



LOS ALAMOS
where discoveries are made

FY23 Work Plan for Los Alamos County Boards and Commissions

(Fiscal Year 2023: July 1, 2022 – June 30, 2023)

Board and Commission Name: Art in Public Places Board

Date prepared: 00/00/20**

Date approved by Council: TBD

Prepared by: Jennifer Baker, Chair

This work plan will be accomplished in the following time frame: July 01, 2022- June 30, 2023

Chairperson: Jennifer Baker

Members and terms:

Member	Start/End Dates	Term
Alissa Grissom	3/25/2021 – 3/24/2023	1
Abigayle Cutting-Smith	9/8/2020 – 9/7/2022 (3/24/2022)	1
Jennifer Baker	3/25/2021 – 3/24/2023	2
Stephanie Haaser	3/25/2021 – 3/24/2023	1
Jacquelyn Connolly	3/25/2022 – 3/24/2024	1

Department Director: Cory Styron, Community Services Director

Work plan developed in collaboration with Department Director. (Y/N?) Y

Staff Liaison: Katherine Hudspeth

Administrative Support provided by Sara Martinez

Council Liaison: _____

Reviewed by Council Liaison? Y

1.0	Provide a brief Summary of your Board or Commission's activities over the past twelve months. Please describe your Board or Commission's accomplishments and identify constraints. List any "lessons learned" and identify the greatest challenges faced by the Board or Commission.
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Activities and Accomplishments:

- **Splash Pad** – An interactive wall maze by Carrie Quade at the Piñon Park Splash Pad was installed in October 2021. A ribbon cutting is scheduled for summer of 2022.
- **“Perspective”** – A solar water fountain, by Greg Robertson was installed at the White Rock Community Garden the fall of 2021. The resulted from a request from the White Rock Community Garden club. A call for art was completed, as well as a public survey. A ribbon cutting is scheduled for the summer of 2022.
- **Maintenance and Plaques** – APPB members regularly track and facilitate maintenance of the County’s existing collection. The board continues to order and install plaques for new art works, as well as replace old or missing plaques as part of maintaining the collection.
- **Public Education/Outreach Efforts** – The Board has noted that the source of APP funding, the restrictions on its use, and the process by which public art projects are developed, recommended, and approved, are unclear to many members of the community. The board looks for opportunities to inform the public about its roles and responsibilities, and the enabling County ordinance, whenever they can. In 2021 the Art in Public Places Board launched the Public Art Archives website, which provides information, locations, and pictures of all collections pieces. It has been shared out on social media platforms and listed on the Los Alamos County website. The public art collection is also periodically promoted on the Community Services Department’s Facebook page.

During the COVID-19 pandemic, public outreach was conducted primarily through the Los Alamos County Community Services Facebook and Instagram pages and Survey Monkey, with reasonable results.

Challenges and Lessons Learned

- While the Board makes every effort to budget appropriately for County staff assistance, and very much appreciates the help, it must also be aware that other County priorities may take precedence, and projects may not be completed according to the Board’s timeline. With this in mind the Board should use private contractors whenever possible, with appropriate County oversight, to avoid lengthy delays in project completion.
- APPB receives strong, high-level County staff and administrative support, including developing and negotiating contracts for maintenance and commissions, researching, and drafting policies, and acting as liaison with County departments. However, this support is not unlimited, and it is incumbent upon the Board to realistically prioritize and manage its projects.
- It is apparent from some public input, that the source of funding for public art, the restrictions on its use, and the process by which public art projects are developed, recommended, and approved, are unclear to many members of the community. The Board will continue its efforts to inform the public about its roles and responsibilities.

