30/2022 5:45 AM
4	I think the overall effect from a distance is stunning.	8/25/2022 10:08 PM
5	I think it's a great piece :)	8/20/2022 8:54 PM
6	No	8/20/2022 1:21 PM
7	It is a beautiful piece.	8/18/2022 4:29 PM
8	If you do buy it, it definitely needs to be protected from sunlight, or it will fade in a few years.	8/14/2022 12:25 PM
9	No, thank you!	8/12/2022 8:22 PM
10	You should not need public input for such a small purchase.	8/12/2022 7:54 PM
11	None	8/12/2022 7:33 PM
12	No it's pretty!!	8/12/2022 7:19 PM
13	Please open canyon	8/12/2022 7:16 PM
14	No	8/9/2022 4:33 AM
15	No	8/7/2022 9:20 PM
16	See if she could do a piece that better reflects LA.	8/7/2022 6:41 AM
17	Would rather the one that's already finished vs an idea	8/6/2022 4:14 PM
18	I like that there's no maintenance	8/6/2022 7:41 AM
19	Stop wasting money	8/5/2022 11:06 PM
20	Question it's longevity. Too expensive.	8/5/2022 9:39 PM
21	No	8/5/2022 4:37 PM
22	It's beautiful. But would like to see it placed where more people can view it.	8/5/2022 4:26 PM
23	It is nice, but I would prefer something that Los Alamos residents would appreciate more, Valles Caldera or Bandelier, or even a view from Los Alamos. We live in a beautiful place and the art should show case this, esp at our airport where it could be viewed by visitors to our area.	8/5/2022 4:24 PM
24	I love it	8/5/2022 2:15 PM

Q6 Do you like the idea of a crochet art piece that can incorporate the community of Los Alamos, using fabrics? for example: old, clean clothes or jackets, etc. from the pilot community, Los Alamos Public Schools, previous events in Los Alamos, etc.

Answered: 116 Skipped: 2

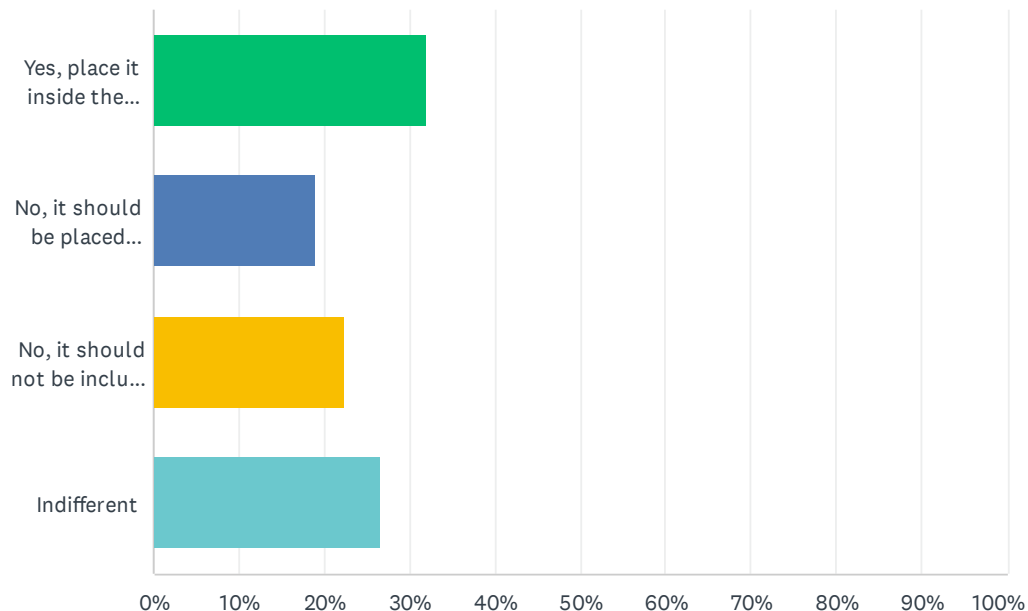


ANSWER CHOICES	RESPONSES	
Yes	56.90%	66
No	24.14%	28
Indifferent	18.97%	22
TOTAL		116

#	ADDITIONAL COMMENTS	DATE
1	Just not attractive and far too expensive per square foot.	9/8/2022 2:47 PM
2	I think that in addition to being a better fit, this piece would be monumentally more meaningful and would provide an opportunity to create something that will become even more significant historically over time.	9/8/2022 9:47 AM
3	Want to know more	8/26/2022 8:05 PM
4	I like the eco angle to this piece, since artists are often experts at reusing materials in interesting ways.	8/23/2022 3:42 PM
5	Fiber arts are interesting and should be part of the collection	8/23/2022 6:27 AM
6	Very cool idea	8/20/2022 10:53 PM
7	That will make the greenies very happy.	8/14/2022 12:25 PM
8	Absolutely!!!	8/7/2022 1:14 PM
9	too crafty, doesn't reach the elevation required for "Art"	8/5/2022 9:39 PM
10	It's will look dirty within months	8/5/2022 5:52 PM
11	It doesn't seem like a reasonable idea, and will look and smell bad.	8/5/2022 5:41 PM

Q7 The proposed location for this piece is within the Los Alamos County Airport, however the APP Board thinks that this piece may be suited elsewhere, what do you think?

Answered: 116 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes, place it inside the airport	31.90%	37
No, it should be placed somewhere else in the community (please make your suggestion below)	18.97%	22
No, it should not be included in the collection	22.41%	26
Indifferent	26.72%	31
TOTAL		116

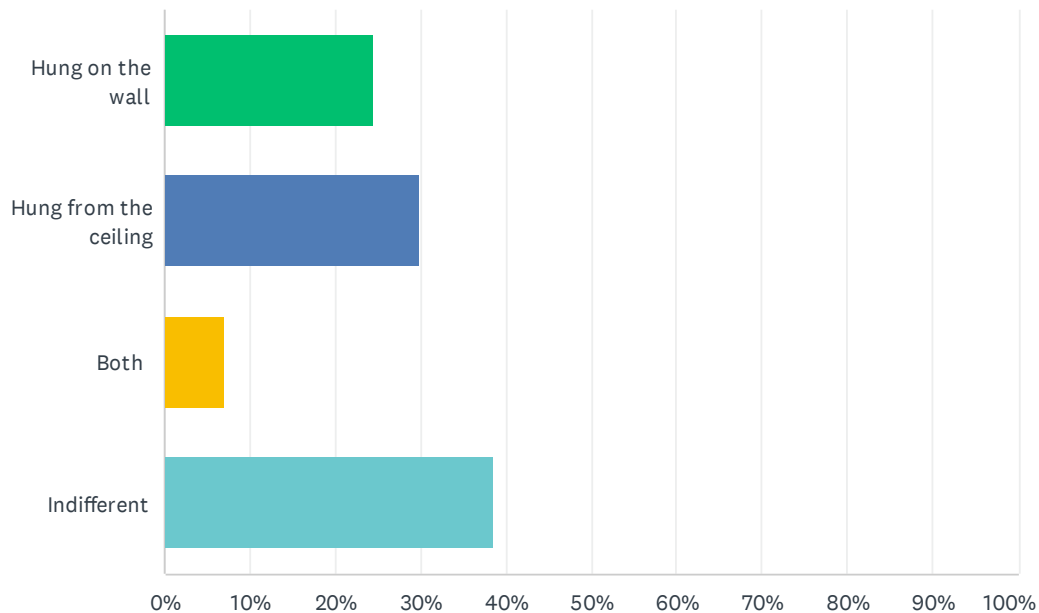
#	ADDITIONAL COMMENTS	DATE
1	I feel like it should be placed somewhere that gets more traffic.	9/8/2022 9:49 AM
2	You wanted fiber art to defuse the echo, so I think the airport would be a suitable place.	8/30/2022 5:45 AM
3	Anywhere where there is more public accessibility to this art — LAMC, Teen Center, etc.	8/27/2022 12:12 PM
4	I think the texture and materials would achieve the desired effect of dampening the noise. I have no objection to it being at the airport.	8/26/2022 7:39 PM
5	Sorry, I don't think it's attractive at all	8/25/2022 6:45 PM
6	I think it would help with the echo problem more than the other piece, honestly, due to its size and hanging nature vs being on the wall.	8/23/2022 3:42 PM
7	Maybe the library or post office?	8/23/2022 6:27 AM
8	Why not the airport?	8/20/2022 10:53 PM

Art in Public Places: Call for Art for Los Alamos County Airport

9	At the ecostation?	8/20/2022 5:53 PM
10	Maybe in the golf course building a few more people might see it there, or consider the library	8/20/2022 1:21 PM
11	It sounds like this is exactly the type of piece requested for the airport.	8/18/2022 4:29 PM
12	Use pieces that describe something unique about Los Alamos like the atomic bomb, not a slogan.	8/15/2022 1:27 PM
13	I can't support spending money for art in a building that isn't used much	8/15/2022 8:19 AM
14	Quilt collages look weird	8/12/2022 8:22 PM
15	Library or airport	8/12/2022 7:54 PM
16	Make room in the library maybe more community members could see the group project this way.	8/12/2022 7:48 PM
17	I'm curious about how the cleaning schedule will be maintained at the airport or other proposed locations. I'm not sure what other locations are suitable. The white rock visitor center? The county municipal building?	8/12/2022 10:00 AM
18	I'm not a fan of the woven works that I saw on her website and can't think of where they would look good, but I'll vote again with an open mind if it comes up. I will note that I do like rag rugs, they could be fun cushions for kids at the library, usable art per say, but that doesn't seem to be the intent here.	8/8/2022 10:11 PM
19	I never go to the airport so I like the idea of it being somewhere more members of the public go. But I can also see that the airport should have some artwork.	8/8/2022 8:22 AM
20	The Los Alamos airport experiences a lot of wind/weather. I am not sure that it is the best location for art work that is made of fabric/textiles which collect dust/dirt more easily and are harder to clean than some other mediums (ie, paint, clay, metal, etc).	8/7/2022 9:20 PM
21	Fuller lodge, library, posse lodge	8/7/2022 1:14 PM
22	This kind of piece would "knit" our community together. It should be in a more central, higher trafficked area.	8/6/2022 7:41 AM
23	Los alamos visitor center	8/5/2022 10:58 PM

Q8 If a piece by Lindsay Brenner were placed in the Los Alamos County Airport, would you like to see the piece hanging on the wall, or mounted from the ceiling?

