

**Art In Public Places Advisory Board
Policies And Guidelines**

Form C

To be completed by County and Artist/Donor upon acceptance of Donated Art

**LOS ALAMOS COUNTY
ART IN PUBLIC PLACES BOARD
ACCEPTANCE OF DONATED ART**

I understand that the acceptance and disposition of the work of art will be governed by the Policies and Guidelines established for the Art in Public Places Board and the Terms and Conditions outlined below.

Donor Information:

NAME: _____

ADDRESS: _____

PHONE(s): _____

E-MAIL: _____

IS THIS YOUR ORIGINAL WORK OF ART? ARE YOU THE ARTIST? ⁽¹⁾ ☐ Yes. ☐ No.

If "Yes", proceed with the below. If "No", please contact the Arts in Public Places Staff Liaison to review what rights you may have in donating the work of art.

Are you the sole creator of this work or was it created in coordination with others? ⁽²⁾

☐ Sole Creator ☐ Created with other Artists or Individuals

Information about the Artwork:

Title: _____

Date Created (if known) or Estimated Age of the Artwork: _____

Medium: _____

DIMENSIONS:

Height _____ Length _____ Diameter _____ Weight _____

Estimated Value: _____ Photos attached? Yes _____ No _____

Appraised?: Yes _____ No _____ If yes, date of appraisal: _____

Appraiser's Name & Phone: _____

⁽¹⁾ If you answered “No” to the question on whether you are the Artist or creator of the work, a case-by-case analysis is required to determine what rights you may have, hold, or possess in relation to the work of art and what rights may be transferred to the County.

⁽²⁾ If you are not the sole creator of the work of art, can you or will you obtain the other artist(s) release and agreement to donate the work of art? All creators of the work of art must agree to donate the work of art either by full copyright or irrevocable license.

Subject: [EXTERNAL]FW: Art release and completed form requested
Date: Sunday, January 9, 2022 at 11:29:12 AM Mountain Standard Time
From: Susan Hall
To: Hudspeth, Katherine
Attachments: APP Donation Form - Jar[10943] rev.1.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Hudspeth,
Here is the artist release you requested (see below) and attached you will find the completed form that you requested from me. Note that my zip code is 87547.

Please confirm that you received these since I know the deadline is coming up for submitting the info. Just want to make sure you have what you need.

Thank you,
Sue

Sent from [Mail](#) for Windows

From: [Polly-Rose Folwell](#)
Sent: Saturday, January 8, 2022 3:58 PM
To: susanmhall@msn.com
Subject: Art release

I allow the art/pottery piece, of Santa Clara clay polished with a black and red/ brown tones, kiva step rim, wide shoulder, narrow bottom, owned by Susan Hall to be donated as Susan Hall sees fit. I also release the use of this art to be viewed and photographed by the entity that receives the art/pottery.
PollyRose Folwell