



LOS ALAMOS

County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

BCC Agenda - Final

Arts in Public Places Advisory Board

*Jennifer Baker, Chair; Vice-Chair; Abigayle Cutting-Smith;
Jacquelyn Connolly; Alissa Grissom; and Stephanie Haaser,
Member*

Thursday, January 26, 2023

5:30 PM

1000 Central Avenue, Suite 110
Los Alamos, NM 87544

Members of the public wishing to attend and /or provide public comment can do so via
Zoom or by calling the conference call lines in the agenda.

NOTE: This meeting will be held in hybrid format. In-person at 1000 Central Ave. Suite 110 and via Zoom. Those you would like to watch and/or participate through zoom can do so with the following link and phone number:

Please use the link below to join the webinar:

[https://us02web.zoom.us/j/85184332270?](https://us02web.zoom.us/j/85184332270?pwd=U0RhU0V0NS90OOGNGQTRKQ1hYT2hkQT09)

[pwd=U0RhU0V0NS90OOGNGQTRKQ1hYT2hkQT09](https://us02web.zoom.us/j/85184332270?pwd=U0RhU0V0NS90OOGNGQTRKQ1hYT2hkQT09)

Passcode: 383072

Or One tap mobile :

US: +13462487799,,85184332270#,,, *383072# or

+16694449171,,85184332270#,,, *383072#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 444 9171 or +1 669 900 9128 or +1 719 359 4580 or
+1 253 205 0468 or +1 253 215 8782 or +1 564 217 2000 or +1 646 558 8656 or +1 646
931 3860 or +1 689 278 1000 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325
or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847

Webinar ID: 851 8433 2270

Passcode: 383072

1. CALL TO ORDER

2. PUBLIC COMMENT

*This section of the agenda is reserved for comments from the public on items that are
not otherwise included in this agenda.*

3. BUSINESS

- A. [16892-23](#) Approval of Minutes from the December 15, 2022 Special Meeting
- Recommendation:** I move that the Board approve the Minutes from the December 15, 2022 Special Meeting.
- Attachments:** [A - December 15, 2022 Meeting Minutes](#)
- B. [16893-23](#) APP FY2024 Work Plan
- Attachments:** [A - FY23 Final Work Plan](#)
[B - FY24 DRAFT Work Plan](#)
- C. [16895-23](#) Pending Items List

4. BOARD/STAFF COMMUNICATION

- A. [16896-23](#) Chairman's Report
- B. [16897-23](#) Staff Liaison Report
- C. [16898-23](#) Art In Public Places Board Recruitment Discussion

5. COUNCIL COMMUNICATIONS

6. PREVIEW OF NEXT MEETING

7. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.



County of Los Alamos

Staff Report

January 26, 2023

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16892-23

Title

Approval of Minutes from the December 15, 2022 Special Meeting

Recommended Action

I move that the Board approve the Minutes from the December 15, 2022 Special Meeting.

Attachments

A - December 15, 2022 Minutes



County of Los Alamos

1000 Central Avenue
Los Alamos, NM 87544

Minutes

Arts in Public Places Advisory Board

Jennifer Baker, Chair; Vice-Chair; Abigayle Cutting-Smith; Jacquelyn Connolly; Alissa Grissom; and Stephanie Haaser, Member

Thursday, December 15, 2022

5:30 PM

Via Zoom

Special Session

No recording of this meeting due to technical difficulties.

NOTE: This meeting will be held via Zoom. Those you would like to watch and/or participate can do so with the following link and phone number:

[https://us02web.zoom.us/j/85359996634?](https://us02web.zoom.us/j/85359996634?pwd=azB0TDRET0pGOVlwL0JKNXhJWXdtZz09)
[pwd=azB0TDRET0pGOVlwL0JKNXhJWXdtZz09](https://us02web.zoom.us/j/85359996634?pwd=azB0TDRET0pGOVlwL0JKNXhJWXdtZz09)
Passcode: 846770

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 444 9171 or +1 669 900 9128 or +1 719 359
4580 or +1 253 205 0468 or +1 253 215 8782 or +1 301 715 8592 or +1 305 224
1968 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347
5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931
3860 or +1 689 278 1000

Webinar ID: 853 5999 6634

Passcode: 846770

1. CALL TO ORDER

Chair Jennifer Baker called the meeting to order at 5:38 pm. The following members were in attendance:

Present: Chair Baker, Member Connolly, and Member Haaser
Absent: Vice-Chair Cutting-Smith and Member Grissom

2. PUBLIC COMMENT

Nancy Bartlit from the Historical Preservation Board let the board know she was present at the meeting and is available for any questions.