Answered: 114 Skipped: 4



ANSWER CHOICES	RESPONSES	
Hung on the wall	24.56%	28
Hung from the ceiling	29.82%	34
Both	7.02%	8
Indifferent	38.60%	44
TOTAL		114

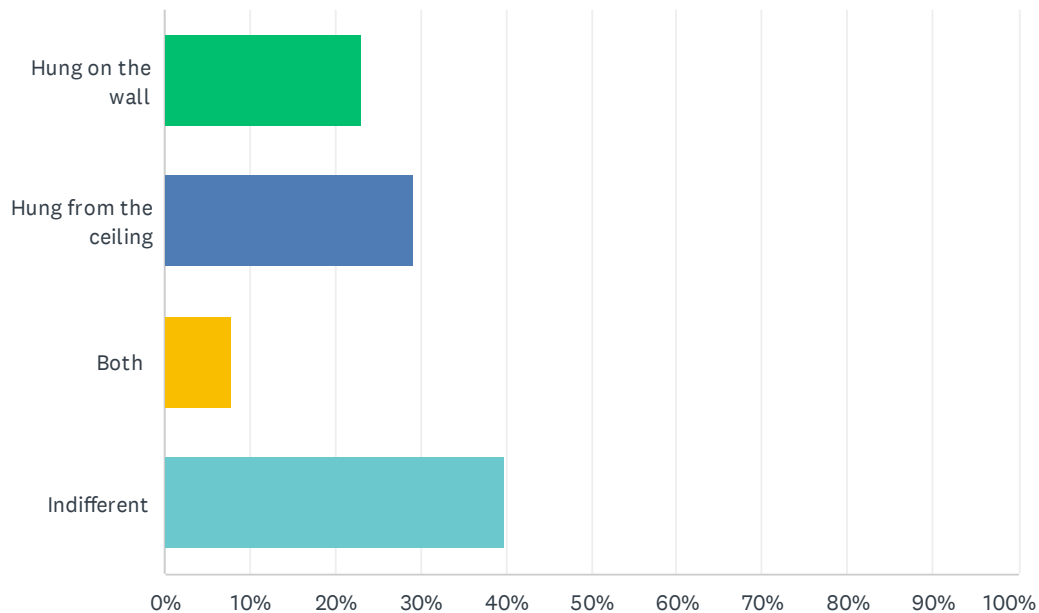
#	ADDITIONAL COMMENTS	DATE
1	No one goes to the airport!!	9/8/2022 2:47 PM
2	I think a different location would be best. There isn't much public traffic through the airport.	9/8/2022 9:42 AM
3	It would be more visible on the wall, and would be easier to dust. I've noticed some hanging fabric works, like in Mesa Public Library get neglected.	8/26/2022 7:39 PM
4	Being able to see both sides would be neat	8/23/2022 6:27 AM
5	Again, few people go into the airport, so placing anything in there really will not allow many people to enjoy it. Consider other locations	8/20/2022 1:21 PM
6	Wherever it will retard noise best.	8/14/2022 12:25 PM
7	Again, curious about thr cleaning schedule	8/12/2022 10:00 AM
8	neither	8/5/2022 9:39 PM

9 It will collect a lot of dust and cobwebs, and be impossible to clean, regardless of orientation.

8/5/2022 5:41 PM

Q9 If a piece by Lindsay Brenner were placed elsewhere in the County, would you like to see the piece hanging on the wall, or mounted from the ceiling?

Answered: 113 Skipped: 5

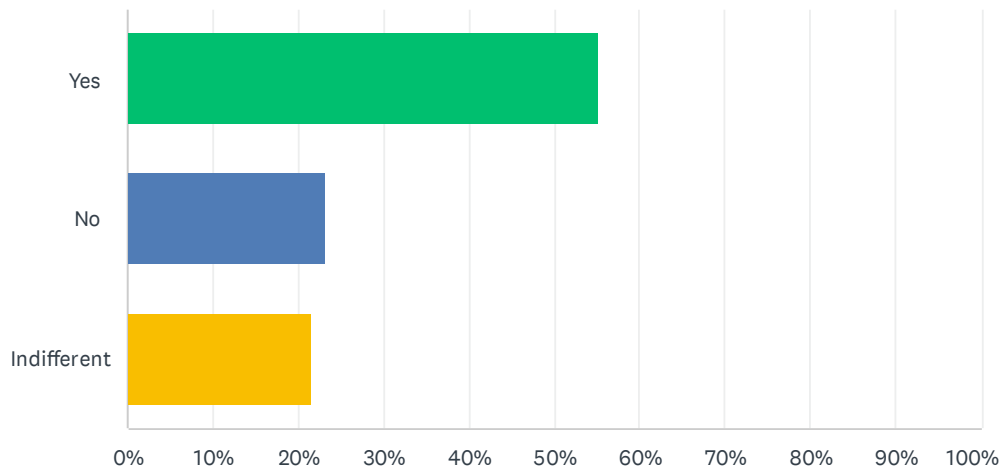


ANSWER CHOICES	RESPONSES	
Hung on the wall	23.01%	26
Hung from the ceiling	29.20%	33
Both	7.96%	9
Indifferent	39.82%	45
TOTAL		113

#	ADDITIONAL COMMENTS	DATE
1	Depends on the space	9/8/2022 8:04 AM
2	None of the above	8/25/2022 6:45 PM
3	Maybe the library?	8/20/2022 1:21 PM
4	Neither	8/5/2022 9:39 PM

Q10 Do you think this type of artwork would be a good fit within the Los Alamos County Art Collection?(We do not have this type of art currently in the collection)

Answered: 116 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	55.17%	64
No	23.28%	27
Indifferent	21.55%	25
TOTAL		116

#	ADDITIONAL COMMENTS	DATE
1	Diversity in artwork is important. The Step Up Gallery at the Mesa library had a recent show with fiber artwork—most pieces for sale. They could direct you to those artists and their work. It was gorgeous!	8/30/2022 5:45 AM
2	More information about the materials and their meaning or where they come from could make this very interesting or even inspire people to reuse materials, like citizens or other artists.	8/23/2022 3:42 PM
3	Absolutely	8/7/2022 1:14 PM
4	Just a craft piece.	8/5/2022 9:39 PM

Q11 Any additional comments you would like to provide regarding a recycled crochet piece by Lindsay Brenner?

Answered: 23 Skipped: 95

#	RESPONSES	DATE
1	There are many other fabric media and techniques that are more suited to public art than this. Crochet stretches as it hangs. Plus the artist's body of work does not indicate that the piece will be attractive at all. Hard pass!	9/8/2022 2:47 PM
2	Love this idea. It brings the culture of NM and having it from the ceiling adds to the layout	9/8/2022 11:37 AM
3	It's an interesting media.	8/26/2022 7:39 PM
4	A work done depicting the region of LA county and the Rio Grande as viewed from above would be interesting and relevant to the airport.	8/25/2022 10:08 PM
5	Love recycled art!	8/20/2022 8:54 PM
6	An overall comment on this regarding both items is that our airport is really not used by the public often. I have lived here 11 years and really have never been in the airport. More public places are the library, fuller lodge, and the golf course or the municipal building. Adding art to those spaces would be seen and enjoyed by more of us vs. the airport. Thanks	8/20/2022 1:21 PM
7	I like the idea of having many different types of art in the county collection.	8/18/2022 4:29 PM
8	Seems like maintenance would be a challenge and it might get deteriorate in appearance over time getting dusty and grungy.	8/18/2022 5:03 AM
9	There are numerous artists in Los Alamos and White Rock! Shame that their art is not representative of our Airport!	8/15/2022 6:29 PM
10	Beautiful	8/12/2022 8:55 PM
11	None	8/12/2022 7:33 PM
12	Thr final disposition of fabrics in our society is a huge issue and upcycled fabric Arts brings this issue to the table. An appropriate addition to the County collection.	8/12/2022 10:00 AM
13	No	8/9/2022 4:33 AM
14	Like the idea of recycled material, but the examples shown are not exciting to me.	8/8/2022 5:29 PM
15	None	8/7/2022 9:20 PM
16	Love the idea of including the community!	8/7/2022 1:14 PM
17	Not crazy about this art.	8/6/2022 1:06 PM
18	Do not invest in this.	8/5/2022 9:39 PM
19	I have similar works, they get dirty quick and stretch due to the hanging. They also fade fast.	8/5/2022 5:52 PM
20	No	8/5/2022 4:37 PM
21	I feel that this would be a difficult type of piece to preserve long term. I also don't like the idea of not knowing what it will look like before the. Linty pays for it!	8/5/2022 4:26 PM
22	Seems a little boring, but with interesting fabric it could be nice.	8/5/2022 4:24 PM
23	Love it	8/5/2022 2:15 PM



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16389-22

Title

Meeting Format

Recommended Action

I recommend that the Art in Public Places Board start to meet in a hybrid format, and reevaluate in January 2023.

