

STATS Update

As of January 18, 2022:

Facebook:

Rating: 4.3 out of 5
(44 reviews)

Followers: 7,270

Reach: 22,332

Clicks: 6,465

Shares: 122

*Top performing post: LAPD
releases statement re: Denver
Steels incident (Jan.5, 2023)*

Post Impression: 9,327

Post Reach: 8,702

Post Engagement: 5,475

Instagram

Followers: 1,751

Next Door

Community Members: 4,095

County Line

Subscribers: 2,207

Open Rate: 14%

COVID Newsletter

Subscribers: 599

Open Rate: 34%

Meeting Our Goals

In keeping with the council's Social Services priority, the Social Services division successfully launched the ARPA Individual Assistance program in December to provide up to \$2,000 in COVID-19 relief to eligible residents in need of living assistance. By the end of the year, 55 applications were received and are being processed.

News & Updates

Communication: Listening to citizens is instrumental in improving county communications. Therefore, the Communications and Public Relations team launched its biennial community livability survey in December. In addition to measuring quality governance, operational excellence, economic vitality, and quality of life, the survey asks citizens to identify those council priority areas that are most important and where the County should focus its efforts in the upcoming year.

Intergovernmental Affairs: Work with our neighboring communities continues to provide support for projects in the region. The IA Manager organized a meeting with the US DoT Build America Bureau for LAC staff and regional partners to discuss transportation and transportation-oriented development funding mechanisms. The State Agenda for the 2023 Legislative Session was also finalized through work with the Council's Regional and State Committee. Focus continues on planning for successfully navigating the state legislative session and the upcoming NACo conference and DC advocacy of the County's federal priorities.

Broadband: Consultant CTC has wrapped up work on the broadband study and is finalizing reports. A presentation of the broadband study results is planned for the January 24th Council meeting. As of this writing, today is an important deadline for the Federal Communications Commission's new broadband map. Communications were sent out to the Public to encourage them to participate via this new public map portal. Residents and business operators were encouraged to look up their addresses and submit a challenge, if necessary so that corrections could be made to ensure accurate data related to internet service offerings.

Connecting with the Public

In December, a county-wide internet outage occurred, affecting many in the community after a failure of Lumen communications cables in Santa Fe. Staff is working to identify better methods to connect with and provide status updates with the residences and businesses in the future.

Looking Ahead

Staff is preparing for the council's strategic planning workshop in January with new council members.

HR Staff

Bernadette Martinez
HR Analyst 3

Rosabella Romero
HR Analyst 3

Krista Montoya
Risk Specialist

Olivia Martinez
HR Analyst 1

Tara Polaco
HR Analyst 1

Ramiro Pereyra
HR Analyst 1

Sonja Martinez
Sr. Ofc. Specialist

Victoria DeVargas
Safety Coordinator

Kat Brophy
Benefits / Pension Manager

Valerie Park
*Compensation / Recruitment
Manager*

Steve Klepeis
Risk Manager

Stephanie Stancil
*Organizational Development
Manager*

Ty Ryburn
Assistant HR Manager

Mary C Tapia
HR Manager

Meeting Our Goals / News & Updates

Kudos to the HR and Finance teams who worked diligently to implement Council approved changes for County staff; their hard work and dedication is appreciated! The initiatives included implementing the salary changes and the additional 5% PERA pick up. All initiatives were completed on schedule!



Training

Stephanie Stancil and Victoria DeVargas continue to work diligently, offering numerous trainings to bring the County into full compliance and assist staff with personal development. Employees are always reminded to look in Litmos and complete required trainings and sign up for all compliance training required for their position. Employees are reminded that, beginning with the next fiscal year, training will be a requirement and included in the overall performance evaluation scores.

LAC LEADERSHIP ACADEMY CLASS 11 begins on Thursday, January 12, 2023! This program was developed to supplement our Operational Excellence initiative and its graduates will have achieved an honor reserved for a select few. The course provides leadership training for Los Alamos County employees, as well as an opportunity to network and build bonds with leaders throughout the organization. It requires a significant time commitment and attendance is required. We look forward to this Academy; graduation will be scheduled in the Spring!

Benefits

This year's Annual Benefits Enrollment ended on December 16th. Our Benefits team processed a total of 235 annual enrollment changes and continue working on year-end processes.



STATS

Info Management:

291 service desk requests processed
356 DocuSign Envelopes completed
292 records requested
52,015 records pulled
8 internal requests with
24 incoming record boxes for processing and storage

Finance:

338 Disbursements
1,072 P-Card transactions
36 Electronic payments received (\$18.5M)
GRT received (\$2.2M)
Property Tax received (\$7.4M)
Lodgers Tax received (\$30K)

Procurement:

FY23 YTD
764 purchase orders
402 change orders
34 agreements
23 amendments
69 solicitations/AGRs in process + **53** anticipated
1788 inventory pick tickets processed & delivered

Meeting Our Goals

The County completed its FY2022 year end audit and Annual Comprehensive Financial Report (ACFR) which was submitted to the NM Office of the State Auditor by the December 1st statutory deadline. The County continues to maintain excellent quality governance which can be reflected in no audit findings and the cleanest opinion possible.