3. BUSINESS

- A. Approval of Minutes from the November 17, 2022 Meeting

Presenters: Arts in Public Places Advisory Board

Attachments: [A - November 17, 2022 Meeting Minutes](#)

A motion was made by Member Haaser, seconded by Chair Baker, that the November 17, 2022 minutes be approved as presented.

The motion passed 3-0.

B. Approval of 2023 APP Meeting Dates

Presenters: Jennifer Baker

Attachments: [A - 2023 APPB Meeting Dates](#)

The board talked about the future dates of the Art in Public Places Board meetings in 2023. With the December date changed to December 14, 2023, they approved the rest of the dates.

A motion was made by Member Connolly, seconded by Member Haaser, that the 2023 Art in Public Places Board meeting schedule be approved with the edits made.

The motion passed 3-0.

C. Pending Items List

Presenters: Arts in Public Places Advisory Board

Staff liaison Tessa Jo Mascarenas talked to the board about the Santa Clara Jar. She reported that she will be investigating more about the jar, such as what Pueblo the piece came from, who the artist was, if the artist is in good standing with the Pueblo, etc. before deciding where and how it will be displayed.

4. BOARD/STAFF COMMUNICATION

A. Chairman's Report

Presenters: Jennifer Baker

No report

B. Staff Liaison Report

Presenters: Tessa Mascarenas

Staff liaison, Tessa Jo Mascarenas, let the board know that the Art in Public Places Board work plan is due to County Council in March and will need to start working on that in the January meeting.

5. COUNCIL COMMUNICATIONS

No report.

6. PREVIEW OF NEXT MEETING

The next Art in Public Places Board meeting will be held January, 26, 2023. The following

items will be discussed in the next meeting:

1. Policy and Procedures
2. Review of Los Alamos Little Theater Boiler Public Comments from Survey
3. Update on Santa Clara Jar Investigation
4. Leisure Lagoon Art Installation Clarification
5. Fiscal Year 2024 Work Plan

7. ADJOURNMENT

The meeting adjourned at 6:14 pm.

Approved 3-0.

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January 26, 2023

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Jennifer Baker

Legislative File: 16893-23

Title

APP FY2024 Work Plan

Body

Art in Public Places needs review and vote on the FY2024 Work Plan.

Attachments

A - FY23 Final Work Plan

B - FY24 Draft Work Plan



LOS ALAMOS

where discoveries are made

FY23 Work Plan for Los Alamos County Boards and Commissions

(Fiscal Year 2023: July 1, 2022 – June 30, 2023)

Board and Commission Name: Art in Public Places Board

Date prepared: 02/28/2022

Date approved by Council: TBD

Prepared by: Art in Public Places Board & Katherine Hudspeth, Staff Liaison

This work plan will be accomplished in the following time frame: July 01, 2022- June 30, 2023

Chairperson: Jennifer Baker

Members and terms:

Member	Start/End Dates	Term
Alissa Grissom	3/25/2021 – 3/24/2023	1
Abigayle Cutting-Smith	9/8/2020 – 9/7/2022 (3/24/2022)	1
Jennifer Baker	3/25/2021 – 3/24/2023	2
Stephanie Haaser	3/25/2022 – 3/24/2024	1
Jacquelyn Connolly	3/25/2021 – 3/24/2023	1

Department Director: Cory Styron, Community Services Director

Work plan developed in collaboration with Department Director. (Y/N?) Y

Staff Liaison: Katherine Hudspeth

Administrative Support provided by Sara Martinez

Council Liaison: Melanee Hand

Reviewed by Council Liaison? Y

1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

Activities and Accomplishments:

- **Splash Pad** – An interactive wall maze by Carrie Quade at the Piñon Park Splash Pad was installed in October 2021. A ribbon cutting is scheduled for summer of 2022.
- **“Perspective”** – A solar water fountain, by Greg Robertson was installed at the White Rock Community Garden the fall of 2021. The resulted from a request from the White Rock Community Garden club. A call for art was completed, as well as a public survey. A ribbon cutting is scheduled for the summer of 2022.
- **“Golf Course”** – A water painting, by Secundino Sandoval was acquired from the Karen Wray Gallery. The painting is hung in the lobby of the Los Alamos County Golf Shop.
- **Art Dedications** – A dedication was conducted on August 28, 2021, for two lizard sculptures donated by Richard Swenson which were installed at the Los Alamos Nature Center in May 2020. In addition, a dedication was held for Evelyn Rosenberg’s Multiverse on July 16, 2021, for her piece that was installed at Ashley Pond in 2020.
- **Maintenance and Plaques** – APPB members regularly track and facilitate maintenance of the County’s existing collection. The board continues to order and install plaques for new art works, as well as replace old or missing plaques as part of maintaining the collection. The APP Board has also issued 2 RFP’s for the outdoor collection, the final RFP closed in Feb. 2022, and the evaluation team is reviewing submitted proposals.
- **Public Education/Outreach Efforts** – The Board has noted that the source of APP funding, the restrictions on its use, and the process by which public art projects are developed, recommended, and approved, are unclear to many members of the community. The board looks for opportunities to inform the public about its roles and responsibilities, and the enabling County ordinance, whenever they can. In 2021 the Art in Public Places Board launched the Public Art Archives website, which provides information, locations, and pictures of all collections pieces. It has been shared out on social media platforms and listed on the Los Alamos County website. The public art collection is also periodically promoted on the Community Services Department’s Facebook page. The APPB was invited to present Culture on Tap event via Zoom on April 26, 2021. Most recently the APPB was represented on a panel at the Leadership Los Alamos event on Friday February 11, 2022.

During the COVID-19 pandemic, public outreach was conducted primarily though the Los Alamos County Community Services Facebook and Instagram pages and Survey Monkey, with reasonable results.

Challenges and Lessons Learned

- While the Board makes every effort to budget appropriately for County staff assistance, and very much appreciates the help, it must also be aware that other County priorities may take

precedence, and projects may not be completed according to the Board's timeline. With this in mind the Board should use private contractors whenever possible, with appropriate County oversight, to avoid lengthy delays in project completion.

- APPB receives strong, high-level County staff and administrative support, including developing and negotiating contracts for maintenance and commissions, researching, and drafting policies, and acting as liaison with County departments. However, this support is not unlimited, and it is incumbent upon the Board to realistically prioritize and manage its projects.
- It is apparent from some public input, that the source of funding for public art, the restrictions on its use, and the process by which public art projects are developed, recommended, and approved, are unclear to many members of the community. The Board will continue its efforts to inform the public about its roles and responsibilities.

2.0	Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: <i>(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)</i>
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2.1	List any special projects or assignments given to this Board or Commission by Council or the Department Director:
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- Meet with the Community Services Department Director and other CSD board chairs, as requested, for discussion and information sharing.
- Participate as needed and at the appropriate time with the proposed Capital Improvement Projects staff for any public art opportunities.
- Conduct public outreach activities after the art collection is added to the Public Art Archives (PAA) to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities include developing a prominent link to the PAA on the County's website; staffing the County table at the Farmer's Market; giving talks in schools, to civic groups, and at the Senior Center lunches; and providing articles or photos (daily postcards) to the Los Alamos Daily Post and the Los Alamos Reporter.
- APPB will review and update the Policies and Guidelines dated August 30, 2016. The board will work with the Staff Liaison, Department Director, Legal (as appropriate) and Council liaison to develop a final draft to present to Council for review and approval.

2.2	List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.
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- APPB enabling legislation in the County Code
- APPB Policies and Guidelines – Approved by Council on August 30, 2016

- Contractual relationships for sculpture maintenance
- Contractual agreements with artists
- County Comprehensive Plan and Master Plan related to land use

2.3 Other projects/assignments proposed by the Board or Commission: (*Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.*) To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.

Administrative Activities

- APPB will review and update the Policies and Guidelines dated August 30, 2016. The board will work with the Staff Liaison, Department Director, Legal (as appropriate) and Council liaison to develop a final draft to present to Council for review and approval.
- APPB Identification of Artwork Maintenance and Repairs – Each member of the board has taken responsibility for a specific section of the art collection, regularly inspects their section, and reports bi-annually to the entire board about any needed maintenance or repairs. The board as a group then prioritizes the maintenance needs for the entire collection.
- Public Art Web Presence - The Board launched the Public Art Archive system, an on-line database subscription service that will allow the County to provide user-friendly public access to the County's Public Art Collection. This database option provides an instant web presence that is easily searchable, can be viewed on mobile devices, and is connected with Google maps.
- Plaques – In conjunction with inventory updates, plaques will be ordered with a goal of having all art in the County collection properly labeled.

Marketing and Communications

- Public Information - the APPB will continue to look for opportunities to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces.
- Web Presence – A link to the [Los Alamos County Art Collection](#) on the Public Art Archives website is provided on the [Los Alamos County website](#).
- Open Forum – The APPB has successfully used the County's Open Forum for soliciting public input in the past and will continue to use it in the future, when appropriate.
- Social Media -In the past year, the APPB successfully used Facebook and Instagram for Calls for Art, for board member recruitment, and to solicit public input and will continue to use it in the future, when appropriate.
- Survey Monkey – In the past year, the APPB successfully used Survey Monkey to solicit public input in the past and will continue to use it in the future, when appropriate.