Body

The Art in Public Places Board has been meeting in a virtual format since March 2020, with the exception of the July 2022 Special Board meeting. A discussion needs to be held regarding the future method and path forward for meetings. Meetings can continue to be held virtually, or in a hybrid, or in-person method.



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Katherine Hudspeth

Legislative File: 16391-22

Title

Industrial Machine Maintenance

Recommended Action

I recommend the APP Board agree to amend the current agreement in place with Mr. Davis to allow for an additional \$2,000, in order to complete the repairs necessary for the industrial machine.

Body

Earlier this year we arranged a service agreement with Robert Davis, artist for the Industrial machine. However he underestimated the work that needed to be done to the item to get it back into working order, and has surpassed the budgeted amount for the 1st three of this agreement. Mr. Davis is asking for additional funds to replace the battery and to fix or replace the solar panel on the roof. The estimates this to cost \$1,600.



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: E.

Index (Council Goals):

Presenters: Katherine Hudspeth

Legislative File: 16390-22

Title

Policy and Procedure Updates: APP Art Selection Process and Threshold

Body

Staff would like to propose an update to the Art in Public Places Policy and Procedures document to include thresholds of dollars amounts of when items need to be presented to Council and clarifying guidelines when making art selections. The APP Board will work on this document sections at a time during regularly scheduled meetings.

..Attachment

- A - Draft 2022 Policy and Procedure document
- B - Current Policy and Procedure document



LOS ALAMOS

Community Services Department Boards and Commissions

Los Alamos County Art in Public Places Board Policies and Guidelines

Division/Area	Los Alamos County Art in Public Places
Version	2022v.1
Revision Date	Insert Date
Art in Public Places Approval Date	[Date]
Council Approval Date	[Date]

APP and Council Approval

This policy was voted on and approved at the above public open meetings of the APP Board and Los Alamos County Council.

Purpose

These policies and guidelines are adopted by the Los Alamos County ("County") Art in Public Places Advisory Board, ("APP" or "Board"), for the purpose of establishing procedures for implementing Los Alamos County Code ("Code") [Chapter 8, Article II, Sections 8-31 through 8-34](#) and [Chapter 20, Article III, Sections 20-363 through 20-365](#).

Policy


The APPB is a standing board of the County and is responsible for making recommendations to the County Council ("Council") for selection, acquisition, placement, and disposal of public art, plus general management of the County's public art collection.

Definitions

Acquisition: The inclusion of artwork in the permanent public art collection of the County by commissioning, purchase, or donation.

Art or Work of Art: Any non-ephemeral work of visual art, and may include landscaping and landscape design. See also County Code Chapter 20.

Art in Public Places Account: A special County fund, as provided in [County Code Chapter 20, Article III](#), established to facilitate the purchase, placement, and maintenance of the County's public collection of art.

Board: The Art in Public Places Board, as defined in the Los Alamos County Code, including the -officio staff liaison.


Collection: Consists of art purchased with Art in Public Places funds and/or artwork donated to Los Alamos County through the Art in Public Places Board.

Disposal or Disposition: The permanent removal of public art from the County's public art collection (formally called "deaccessioning").

Stakeholders: Those who are exposed to the County's public art collection.

Purpose and Objectives

The Board, pursuant to Los Alamos County Code of Ordinances, is charged with the following functions, powers, and duties:

- Recommend to Council the acquisition and maintenance of all works of art funded by the Art in Public Places Account;
- Recommend the public sites selected for the display and/or relocations of art, and criteria to be used in selection of the artists or the work of art to be funded or purchased;
- Provide advice to Council on the proposed removal, , or alteration of any public facility or works of art;
- Recommend to Council policies and programs to further the development and awareness of the County's public art programs;
- Seek private donations for the County to supplement the County's art collection and Art in Public Places Account;
- Recommend necessary policies and procedures to include, but not be limited to, criteria for selection of artists, procedures for artistic competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the Art in Public Places Account;
- Recommend policies to coordinate with the County's capital improvements programs and other activities to ensure that works of art funded by the Art in Public Places Account are properly integrated into the community and do not pose excessive maintenance costs or public health risk, and do not unduly encumber public lands; and

- Perform such additional related duties as may be assigned by Council or requested by the County Manager.

The Board shall also encourage the integration of public art into the architecture of municipal structures and public spaces and shall strive to visually enhance the community.

The Board will address its purpose and objectives by recommending the acquisition and maintenance of a variety of art, including creation and maintenance of labels or plaques to identify the work of public art. This will be accomplished through:

1. Ongoing review and evaluation of appropriate art for County structures, both indoor and outdoor by:
 - a. Working with the public and stakeholders of the proposed location;
 - b. Fostering collaboration between artists, architects, or engineers; and
 - c. Considering factors in the site selection process to ensure substantial public access; specifically, not in private offices of public officials or at/in inaccessible public areas.
2. Recommending the selection of appropriate art through a new acquisition or from the existing County public art collection.
3. Ensuring that the recommended acquisition, placement, and disposal of works of art are governed by carefully designed procedures to enhance the public's viewing of art.

Acquisition, Donation, and Disposal

The Board will prepare a recommendation with a rationale and cost estimates to the appropriate management level for the acquisition or disposal of public art. The final decision regarding acquisition or disposal will be made after consideration of the APPB recommendations.

Acquisitions

As each public art piece may differ in size, scope, nature, format, and location, the Board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection.

The Art in Public Places Board shall follow the payment thresholds mentioned in [Chapter 31, Article III, Section 103](#) when purchasing art for the Los Alamos County collection and approval will be in the following tier level:

- Purchases not exceeding \$10,000 shall be submitted to the Community Services Department Director for final approval; County Council approval is not needed.
- Purchases exceeding \$10,001, shall be put before County Council for final approval.

In the event that the work of art is to be purchased and placed in conjunction with a County project, the Board shall consult with the appropriate County staff and the project architect, if any, and involve them in the selection process as necessary. The Board may request Council approval in advance to purchase a work of art at a juried show.

1. Minimum Criteria: Pursuant to Code, the Board will consider the following minimum criteria in selection of works of public art:
 - a. The work of art must be located in a public place with public visibility and impact.
 - b. The work of art shall have a permanence generally of at least twenty (20) years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
 - c. The work of art shall enhance the environment of the County.
2. Additional Criteria: In addition to the minimum standards, the Board may also consider the following:
 - a. Quality of the workmanship
 - b. Reputation and/or recognition of the artist or artists.
 - c. Appropriateness of the art for the proposed location.
 - d. Maintenance requirements for the art.
 - e. Environmental factors (weather, noise, light, etc.).
 - f. Security factors (theft, vandalism, etc.).
 - g. Public safety

The Board will consult with the County Attorney in order to prepare a purchase agreement or purchase order, if needed. To the extent possible, a legal instrument of conveyance, transferring title of the artwork and clearly defining the rights and responsibilities of all parties shall be made and maintained for all works of art in the public collection. In general, works of art shall be acquired without legal restrictions regarding future use and disposal, except with respect to copyrights and certain clearly defined residual rights that may be part of the agreement with the artist.

Donations

1. **Donations of Art** to the County's art Collection is to be guided by the County's works of art donations policy as provided for in Appendix A.
2. **Donation of Cash** to the Art in Public Places Fund can be added to the Art in Public Places Fund and used, budgeted, and appropriated in the same manner as all other APPB funds. In general, cash donations or gifts will only be accepted without restrictions. If a cash contribution or donation is proposed to be earmarked for a particular project, the Board, in consultation with the County Manager, will determine if the proposed project/work of art is reasonable depending on the circumstances and is in accordance with the objectives and intent of the County's public art program.

Disposal

1. A recommendation for Disposal of any work of public art can come to the APPB from any person, source, or Board member. The Board, in an open public meeting, will decide whether to proceed with recommending disposal of the work of public art or to dismiss the proposed disposal. Generally, a work of art may be considered for disposal if one or more of the following conditions apply:
 - a. It has received consistent adverse reaction on the part of the stakeholders.
 - b. It is duplicative in the County's public art collection.
 - c. It possesses faults of design or workmanship.
 - d. It requires excessive or unreasonable maintenance.
 - e. It is damaged irreparably, or to an extent where repair is unreasonable or impractical.
 - f. It represents a threat to public safety or unduly encumbers public land.
 - g. A suitable place for display no longer exists.
 - h. The work is not, or is rarely, displayed.
2. If the APPB decides to proceed with recommending to Council the Disposal of a work of public art, the Board will:
 - a. Gather information from the stakeholders and discuss the results at an APPB meeting. The artist whose work is being considered for Disposal will be notified by reasonable means of the meeting, if possible.
 - b. If the Board decides to recommend Disposal of the art work, a plan for the path forward will be developed reflecting input from the stakeholders and the artist, if possible. The role of the artist is advisory only. The current monetary value of the art work, if available, will be included in the plan along with a description of the applicable conditions listed above.
 - c. Notify the Council liaison of the recommended plan for Council approval and disposition. Disposal of any public work of art requires Council approval, so the Board Chair, the Council liaison, and the staff liaison will formulate a plan and path forward for final Council decision.
3. Disposal by any means of County-owned public art shall comply with all applicable County and State legal requirements.