News & Updates

Finance was notified that it has received the Government Finance Officers Association (GFOA) Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR Award) for its Popular Annual Financial Report for the fiscal year ended June 30, 2021. The Award represents a significant achievement by the entity. To be eligible for the PAFR Award, a government must also submit its annual comprehensive financial report to GFOA's Certificate of Achievement for Excellence in Financial Reporting Program and receive the Certificate for the current fiscal year. Each eligible report is reviewed by judges who evaluate the report based on the following categories: reader appeal, understandability, distribution methods, creativity, and other elements. Also, because the County has achieved awards for its ACFR, Budget, and now PAFR, the County received the Triple Crown Honor by GFOA.

Munis software updates - changes in Payroll were implemented for the increase in longevity (stability) pay, pay increases, and the additional PERA pickup for employees' share. A special shoutout to Payroll and HR staff for all their extra effort in getting this done. IM has coordinated with Finance and Facilities to configure and replace the new Touch Time 7-time clocks across the county. Special thanks to Jim Zerr and his team in helping Brian Chavez (IM) get this vital project wrapped up successfully. Staff has started reconciling and testing printing of the W2s, 1099s, and 1095s.

Information Management applications group and the DocuSign usage stats:

- Implementation of DocuSign PowerForm for ARPA individual grants
- Completed ExecuTime (Time & Attendance application) software upgrade
- Completed Full Court (Muni court application) software upgrade
- Implementation of PERA pick up change in Munis

Information Management projects status:

- Ice Rink Fiber Installation- Public and County Wireless/high speed internet was installed in early December at the ice rink - final details and site walk will be done in January to close out this project.
- Fire Station 3 White Rock Consolidated Dispatch Secondary Dispatch Server Room and Consolidated Dispatch WR facility - Cable plant and server room construction has been completed.
- Lumen DIA Dish Installation- Supporting microwave equipment was installed and configured in the Muni Server room, the structure will be connected and was mounted the week of 1/12/23. Testing will take several weeks before the second internet connection to Santa Fe is activated.

Connecting with the Public

Finance worked closely with the Social Services Division to launch the ARPA Individual Assistance Grant program in the month of December, which is aimed to assist some of our hardest hit citizens that may have been experiencing challenges with food insecurity and living expenses. Finance has worked with its ARPA consultant to ensure ease of eligibility and compliance with ARPA terms for this cash assistance program.

Looking Ahead

Finance will be kicking off the FY2024 budget development cycle in January, hosting internal departmental meetings and working with the County Manager to maintain budget guidance for the fiscal year.

Staffing Report

December 2022



*Michael
Avila*



*Melissa
Dadzie*



*Reese
Chavarria-
Quam*



*Helen
Perraglio*



*Beatrice
Odezulu*



*David
Griego*

New Staff

Please help us welcome new Information Management staff: [Thomas]Chris McRae, IT Infrastructure Coordinator who reports to Nina Fresquez; and Ryan McHargue, Technical Support Specialist who reports to Michael Avila. Both started on January 9th. It has been quite some time since IM has been fully staffed. Additionally, there is a new Sharp representative in the print room – Gwendolyn Lynch.

Staff Anniversaries

Michael Avila, Technical Services Manager, received his 5-year service anniversary – Congratulations Michael!

Staff Member Highlight of the Month

ASD would like to acknowledge the significant efforts displayed by the Finance team and especially those led by Helen Perraglio, CFO; Melissa Dadzie, Deputy CFO; Beatrice Odezulu, Accounting Operations Manager; Reese Chavarria-Quam, Accounting Operations Manager; and David Griego, Senior Financial and Budget Analyst for their compilation, contributions, and oversight of the County's FY2022 ACFR and Audit. The audit stretched over 5 months, in which the Finance team had to work extensive hours to prepare over 200 deliverables all while maintaining all the current year accounting operations. Their leadership, dedication, professionalism, and subject matter expertise exhibited to complete such a huge undertaking each year is impressive and appreciated.

Kudos

As mentioned above, many thanks and congratulations to all the staff who contributed to the payroll/benefit adjustments. It was no easy feat even though it might have appeared so. The same goes for all who contributed once again to the County's ongoing tradition of receiving the Triple Crown medallion for achieving three finance awards from the Government Finance Officers Association: Excellence in Financial Reporting, Distinguished Budget Presentation and Popular Annual Financial Reporting awards.