Current/In-process Projects

- Leisure Lagoon Addition – The Art in Public Places board has selected Amanda Jaffee to complete 5 mosaic murals for a price of \$20,000 each (\$115,000 total, includes contingency) for inside the Leisure Lagoon (Approved by council on Feb. 1, 2022)
- Sunflower – A donation by the estate of Ed Grothus of the Sunflower sculpture was formally accepted in 2021. Staff have been working with public works project manager to draft an RFP to restore and install the piece on the west side of the transfer station at the Eco Station.
- Maintenance – In late 2021, the Outdoor Sculpture Maintenance Agreement expired, two RFPs were issued without a response. An RFI was solicited, and County Staff received additional insight to the in-depth process and expertise is needed for art maintenance. A new budget for the Outdoor Sculpture Maintenance was voted and agreed upon. A new RFP was published and submissions were reviewed. The contract is in the process of being drafted with procurement and legal, which will then be sent to County Council for approval.

Potential Projects/Locations

The following is a list of, including but not limited to, potential projects and/or locations for consideration of public art over the next two years (not in any particular order)

- Los Alamos County Airport – the Art in Public Places Board is conducting a call for fiber art for the County Airport.
- North Mesa – APPB is exploring possible options for art near the baseball and soccer fields on North Mesa.
- CIP Recreation Projects – The board will be ready to work with any project teams early in the process to recommend public art, including landscaping, as part of any CIP project on County property.
- Roundabout – The board has discussed recommending art for the new 502 roundabout however, the road is a state road, not a county road. Therefore, conversations with the state need to be conducted if this a route the APP board wished to take at a later date.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Throughout the year, the APPB will work closely with Parks, Recreation and Open Space (PROS), Public Works, and Facilities staff as needed, regarding the placement, installation, lighting, and landscaping of exterior artwork, and the installation of interior artwork.
- The APPB and staff liaison will coordinate with County departments currently displaying interior art to ensure that said artwork is displayed in appropriate settings and available for public viewing in accordance with County Code.

- The APPB will continue to collaborate, as appropriate, with other County boards, commissions, and departments, including the Lodger's Tax Advisory Board, Historic Preservation Advisory Board, Library Board, Parks and Recreation Board, and with community stakeholder groups and organizations.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:

- Staff will work with the Community Development Department, the Public Works Department, and the Community Services Department to identify, for specific capital projects, at which point APPB input and/or involvement is appropriate.
- Board may solicit public input during the development of requests for proposals for new acquisitions, as well as during the selection process.
- Public receptions/dedications may be held for the installation/re-installation of major pieces of artwork.
- Continue to work with the news media by providing information and articles and be available for interviews.
- As noted in Section 2.0, the board may conduct public outreach activities after the art collection is placed on a public facing website, to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities are: developing a link from the County's website, staffing the County booth at the Farmer's Market, giving talks in schools, to civic groups, and at the Senior Center lunches – or providing photos (daily postcards) to the local media. These activities should have a low cost and/or low staff support requirements.

5.0 List the current subcommittees for this Board or Commission.

5.1 For subcommittees with members that are not members of the parent board or commission:
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee's charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

There are no Subcommittees for the Art in Public Places Board.

Attachment A: Provide a copy of your Board or Commission's "Purpose" and "Duties and Responsibilities" from Chapter 8 of the County Code.

ARTICLE II. - ART IN PUBLIC PLACES BOARD

Sec. 8-31. - Purpose

The art in public places board shall promote and encourage public programs to further the development and community awareness of and interest in public art and shall encourage the integration of art into the architecture of municipal structures and shall visually enhance the community. Staff shall submit to the art in public places board for its review and recommendation all expenditures of the art in public places account which is created and set aside for the arts pursuant to Chapter 20 article III.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-32. - Membership, terms, and qualifications.

The art in public places board shall consist of five regular members and two provisional members. The term of each regular member shall be two years with staggered terms. The term of each provisional member shall be two years beginning with the appointment to each term after the adoption of this ordinance. Provisional memberships are intended to provide additional assistance to the board during a time in which the board will have a greater than normal workload. Each regular member and each provisional member shall have equal voting strength on the board and shall be authorized to attend, participate in, and vote at all board meetings. At the end of the initial two year term, the provisional memberships shall expire and the boards hall revert to only five regular members.