Placement, Movement, or Relocation of Art

The Board is charged with the duty to recommend to Council the original placement of public art. Movement or relocation of all public art from one public building or site to another does not need Council approval, unless costs to move or relocate exceed \$5,000. At which point the Board's recommendation to Council will generally include the method by which the works of art will be moved, handled, or stored, the dates of expected movement, length of storage, where applicable, and method for reinstalling the art. Once approved by Council, the Board will assist the staff liaison in coordinating

the movement, storage, and/or relocation of art to ensure proper handling and care of the art.

Maintenance, Repair, and Restoration of Art

The Board shall be instrumental in obtaining a Los Alamos County Service Agreement with a contractor to provide outdoor sculpture cleaning and maintenance services, to assess the condition of, clean, maintain, and repair the County's Art in Public Places outdoor sculpture collection. The Board shall recommend to Council the general requirements for maintenance, repair, or restoration of all outdoor County-owned works of public art when a contract is complete and a new RFP is needed.

In the event that Los Alamos County Public Art is in need of maintenance, repair and/or restoration, the Art in Public Places Board shall follow the payment thresholds mentioned in [Chapter 31, Article III, Section 103](#) and approval will be in the following tier level:

- Purchases not exceeding \$10,000 shall be submitted to the Community Services Department Director for final approval; County Council approval is not needed.
- Purchases exceeding \$10,001, shall be put before County Council for final approval.

Plaques and Identification Signs

To the extent practicable, the APPB will comply with the current County's Graphic Standards related to the identification of County owned works of art. Attached here as Appendix B is the Art Board's plaque and labeling guidelines.

Appendix A: Artwork Donations to the Los Alamos County Public Art Collection Policy

Purpose

In addition to artwork purchased for the Los Alamos Public Art collection, the County may accept donations of art. The purpose of this policy is to establish procedures for the acceptance or rejection of these donations. This policy only applies to artwork donation offers made through the Art in Public Places Board ("Board").

Policy

It is the Board's policy that when any gifts or donations of art are proposed to the Board for placement within any County facility (interior or exterior) or any other public space, such proposals of gift or donations shall be evaluated by the Board, the respective County department, and the County Council using the procedures listed in this policy.

Exemptions to this Policy

1. Portable artworks on short-term loan to Los Alamos County shall not be subject to review under this policy [i.e. temporary exhibitions, generally 60 days or less].
2. Donations of artwork made directly to the Library Division shall not be subject to this policy.

Criteria for Acceptance of Donations

Aesthetics - Visual criteria shall include consideration of the following:

1. Artistic merit of the work of art, including consideration of its artistic social and/or historical significance, as evidenced by Form A - Intent to Donate (which shall include a written description and drawings and/or photographs of the proposed artwork);
2. Artist's background, as evidenced by Form A - Intent to Donate (which shall include information about the artist plus slides/photographs or other visual examples of past work, and a resume, if possible);
3. Compatibility of the work of art within the context of the County's collection;
4. Warranty of originality of an existing artwork (**only original works or limited editions shall be considered**);
5. Ability of the work to meet the Board's criteria for quality of workmanship and permanence; and
6. Verification that any permanently attached text components (including signage and/or plaques) for the artwork will not violate the requirements of Los Alamos County regulations relating to the display of non-commercial signs in public places. As noted under "Special Conditions," the artwork shall not contain/display anything that can be construed as advertising.

Location - Consideration shall be given to the following:

1. Appropriateness of the proposed site with respect to the artwork's audience and physical environment;
2. Compliance with any Master Plans or other plans the County has developed with regard to site location;
3. Identification of potential public safety concerns;
4. Proposed method of display (including any necessary base design; landscaping, lighting, utilities, anchoring);
5. Scale, form, content, color, and design of the artwork in relation to the site;
6. Ecological impact (i.e., percentage of impervious cover, etc.);
7. Accessibility to the public, including persons with disabilities; and
8. Compatibility with art works already in existence at the proposed site.

Installation - The standards to be considered for putting the artwork in place shall include:

1. Site requirements necessary for installation, including, but not limited to electricity, lighting, and water, including irrigation water. If the irrigation system needs to be relocated, but is not feasible, then the effect of the irrigation water on the artwork must be taken into effect;
2. Method of installation;
3. Transportation costs;
4. Storage requirements, if any; and
5. Maintenance requirements.

Financial - Financial criteria to be considered shall address the cost and availability of funding and shall include the following items:

1. All costs associated with fabrication and installation (including site preparation, plaque and unveiling/dedication event, if any);
2. Source of funding and date funds are available (i.e., must funds be raised through private fundraising before the artwork can be installed or fabricated?); and
3. Estimated annual maintenance costs.

Liability – Added costs or liabilities the County may incur if the artwork is accepted, such as:

1. Susceptibility of the artwork(s) to normal wear and to vandalism;
2. Potential risk to the public;
3. Public access, in general, as well as compliance with ADA requirements; and
4. Any special insurance requirements.

Timeliness – Subjects of concern related to timeliness include:

1. Allowance of sufficient time for normal review process by the affected department, the Board, the County Council, and any other affected parties; and

2. A failure by the donor to provide a timely response for additional materials or information may be grounds to reject a gift or donation.

Special Conditions - Conditions imposed by the donor may not be compatible with the County's plans. Therefore, such conditions will be a factor in determining the advisability of accepting a proposed gift or donation

Procedures

The following procedures have been established to provide a fair and consistent application of this policy.

1. The potential donor shall submit a completed Form A - "Intent to Donate Artwork," including the required attachments, to the Board's staff liaison. The staff liaison will schedule the proposal on the Board's agenda. The Board shall perform a preliminary review based upon the criteria listed in Section IV. A. "Aesthetics." If the Board determines that the donation does not meet the criteria listed in Section IV. A., the process is concluded at this point.
2. If the donation offer passes the review in Section V. A. above, the Board will review the offer in relation to Sections IV. B-G. Upon a recommendation to accept the donation by the Board, the staff liaison will be directed to contact all interested County departments affected by the decision for review and technical evaluation, when particular technical expertise is needed. The purpose of the departmental review is to determine the feasibility of accepting the artwork, i.e., the viability of the recommended location, maintenance costs, as well as other impacts. If the affected department(s) has a Board or Commission that is appropriate to involve, that Board or Commission should review and comment on the proposal as well.
3. If the proposed donation is deemed appropriate through the process outlined in A. and B. above, the Board shall either vote to make a recommendation to the County Council to accept the donation or vote to decline the donation as presented. The recommendation to County Council shall take into consideration the input from all others involved in the review process; however, if the Board votes to decline the proposed donation, the process stops.
4. If the Board's review of the proposed donation results in a recommendation to accept the donation with modifications, the new design shall be resubmitted to the respective department for review prior to the Board taking its final recommendation to the County Council.
5. When the artwork donation approval process has been successfully completed, the County and the donor shall enter into an Agreement for the Transfer and Placement of Artwork that legally conveys the title to the County and includes the appropriate warranty of originality. The Agreement shall also enumerate any

conditions of the gift the County has agreed to accept and outline the responsibilities of each party with respect to the donation, including installation and maintenance. In general, gifts may only be accepted without restrictions. Once installed, the artwork shall be added to the County's collection and covered under the County's insurance policies for the appraised value.

6. Until an agreement has been accepted by both the donor and the County, the donor may withdraw the offer of gift or donation.

Date Appendix A was approved by the APP Board:

April 25, 2013; Revised November 21, 2013; Revised March 24, 2016; Revised June 23, 2016

Date Appendix A was approved by the Los Alamos County Council:

November 5, 2013; Revised August 30, 2016;

Los Alamos County Art in Public Places Board Intent to Donate

I wish to present the following piece of artwork for consideration by the Art in Public Places Board to be included in the Los Alamos County Public Art Collection. I understand that the acceptance and disposition of this piece will be governed by the Policies and Guidelines established for the Art in Public Places Board.

Donor Information:			
Name: _____			
Address: _____			
Phone Number/s: _____			
Email Address: _____			
Information about the Artist, if known:			
Artist Name: _____			
Resume Attached: Yes _____ No _____			
Represented By: _____			
Additional Information: (Attach additional pages, as needed. Provide photographs, or other visual examples of the artist's work, if possible.)			
Information about the Artwork			
Title: _____			
Date created (if known) or Est. age of work: _____			
Medium: _____			
Dimensions:			
Height: _____	Length: _____	Diameter: _____	Weight: _____

Estimated Value: _____	Photos attached: Yes_____ No_____
Appraised: Yes_____ No_____	If yes, date of Appraisal: _____
Appraisal Value: \$_____	
Appraiser's Name & Phone Number: _____	
Appraisal attached? Yes_____ No_____	
Donor Requests/Recommendations:	
Desired or requested location:	
1 st choice:_____	
2 nd choice:_____	
3 rd choice:_____	
Description of Annual Maintenance:	
Requested or Recommended Plaque wording:	
Additional Information or Comments:	

****Please attach photographs of the piece (at least 2 photos from different angles) and any additional information you have about the artist and the artwork.***

Donor's Printed Name: _____

Donor's Signature: _____

Date: _____

Los Alamos County Art in Public Places Board Artwork Donation Offer – Internal Review Form

Donation Packet Submitted by:			
Date Submitted:			
Date Reviewed:			
APP Member/s:			
Title of Artwork: _____			
Artist: _____			
Medium:	Abstract _____	Representational _____	
Aesthetics: <i>Rate from 1 (low) to 5 (high)</i>	Merit _____	Artist Qualification _____	Compatability _____
	Originality _____	Quality & Permanence _____	
Quality: Professional _____ Non-Professional _____			
Proposed Location: _____			
Rating (1-Low to 5-High)		Indoor _____	Outdoor _____
Installation Requirements: 			
Maintenance:			

Base:	Yes _____ No _____	Price Estimate: _____
Plaque:	Yes _____ No _____	Price Estimate: _____
Lighting:	Yes _____ No _____	Price Estimate: _____
Comments:		
Liability Issues: Yes_____ No_____		
If Yes, Explain:		
Additional Comments or Special Conditions:		

Form c

To be completed by County and Artist/Donor upon acceptance of Donated Art

Los Alamos County Art in Public Places Board Acceptance of Donated Art

I understand that the acceptance and disposition of the work of art will be governed by the Policies and Guidelines established for the Art in Public Places Board and the Terms and Conditions outlined below.