Finance Statistics

December 2022					
Accounts Receivable		Number of Transactions	% of total	Dollar Amount	% of total
	Gross Receipts Tax Received	4		\$ 2,198,125.42	
	Electronic Payments Received (EPAY)	39		\$ 8,054,499.05	
	Property Tax Received			\$7,381,716.47	100.00%
	Property Tax Distributed to LA Public School			\$3,536,447.04	47.91%
	Property Tax Distributed to LA County			\$2,702,012.94	36.60%
	Property Tax Distributed to UNM-LA			\$533,973.04	7.23%
	Property Tax Distributed to State of New Mexico			\$396,132.52	5.37%
	Property Tax Distributed to Mirador PID			\$139,333.73	1.89%
	Property Tax Admin Fee			\$73,817.20	1.00%
	Lodgers Tax Received			\$29,723.70	
Accounts Payable	Wires Processed	53	15.7%	\$9,806,754.15	52.9%
	Electronic Fund Transfers (EFT) Processed	185	54.7%	\$6,066,054.74	32.8%
	Normal Checks Processed	100	29.6%	\$2,649,412.05	14.3%
	Total Disbursements	338		\$18,522,220.94	
	P-Card Transactions	1,072		\$332,264.50	

Service Desk Tickets Closed by Type

Ticket summary

291

Number of Tickets

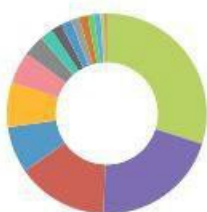
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Open Tickets

291

Closed Tickets

Category distribution



- Systems (87)
- Printing/Scanning and Media Services (60)
- Desktop and Mobile Computing (43)
- Enterprise Application (22)
- Audio Visual (21)
- Telephone and Cellular Devices (15)
- -No Category- (10)
- MUNIS (6)
- Request for Review (5)
- Getac (5)
- Network and Wireless (4)
- Web Services (4)
- GIS (3)
- One Drive External Sharing Request (3)
- IT Procurement and Strategic Sourcing (2)
- DocuSign (1)

DocuSign Stats: 356 envelopes processed in December

Envelope Status Report

Totals based on envelope status for this account.

Filtered by: Date (Custom Date Range), Envelope Status (Any), Sent (Any) | [EDIT](#)

RUN REPORT

SAVE AS

Custom Date Range ▼

12/01/2022



—

12/31/2022



☐ Current Date

Time Zone: (UTC-07:00)

Status ▲	Total Envelopes	Unique Senders	Total Recipients
Voided	31	15	131
Sent	91	11	343
Completed	356	43	982
Declined	5	2	37
Correct	3	2	4

Deck to doors competition winners:

First Place - Stockings Hung by the Chimney

Second Place - Snoopy

Third Place - Mehrry Christmas



STATS Update

*1 Commercial Building
permit was issued with a
total valuation of
\$30,000.00*

*56 Residential Building
permits were issued with a
total valuation of
\$2,229,549.00*

*4 Certificates of Occupancy
were issued in December
2022*

News & Updates

Construction continues to move forward on all the development projects which include, The Hills, The Bluffs, and Arkansas Place. Due to the mild winter weather we have had, construction has not slowed down which has allowed the project to continue to progress.

A certificate of occupancy was issued to Los Alamos Chiropractic Center for their new location at 557 Oppenheimer Ste 100.

Looking Ahead

The next DIY (Do It Yourself) workshop has been scheduled for Saturday, March 18, 2023 from 8am to 12pm at Fire Station 3 in White Rock.

STATS Update

Visit Los Alamos @ Facebook:
14,448 followers to date
22,210 reached this month
1,719 engagements this month

@VisitLosAlamos Instagram:
975 followers to date
791 reached this month
144 engagements this month

Welcome Center Visitation
Los Alamos: 609 this month
White Rock: 359 this month

Home Renovation Assistance Program:
1 App Received this month
0 Applications Approved
0 Applications Pending
0 Projects Closed

Homebuyers Assistance Program:
0 Application Received
0 Applications Approved

Meeting Our Goals

The Economic Development Division (EDD) continues to support local businesses while also focusing on enhancing the economic vitality and increasing housing in Los Alamos County following the council-adopted Strategic Plan of 2022.

- **Increasing communication.** CDD/EDD continued to assist and participate in preparation for the welcomed development of County and Visitor websites. EDD is working with CMO on website development activities to ensure website messaging is consistent with tourism and marketing activities.
- **Increasing the amount and types of housing options.** EDD continued to work with its consultant to complete the North Mesa Housing Financial Analysis report. The report is expected to be published in February 2023.
- **Investing in infrastructure.** See “Protecting...” below.
- **Protecting our environment, and improving our open spaces, recreational, and cultural amenities.** EDD continued to assist the Public Works department in designing new washroom, shelter, and food truck facilities at the White Rock Visitor Center and RV parking area. Construction is expected in Spring 2023.
- **Enhancing support and opportunities for the local business community.** EDD is reviewing Business Recovery Assistance grant applications and working with applicants to ensure their applications meet Federal ARPA requirements. Distribution of recovery grant funds began in November. The county has recently distributed \$225,000 from the Covid-19 Financial Hardship Assistance program. EDD is in the process of reviewing and collecting supporting documentation for another \$375k from the Covid-19 Financial Hardship Assistance program, \$100k from the Technical Assistance Program, and \$100k from the Deferred Investment Program. The County has received \$4.2 million in requests, significantly above the \$2 million allocated by ARPA.
- **Supporting social services availability.**

