

County of Los Alamos
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

This form is to be completed and submitted for review and approval prior to applying for any grant on behalf of the County of Los Alamos.

GRANT APPLICANT:

Matrix Form Submission Status: X Initial Revised
 Name of Department: Community Services
 Name of Department Head: Cory Styron
 Contact Information: Email cory.styron@lacnm.us Phone # ext 8261
 Person Completing This Form: Tessa Jo Mascareñas
 Contact Information: Email tessajo.mascareñas@lacnm.us Phone # ext 8241

GRANT INFORMATION:

Grant Agency/Source Dept. of Finance and Administration
 Name of Grant Program New Mexico Regional Recreation Centers/Quality of Life Grant
 Application Submission Deadline: August 12, 2022
 Federal Grantor/Program Title: NA
 Federal CFDA Number: NA
 Check Only One: Federal Direct NA OR Federal Indirect NA
 State Grantor/Program Title: New Mexico Department of Finance and Administration
 Private Organization: NA
 Grant **Application**: \$1,500,000 Match: \$ 0 Total: \$ 1,500,000
 Estimated Date for Notice of Award (if awarded): August 31, 2022
 Does Grant include loan component? Yes No X
 Loan Terms (interest rate, years to repay)

Review and Approvals

Department Head: <u>Cory Styron</u>	8/3/2022
Signature	Date
Other Department Head: <u>Juan Rael</u>	8/3/2022
Signature	Date
Budget Manager: <u>Monther Julian</u>	8/4/2022
Signature	Date
Finance Grants Mgr: <u>[Signature]</u>	8/4/2022
Signature	Date
County Manager: <u>Steven Lynne</u>	8/4/2022
Signature	Date

Date to Council for Approval to Apply for Grant: 8/9/22

Describe the purpose of the grant and what will be accomplished: The goal of the project is to establish a tennis complex containing a total of eight courts in one location to provide community and schools the ability to host tennis tournaments at a central facility. The project will also consider various needs including lighting, player and spectator seating, shade structures, windscreens, parking, restrooms, concession area and site improvements such as fencing and landscaping.

A. Grant Budget

Expense Type	Grant	Match/In Kind Requirement	Budget Authority (Yes or No)
Operational	\$	\$	no
Outside Services	\$	\$	no
Capital Outlay	\$1,500,000	\$	no
TOTAL	\$ 1,500,000	\$	\$

B. Source of Match/In Kind: There is no match requirement; however, the Los Alamos County Council approved a \$150,000 from the Capital Improvements Program for the plan and the analysis of the new tennis courts with lights as part of the FY2022 budget and \$2.5 million toward design and construction in the FY2023 budget.

C. Will a budget revision be required if grant awarded? Yes X No _____

D. Do the resources exist in your department to accomplish the goals of the grant? Yes

E. Will resources (\$ or people) from another department be required? Yes X No

If yes, describe: Public Works will provide oversight of the project and ongoing facility maintenance following completion.

F. Frequency of reporting requirement : Monthly reports beginning September 15, 2022, for the prior month and continue until project completion..

G. Frequency of pay requests for reimbursement: Funds will be provided on a reimbursement basis. (Grantees must submit clear copies of invoices and proof of payment.)

H. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant? County Obligation beyond the life of the grant will consist of ongoing maintenance associated with the completed project.

I. Is the County the final recipient of the grant proceeds or will there be a sub-recipient? County is final recipient of the grant.

J. Who within the department will have responsibility for this grant?
Programmatic Reporting? Wendy Parker, Parks Superintendent

Financial Reporting? Tessa Jo Mascareñas, Sr. Management Analyst

Certificate Of Completion

Envelope Id: 4EB5CC4ECF6A4C10AA35F55A1FB16174

Subject: Please DocuSign: Grant Analysis and Financial Matrix 2022- Quality of Life FINAL.docx

Source Envelope:

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Signatures: 5

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Status: Completed

Envelope Originator:

Tessa Jo Mascarenas

tessajo.mascarenas@lacnm.us

IP Address: 198.99.209.79

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8/3/2022 3:48:41 PM

Holder: Tessa Jo Mascarenas

tessajo.mascarenas@lacnm.us

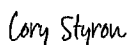
Location: DocuSign

Signer Events

Cory Styron

cory.styron@lacnm.us

Community Services Director

Security Level: Email, Account Authentication
(None)**Signature**

Signature Adoption: Pre-selected Style

Using IP Address: 198.99.209.77

Timestamp

Sent: 8/3/2022 3:52:31 PM

Viewed: 8/3/2022 3:59:21 PM

Signed: 8/3/2022 3:59:29 PM

Electronic Record and Signature Disclosure:

Accepted: 8/3/2022 3:59:21 PM

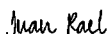
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Company Name: Carahsoft OBO County of Los Alamos

Juan Rael

juan.rael@lacnm.us

Public Works Director

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 198.99.209.78

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Viewed: 8/3/2022 4:27:51 PM

Signed: 8/3/2022 4:28:02 PM

Electronic Record and Signature Disclosure:

Accepted: 8/3/2022 4:27:51 PM

ID: 21ce5e55-02f7-4a80-b7b5-0ff409e8e607

Company Name: Carahsoft OBO County of Los Alamos

David Griego

david.griego@lacnm.us

Senior Management Analyst - Finance Office

Incorporated County of Los Alamos

Security Level: Email, Account Authentication
(None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 173.186.220.241

Sent: 8/3/2022 4:28:03 PM

Viewed: 8/4/2022 11:50:35 AM

Signed: 8/4/2022 12:56:54 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Monther Jubran

monther.jubran@lacnm.us

Budget & Performance Manager

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 73.26.88.168

Sent: 8/4/2022 12:56:55 PM

Viewed: 8/4/2022 3:00:33 PM

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Electronic Record and Signature Disclosure:

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Signer Events

Steven Lynne
steven.lynn@lacnm.us
County Manager
Los Alamos County
Security Level: Email, Account Authentication
(None)

Signature

Steven Lynne

Signature Adoption: Pre-selected Style
Using IP Address: 198.99.209.75

Timestamp

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8/4/2022 4:02:10 PM

Signing Complete

Security Checked

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Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

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