



# County of Los Alamos

## Minutes

### Transportation Board

1000 Central Avenue  
Los Alamos, NM 87544

*David North, Chair; Matthew Heavner, Vice Chair; Michael Altherr; Michael Dolejsi; Catherine Erwin-Renfro; and Georgia Strickfaden, Members*

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Thursday, October 6, 2022

5:30 PM

Via Zoom Webinar

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#### 1. CALL TO ORDER / ROLL CALL

The October 6, 2022, Transportation Board Meeting was called to order at 5:30 p.m.

##### Board Members Present:

David North, Chair  
Matt Heavner, Vice Chair  
Michael Dolejsi  
Georgia Strickfaden  
Michael Altherr

##### Board Members Absent:

Catherine Erwin-Renfro

##### Staff in attendance:

Juan Rael, Public Works Director  
Geoff Rodgers, Airport Manager  
Daniel Blea, Traffic & Streets Manager  
Annette Granillo, Transit Manager  
Kyle Hatch, Senior Management Analyst  
Amy Danforth, Senior Office Specialist  
AV Support

Sara Scott, Council Liaison - Absent

##### Members of the public in attendance:

Genevieve Evans, LSC Transportation  
Gabrielle Chavez, NMDOT  
James Faught

**2. APPROVAL OF AGENDA**

Motion was made by Member Dolejsi seconded by Member Strickfaden that the October 6, 2022, meeting agenda be approved as presented; motion passed unanimously.

**3. PUBLIC COMMENT**

None

**4. APPROVAL OF MINUTES**

16399-22

Attachments:

Motion was made by Member Strickfaden seconded by Member Heavner that the September 1, 2022, meeting minutes be approved as presented.

**5. PRESENTATIONS AND DISCUSSION ITEMS**

Atomic City Transit Short-Range Plan

16401-22

Attachments: [A – Presentation by LSC Transportation Consultants, Inc.](#)

Annette Granillo, Transit Manager introduced Genevieve Evans from LSC Transportation Consultants who gave a presentation including the following information.

- 5 Year Business Plan for the transit agency.
- How have transit conditions changed.
- How is Atomic City Transit performing.
- What are potential improvements to the transit system over the next 5 years.
- Review of Transit Services
- ACT Monthly Ridership
- On-board surveys
- Community Surveys
- Initial Alternatives

The presentation was followed a question-and-answer session with board members and staff.

16402-22

**Attachments:**    [A – Snow and Ice Control Plan Presentation](#)  
                                  [B - DRAFT FY23 Snow & Ice Control Plan](#)

Juan Rael, Public Works Director gave a presentation on the FY 23 Snow & Ice Control Plan. The presentation included:

- FY 23 Snow & Ice Plan changes
- The coordinated effort
- Responsibilities
- Priority area maps
- Safe school routes

The presentation was followed a question-and-answer session with board members and staff.

Motion was made by Member Heavner seconded by Member Strickfaden that the FY 23 Snow & Ice Control Plan be approved as presented; motion passed unanimously.

## **6. REPORTS & UPDATES**

### **A. County Council Liaison Reports**

Councilor Scott was not in attendance

### **B. Chair's Report**

Chair North provided the following report:

Chair notified staff that he attended a chairs luncheon meeting with counselors. He expressed his concerns regarding the projects that happened this past summer, and how the maintenance of the county roads has not been kept up as it should be.

Member Altherr made comment regarding these projects.

Juan Rael, Public Works Director explained the process that must be done from before a project starts to final completion.

Member Heavner made comments regarding future projects.

Chair North notified the board that he went to Cumbres Del Norte Project to view the drive pads, sidewalks, ramps and slopes that Mr. Altherr had previously discussed.

Member Altherr made comment regarding the project.

**C. Board Member Reports**

Member Heavner made follow up comments regarding the e-mail the board received concerning pedestrian crossings at 20th St. and Trinity Dr.

Member Altherr made comments regarding the pedestrian crossings.

Member Heavner shared with the board that he has been pursuing Electrification Transportation. He has been researching impacts to County, community, and the labs. He attended a conference regarding grid and electric transformational connections. As his research continues, he will share information with the board.

Member Altherr notified the board on his Traffic Incident Study (previously the Vehicle vs Wildlife Study). He met with Deputy Chief Morris to discuss the options of capturing information regarding where incidence take place and what are contributing factors. He invited board members to contribute information.

Member Strickfaden thanked staff for modifying the barriers on 20th and Rose St. Parking pads were removed to allow a safer access on sidewalks. She also wrote a letter responding to the public comments about pedestrian crossings at 20th St. and Trinity Dr

Member Strickfaden notified the board that the Tourism Implementation Task Force had met and went through the Progress Report which included transportation issues, wayfinding signs, and trailhead kiosks. She has requested an electric copy and will share with the board when she receives it.

**D. Staff Report**

[16403-22](#) Public Works Monthly Report - September 2022

**Attachments:** [A - Public Works Monthly Report - September 2022](#)

Juan Rael, Public Works Director provided the following updates:

- The 33rd - 34th St. project will be going back out for bid. The goal is for the project to be awarded in December.
- The Canyon Road project is progressing well, and the goal is to have both lanes open in two and half weeks.

- Due to a shortage of contract workers, the Traffic & Streets Department has rented equipment, using the Pavement Preservation Funds, to allow them to do crack seal and asphalt maintenance this summer. They will be working on the downtown area in coming week.
- Annette Granillo, Transit Manager gave an update on the electric buses. The specifications have been completed and now they are looking into design options which will include charging stations, as well as alternative fuels.

Member Heavner asked clarifying questions regarding the I.T.S Systems on the busses. Ms. Granillo explained that the My-Stop Avail Vectors is the on-board computers / GPS system that is currently being used. The system is not working as well due to the age of the hardware. She is currently working on grants to obtain new software and hardware. The project is estimated to take 8-12 months.

## 7. NEXT MEETING/FUTURE AGENDA ITEMS

- Adopt-a-Highway - Continue discussion in November
- PW Design & Construction Standards
- Revisit Bike and Pedestrian Plans
- Update on buffer zones
- Trinity Drive Safety Project - Date TBD

## 8. ADJOURNMENT

A motion was made by Member Heavner, seconded by Member Altherr that the October 6, 2022, Transportation Board meeting be adjourned.

The meeting adjourned at 7:51 pm.

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Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.