(Ord. No. 02-078, § 2, 10-3-2006; Ord.No.02-233, § 1, 7-26-2013)

Sec. 8-33. - Duties and responsibilities.

The art in public places board shall serve in an advisory capacity to the county council and shall have the following functions, powers, and duties:

1. Recommend to the council the acquisition and maintenance of all works of art funded from the art in public places account. The source selection provisions in County Code sections 20-101 through 20-140 shall not apply to works of art recommended for acquisition by the arts in public places board;
2. Recommend to the council the public sites selected for the display of art funded from the art in public places account and establish criteria for the selection of the artists or the work of art desired;
3. Advise the council on the proposed removal, relocation or alteration of any public facility or works of art funded from the arts in public places account;
4. Recommend to the council programs and policies to further the development and public awareness of public art;

5. Seek private donations for the county to supplement the art in public places account and advise the council regarding additional sources of funding for public art;
6. Recommend such policies and procedures as are necessary to effect the purpose of this article subject to the approval of the council; these policies and procedures shall include, but not be limited to, criteria for selection of artists, procedures for artistic competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the art in public places account;
7. Recommend a policy to coordinate with the county's capital improvements program and other county activities to ensure that works of art funded by the arts in public places account are properly integrated into the community and do not pose excessive maintenance costs or public health risk and do not unduly encumber public lands;
8. Perform such additional related duties as may be assigned by the county council or requested by the county administrator.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-34. - Selection of art.

- a) The board may establish such policies, guidelines, and timetables for the selection of art and artists and the placement of art, subject to the approval of the council.
- b) Any work of art that is chosen must comply with the following standards in addition to any guidelines established:
 1. The work of art must be located in a public place with public visibility and impact.
 2. The work of art shall have a permanence generally of at least 20 years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
 3. The work of art shall enhance the environment of the county.
- c) The board shall recommend an artist or a work of art to the council. The board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a county project, the board shall consult with the appropriate county staff and the project architect, if any, and involve them in the selection process. The board may request in advance council approval to purchase a work of art at a juried show.

Council Goals and Priority Areas

Enhancing quality of life, economic vitality, environmental sustainability, and racial equity and inclusivity are overarching goals that will be components of all our efforts as we coordinate with Los Alamos National Laboratory and regional, state, and national entities and plan for appropriate levels of County services.	
Enhancing Communication	
Enhancing communication to better inform and engage the public on County matters and to better interface with regional, state, and national entities.	X
Increasing the Amount and Types of Housing Options	
Increasing the variety of housing options for all segments of the community, from affordable to missing middle to market rate, and pursuing new energy-efficient options and opportunities for utilizing vacant spaces in the Los Alamos townsite and the White Rock town center.	
Protecting our environment and improving our open spaces, recreational, and cultural amenities	
County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their resiliency and sustainability is important to our citizens.	X
Enhancing Support and Opportunities for the Local Business Environment	
Appropriately supporting existing businesses, growing new small businesses, supporting technology start-ups and spin-offs, and identifying redevelopment opportunities as a part of these efforts.	
Supporting Social Services Availability	
Behavioral, mental, and physical health and social services are important for resiliency and quality of life; County support can help address needs for appropriate types and levels of services.	
Improving Access to High Quality Broadband	
Reliable high-speed broadband service throughout the community is essential; determining appropriate investments will advance County efforts in ensuring this service.	
Investing in Infrastructure	
Balancing maintenance of existing infrastructure with new investments in utilities, roads, trails, expanded transit options, facilities, and amenities; and promoting sustainable and resilient practices throughout the community, such as carbon-neutral electric generation.	



LOS ALAMOS

where discoveries are made

FY24 Work Plan for Los Alamos County Boards and Commissions

(Fiscal Year 2024: July 1, 2023 – June 30, 2024)

Board and Commission Name: Art in Public Places Board

Date prepared:

Date approved by Council: TBD

Prepared by: Art in Public Places Board & Tessa Jo Mascarenas, Staff Liaison

This work plan will be accomplished in the following time frame: July 01, 2023- June 30, 2024

Chairperson:

Members and terms:

Member	Start/End Dates	Term
Alissa Grissom	5/25/2021 – 5/24/2023	1
Vacant		
Jennifer Baker	5/25/2021 – 5/24/2023	2
Stephanie Haaser	3/25/2022 – 3/24/2024	1
Jacquelyn Connolly	3/25/2021 – 3/24/2023	1

Department Director: Cory Styron, Community Services Director

Work plan developed in collaboration with Department Director. (Y/N?) Y

Staff Liaison: Katherine Hudspeth, Senior Management Analyst

Administrative Support provided by: Sara Martinez, Program Specialist

Council Liaison: Melanee Hand

Reviewed by Council Liaison? Y

1.0 Provide a brief Summary of your Board or Commission’s activities over the past twelve months. Please describe your Board or Commission’s accomplishments and identify constraints. List any “lessons learned” and identify the greatest challenges faced by the Board or Commission.