News & Updates

Lodgers Tax Advisory Board. On December 6, the Lodgers Tax Advisory Board presented its annual update to the County Council. Highlights included: Visitor numbers have rebounded to pre-pandemic numbers; there were many successful local community events in 2022 resulting from the coordinated efforts of the County government, its contracted partners, and the business community; and LTAB is looking to maximize the marketing from the planning release of the 2023 Oppenheimer movie.

Childcare. On December 7, EDD participated in the Chamber-hosted Childcare Task Force meeting to discuss how the County’s existing childcare providers can respond to LANL’s expressed childcare service needs. Additional task force meetings are expected after the new year.

Project Oppenheimer. Christopher Nolan’s “Oppenheimer” movie, filmed partly in Los Alamos, is scheduled to premiere on July 23, 2023. Trailers for the movie have been seen on YouTube, in the theaters, and during local and national television broadcasts. EDD, in collaboration with the County Manager’s Office, Los Alamos Historical Society, the Chamber of Commerce, and many other partners, is facilitated “Project Oppenheimer,” a program established to ensure the County is prepared for and can maximize the benefit of the anticipated increase of visitors as a result of the Movie. More information about Project Oppenheimer will be posted on the County Website in early 2023.

Looking Ahead

- Lodgers Tax Advisory Board – Third Tuesday of each month, at noon.
- Lodgers Tax Advisory Board Annual County Council Briefing – December 6, 2022.
- Tourism Implementation Task Force – First Wednesday of each month, at noon.



STATS Update

Planning staff reviewed and acted on 34 Building permits and 9 Business License applications.

Code Compliance Officers opened 5 new code cases and closed 10 cases.

Meeting Our Goals

The Community Development Planning Division has been focused on the Chapter 16 and 18 updates. Division Staff continue to maintain a high level of customer service with ongoing planning and code compliance cases.

News & Updates

The Chapter 16 Development Code Update process has continued to progress with Planning staff and County consultant, Dekker/Perich/Sabatini. On October 12, 13, & 14, 2022 – Planning & Zoning Commission held joint sessions with the County Council to review Chapter 16 Update on Module 1, 2, & 3. Staff was also available to receive public input through virtual office hours on October 12, 13, and 14. Chapter 16 Code Update and draft Ordinance was presented to Planning & Zoning Commission on October 26. Draft Ordinance 02-333 was amended by County Council on November 30th and adopted on December 13th. This Ordinance will be effective on January 23, 2023.

Chapter 18 code Ordinance 02-334 was adopted by County Council on November 29th. This Ordinance will be effective on January 7, 2023.

Planning & Zoning Commission did not have a meeting in December since no applications were submitted for review.

CDAB did not have a meeting in December due to lack of quorum.

Historic Preservation Advisory Board's regular meeting was canceled due to lack of quorum.

Planning Division had a kickoff meeting on November 29th with the County Consultants Wilson & Company to start a six-month long text amendment process for Short Term Rental Ordinance. Staff is currently in the process of holding the first stakeholder steering committee meeting on January 18, 2023.

Connecting with the Public

CDD staff will follow direction from Short Term Rental Program Steering Committee in establishing public input process during the next six months.

Looking Ahead

Chapter 16 Draft Ordinance 02-333 effective date is January 23, 2023.

Chapter 18 Draft Ordinance 02-334 effective date is January 7, 2023.

January 4, 2023 – Historic Preservation Advisory Board meeting.

Planning Division is currently looking at filling Senior Planner position and is going through recruitment and interview process.



Clubhouse at The Hills Development



Framing going up at The Hills Development



Hilltop House Demo



Interior of Los Alamos Chiropractic Center

STATS Update

211 Recordings & Filings

58 eRecordings

6 Marriage Licenses

0 Probate Cases

*2 County Council / Board
Meetings*

154 New Voters Registered

15,630 Total Registered Voters

*1,248 Voter Record
Transactions*

7 Social Media Posts

569 Facebook Followers

125 Twitter Followers

46 Customer Visits

*≈100 Hours researching
Inspection of Public Records
Act (IPRA) requests*

Meeting Our Goals

For a supposedly quiet holiday month, the Clerk's Office stayed active and busy!



Operational Excellence:

New Mexico Voter Registration books reopened on December 13th, keeping staff busy officially welcoming new registrants to the County and entering requested changes from existing constituents.