Donor Information:	
Name: _____	
Address: _____	
Phone Number/s: _____	
Email Address: _____	
Is this your original work of Art ⁽¹⁾ ? Yes _____ No _____	
Are you the Artist? Yes _____ No _____	
If "Yes", proceed with the below.	
If "No", please contact the Arts in Public Places Staff Liaison to review what rights you may have in donating the work of art.	
Are you the sole creator of this work or was it created in coordination with others ⁽²⁾ ?	
Sole Creator _____	Created with other artists or Individuals _____
Information about the Artwork:	
Title: _____	
Date Created (if known) or Est. age of the Artwork: _____	
Medium: _____	

Dimensions:			
Height _____	Length _____	Diameter: _____	Weight _____
Estimated Value: \$ _____		Photos Attached: Yes _____ No _____	
Appraised?: Yes _____ No _____		If Yes, date of Appraisal: _____	
Appraiser's Name & Phone Number: _____			

(1) If you answered "No" to the question on whether you are the Artist or creator of the work, a case-by-case analysis is required to determine what rights you may have, hold, or possess in relation to the work of art and what rights may be transferred to the County.

(2) If you are not the sole creator of the work of art, can you or will you obtain the other artist(s) release and agreement to donate the work of art? All creators of the work of art must agree to donate the work of art either by full copyright or irrevocable license.

Incorporated County of Los Alamos Acceptance of Donated (Original) Work of Art

I, _____, and _____ ("Artist" hereafter used individually or collectively) hereby, on this the ____ day of _____, of _____, donate my original work of art, described fully below, (hereafter "Artwork") to be included in the Incorporated County of Los Alamos ("County") Public Art Collection. The County hereby accepts the donation of the Artwork from Artist in accordance with the following term and conditions.

The work of art (hereafter "Artwork"), is titled "__(title)__, " is as follows: (describe the work of art)

For good and valuable consideration, Artist agrees that upon the acceptance, transfer, receipt, and installation of the donated Artwork by County into the County's public art collection that the County shall be granted, given: (choose one and initial)

____Full ownership, including the Copyright as held by Artist, whether recorded or not and to include all rights, title, and interests Artist has in the Artwork, including possession, is transferred and vested with and in perpetuity to the County. County shall have the sole right to any and all derivative works and the County has all rights to publish, print, copy, or otherwise distribute the Artwork. County may, at its option and costs, record the copyright with the U.S. Copyright Office; or

____An irrevocable license to perpetually hold, possess, and publish, including, but not limited to, reproductions used in advertising, brochures, media publicity and catalogues or other similar publications, the Artwork for the life of the Artist plus seventy (70) years. Artist retains all copyrights under the United States Copyright Act of 1976, 17 U.S.C. sec. 101 et seq., as amended, and all derivative rights to the Artwork, except that Artist agrees to: 1) not enter into any agreements which would authorize the creation, duplication, or installation of copies or derivatives of the Artwork as part of a public art collection within a 100-mile radius of the County's installation site; and 2) Artist shall not make any additional exact duplicate reproduction of the final Project, nor shall Artist

grant permission to others to do so, derivative works, except with the express written permission of the County.

Visual Artists Rights Act (VARA) and Derivative Works

Artist agrees that if the Artwork is found to be a work of "visual art" as provided by the Visual Artists Right's Act, the Parties specifically agree that: (1) Artist, as author of the Artwork, will only have the right to claim authorship of the work, pursuant to 17 U.S.C. § 106A(a)(1)(A), but herein specifically waives all rights to prevent the use of Artist name by County related to publication or showing of the Artwork; and (2) Artist hereby expressly waives all other rights, including the right to limit or prevent the use of the Artist's name(s) in relation to the Artwork, the right of to prevent, limit, or halt the placement, movement, or temporary loaning of the Artwork and of the right to be notified of movement, sale, or decommissioning of the Artwork. Artist, where applicable, will provide to County any instructions on the preservation, maintenance, or cleaning of the Artwork.

Authorship Credit

Display of the Artwork by County will include a credit to Artist pursuant to the County's Arts in Public Places Policies and Procedures, as may be amended. In any public showing or publication of the Artwork, derivative works, or reproductions by Artist, as permitted herein, Artist shall give the following credit: "__ (title)_, an original work held as a Public Work of Art by the Incorporated County of Los Alamos." This requirement may be waived upon written approval and mutual agreement of the Parties.

Release

Artist agrees there are no claims or liens against the Artwork and that Artwork was solely created as an original work of art by the Artist. Artist releases, waives, and gives to County, whether granted a license or copyright, all income from the Artwork. Each party is responsible for their own costs in holding, maintaining, or preserving the Artwork or their right(s) therein. Artist agrees to release County against any and all claims of the Artist for any infringement of copyright by the publication, duplication, or copy of the Artwork including derivative works. Artist understands, agrees, and releases County from any actions in law or equity relating to resulting from such infringement of rights that may be held by the Artist.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date(s) set forth opposite the signatures of their authorized representatives to be effective for all purposes on the date first written above.

ATTEST

INCORPORATED COUNTY OF LOS ALAMOS

NAOMI D. MAESTAS
COUNTY CLERK

BY: _____
STEVE LYNNE
COUNTY MANAGER

DATE

ARTIST/DONOR

BY: _____ DATE

Appendix B: Los Alamos County Art in Public Places Collection Plaques and Identification Signs

Guidelines

All new and future replacement plaques identifying artworks as part of the Los Alamos County collection should be designed, to the extent possible, according to the general guidelines used by New Mexico public art collections, museums and other cultural institutions.

Required Plaque Content

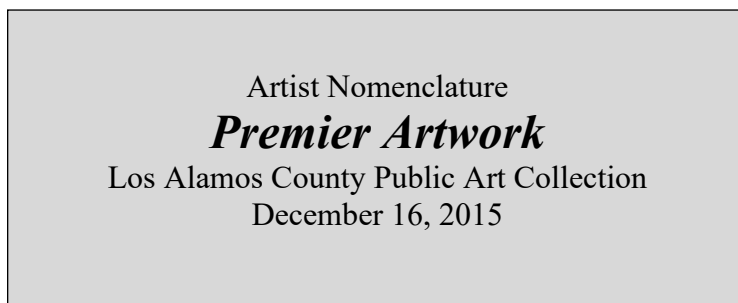
1. Artist Name
2. Artwork Title (***Bold, Italicized – not in quotation marks***)
3. Ownership (**Los Alamos County Public Art Collection**)
4. Date of Acquisition

Plaque content is not limited to the required content. Dedication information, artist comments, background information, story, etc., may be added by APPB vote to suit the installation.

Indoor Plaques

1. Minimum size: 3.5" x 2"
2. Material: Silver or equivalent look
3. Font: Book Antiqua, Times New Roman, or equivalent
4. Font Size:
 - a. Line 1 & 4: 12pt
 - b. Line 2: 16pt or 18pt
 - c. Line 3: 12pt, or as appropriate for plaque size

Example:



Outdoor Plaques

1. Minimum size: 9" x 12"
2. Material: Bronze, dark satin or equivalent – or another appropriate material as determined by the Art in Public Places Board, depending on the circumstances.
3. Border Style: Single
4. Font: Book Antiqua, Times New Roman, or equivalent
5. Font Size:
 - a. Line 1 & 4: 36pt
 - b. Line 2: 48pt
 - c. Line 3: 24pt, or as appropriate for plaque size

Date Appendix B was approved by the APP Board: June 23, 2016

Date Appendix B was approved by the Los Alamos County Council: August 30, 2016

**LOS ALAMOS COUNTY
ART IN PUBLIC PLACES BOARD
POLICIES AND GUIDELINES**

Approved by the County Council on August 30, 2016

I. PURPOSE

These policies and guidelines are adopted by the Los Alamos County (“County”) Art in Public Places Advisory Board, (“APPB” or “Board”), for the purpose of establishing procedures for implementing Los Alamos County Code (“Code”) Chapter 8, Article II, Sections 8-31 through 8-34 and Chapter 20, Article III, Sections 20-363 through 20-365.

II. POLICY

The APPB is a standing board of the County, and is responsible for making recommendations to the County Council (“Council”) for selection, acquisition, placement, and disposal of public art, plus general management of the County’s public art collection.

III. DEFINITIONS

“Acquisition”: The inclusion of artwork in the permanent public art collection of the County by commissioning, purchase, or donation.

“Art” or “Work of Art”: Any non-ephemeral work of visual art, and may include landscaping and landscape design. See also County Code Chapter 20.

“Art in Public Places Account”: A special County fund, as provided in County Code Chapter 20, Article III, established to facilitate the purchase, placement, and maintenance of the County’s public collection of art.