Activities and Accomplishments:

- **Splash Pad** – An interactive wall maze by Carrie Quade at the Piñon Park Splash Pad was installed in October 2021. A ribbon cutting is scheduled for summer of 2022.
- **“Perspective”** – A solar water fountain, by Greg Robertson was installed at the White Rock Community Garden the fall of 2021. The resulted from a request from the White Rock Community Garden club. A call for art was completed, as well as a public survey. A ribbon cutting is scheduled for the summer of 2022.
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During the COVID-19 pandemic, public outreach was conducted primarily through the Los Alamos County Community Services Facebook and Instagram pages and Survey Monkey, with reasonable results.

Challenges and Lessons Learned

- While the Board makes every effort to budget appropriately for County staff assistance, and very much appreciates the help, it must also be aware that other County priorities may take precedence, and projects may not be completed according to the Board's timeline. With this in mind the Board should use private contractors whenever possible, with appropriate County oversight, to avoid lengthy delays in project completion.
- APPB receives strong, high-level County staff and administrative support, including developing and negotiating contracts for maintenance and commissions, researching, and drafting policies, and acting as liaison with County departments. However, this support is not unlimited, and it is incumbent upon the Board to realistically prioritize and manage its projects.
- It is apparent from some public input, that the source of funding for public art, the restrictions on its use, and the process by which public art projects are developed, recommended, and approved, are unclear to many members of the community. The Board will continue its efforts to inform the public about its roles and responsibilities.

2.0 Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department Director:

- Meet with the Community Services Department Director and other CSD board chairs, as requested, for discussion and information sharing.
- Participate as needed and at the appropriate time with the proposed Capital Improvement Projects staff for any public art opportunities.
- Conduct public outreach activities after the art collection is added to the Public Art Archives (PAA) to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities include developing a prominent link to the PAA on the County's website; staffing the County table at the Farmer's Market; giving talks in schools, to civic groups, and at the Senior Center lunches; and providing articles or photos (daily postcards) to the Los Alamos Daily Post and the Los Alamos Reporter.
- APPB will review and update the Policies and Guidelines dated August 30, 2016. The board will work with the Staff Liaison, Department Director, Legal (as appropriate) and Council liaison to develop a final draft to present to Council for review and approval.
- Address and clarify procurement processes, for example, those associated with Council and community concerns regarding the aquatic center acquisition.

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.
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- APPB enabling legislation in the County Code
- APPB Policies and Guidelines – Approved by Council on August 30, 2016
- Contractual relationships for sculpture maintenance
- Contractual agreements with artists
- County Comprehensive Plan and Master Plan related to land use

2.3 Other projects/assignments proposed by the Board or Commission: (<i>Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.</i>) To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.
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Administrative Activities

- APPB will review and update the Policies and Guidelines dated August 30, 2016. The board will work with the Staff Liaison, Department Director, Legal (as appropriate) and Council liaison to develop a final draft to present to Council for review and approval.
- APPB Identification of Artwork Maintenance and Repairs – Each member of the board has taken responsibility for a specific section of the art collection, regularly inspects their section, and reports bi-annually to the entire board about any needed maintenance or repairs. The board as a group then prioritizes the maintenance needs for the entire collection.
- Public Art Web Presence - The Board launched the Public Art Archive system, an on-line database subscription service that will allow the County to provide user-friendly public access to the County's Public Art Collection. This database option provides an instant web presence that is easily searchable, can be viewed on mobile devices, and is connected with Google maps.
- Plaques – In conjunction with inventory updates, plaques will be ordered with a goal of having all art in the County collection properly labeled.

Marketing and Communications

- Public Information - the APPB will continue to look for opportunities to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces.

- Web Presence – A link to the Los Alamos County Art Collection on the Public Art Archives website is provided on the Los Alamos County website.
- Open Forum – The APPB has successfully used the County’s Open Forum for soliciting public input in the past and will continue to use it in the future, when appropriate.
- Social Media -In the past year, the APPB successfully used Facebook and Instagram for Calls for Art, for board member recruitment, and to solicit public input and will continue to use it in the future, when appropriate.
- Survey Monkey – In the past year, the APPB successfully used Survey Monkey to solicit public input in the past and will continue to use it in the future, when appropriate.