The New Mexico Secretary of State's Office announced its randomization of the New Mexico Election Alphabet for the 2023/2024 Election Cycle. This ensures the order of candidates on the ballot changes from cycle to cycle, and that no candidate(s) has an unfair advantage by virtue of the first letter of their last name falling earlier in the alphabet than others. Learn more at <https://bit.ly/NMElectionAlpha>.



Intergovernmental Relations:

With the 2022 General Election over, it was time to welcome the new class of Los Alamos County elected officials to their new posts. Clerk Maestas had the honor of swearing-in a few officials — both new and returning — on December 15th. Elections Manager Victoria Martinez attended as the Notarial Officer witnessing officials' signatures.

Clerk Maestas also represented the County several times over the course of the month:

- New Mexico Clerks Affiliates Meeting (12/1)
- New Mexico Better Informed Public Officials (NMBIPO) Conference (12/6-8)
- US Election Assistance Commission (12/12)
- Leadership Los Alamos (12/16)



Communications:

On December 20th, Clerk Maestas presented to the Los Alamos Kiwanis Club, speaking about the recent General Election and the upcoming updating of voter records. She then answered questions from members of the group.

Members of the Clerk's Office continue to work with the Internet Project team to ensure that constituents of the County can easily find our services on the County's external website.

Project Updates

A new fraud prevention module, FraudGuard, will be implemented and enhance the Tyler Eagle Recording software to track potential data theft for both County residents and users of its records database.

The Clerk's Office microfiche project with US Imaging will resume, enabling those using our online search to access documents that are currently only available via a manual retrieval by Clerk Staff.

Connecting with the Public

The Clerk's Office is responsible for the recording, indexing, archiving, and retrieval of public records filed in their office. Currently, the Clerk's Office maintains a records database with more than 133,000 electronic public record documents, with retrieval assistance and access provided to the public daily. The Clerk's Office is currently open to the public, and to help manage traffic flow, the office has implemented an online process to schedule appointments. A link is available on their website www.losalamosnm.us/clerk. Customers may continue to drop off items in the designated Drop-Box located outside the Clerk's Office.

Clerk Maestas would like to remind customers of services available online. To search real estate recordings and government document filings, customers may use the Online Records Portal. For searching probate and marriage records, or to apply for a marriage license, customers may use the Probate & Marriage Online Records Portal. Links and election-related services are available on the Clerk's webpage at www.losalamosnm.us/clerk. There are a few election-related items that can be handled online or through the United States Postal Service. Citizens are reminded to utilize NMVote.org for voter registration and other election-related services, i.e., voter registration, and absentee requests.

Looking Ahead

Upcoming Important Registration & 2023 Regular Local Election Dates:

February/March 2023	LAC Board of Registration Review of Voter Records
October 10, 2023	Early Voting begins
October 10, 2023	Last day to change Voter Registration online. Same Day Voter Registration Begins
November 7, 2023	2023 Regular Local Election

Upcoming Events / Project Milestones / Seasonal Changes / New Initiatives:

January 16, 2023	Clerk's Office closed for Martin Luther King Day
January 16-19, 2023	NM Counties Conference & Clerk Affiliate Meetings
January/February 2023	LAC Internet Project leadership training for new website
Jan 17 – Mar 18, 2023	New Mexico 2023 Legislative Session
February/March 2023	Board of Registration Review of Voter Records
March/April 2023	LAC Internet Project team members instructed on content creation and design for new County website
Mid-2023	Revised external-facing Los Alamos County website launch





**Naomi D.
Maestas,**
County
Clerk



**Adrianna
Ortiz,**
Chief Deputy
Clerk

Kudos

Los Alamos County Staff

December was a month for recognizing the hard work from the County's Staff during the entire year! On the 13th, Los Alamos County hosted a Winter Social for employees, serving up breakfast burritos, donuts, coffee, and tea. We in the Clerk's Office certainly appreciated our extra breakfast! On the 19th, the Clerk's and Assessor's Offices held their Holiday party, complete with a gift exchange that had us swapping presents randomly and racing to unwrap the saran goodie ball to find extra prizes and snacks.



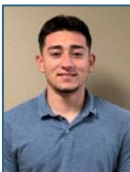
**Victoria
Martinez,**
Elections
Manager