2.0

Describe the future work plans for this Board or Commission using the following items and showing the relationship to those items: *(Please remember that Council approval of this work plan does not constitute official Council approval of proposed projects, assignments, or anticipated recommendations included in this work plan that have budget implications.)*

2.1 List any special projects or assignments given to this Board or Commission by Council or the Department Director:

- Meet with the Community Services Department Director and other CSD board chairs, as requested, for discussion and information sharing.
- Participate as needed and at the appropriate time with the proposed Capital Improvement Projects staff for any public art opportunities.
- Conduct public outreach activities after the art collection is added to the Public Art Archives(PAA) to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities include developing a prominent link to the PAA on the County's website; staffing the County table at the Farmer's Market; giving talks in schools, to civic groups, and at the Senior Center lunches; and providing articles or photos(daily postcards) to the Los Alamos Daily Post and the Los Alamos Reporter.

2.2 List the guiding documents/plans (with approval or revision dates listed) used by this Board or Commission.

- APPB enabling legislation in the County Code
- APPB Policies and Guidelines – Approved by Council on August 30, 2016
- Contractual relationships for sculpture maintenance
- Contractual agreements with artists
- County Comprehensive Plan and Master Plan related to land use

2.3 Other projects/assignments proposed by the Board or Commission: *(Any projects or activities proposed in this section should be discussed with the Council Liaison prior to listing it in this work plan.)* To assist with Council review of the work plans, please list the B&C's proposed projects or assignments in priority order.

Administrative Activities

- APPB Identification of Artwork Maintenance and Repairs – Each member of the board has taken responsibility for a specific section of the art collection, regularly inspects their section,

and reports bi-annually to the entire board about any needed maintenance or repairs. The board as a group then prioritizes the maintenance needs for the entire collection.

- Public Art Web Presence - The Board launched the Public Art Archive system, an on-line database subscription service that will allow the County to provide user-friendly public access to the County's Public Art Collection. This database option provides an instant web presence that is easily searchable, can be viewed on mobile devices, and is connected with Google maps.
- Plaques – In conjunction with inventory updates, plaques will be ordered with a goal of having all art in the County collection properly labeled.

Marketing and Communications

- Public Information - the APPB will continue to look for opportunities to inform the public about the public art collection, the APP funding, and the process the board uses to select and recommend public art pieces.
- Web Presence – A link to the Los Alamos County Art Collection on the Public Art Archives website is provided on the Los Alamos County website.
- Open Forum – The APPB has successfully used the County's Open Forum for soliciting public input in the past and will continue to use it in the future, when appropriate.
- Social Media -In the past year, the APPB successfully used Facebook and Instagram for Calls for Art, for board member recruitment, and to solicit public input and will continue to use it in the future, when appropriate.
- Survey Monkey – In the past year, the APPB successfully used Survey Monkey to solicit public input in the past and will continue to use it in the future, when appropriate.

Current/In-process Projects

- Leisure Lagoon Addition – The Art in Public Places board had selected Amanda Jaffee to complete 5 mosaic murals for a price of \$20,000 each (\$100,000 total) for inside the Leisure Lagoon and made a recommendation to Council in November of 2021. The Council tabled the item and asked the APP Board to come back with the process of how they came to this recommendation and re-evaluate their recommendation. The APP Board completed this task and was originally on the January 25, 2022, Council agenda, but was moved to the February 1, 2022, Council Agenda; at this date, the item is still pending.
- Sunflower – A donation by the estate of Ed Grothus of the Sunflower sculpture was formally accepted in 2021. Staff have been working with public works project manager to draft an RFP to restore and install the piece on the west side of the transfer station at the Eco Station.
- Maintenance – In late 2021, the Outdoor Sculpture Maintenance Agreement expired, two RFPs were issued without a response. An RFI was solicited, and County Staff received additional insight to the in depth process and expertise is needed for art maintenance. A new budget for the Outdoor Sculpture Maintenance was voted and agreed upon, and a new RFP is currently being drafted based on information received from the RFI.