“Board”: The Art in Public Places Board, as defined in the Los Alamos County Code, including the ex-officio staff liaison.

“Collection”: The public collection of art purchased with Art in Public Places account or artwork donated to Los Alamos County through the Art in Public Places Board.

“Disposal” or “Disposition”: The permanent removal of public art from the County’s public art collection (formerly called “deaccessioning”).

“Stakeholders”: Those who are exposed to the County’s public works of art on a frequent basis.

IV. PURPOSE AND OBJECTIVES

The Board, pursuant to Los Alamos County Code of Ordinances, is charged with the following functions, powers, and duties:

- Recommend to Council the acquisition and maintenance of all works of art funded by the Art in Public Places Account;
- Recommend the public sites selected for the display of art and criteria to be used in selection of the artists or the work of art to be funded or purchased;
- Provide advice to Council on the proposed removal, relocation, or alteration of any public facility or works of art;
- Recommend to Council policies and programs to further the development and awareness of the County's public art programs;
- Seek private donations for the County to supplement the County's art collection and Arts in Public Places Account;
- Recommend necessary policies and procedures to include, but not be limited to, criteria for selection of artists, procedures for artistic competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the Art in Public Places Account;
- Recommend policy to coordinate with the County's capital improvements programs and other activities to ensure that works of art funded by the Arts in Public Places Account are properly integrated into the community and do not pose excessive maintenance costs or public health risk, and do not unduly encumber public lands; and
- Perform such additional related duties as may be assigned by Council or requested by the County Manager.

The Board shall also encourage the integration of public art into the architecture of municipal structures and public spaces and shall strive to visually enhance the community.

The Board will address its purpose and objectives by recommending the acquisition and maintenance of a variety of art, including creation and maintenance of labels or plaques to identify the work of public art. This will be accomplished through:

1. Ongoing review and evaluation of appropriate art for County structures, both indoor and outdoor by:
 - a. Working with the public and stakeholders of the proposed location;
 - b. Fostering collaboration between artists, architects, or engineers; and
 - c. Considering factors in the site selection process to ensure substantial public access; specifically, not in the private offices of public officials or in inaccessible public areas.

**Art In Public Places Advisory Board
Policies And Guidelines**

2. Recommending the selection of appropriate art through a new acquisition or from the existing County public art collection.
3. Ensuring that the recommended acquisition, distribution, and disposal of works of art are governed by carefully designed procedures to enhance the public's viewing of art.

V. ACQUISITION, DONATION, AND DISPOSAL

The Board will prepare a recommendation with a rationale and cost estimate to Council for the acquisition or disposal of public art. The final decision regarding acquisition or disposal will be by Council action after consideration of the APPB recommendations.

A. ACQUISITIONS

As each public art piece may differ in size, scope, nature, format, and location, the Board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a County project, the Board shall consult with the appropriate County staff and the project architect, if any, and involve them in the selection process as necessary. The Board may request Council approval in advance to purchase a work of art at a juried show.

1. Minimum Criteria: Pursuant to Code, the Board will consider the following minimum criteria in selection of works of public art:

- a) The work of art must be located in a public place with public visibility and impact.
- b) The work of art shall have a permanence generally of at least twenty (20) years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
- c) The work of art shall enhance the environment of the County.

2. Additional Criteria: In addition to the minimum standards, the Board may also consider the following:

- a) Quality of the workmanship
- b) Reputation and/or recognition of the artist or artists.
- c) Appropriateness of the art for the proposed location.
- d) Maintenance requirements for the art.
- e) Environmental factors (weather, noise, light, etc.).
- f) Security factors (theft, vandalism, etc.).
- g) Public safety.

Art In Public Places Advisory Board Policies And Guidelines

The Board will consult with the County Attorney in order to prepare a purchase agreement or purchase order, if needed. To the extent possible, a legal instrument of conveyance, transferring title of the artwork and clearly defining the rights and responsibilities of all parties shall be made and maintained for all works of art in the public collection. In general, works of art shall be acquired without legal restrictions regarding future use and disposal, except with respect to copyrights and certain clearly defined residual rights that may be part of the agreement with the artist.

B. DONATIONS

1. **DONATIONS OF ART** to the County's art Collection is to be guided by the County's works of art donations policy as provided for in Appendix A.
2. **DONATION OF CASH** to the Art in Public Places Fund can be added to the Art in Public Places Fund and used, budgeted, and appropriated in the same manner as all other APPB funds. In general, cash donations or gifts will only be accepted without restrictions. If a cash contribution or donation is proposed to be earmarked for a particular project, the Board, in consultation with the County Manager, will determine if the proposed project/work of art is reasonable depending on the circumstances and is in accordance with the objectives and intent of the of the County's public art program.

C. DISPOSAL

1. A recommendation for Disposal of any work of public art can come to the APPB from any person, source, or Board member. The Board, in an open public meeting, will decide whether to proceed with recommending disposal of the work of public art or to dismiss the proposed Disposal. Generally, a work of art may be considered for disposal if one or more of the following conditions apply:
 - a) It has received consistent adverse reaction on the part of the stakeholders.
 - b) It is duplicative in the County's public art collection.
 - c) It possesses faults of design or workmanship.
 - d) It requires excessive or unreasonable maintenance.
 - e) It is damaged irreparably, or to an extent where repair is unreasonable or impractical.
 - f) It represents a threat to public safety or unduly encumbers public land.
 - g) A suitable place for display no longer exists.
 - h) The work is not, or is rarely, displayed.

2. If the APPB decides to proceed with recommending to Council the Disposal of a work of public art, the Board will:
 - a) Gather information from the stakeholders and discuss the results at an APPB meeting. The artist whose work is being considered for Disposal will be notified by reasonable means of the meeting, if possible.
 - b) If the Board decides to recommend Disposal of the art work, a plan for the path forward will be developed reflecting input from the stakeholders and the artist, if possible. The role of the artist is advisory only. The current monetary value of the art work, if available, will be included in the plan along with a description of the applicable conditions listed above.
 - c) Notify the Council liaison of the recommended plan for Council approval and disposition. Disposal of any public work of art requires Council approval, so the Board Chair, the Council liaison, and the staff liaison will formulate a plan and path forward for final Council decision.
3. Disposal by any means of County-owned public art shall comply with all applicable County and State legal requirements.

VI. PLACEMENT, MOVEMENT OR RELOCATION OF ART

The Board is charged with the duty to recommend to Council the placement, movement, or relocation of all public art from one public building or site to another. The Board's recommendation to Council will generally include the method by which the works of art will be moved, handled, or stored, the dates of expected movement, length of storage, where applicable, and method for reinstalling the art. Once approved by Council, the Board will assist the staff liaison in coordinating the movement, storage, and/or relocation of art to ensure proper handling and care of the art.

VII. MAINTENANCE, REPAIR, AND RESTORATION OF PUBLIC ART

The Board shall recommend to Council the general requirements for maintenance, repair, or restoration of all County-owned works of public art.

VIII. PLAQUES AND IDENTIFICATION SIGNS

To the extent practicable, the APPB will comply with the current County's Graphic Standards related to the identification of County owned works of art. Attached here as Appendix B is the Art Board's plaque and labeling guidelines.

IX. APPB AND COUNCIL APPROVAL

This policy was voted on and approved at the following public open meetings of the Board and Council.

Arts in Public Places Advisory Board

Approved by the Arts in Public Places Advisory Board on June 23, 2016.

Incorporated County of Los Alamos County Council

Approved by the County Council on the 30th day of August, 2016.

APPENDIX A: Artwork Donations to the Los Alamos County Public Art Collection Policy

I. Purpose

In addition to artwork purchased for the Los Alamos Public Art collection, the County may accept donations of art. The purpose of this policy is to establish procedures for the acceptance or rejection of these donations. This policy only applies to artwork donation offers made through the Art in Public Places Board ("Board").

II. Policy

It is the Board's policy that when any gifts or donations of art are proposed to the Board for placement within any County facility (interior or exterior) or any other public space, such proposals of gift or donations shall be evaluated by the Board, the respective County department, and the County Council using the procedures listed in this policy.

III. Exemptions to This Policy

- A. Portable artworks on short-term loan to Los Alamos County shall not be subject to review under this policy [i.e. temporary exhibitions, generally 60 days or less].
- B. Donations of artwork made directly to the Library Division shall not be subject to this policy.