**Tori
Montoya,**
Senior Deputy
Clerk



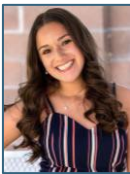
**Anna
Archuleta,**
Deputy Clerk



**Ubaldo
Barela,**
Deputy Clerk



**Allison
Collins,**
Deputy Clerk



**Katelyn,
Alarid,**
Student Clerk



**Olivia
Koo,**
Student Clerk



***State Representative
Christine Chandler***



***Magistrate Judge
Catherine Taylor***



***Probate Judge
Michael Redondo***



***Municipal Judge
Elizabeth Allen***



***County Assessor
George Chandler***



***County Councilor
Randall Rytí***



***County Councilor
Theresa Cull***



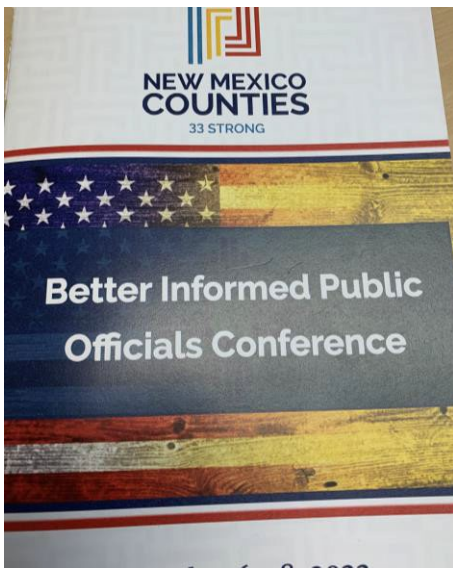
***County Councilor
Melanee Hand***



***County Councilor
Suzie Havemann***



***County Sherriff
Jason Wardlow-Herrera***



Pictured L to R: Dona Ana County Clerk, Dr. Amanda Lopez Askin; Guadalupe County Clerk, Robert Serrano III; Los Alamos County Clerk, Naomi Maestas; and NMC Executive Director, Joy Esparsen



Pictured L to R: Guadalupe Chief Deputy Clerk, Felicia Falcon; Los Alamos County Clerk Naomi Maestas; Dona Ana County Clerk, Dr. Amanda Lopez Askin; and Guadalupe County Clerk, Robert Serrano III

STATS Update

3 Press Releases

*31 New Social Media
Followers*

37 Social Media Posts

3 Alcohol Permits Processed

*450 Additional Winter E-
Activity Guide Views*

*3 Contract Public Programs
& Events*

*127 People Attended
Contracted Programs &
Events*

Meeting Our Goals

Enhancing communication with the public The Community Services Department has been creating videos, creating social media posts for Facebook and Instagram, and submitting press releases to local news outlets, in an effort to keep the public informed.

Protecting our environment and improving our open spaces, recreational and cultural amenities Sent out an Invitations for Bid (IFB) for the reframed Pueblo Canyon Conceptual Trail Plan. The IFB received no responses. The On-call trail contract was approved by County Council and staff is issuing task orders for trail work.

Request for Proposals for concessionaires at the North Mesa Stables was placed in December. This is to better comply with the deed restrictions and the County's Policy on the Use of county Land and Facilities.

News & Updates

Pajarito Environmental Education Center (PEEC): The Night Sky in December

PEEC held its monthly in-person planetarium presentation showing what people can see in the night sky during the month of December.

Pajarito Environmental Education Center (PEEC): Planetarium Movie Night: Home Alone 2 & Hot Chocolate

PEEC held an in-person movie screening of *Home Alone 2* and provided a fun hot chocolate bar for participants.

Pajarito Environmental Education Center (PEEC): Christmas Bird Count

PEEC held an in-person community science project to collect data used by ecologist and ornithologist to track bird populations and distributions. Volunteers were broken up into small teams and spent the day identifying and counting every bird they found.

Looking Ahead

Backcountry Film Festival (In-Person at SALA)

On January 26th, PEEC and the SALA Event Center are teaming up to host the Backcountry Film Festival LIVE for the first time in 3 years! The Backcountry Film Festival is produced by Winter Wildlands Alliance as a celebration of the human-powered experience and a gathering place for the backcountry snow sports community.

Family Astronomy Time: Artemis and the Moon (In-Person)

On February 11th, PEEC will be introducing the first session of Family Astronomy Time! Start in the planetarium, with a full-dome introduction to the NASA Artemis Mission which will return humans to the moon with the new Space Launch System and Orion spacecraft.

Galentine's Movie & Brunch (In-Person)

On February 12th, PEEC is hosting a brunch-style to celebrate friends and all those special people in your life. Bring your crew for yummy food and brunch drinks and enjoy a movie fit for Galentine's Day.

CSD Integrated Master Plan

Staff and Community meetings will be held on Jan 25 and 26 to share the draft recommendations for the Integrated Master Plan. The draft was developed from the American with Disabilities Audit, Level of Service Evaluations, Community Survey, and staff input.

Inclusivity and Diversity

CSD is taking the lead on a county wide initiative to improve and develop practices for inclusion and access for members of our community with disabilities. The first step is to look inward and then seek input from the community.



STATS Update

55 Public Programs & Events

1082 Total Program

Attendance

24,702 Physical Items

Circulated

6,541 Digital Items Circulated

31,243 Total Items Circulated

Meeting Our Goals

In December, despite the partial programming hiatus, the library continued to address the Quality-of-life County goal with a few notable programs.

