

# Proposed Adopt-A-Roadway Program

Incorporated County of Los Alamos  
Public Works Department

December 1, 2022

# Let's Get Started!

- ✓ Guidelines
- ✓ Potential streets available for adoption
- ✓ Signage/Website
- ✓ Coordinator
- ✓ Application and Agreement Provisions
- ✓ Safety Tips
- ✓ Safety Video
- ✓ Request for supplies

# Adopt-A-Roadway Requirements

- All litter pick up activities will be restricted to the areas of the right of way outside the pavement and shoulder areas.
- No person under the age of 12 will be permitted to pick up litter within the highway right of way. All persons between the ages of 12-18 must be accompanied and supervised by at least one adult.
- Each litter pick up must be scheduled with the Public Works Department to ensure proper coordination. The group shall obtain required signs, visible vests, and bags from the department during regular business hours. The group's representative prior to clean up should call the department to schedule a time to pick up and return the signs. (Only a limited number are available).
- Each group shall designate a Contact/Safety Representative and shall arrange for each member of the group to **view the Adopt-A-Roadway Safety Video and sign the required waiver** prior to the first scheduled litter pick-up. The representative will be responsible for safety meetings, and for obtaining and returning vests and signs.

# Adopt-A-Roadway Requirements

- No litter pickup will be performed unless the adopting group has placed the appropriate advance warning signs.
- All persons engaged in litter pickup must wear an appropriate safety vest.
- The adopting group will dispose of all bags of litter as appropriate. (Coordinate with Environmental Services).

# Guidelines for County

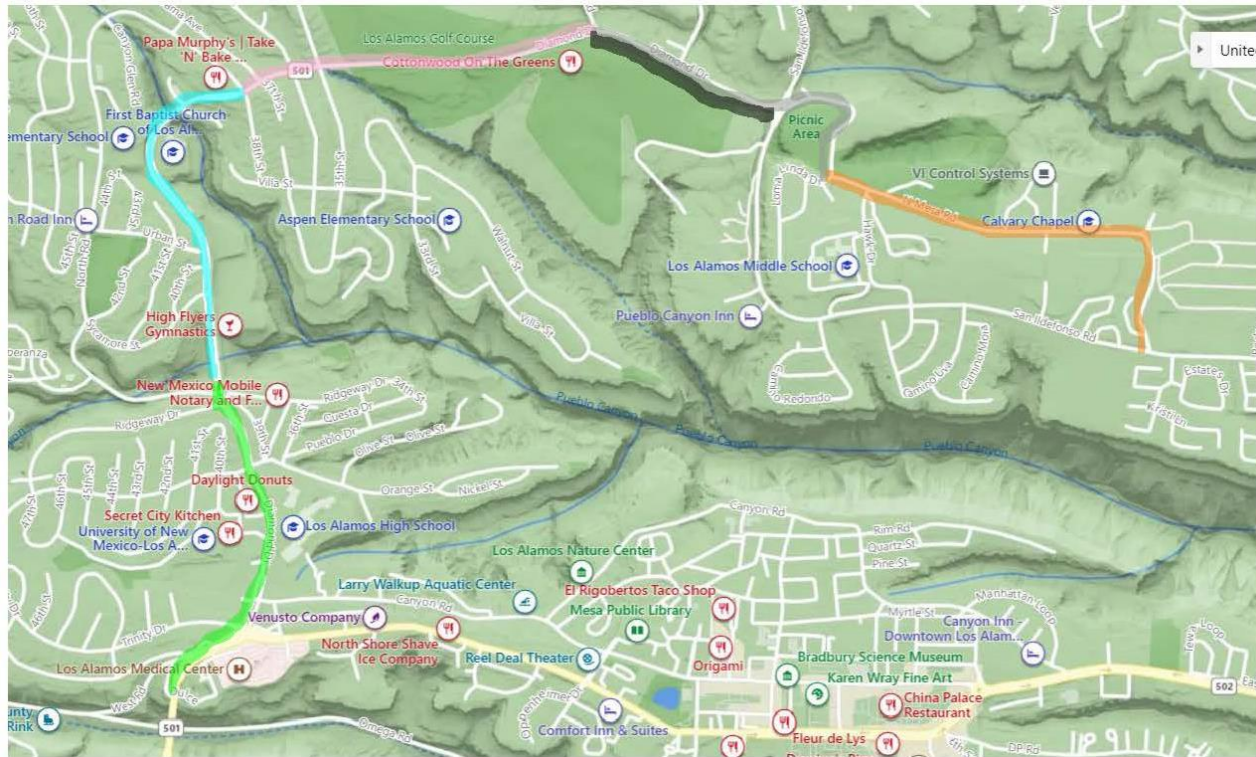
- Installation of identification signs
- Furnish a set of the appropriate advance warning signs.
- Furnish appropriate safety vests, gloves and litter bags.
- Provide adopting organization with safety information, literature, access to safety video and answer questions.
- If at the end of a nine-month period it is determined that the adopting organization has not conducted a cleanup activity, the County will cancel the agreement.