IV. Criteria for Acceptance of Donations

- A. Aesthetics - Visual criteria shall include consideration of the following:
 - 1. Artistic merit of the work of art, including consideration of its artistic social and/or historical significance, as evidenced by Form A - Intent to Donate (which shall include a written description and drawings and/or photographs of the proposed artwork);
 - 2. Artist's background, as evidenced by Form A – Intent to Donate (which shall include information about the artist plus slides/photographs or other visual examples of past work, and a resume, if possible);
 - 3. Compatibility of the work of art within the context of the County's collection;
 - 4. Warranty of originality of an existing artwork (only original works or limited editions shall be considered);
 - 5. Ability of the work to meet the Board's criteria for quality of workmanship and permanence; and

6. Verification that any permanently attached text components (including signage and/or plaques) for the artwork will not violate the requirements of Los Alamos County regulations relating to the display of non-commercial signs in public places. As noted under “Special Conditions,” the artwork shall not contain/display anything that can be construed as advertising.
- B. Location – Consideration shall be given to the following:
1. Appropriateness of the proposed site with respect to the artwork’s audience and physical environment;
 2. Compliance with any Master Plans or other plans the County has developed with regard to site location;
 3. Identification of potential public safety concerns;
 4. Proposed method of display (including any necessary base design; landscaping, lighting, utilities, anchoring);
 5. Scale, form, content, color, and design of the artwork in relation to the site;
 6. Ecological impact (i.e., percentage of impervious cover, etc.);
 7. Accessibility to the public, including persons with disabilities; and
 8. Compatibility with art works already in existence at the proposed site.
- C. Installation – The standards to be taken into account for putting the artwork in place shall include:
1. Site requirements necessary for installation, including, but not limited to electricity, lighting, and water, including irrigation water. If the irrigation system needs to be relocated, but that is not feasible, then the effect of the irrigation water on the artwork must be taken into effect;
 2. Method of installation;
 3. Transportation costs;
 4. Storage requirements, if any; and
 5. Maintenance requirements.
- D. Financial – Financial criteria to be considered shall address the cost and availability of funding and shall include the following items:
1. All costs associated with fabrication and installation (including site preparation, plaque and unveiling/dedication event, if any);
 2. Source of funding and date funds are available (i.e., must monies be raised through private fundraising before the artwork may be installed or fabricated?); and
 3. Estimated annual maintenance costs.
- E. Liability – Added costs or liabilities the County may incur if the artwork is accepted, such as:
1. Susceptibility of the artwork(s) to normal wear and to vandalism;
 2. Potential risk to the public;

3. Public access, in general, as well as compliance with ADA requirements; and
4. Any special insurance requirements.

F. Timeliness – Subjects of concern related to timeliness include:

1. Allowance of sufficient time for normal review process by the affected department, the Board, the County Council and any other affected parties; and
2. A failure by the donor to provide a timely response for additional materials or information may be grounds to reject a gift or donation.

G. Special Conditions – Conditions imposed by the donor may not be compatible with the County's plans. Therefore, such conditions will be a factor in determining the advisability of accepting a proposed gift or donation.

V. Procedures

The following procedures have been established to provide a fair and consistent application of this policy.

- A. The potential donor shall submit a completed Form A – “Intent to Donate Artwork,” including the required attachments, to the Board's staff liaison. The staff liaison will schedule the proposal on the Board's agenda. The Board shall perform a preliminary review based upon the criteria listed in Section IV. A. “Aesthetics.” If the Board determines that the donation does not meet the criteria listed in Section IV. A., the process is concluded at this point.
- B. If the donation offer passes the review in Section V. A. above, the Board will review the offer in relation to Sections IV. B-G. Upon a recommendation to accept the donation by the Board, the staff liaison will be directed to contact all interested County departments affected by the decision for review and technical evaluation, when particular technical expertise is needed. The purpose of the departmental review is to determine the feasibility of accepting the artwork, i.e., the viability of the recommended location, maintenance costs, as well as other impacts. If the affected department(s) has a Board or Commission that is appropriate to involve, that Board or Commission should review and comment on the proposal as well.
- C. If the proposed donation is deemed appropriate through the process outlined in A. and B. above, the Board shall either vote to make a recommendation to the County Council to accept the donation or vote to decline the donation as presented. The recommendation to County Council shall take into consideration the input from all others involved in the review process; however, if the Board votes to decline the proposed donation, the process stops.

- D. If the Board's review of the proposed donation results in a recommendation to accept the donation with modifications, the new design shall be resubmitted to the respective department for review prior to the Board taking its final recommendation to the County Council.
- E. When the artwork donation approval process has been successfully completed, the County and the donor shall enter into an Agreement for the Transfer and Placement of Artwork that legally conveys the title to the County and includes the appropriate warranty of originality. The Agreement shall also enumerate any conditions of the gift the County has agreed to accept and outline the responsibilities of each party with respect to the donation, including installation and maintenance. In general, gifts may only be accepted without restrictions. Once installed, the artwork shall be added to the County's collection and covered under the County's insurance policies for the appraised value.
- F. Until an agreement has been accepted by both the donor and the County, the donor may withdraw the offer of gift or donation.

Date Appendix A was approved by the APP Board: April 25, 2013; Revised November 21, 2013; Revised March 24, 2016; Revised June 23, 2016

Date Appendix A was approved by the Los Alamos County Council: November 5, 2013; Revised August 30, 2016;

Form A
To be completed by donor

**LOS ALAMOS COUNTY
ART IN PUBLIC PLACES BOARD
INTENT TO DONATE**

I wish to present the following piece of artwork for consideration by the Art in Public Places Board to be included in the Los Alamos County Public Art Collection. **I understand that the acceptance and disposition of this piece will be governed by the Policies and Guidelines established for the Art in Public Places Board.**

Donor Information:

NAME: _____

ADDRESS: _____

PHONE(s): _____

E.MAIL: _____

Information about the Artist, if known:

Artist Name: _____

Resume Attached: Yes____ No____

Represented by: _____

Additional Information: (Attach additional pages, as needed. Provide photographs, or other visual examples of the artist's work, if possible.)

Information about the Artwork:

Title: _____

Date Created (if known) or Estimated Age of the Artwork: _____

Medium: _____

DIMENSIONS:

Height _____ Length _____ Diameter _____ Weight _____

Estimated Value: _____ Photos attached? Yes____ No____

Appraised?: Yes____ No____ If yes, date of appraisal: _____

Appraised Value: _____

Appraiser's Name & Phone: _____

Appraisal attached? Yes ____ No ____

Donor Requests/Recommendations:

Desired or requested location: _____ 1st
Choice

_____ 2nd Choice

_____ 3rd Choice

Description of Annual Maintenance:

Requested or Recommended Plaque Wording: _____

Additional Information or Comments:

Donor's Signature: _____

Printed Name: _____

Date: _____

****Please attach photographs of the piece (at least 2 photos from different angles) and any additional information you have about the artist and the artwork.***

Form B

To be completed by APPB

**LOS ALAMOS COUNTY
ART IN PUBLIC PLACES BOARD**

ARTWORK DONATION OFFER - INTERNAL REVIEW FORM

Donation packet Submitted by:	
Date Submitted:	
Date Reviewed:	
APPB Member:	

Title of the Artwork:	
------------------------------	--

Artist:	
----------------	--

Medium:	Abstract	Representational	
Aesthetics: <i>Rate from 1(low) to 5 (high)</i>	Merit _____	Artist Qualifications: _____ Compatibility: _____	
	Originality: _____	Quality and Permanence: _____	

Quality	Professional	
	Non Professional	

Proposed Location:	Indoor	
Rating (1-Low To 5-High):	Outdoor	

Installation Requirements	
--------------------------------------	--

		Yes	No	Price Estimate
Maintenance	Base			
	Plaque			
	Lighting			

Comments:

	Yes	No
Liability Issues		

If Yes, Explain:

Additional Comments Or Special
Conditions:

Form C

To be completed by County and Artist/Donor upon acceptance of Donated Art

**LOS ALAMOS COUNTY
ART IN PUBLIC PLACES BOARD
ACCEPTANCE OF DONATED ART**

I understand that the acceptance and disposition of the work of art will be governed by the Policies and Guidelines established for the Art in Public Places Board and the Terms and Conditions outlined below.

Donor Information:

NAME: _____

ADDRESS: _____

PHONE(s): _____

E-MAIL: _____

IS THIS YOUR ORIGINAL WORK OF ART? ARE YOU THE ARTIST? ⁽¹⁾ ☐ Yes. ☐ No.

If "Yes", proceed with the below. If "No", please contact the Arts in Public Places Staff Liaison to review what rights you may have in donating the work of art.

Are you the sole creator of this work or was it created in coordination with others? ⁽²⁾

☐ Sole Creator ☐ Created with other Artists or Individuals

Information about the Artwork:

Title: _____

Date Created (if known) or Estimated Age of the Artwork: _____

Medium: _____

DIMENSIONS:

Height _____ Length _____ Diameter _____ Weight _____

Estimated Value: _____ Photos attached? Yes _____ No _____

Appraised?: Yes _____ No _____ If yes, date of appraisal: _____

Appraiser's Name & Phone: _____

⁽¹⁾ If you answered “No” to the question on whether you are the Artist or creator of the work, a case-by-case analysis is required to determine what rights you may have, hold, or possess in relation to the work of art and what rights may be transferred to the County.

⁽²⁾ If you are not the sole creator of the work of art, can you or will you obtain the other artist(s) release and agreement to donate the work of art? All creators of the work of art must agree to donate the work of art either by full copyright or irrevocable license.

**INCORPORATED COUNTY OF LOS ALAMOS
ACCEPTANCE OF DONATED (ORIGINAL) WORK OF ART**

I, _____, and _____ ("Artist" hereafter used individually or collectively) hereby, on this the ____ day of _____, of _____, donate my original work of art, described fully below, (hereafter "Artwork") to be included in the Incorporated County of Los Alamos ("County") Public Art Collection. The County hereby accepts the donation of the Artwork from Artist in accordance with the following term and conditions.