On December 15th, the Library hosted a live streaming of the documentary, *Bill Nye Science Guy: One Man's Mission to Make Science Matter*. The program was presented in partnership with POV (Point of View), PBS' award-winning nonfiction film series. The film focused on Nye's life and American attitudes toward science and the growing threat of climate change. The program was attended by 28 patrons including many participants new to Library programs.

On the last day of the year, the Library hosted our youngest patrons and their families to for the popular Noon Year celebration. New Year at noon! This family event, ringing in the new year at noon, has been a popular tradition since the early 1990s. But due to the pandemic, this year the event was celebrated for the first time since 2019. Kids were invited to dress up and participate in games and crafts all morning, at noon, kids, families, and library staff gathered in the rotunda for a dance party, count down, balloon drop and the singing of *Auld Lang Syne*. The event was attended by 200 patrons.

News & Updates

Multi-Reading Challenges

The reading challenge to celebrate Native American Heritage continued in December and a special Winter Reading challenge was offered for youth patrons. In December, patrons were also invited to participate in a special Holiday bingo challenge designed to promote the new, free New York Times games app. The bingo runs through the month of January.

Step Up Gallery – *The Gift of Small Paintings*

In December, the exhibit in the Step Up gallery, *The Gift of Small Paintings*, featured small, original paintings by regional artists. Many paintings were purchased and the Step Up gallery considered the show a great success as it supported many local painters.

Connecting with the Public

Library Board

At the Library Board meeting in December, Library staff Eva Jacobson and Kelly Williams gave a presentation about collection development, and the process of selecting and deselecting library materials. In December, board members also spent time in each library getting feedback from the public about library services. This is part of the annual Library Board work plan. Board members asked basic questions about what they liked about the library and what can be improved.

Looking Ahead

Return from Programming Hiatus

In Mid-January, after a short programming hiatus dedicated to planning, Library staff will return with many new programs and events for the new year. Some highlights for the year ahead are the second annual Atomicon, an exciting Summer Reading Program for all ages, and many co-hosted programming initiatives with partners including the Los Alamos Community Seed Library, PEEC, The Los Alamos Arts Council, JJAB, and many more.

Hold Lockers

The Library, in collaboration with County staff, is working hard to configure the new hold lockers and hopes to have them in operation in the new year. The hold lockers are located at the Mesa Public Library main branch and will provide patrons with the opportunity to pick up hold materials on a 24/7 basis.



STATS Update

3 Programs and Events

914 People Attended Programs and Events

5 Repairs, Upgrades, and Improvements

106 Rounds of Golf

14 Volunteer hours

248 Park Acers Maintained

3 Repairs due to Vandalism

Meeting Our Goals

Improved the open spaces, recreational, and cultural amenities

The Park Staff started to build a wall at the White Rock Library to help with erosion control.

Park staff installed the new Blue Dot Trail Kiosk in White Rock.

Golf maintenance staff completed winterizing the golf course and have numerous tasks to complete over the next two months in preparation for the 2023 season.

Parks staff reviewed job descriptions and made changes to a couple of positions to better serve our community. Staff reclassified Park Maintenance and Construction Specialist positions to Irrigation Technician and Arborist. The reclassification will improve our service delivery to the community.

News & Updates

Bill Hudson Memorial Meet – Dec. 3

Los Alamos High School Swim Team hosted the biggest swim meet of the year with fifteen participating teams and an estimated 279 athletes. The coaching staff thanked the staff and lifeguards for being able to work this annual event.

Lifeguard Instructor Course – Dec. 5 -9

Lifeguards from Santa Ana, Pojoaque, and Los Alamos completed the first Lifeguarding Instructor Course in over 7 years. Dacotah Hofer certified six instructors who are now able to certify lifeguards across the state.

Staff In-Service Training Day for Leisure Lagoon – Dec. 5 & 10

The Aquatic Coordinator held two separate trainings to work on never used skills at the Walkup Aquatic Center. Staff worked on extremely shallow spinal procedures, slide spinal procedures, spinal in moving water, and other rescue techniques.

First Hockey Game of the 2022-2023 Rink Season – Dec. 9

Los Alamos Hilltoppers took on the Santa Fe Devils for the first hockey game held in the Los Alamos County Ice Rink 2022-2023 season.

Los Alamos Golf Shop Annual Holiday Sale – Dec. 10

The golf shop staff held its annual holiday sale. The sale was a great success with many from our community coming in to find gifts for their favorite golfer. Finger foods and drinks were provided to all who attended while holiday music played in the background. This year, in addition to popping balloons, customers could putt to increase their holiday discount. This was a new twist golf shop staff added this year, and much fun was had by all.

Los Alamos County Employee Appreciation at the Leisure Lagoon – Dec. 19

The Aquatic Center staff held an event for Los Alamos County Employees and their families to experience the Leisure Lagoon, before opening to the public. This event helped the lifeguard staff assign zone coverage and become familiar with new responsibilities and the facility.