Current/In-process Projects

- Leisure Lagoon Addition – The Art in Public Places board has selected Amanda Jaffee to complete 5 mosaic murals for a price of \$20,000 each (\$115,000 total, includes contingency) for inside the Leisure Lagoon (Approved by council on Feb. 1, 2022)
- Sunflower – A donation by the estate of Ed Grothus of the Sunflower sculpture was formally accepted in 2021. Staff have been working with public works project manager to draft an RFP to restore and install the piece on the west side of the transfer station at the Eco Station.
- Maintenance – In late 2021, the Outdoor Sculpture Maintenance Agreement expired, two RFPs were issued without a response. An RFI was solicited, and County Staff received additional insight to the in-depth process and expertise is needed for art maintenance. A new budget for the Outdoor Sculpture Maintenance was voted and agreed upon. A new RFP was published and submissions were reviewed. The contract is in the process of being drafted with procurement and legal, which will then be sent to County Council for approval.

Potential Projects/Locations

The following is a list of, including but not limited to, potential projects and/or locations for consideration of public art over the next two years (not in any particular order)

- Los Alamos County Airport – the Art in Public Places Board is conducting a call for fiber art for the County Airport.
- North Mesa – APPB is exploring possible options for art near the baseball and soccer fields on North Mesa.
- CIP Recreation Projects – The board will be ready to work with any project teams early in the process to recommend public art, including landscaping, as part of any CIP project on County property.
- Roundabout – The board has discussed recommending art for the new 502 roundabout however, the road is a state road, not a county road. Therefore, conversations with the state need to be conducted if this a route the APP board wished to take at a later date.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Throughout the year, the APPB will work closely with Parks, Recreation and Open Space (PROS), Public Works, and Facilities staff as needed, regarding the placement, installation, lighting, and landscaping of exterior artwork, and the installation of interior artwork.
- The APPB and staff liaison will coordinate with County departments currently displaying interior art to ensure that said artwork is displayed in appropriate settings and available for public viewing in accordance with County Code.
- The APPB will continue to collaborate, as appropriate, with other County boards, commissions, and departments, including the Lodger's Tax Advisory Board, Historic Preservation Advisory Board, Library Board, Parks and Recreation Board, and with community stakeholder groups and organizations.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:

- Staff will work with the Community Development Department, the Public Works Department, and the Community Services Department to identify, for specific capital projects, at which point APPB input and/or involvement is appropriate.
- Board will solicit public input during the development of requests for proposals for new acquisitions, as well as during the selection process.
- Public receptions/dedications may be held for the installation/re-installation of major pieces of artwork.
- Continue to work with the news media by providing information and articles and be available for interviews.
- As noted in Section 2.0, the board may conduct public outreach activities after the art collection is placed on a public facing website, to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities are: developing a link from the County's website, staffing the County booth at the Farmer's Market, giving talks in schools, to civic groups, and at the Senior Center lunches – or providing photos (daily postcards) to the local media. These activities should have a low cost and/or low staff support requirements.

5.0 List the current subcommittees for this Board or Commission.

- 5.1 For subcommittees with members that are not members of the parent board or commission:**
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee’s charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

There are no Subcommittees for the Art in Public Places Board.

Attachment A: Provide a copy of your Board or Commission’s “Purpose” and “Duties and Responsibilities” from Chapter 8 of the County Code.

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Planning & Zoning Commission:

ARTICLE II. - ART IN PUBLIC PLACES BOARD

Sec. 8-31. - Purpose

The art in public places board shall promote and encourage public programs to further the development and community awareness of and interest in public art and shall encourage the integration of art into the architecture of municipal structures and shall visually enhance the community. Staff shall submit to the art in public places board for its review and recommendation all expenditures of the art in public places account which is created and set aside for the arts pursuant to Chapter 20 article III.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-32. - Membership, terms, and qualifications.

The art in public places board shall consist of five regular members and two provisional members. The term of each regular member shall be two years with staggered terms. The term of each provisional member shall be two years beginning with the appointment to each term after the adoption of this ordinance. Provisional memberships are intended to provide additional assistance to the board during a time in which the board will have a greater than normal workload. Each regular member and each provisional member shall have equal voting strength on the board and shall be authorized to attend, participate in, and vote at all board meetings. At the end of the initial two year term, the provisional memberships shall expire and the boards shall revert to only five regular members.

(Ord. No. 02-078, § 2, 10-3-2006; Ord.No.02-233, § 1, 7-26-2013)

Sec. 8-33. - Duties and responsibilities.