Potential Projects/Locations

The following is a list of, including but not limited to, potential projects and/or locations for consideration of public art over the next two years (not in any particular order)

- Los Alamos County Airport – the Art in Public Places Board is conducting a call for fiber art for the County Airport.
- North Mesa – APPB is exploring possible options for art near the baseball and soccer fields on North Mesa.
- CIP Recreation Projects – The board will be ready to work with any project teams early in the process to recommend public art, including landscaping, as part of any CIP project on County property.
- Roundabout – The board has discussed recommending art for the new 502 roundabout however, the road is a state road, not a county road. Therefore conversations with the state need to be conducted if this a route the APP board wished to take at a later date.

3.0 Identify any interfaces for the goals/tasks in this work plan with County Departments and other Boards and Commissions. Specify the coordination required.

- Throughout the year, the APPB will work closely with Parks, Recreation and Open Space (PROS), Public Works, and Facilities staff as needed, regarding the placement, installation, lighting, and landscaping of exterior artwork, and the installation of interior artwork.
- The APPB and staff liaison will coordinate with County departments currently displaying interior art to ensure that said artwork is displayed in appropriate settings and available for public viewing in accordance with County Code.
- The APPB will continue to collaborate, as appropriate, with other County boards, commissions, and departments, including the Lodger's Tax Advisory Board, Historic Preservation Advisory Board, Library Board, Parks and Recreation Board, and with community stakeholder groups and organizations.

4.0 List any special public information or involvement meetings or efforts to be conducted by this Board or Commission:
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- Staff will work with the Community Development Department, the Public Works Department, and the Community Services Department to identify, for specific capital projects, at which point APPB input and/or involvement is appropriate.

- Board may solicit public input during the development of requests for proposals for new acquisitions, as well as during the selection process.
- Public receptions/dedications may be held for the installation/re-installation of major pieces of artwork.
- Continue to work with the news media by providing information and articles and be available for interviews.
- As noted in Section 2.0, the board may conduct public outreach activities after the art collection is placed on a public facing website, to develop both the public's interest in art and a better understanding of how public art is funded. Some suggested activities are: developing a link from the County's website, staffing the County booth at the Farmer's Market, giving talks in schools, to civic groups, and at the Senior Center lunches – or providing photos(daily postcards) to the local media. These activities should have a low cost and/or low staff support requirements.

5.0 List the current subcommittees for this Board or Commission.

- 5.1 For subcommittees with members that are not members of the parent board or commission:**
List the subcommittee members and their terms.
Explain how sub- committee members are selected or appointed.
Provide a description of each subcommittee's charter or purpose.
Describe the expected duration for the subcommittee and their work plan(s) demonstrating how they support the Board or Commission:

There are no Subcommittees for the Art in Public Places Board.

Attachment A: Provide a copy of your Board or Commission's "Purpose" and "Duties and Responsibilities" from Chapter 8 of the County Code.

Attachment B: Using the chart below, place an X in the column on the right if the Council Goal is related to the work of the Planning & Zoning Commission:

ARTICLE II. - ART IN PUBLIC PLACES BOARD

Sec. 8-31. - Purpose

The art in public places board shall promote and encourage public programs to further the development and community awareness of and interest in public art and shall encourage the integration of art into the architecture of municipal structures and shall visually enhance the community. Staff shall submit to the art in public places board for its review and recommendation all expenditures of the art in public places account which is created and set aside for the arts pursuant to Chapter 20 article III.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-32. - Membership, terms, and qualifications.

The art in public places board shall consist of five regular members and two provisional members. The term of each regular member shall be two years with staggered terms. The term of each provisional member shall be two years beginning with the appointment to each term after the adoption of this ordinance. Provisional memberships are intended to provide additional assistance to the board during a time in which the board will have a greater than normal workload. Each regular member and each provisional member shall have equal voting strength on the board and shall be authorized to attend, participate in, and vote at all board meetings. At the end of the initial two year term, the provisional memberships shall expire and the boards shall revert to only five regular members.

(Ord. No. 02-078, § 2, 10-3-2006; Ord.No.02-233, § 1, 7-26-2013)

Sec. 8-33. - Duties and responsibilities.

