

NM Regional Recreation Centers/Quality of Life Grant Application Instructions

GRANT APPLICATION PERIOD OPENS JULY 18, 2022

OVERVIEW

The NM Department of Finance & Administration is pleased to announce the funding opportunity for NM Regional Recreation Centers and Quality of Life grant. \$45 million is available for communities statewide to plan, design, furnish/equip and construct recreational projects.

This funding exists to improve the quality of life for New Mexico residents by creating new or expanding existing regional recreational facilities. These recreational facilities are defined as any project that will contribute to the quality of life for regional residents. Some examples of these recreational facilities could be a community center, skatepark, rodeo grounds, picnic shelters, or structures that enhance public based recreational activities.

Funds will be distributed on a reimbursement basis through June 30, 2025. All contracts awarded under this Invitation to Submit Project Applications will terminate on June 30, 2025.

Pre-Application Webinar

NM Regional Recreation Centers/Quality of Life Grant Pre-Application Webinar

Wednesday, July 18, 2022 – 10:00 to 11:00 AM

Potential applicants must register for the webinar to attend. The link to register for the webinar:

NM Regional Recreation Centers/Quality of Life Grant Webinar Registration

NM Regional Recreation Centers/Quality of Life Grant Application (must submit application via Microsoft form)

Who can apply?

Eligible applicants must be a legally recognized government or quasi-governmental entity. A local government must submit a project proposal on behalf of a non-profit entity in support of the project.

The following list of applicants includes eligible government or quasi-governmental entities:

- Municipalities
- Counties
- Tribal Governments
- Special Districts (Acequias & Land Grants)

What documents are required?

- Completed application form (submitted online) – [NM Regional Recreation Centers/Quality of Life Application](#)
- This is a competitive application process. A local governing body must be the lead applicant in this application.

Local or quasi-governing body must serve as the lead applicant and submit on behalf of the eligible partner(s).

- An Operating and Use Agreement from an eligible political subdivision is required within 60 days after the execution of contract to document that they will own the capital asset and ensure the asset is maintained. This agreement is required to comply with the Anti-Donation Clause of the New Mexico Constitution, Article XIII, Section IX.
- A current full project budget must be submitted including funding gaps and all sources of secured and anticipated revenue. (Exhibit 1)
- Applicants must provide quotes or estimates for equipment, vehicles, and real property/buildings the application. Equipment and vehicle line items without quotes will not be eligible for consideration. State and local procurement policies must be complied with for the duration of the project.
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All documentation must be emailed to RegionalRec.NM@state.nm.us

* The Department reserves the right to offer an award amount different than the amount requested.

Funding Categories & Selection Criteria:

Project proposals from an eligible organization and its local government partner will be considered in two areas: (A) Economic Impact: Project must show demonstrable benefit to the local community, either by attracting and retaining residents or attracting visitors. (B) Recreational Access: The project must be open for public use. Note: Projects on tribal lands are eligible and do not have to be open to the general public but should be open to tribal members.

Project Type:

- Plan/Design: Preliminary Engineering Report (PER), planning and design
- Equipment: indoor or outdoor equipment to include playground equipment, etc.
- Construction: for small and large projects to include community centers, skateparks, splash pads, rodeo grounds, outdoor theatres, picnic shelters, or structures that enhance public based recreational activities

Collaborative proposals and partnerships are eligible and encouraged. Applicants must specify the lead entity for contracting purposes.

The Department will select applications for funding based upon analysis of the submitted response. Selections will be made based on the following criteria.

Contact information:

Shanna Sassar; Shanna.Sassar@state.nm.us Rural & Frontier Equity Ombudsman 505-470-2750

Carmen Morin; CarmenB.Morin@state.nm.us Community Development Bureau Chief 505-470-8979

Application Due: August 12, 2022

All documents submissions should be emailed to: RegionalRec.NM@state.nm.us

The Department is not responsible for late or undeliverable email submissions.

Project Terms:

Funds will be provided on a reimbursement basis. (Grantees must submit clear copies of invoices and proof of payment.) Each project will be assigned a Project Manager which will be determined upon execution of grant agreement.