The art in public places board shall serve in an advisory capacity to the county council and shall have the following functions, powers, and duties:

1. Recommend to the council the acquisition and maintenance of all works of art funded from the art in public places account. The source selection provisions in County Code sections 20-101 through 20-140 shall not apply to works of art recommended for acquisition by the arts in public places board;
2. Recommend to the council the public sites selected for the display of art funded from the art in public places account and establish criteria for the selection of the artists or the work of art desired;
3. Advise the council on the proposed removal, relocation or alteration of any public facility or works of art funded from the arts in public places account;
4. Recommend to the council programs and policies to further the development and public awareness of public art;
5. Seek private donations for the county to supplement the art in public places account and advise the council regarding additional sources of funding for public art;
6. Recommend such policies and procedures as are necessary to effect the purpose of this article

subject to the approval of the council; these policies and procedures shall include, but not be

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limited to, criteria for selection of artists, procedures for artistic competitions, selection of public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the art in public places account;

7. Recommend a policy to coordinate with the county's capital improvements program and other county activities to ensure that works of art funded by the arts in public places account are properly integrated into the community and do not pose excessive maintenance costs or public health risk and do not unduly encumber public lands;
8. Perform such additional related duties as may be assigned by the county council or requested by the county administrator.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-34. - Selection of art.

- a) The board may establish such policies, guidelines, and timetables for the selection of art and artists and the placement of art, subject to the approval of the council.
- b) Any work of art that is chosen must comply with the following standards in addition to any guidelines established:
 1. The work of art must be located in a public place with public visibility and impact.
 2. The work of art shall have a permanence generally of at least 20 years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
 3. The work of art shall enhance the environment of the county.
- c) The board shall recommend an artist or a work of art to the council. The board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a county project, the board shall consult with the appropriate county staff and the project architect, if any, and involve them in the selection process. The board may request in advance council approval to purchase a work of art at a juried show.

Enhancing quality of life, economic vitality, environmental sustainability, and racial equity and inclusivity are overarching goals that will be components of all our efforts as we coordinate with Los Alamos National Laboratory and regional, state, and national entities and plan for appropriate levels of County services.	
Enhancing Communication	
Enhancing communication to better inform and engage the public on County matters and to better interface with regional, state, and national entities.	X
Increasing the Amount and Types of Housing Options	
Increasing the variety of housing options for all segments of the community, from affordable to missing middle to market rate, and pursuing new energy-efficient options and opportunities for utilizing vacant spaces in the Los Alamos townsite and the White Rock town center.	
Protecting our Environment and Improving Our Open Spaces, Recreational, and Cultural Amenities	
County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their resiliency and sustainability is important to our citizens.	X
Enhancing Support and Opportunities for the Local Business Environment	
Appropriately supporting existing businesses, growing new small businesses, supporting technology start-ups and spin-offs, and identifying redevelopment opportunities as a part of these efforts.	
Supporting Social Services Availability	
Behavioral, mental, and physical health and social services are important for resiliency and quality of life; County support can help address needs for appropriate types and levels of services.	
Improving Access to High Quality Broadband	
Reliable high-speed broadband service throughout the community is essential; determining appropriate investments will advance County efforts in ensuring this service.	
Investing in Infrastructure	
Balancing maintenance of existing infrastructure with new investments in utilities, roads, trails, expanded transit options, facilities, and amenities; and promoting sustainable and resilient practices throughout the community, such as carbon-neutral electric generation.	



County of Los Alamos

Staff Report

January 26, 2023

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16895-23

Title

Pending Items List

.. Body

1. Survey for Little Theater Boiler
2. Santa Clara Jar
3. Policy and Procedures



County of Los Alamos

Staff Report

January 26, 2023

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: A.

Index (Council Goals):

Presenters: Jennifer Baker

Legislative File: 16896-23

Title

Chairman's Report

Body

Information shared in addition to items not on the agenda.



County of Los Alamos

Staff Report

January 26, 2023

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: B.

Index (Council Goals):

Presenters: Tessa Mascarenas

Legislative File: 16897-23

Title

Staff Liaison Report

Body

Information shared in addition to items not on the agenda.

1. Leisure Lagoon Installation Clarification



County of Los Alamos

Staff Report

January 26, 2023

Los Alamos, NM 87544
www.losalamosnm.us

Agenda No.: C.

Index (Council Goals):

Presenters: Arts in Public Places Advisory Board

Legislative File: 16898-23

Title

Art In Public Places Board Recruitment Discussion

Body

The board will discuss future recruitment as three positions will be available in March 2023.