The art in public places board shall serve in an advisory capacity to the county council and shall have the following functions, powers and duties:

1. Recommend to the council the acquisition and maintenance of all works of art funded from the art in public places account. The source selection provisions in County Code sections 20-101 through 20-140 shall not apply to works of art recommended for acquisition by the arts in public places board;
2. Recommend to the council the public sites selected for the display of art funded from the art in public places account and establish criteria for the selection of the artists or the work of art desired;
3. Advise the council on the proposed removal, relocation or alteration of any public facility or works of art funded from the arts in public places account;
4. Recommend to the council programs and policies to further the development and public awareness of public art;
5. Seek private donations for the county to supplement the art in public places account and advise the council regarding additional sources of funding for public art;
6. Recommend such policies and procedures as are necessary to effect the purpose of this article subject to the approval of the council; these policies and procedures shall include, but not be limited to, criteria for selection of artists, procedures for artistic competitions, selection of

public locations for art equitably distributed throughout the community, and recommendations for the maintenance of art funded by the art in public places account;

7. Recommend a policy to coordinate with the county's capital improvements program and other county activities to ensure that works of art funded by the arts in public places account are properly integrated into the community and do not pose excessive maintenance costs or public health risk and do not unduly encumber public lands;
8. Perform such additional related duties as may be assigned by the county council or requested by the county administrator.

(Ord. No. 02-078, § 2, 10-3-2006)

Sec. 8-34. - Selection of art.

- a) The board may establish such policies, guidelines and timetables for the selection of art and artists and the placement of art, subject to the approval of the council.
- b) Any work of art that is chosen must comply with the following standards in addition to any guidelines established:
 1. The work of art must be located in a public place with public visibility and impact.
 2. The work of art shall have a permanence generally of at least 20 years and shall be likely to remain a thing of value for this time period given appropriate site selection and maintenance.
 3. The work of art shall enhance the environment of the county.
- c) The board shall recommend an artist or a work of art to the council. The board may recommend purchasing a completed work of art, commissioning a work of art, holding a competition to select a work of art, or creating some other appropriate mode of selection. In the event that the work of art is to be purchased and placed in conjunction with a county project, the board shall consult with the appropriate county staff and the project architect, if any, and involve them in the selection process. The board may request in advance council approval to purchase a work of art at a juried show.

Council Goals and Priority Areas

Enhancing quality of life, economic vitality, environmental sustainability, and racial equity and inclusivity are overarching goals that will be components of all our efforts as we coordinate with Los Alamos National Laboratory and regional partners and plan for appropriate levels of County services.	
Enhancing Communication	
Enhancing communication with the public to promote transparency and strengthen trust in County government.	X
Increasing the Amount and Types of Housing Options	
This includes increasing the variety of housing options for all segments of the community, from affordable to new options for those interested in downsizing or moving closer to central areas of the community and pursuing opportunities for utilization of vacant spaces to address these needs.	
Protecting, Maintaining, and Improving Our Open Spaces, Recreational, and Cultural Amenities	
Los Alamos County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their health and sustainability is important to our citizens.	X
Enhancing Support and Opportunities for the Local Business Environment	
This includes appropriately supporting existing businesses, growing new businesses, supporting technology start-ups and spin-offs, and identifying opportunities for utilizing vacant space as a part of these efforts.	
Supporting Social Services Improvement	
Behavioral, mental, and physical health and social services are important quality of life components; there are key areas where appropriate types and levels of County support could help address current needs	
Improving Access to High Quality Broadband	
Enabling reliable high-speed broadband service throughout the county by determining appropriate investments (e.g., conduct a community needs analysis, evaluate technical options).	
Investing in Infrastructure	
Appropriately balancing maintenance of existing infrastructure with new investments in county utilities, roads, trails, expanded transit options, facilities and amenities, which will help improve environmental stewardship, sustainability, and quality of life, while allowing for sustainable growth.	