LEGAL NOTICE: By clicking 'submit' on the online application form, I certify that the information provided in this application is true and that the expenses will not be reimbursed through other funding sources. I understand this grant is for expenses included between July 1, 2022 and June 30, 2025, and awarded projects are expected to be complete by June 30, 2023.

I understand that knowingly making a false statement to obtain this grant or providing expenditures that do not qualify may result in the applicant refunding all reimburse expenditures to the Department of Finance & Administration.

The department reserves the right to offer an award amount different than the amount requested.

The following pages are for informational purposes only.

The NM Regional Recreation Centers/Quality of Life Grant Pre-Application Webinar Registration will not be accepted as a hard copy and will need to be filled out online using the link below.

[NM Regional Recreation Centers/Quality of Life Application](#)

NM Regional Recreation Centers/Quality of Life Grant

FY 2023 Application Invitation

The NM Department of Finance & Administration is pleased to announce the funding opportunity for NM Regional Recreation Centers and Quality of Life grant. \$45 million is available for rural communities statewide to plan, design, furnish/equip and construct recreational projects.

This funding exists to improve the quality of life for New Mexico residents by creating new or expanding existing regional recreational facilities. These recreational facilities are defined as any project that will contribute to the quality of life for regional residents. Some examples of these recreational facilities could be a community center, skatepark, rodeo grounds, picnic shelters, or structures that enhance public based recreational activities.

Applications open July 18, 2022. Deadline to submit is August 12, 2022.

Pre-Application Webinar: Wednesday, July 13, 2022 - 10:00-11:00 AM (Potential applicants must participate in the webinar to be considered for a grant)

Please complete information below. If you have any questions, contact Shanna Sasser at Shanna.Sasser@state.nm.us (<mailto:Shanna.Sasser@state.nm.us>) or Carmen Morin at CarmenB.Morin@state.nm.us (<mailto:CarmenB.Morin@state.nm.us>).

* Required

How much funding is available?

2022 HB2 \$45,000,000

To plan, design, construct, furnish and equip regional recreation centers and quality of life projects statewide. No more than twenty-seven million five hundred thousand dollars (\$27,500,000) of this appropriation shall be expended in a single fiscal year. Five million dollars (\$5,000,000) is from the general fund and the remaining amount is from the appropriation contingency fund.

Eligibility

Eligible applicants must be a legally recognized government or quasi-governmental entity. A local government must submit a project proposal on behalf of a non-profit entity or unincorporated entity in support of the project.

Eligible entities include:

- Counties
 - Municipalities
 - Tribal Governments
 - Special Districts (Acequias & Land Grants)
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- **Economic Impact:** Project must show demonstrable benefit to a local community with limited access to recreational activities, either by attracting and retaining residents or attracting visitors.
 - **Recreation Access:** •The project must be open for public use. Note: Projects on tribal lands are eligible and do not have to be open to the general public but should be open to tribal members.

2022 Grant Cycle

- Grant opens July 18, 2022
- Applications accepted until August 12, 2022
- Applications will be scored by a review committee
- Award announcements August 31, 2022
- Project must be completed by June 30, 2025

Award Range:

- Tier 1: \$10,000 to \$99,999 Small projects - plan, design, furnish, purchase equipment
- Tier 2: \$100,000 to \$499,999 Medium projects – plan, design, furnish, purchase equipment
- Tier 3: \$500,000 to \$1,000,000+ Larger projects – plan, design, furnish, equip, construct
- Match Requirement: \$0.00 (zero)

Qualifying Projects

- **Plan/Design:** Plan and/or design of project including Preliminary Engineering Report (PER)
- **Equipment:** indoor or outdoor equipment to include playground equipment, etc.
- **Construction:** for small and large projects to include community centers, skateparks, splash pads, rodeo grounds, outdoor theaters, picnic shelters, or structures that enhance public based recreational activities

Required Documents

1. Completed application form (submitted online) - NM Regional Recreation Centers/Quality of Life Grant Application
2. This is a competitive application process. A local governing body must be the lead applicant in this application.
3. Local or quasi-governing body must serve as the lead applicant and submit on behalf of the eligible partner(s).
4. An Operating and Use Agreement from an eligible political subdivision is required within 60 days after the execution of contract to document that they will own the capital asset and ensure the asset is maintained. This agreement is required to comply with the Anti-Donation Clause of the New Mexico Constitution, Article XIII, Section IX.
5. A current full project budget must be submitted including funding gaps and all sources of secured and anticipated revenue. (Exhibit 1)
6. Applicants must provide quotes or estimates for equipment, vehicles, and real property/buildings the application. Equipment and vehicle line items without quotes will not be eligible for consideration. State and local procurement policies must be complied with for the duration of the project.