The work of art (hereafter "Artwork), is titled " (title) ," is as follows: (describe the work of art)

For good and valuable consideration, Artist agrees that upon the acceptance, transfer, receipt, and installation of the donated Artwork by County into the County's public art collection that the County shall be granted, given: *(choose one and initial)*

☐ _____ Full ownership, including the Copyright as held by Artist, whether recorded or not and to include all rights, title, and interests Artist has in the Artwork, including possession, is transferred and vested with and in perpetuity to the County. County shall have the sole right to any and all derivative works and the County has all rights to publish, print, copy, or otherwise distribute the Artwork. County may, at its option and costs, record the copyright with the U.S. Copyright Office; *or*

☐ _____ An irrevocable license to perpetually hold, possess, and publish, including, but not limited to, reproductions used in advertising, brochures, media publicity and catalogues or other similar publications, the Artwork for the life of the Artist plus seventy (70) years. Artist retains all copyrights under the United States Copyright Act of 1976, 17 U.S.C. sec. 101 *et seq.*, as amended, and all derivative rights to the Artwork, except that Artist agrees to: 1) not enter into any agreements which would authorize the creation, duplication, or installation of copies or derivatives of the Artwork as part of a public art collection within a 100-mile radius of the County's installation site; and 2) Artist shall not make any additional exact duplicate

reproduction of the final Project, nor shall Artist grant permission to others to do so, derivative works, except with the express written permission of the County.

Visual Artists Rights Act (VARA) and Derivative Works. Artist agrees that if the Artwork is found to be a work of “visual art” as provided by the Visual Artists Right’s Act, the Parties specifically agree that: (1) Artist, as author of the Artwork, will only have the right to claim authorship of the work, pursuant to 17 U.S.C. § 106A(a)(1)(A), but herein specifically waives all rights to prevent the use of Artist name by County related to publication or showing of the Artwork; and (2) Artist hereby expressly waives all other rights, including the right to limit or prevent the use of the Artist’s name(s) in relation to the Artwork, the right of to prevent, limit, or halt the placement, movement, or temporary loaning of the Artwork and of the right to be notified of movement, sale, or decommissioning of the Artwork. Artist, where applicable, will provide to County any instructions on the preservation, maintenance, or cleaning of the Artwork.

Authorship Credit. Display of the Artwork by County will include a credit to Artist pursuant to the County’s Arts in Public Places *Policies and Procedures*, as may be amended. In any public showing or publication of the Artwork, derivative works, or reproductions by Artist, as permitted herein, Artist shall give the following credit: “ (title) , an original work held as a Public Work of Art by the Incorporated County of Los Alamos.” This requirement may be waived upon written approval and mutual agreement of the Parties.

Release. Artist agrees there are no claims or liens against the Artwork and that Artwork was solely created as an original work of art by the Artist. Artist releases, waives, and gives to County, whether granted a license or copyright, all income from the Artwork. Each party is responsible for their own costs in holding, maintaining, or preserving the Artwork or their right(s) therein. Artist agrees to release County against any and all claims of the Artist for any infringement of copyright by the publication, duplication, or copy of the Artwork including derivative works. Artist understands, agrees, and releases County from any actions in law or equity relating to resulting from such infringement of rights that may be held by the Artist.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date(s) set forth opposite the signatures of their authorized representatives to be effective for all purposes on the date first written above.

ATTEST

SHARON STOVER
COUNTY CLERK

INCORPORATED COUNTY OF LOS ALAMOS

By: _____
HARRY BURGESS **DATE**
COUNTY MANAGER

ARTIST/DONOR

By: _____, _____
DATE

APPENDIX B: Los Alamos County Art in Public Places Collection Plaques and Identification Signs

GUIDELINES: All new and future replacement plaques identifying artworks as part of the Los Alamos County collection should be designed, to the extent possible, according to the general guidelines used by New Mexico public art collections, museums and other cultural institutions.

Required Plaque Content:

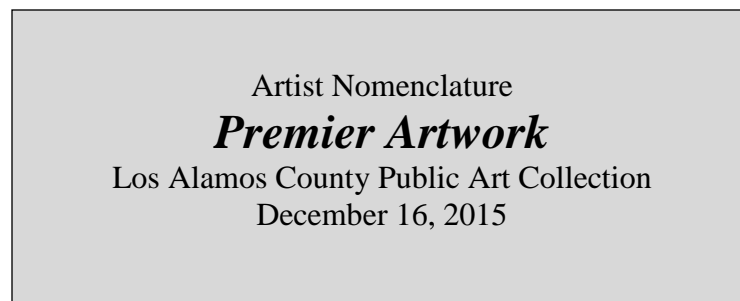
1. Artist Name
2. Artwork title (***Bold, Italicized – not in quotation marks***)
3. Ownership
4. Date of Acquisition

Plaque content is not limited to the required content. Dedication information, artist comments, background information, story, etc., may be added by APPB vote to suit the installation.

Indoor Plaques:

1. Minimum size: 3.5" X 2"
2. Material: gold brass or equivalent look
3. Font: Book Antiqua, Times New Roman, or equivalent
4. Font size: line 1 and 4: 12pt, line 2: 16pt or 18pt, line 3: 12pt, or as appropriate for plaque size.

Example:



Outdoor Plaques:

1. Minimum size: 9" X 12"
2. Material: Bronze, Dark satin or equivalent – or another appropriate material as determined by the Art in Public Places Board, depending on the circumstances
3. Border Style: Single

4. Font: Book Antiqua, Times New Roman, or equivalent
5. Font size: lines 1 and 4: 36pt, line 2: 48pt, line 3: 24pt, or as appropriate for plaque size.

Date Appendix B was approved by the APP Board: June 23, 2016

Date Appendix B was approved by the Los Alamos County Council: August 30, 2016



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: F.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16392-22

Title

Pending Items List



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Jennifer Baker

Legislative File: 16393-22

Title

Chairman's Report

Body

Information share in addition to items not on the agenda.



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Katherine Hudspeth

Legislative File: 16394-22

Title

Staff Liaison Report

Body

Information share in addition to items not on the agenda.

1. Leisure Lagoon Art: The agreement has made it through legal and has been sent to the artist to review.
2. Outdoor Sculpture Maintenance: Pacific Coast Conservation were here the week of Aug. 29th and inspected every piece of our outdoor collection. They are now working on the initial report and maintenance and cleaning schedule.



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Katherine Hudspeth

Legislative File: 16395-22

Title

Los Alamos Little Theater Boiler

Body

The Los Alamos Little Theater has an old boiler that is original to the building and is no longer functioning. The boiler was originally coal burning, then in the 1950's it was converted to natural gas, which was inefficient, considering the building was heater by steam. The boiler was also connected to steam pipes that ran underground to heat a nearby shopping center downtown. Considering that the boiler has not been used in many years and is taking up space, several comments have been made that the boiler would make an interesting industrial art piece. Therefore, it has been brought to the APP Board for consideration. Additional information on the boiler is provided in the attachment.

At the Dec. 2022 meeting the APP Board agreed to consider adding the Little Theater Boiler to the Los Alamos County Art Collection, however wanted to see the piece in person before any further action is taken, to see what kind of piece this physically looks like and if any additional display ideas could be considered. Initial thoughts long with considering the complete piece, is to utilize only the front piece of the boiler and have it mounted somewhere.

A viewing of the boiler was scheduled on Jan 14th, with Jenn Baker, Abigayle Cutting-Smith, Katherine Hudspeth, Sara Rhoton, and the Little Theater project architect.

At the March 2022 APP Board the Historical Preservation Board and Keith Wilson were invited to the meeting, the board and the Historical Preservation Board discussed ideas about placement and preservation. Ideas for placement were: WAC Building and Fuller Lodge lawn. Staff Liaison, Katherine Hudspeth, was tasked with reaching out to the Historical Society to gather their input on this project as well. Per the Historical Society there is also a boiler in the WAC, and there are hopes to leave it and place an interpretive sign near it, but that decision has not been made. It is the Historical Society's desire to keep one of these boilers preserved as it is an integral part of Los Alamos history. If the boiler was to be removed, it may be an interesting piece within the community and may have a visual connection between the arts and sciences. August 9, 2022 we received a letting from the Historic Preservation Advisory Board, stating that they have made the determination that the boiler is historically significant, APP should consider relocation and preservation of the piece.

..Attachment

A - Historic Preservation Advisory Board Letter

August 9, 2022

Los Alamos County Community Development Department
1000 Central Avenue, Suite 150
Los Alamos, NM 87544

Dear Art in Public Places Board,

**HISTORIC
PRESERVATION
ADVISORY BOARD**

Patrick Moore
Chair

Nancy Bartlit
Michelle Murillo
Robert Dryja

This letter is to notify you that Historic Preservation Advisory Board (HPAB) was recently notified of the possible relocation of an existing boiler currently located in the mechanical room at Performing Arts Center (PAC) located at 1670 Nectar Street Los Alamos, NM, 87544.

In review of background and research prepared by Los Alamos County staff in Public Works Department (PWD), HPAB has made a determination that the subject boiler is an Historically significant piece from World War II and Atomic Energy Era. It is considered to be one of a kind boiler in existence within the Los Alamos Townsite. HPAB finds it important to preserve this piece and requests that Art in Public Places Board (APP) with further discussion and coordination with PWD consider relocation and preservation of this piece.

Furthermore, HPAB has reviewed possible locations for the boiler and recommends that if removed from PAC property the proposed location to be considered within the boundaries of Fuller Lodge Historic District.

Should you have any questions with this item, please contact HPAB staff liaison Sobia Sayeda via email sobia.sayeda@lacnm.us or phone: 505662-8122.

Sincerely,



Patrick K. Moore, Chair

S/ Historic Preservation Advisory Board



County of Los Alamos

Staff Report

September 22, 2022

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: D.

Index (Council Goals):

Presenters: Jacquelyn Connolly

Legislative File: 16396-22

Title

Evening of Arts and Culture Discussion

Body

Further Discussion about the Evening of Arts and Culture Art Tour.