# Potential Streets Available for Adoption



- Central to Oppenheimer .75mi
- Oppenheimer to Diamond .75mi

# Potential Streets Available for Adoption



Attachment A

## Diamond and N. Mesa Rd

- Omega Bridge to N Road .7 mi
- N. Road to Arkansas/38th Street .75 mi
- Arkansas/38th to Club Rd. .7 mi
- Club Rd. To Loma Linda on N. Mesa Rd .75 mi
- Loma Linda to San Ildefonso .8 mi



# Signage

Sample



Attachment A

# Signage or Website

- ✓ Web site information allowed for individuals, memorials, and organizations
  - Memorials: “In Memory of” plus the deceased person’s name
  - Organizations, including informal groups: name, logo, or both
- ✓ The County will install and maintain the signs.

# Coordinator

Public Works Department  
Traffic & Streets Division  
101 Camino Entrada, Building 1  
Suite 216  
Los Alamos, NM 87544

Transportation Safety Specialist

# Application

## Application Page (this will be a fillable form)

Complete the application below, we will contact you regarding the next steps for joining the program.

Date:

Organization/Group Name:

Mailing Address:

City:

State:

Zip:

Phone Number:

Alternate Phone Number:

Contact Person:

Contact Mailing Address:

City:

State:

Zip:

Phone Number:

Alternate Phone Number:

Contact Email Address:

We, (Organization/Group Name) \_\_\_\_\_

are committed to picking up trash/litter along the section of highway from \_\_\_\_\_  
to \_\_\_\_\_ a minimum of two times every year.

We expect to have approximately \_\_\_\_\_ participants during each cleanup.

The adopting group assumes, ~~releases~~ and agrees to indemnify, defend, protect and save harmless Los Alamos County and any of its agencies from and against any loss of and/or damage to the property of Los Alamos County, and all loss and/or damage on account of injury to or death of any persons unless such loss and/or damage arises from the sole negligence or willful conduct of Los Alamos County or its employees.

We have read and understand all provisions contained on page two of this agreement and will abide by them and any other terms and conditions as required by Los Alamos County for participation in this program.

\_\_\_\_\_  
Group Contact

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Los Alamos County Coordinator

\_\_\_\_\_  
Attachment A

\_\_\_\_\_  
Date

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# Agreement Provisions

## Agreement Provisions

1. All participating group members will have reviewed the Safety Guidelines prior to any planned cleanups. It is the responsibility of the group coordinator to review the safety guidelines with the group members before cleanups. Potential dangers involved while participating in this program can include, but are not limited to high speed traffic, potentially noxious plants, broken glass, hazardous materials, sharp metal, and potentially harmful wildlife.
2. The group will notify the coordinator 14 days prior to a planned pickup.
3. Participating group agrees to restrict program activities to the area of right-of-way off the traveled portion of the roadway.
4. While performing activities on the right-of-way, the method, manner, and appearance of the participants will not in any way distract, disrupt, or adversely affect traffic. Participants may not display messages, carry banners, or advertise their business affiliation or cause.
5. Los Alamos County prohibits the possession, consumption, or being under the influence of alcohol or drugs while performing work or litter pick up on Los Alamos County right-of-way.
6. Program activities will be conducted one hour after sunrise to one hour before sunset and not during inclement weather.
7. The group will notify the LAC Coordinator in the event of any group leader change within 30 days.
8. It is mandatory that all participants wear the bright colored safety vest that's provided by LAC.
9. Los Alamos County:
  - Determines the specific section of right-a-way to be adopted
  - Installs and maintains signs
  - Provides group members with trash bags and safety vests
  - Provides Safety Guidelines to group coordinator
  - Reserves the right to cancel any agreement due to failure to meet provisions of the program or for safety reasons.
  - Los Alamos County reserves the right to cancel or revoke a permit at its discretion. Permit revocation will result in removal of any signage associated with the agreement.

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# Safety Tips

- ✓ Be careful out there.
- ✓ Work facing oncoming traffic whenever possible and work one side of the roadway at a time.
- ✓ Do not enter the roadway or medians at any time.
- ✓ Be mentally alert.
- ✓ No horseplay of any type.
- ✓ Be a member of your team.
- ✓ Don't work in bad weather.
- ✓ Wear the proper gear.
- ✓ Do not wear headphones or earbuds or engage in other activities that could be distracting.
- ✓ Avoid places where snake, fire ants or other insects/rodents may be located.

# Safety Video

## Sample videos to view

- <https://www.youtube.com/watch?v=I2BVeSg4lpc>
- <https://www.youtube.com/watch?v=oDgWq2AyH7U>
- <https://www.youtube.com/watch?v=ZjNi5MCTl9g>

# In Case of Emergency

- Every crew should possess an adequate first aid kit while working
- In case of an emergency, call 911 and follow all directions provided by dispatchers.
- Have transpiration immediately available.



# Request for Supplies

Name of Group Leader

Location of Supply Pick-up

Preferred Date of Pick-up (7 days' notice)

Do you need gloves

Do you need safety vests?

Do you need trash bags

# Questions?



# THANK YOU!