All documentation must be emailed to RegionalRec.NM@state.nm.us (<mailto:RegionalRec.NM@state.nm.us>).

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1. Entity Name (example: Happy, Town of)

2. If entity is an unincorporated community, list the government entity who will own asset. *

3. Contact Person (Last name, First name)

4. Contact Person Title

5. Contact Phone Number

6. Contact Email

7. County Name

Attachment B

Funding Categories & Selection Criteria

Project proposals from an eligible organization and its local government partner will be considered in two areas: (A) Economic Impact: Project must show demonstrable benefit to the local community, either by attracting and retaining residents or attracting visitors. (B) Recreational Access: The project must be open for public use. Note: Projects on tribal lands are eligible and do not have to be open to the general public but should be open to tribal members.

Project Type:

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Collaborative proposals and partnerships are eligible and encouraged. Applicants must specify the lead entity for contracting purposes.

The Department will select applications for funding based upon analysis of the submitted response. Selections will be made based on the following criteria.

8. **Economic Impact:** Provide a short narrative on how the proposed project will benefit the community.

9. **Recreational Access:** Provide a short narrative on how project will provide access to community and/or regionally.

10. Project Title (provide a short succinct title, i.e., Happy Town Community Center Expansion)

11. Project Funding Requested (Please choose all that apply)

- ☐ Plan/Design
- ☐ Furnish/Equip
- ☐ Construction

12. Is this project included on your ICIP?

- ☐ Yes
- ☐ No

13. Total Project Cost

14. **Budget Summary:** Provide the expense categories, amounts and justification for each category selected. Also provide information regarding any available matching funds.

**Please email all quotes or estimates relevant to the funding request
to: RegionalRec.NM@state.nm.us (<mailto:RegionalRec.NM@state.nm.us>).**

Proposals must include an adequate budget for the proposed project. Applicants must provide quotes or estimates for plan, design, furnish, equip, and construction costs.

15. **Budget Narrative:** Please explain how the funds will be utilized. Include all revenue sources - including outside sources of matching funding should be explained in detail. (must match Exhibit 1 - Budget Summary)

16. Project Start Date



Format: M/d/yyyy

Project Terms

Funds will be provided on a reimbursement basis. (Grantees must submit clear copies of invoices and proof of payment.) Each project will be assigned a Project Manager which will be determined upon execution of grant agreement.

LEGAL NOTICE: By clicking 'submit' on the online application form, I certify that the information provided in this application is true and that the expenses will not be reimbursed through other funding sources. I understand this grant is for expenses included between July 1, 2022 and June 30, 2025, and awarded projected are expected to be complete by June 30, 2025.

I understand that knowingly making a false statement to obtain this grant or providing expenditures that do not qualify may result in the applicant refunding all reimburse expenditures to the Department of Finance & Administration.

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17. Do you understand and agree to the Project terms as stated in the description above?

☐ Yes

☐ No

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 Microsoft Forms

EXHIBIT 1

Budget Summary

Expense Category	Amounts Requested
Plan/Design	\$
Furnish/Equipment	\$
Construction	\$
Matching Funds	\$
Total Costs	\$

Plan/Design (add additional lines, as needed)

Description	Justification	Rental or Purchase	Date Acquired	Amount Requested
				\$
				\$

Plan/Design Subtotal: \$ _____

Furnish/Equipment (add additional lines, as needed)

Description	Justification	Rental or Purchase	Date Acquired	Amount Requested
				\$
				\$

Furnish/Equip Subtotal: \$ _____

Construction Costs (add additional lines, as needed)

Description	Justification		Date Acquired	Amount Requested
				\$
				\$

Construction Subtotal: \$ _____

Available Matching Funds (add additional lines, as needed)

Description	Source	When Available	Dollar Amount
			\$
			\$

Matching Funds Subtotal: \$ _____

Total Amount Requested: \$ _____