Lifeguard Course – Dec. 19 - 23

Newly certified Lifeguard Instructor Isaiah Vigil taught his first class along with fellow instructor Dacotah Hofer to certify five new lifeguards. Class size has severely dropped since 2020, but quality instruction is always at the forefront of the instructors.

Leisure Lagoon Opens – Dec. 20

The long-awaited Leisure Lagoon opened its' doors for an 11am – 3pm session to the public on Dec. 20th, to accommodate patrons during the Los Alamos Public Schools Winter Break the addition was open Monday through Friday. The front desk staff, lifeguards, and management have been working together to make this pool available as much as possible given the lifeguard staffing shortage.

New Mexico Ice Wolves Vs. El Paso Rhinos – Dec. 11

Los Alamos County Ice Rink hosted NAHL New Mexico Ice Wolves first ever NAHL regular season outdoor game against the El Paso Rhinos on December 11th. Though the Ice Wolves lost to the Rhinos 3-2, the 383 attendees had a great time. Most of the attendees were from out of the County.

Skate with Santa – Dec. 23

Los Alamos County Ice Rink staff booked Santa Clause and his elves to come to the Ice Rink to skate with kids and take pictures.

Luminaria Skate – Dec. 24

Los Alamos County Ice Rink staff hosted their annual luminaria skate December 24th. Participants skated around the rink with luminarias placed in the center of the rink.

Connecting with the Public

Wreaths Across America at Guaje Pines Cemetery

Parks staff assisted in placing wreaths on Veterans' graves at the Guaje Pines Cemetery.

Park and Recreation Board held its scheduled monthly meeting.

Looking Ahead

Ice Rink RC King of the Ice Challenge

February 18th at the Ice Rink from 12:00 – 3:00pm

Stable Lot Reallocation Draw

Los Alamos County will be accepting registration/interest forms for a random draw of three stable lots being made available to residents in January. More information can be found on the [Community Services website](#).



STATS Update

*7 Contractor Public Programs
& Events*

*~331 People Attended
Programs and Events*

Meeting Our Goals

Supported social services improvement by increasing in person services and initiating, renewing, or maintaining contracts with community partners who provide behavioral, mental, and physical health services that support residents' health and well-being and enhance their quality of life.

News & Updates

Youth Activity Center – National Cotton Candy Day

Los Alamos Youth Activity Center celebrated National Cotton Candy Day by opening its doors to all who enjoy cotton candy! Everyone in the community was welcomed in to enjoy freshly made cotton candy.

LAPS – Alcohol Awareness and Fatal Vision Goggles Lesson, Los Alamos High School Drivers Education Classes with support from the Los Alamos County DWI Planning Council

Facilitated by Kristine Coblenz, Los Alamos Public Schools Prevention Program, and Deni Fell, Los Alamos County Social Services Division, this interactive lesson increases awareness by reviewing local data, alcohol facts, and the importance of planning and having an exit strategy to keep yourself and others safe. It includes a slideshow, a video, group work and discussion, and an experiential activity. The presentation emphasizes safety and the potential consequences of using alcohol and encourages students to delay the onset of substance use. Fatal vision goggles are utilized to simulate walking and navigating a patterned path impaired.

Family strength Network – Gingerbread House Building

Family Strength Network held its annual Gingerbread House Building amongst community families. This event is an FSN tradition for over 17 years.

Las Cumbres Community Services – Children's Behavioral Health

A teen group began meeting this month in coordination with JJAB and will be offered on Thursdays from 5-6:15pm. Additionally, three LCCS clinicians continue to provide individual child and family clinical services both in English and Spanish, to a total of 8 children.

Social Service Manager

Interviews were held in December. Jessica Strong accepted the position and will start on Feb 6, 2023. She brings a wealth of experience and education to the Social Services team.

Connecting with the Public

The Los Alamos County Health Council held its regularly scheduled meeting in December.



STAFFING Report



***Katherine
Hudspeth***



***Linda
Lindstrom***



Sierra Cook



***Lillian
Beck***



***Xochi
Campos***

Staff Promotion

Katherine Hudspeth, Recreation Superintendent

Katherine Hudspeth has been promoted to Recreation Superintendent. Her background in projects and programming will be a great asset in moving the Recreation Division forward.

Linda Lindstrom, Senior Management Analyst

Linda Lindstrom has been promoted to Senior Management Analyst. She has been with the County for several years and brings a wealth of operational knowledge to her new position.

Sierra Cook, Recreation Customer Service Associate

Sierra Cook has been promoted to Recreation Customer Service Associate and can be found working hard at the Aquatic Center front desk.

Lillian Beck, Recreation Customer Service Associate

Lillian Beck has been promoted to Recreation Customer Service Associate and can be found working hard at the Aquatic Center front desk.

Xochi Campos, Library Associate

Xochi Campos accepted a 30-hour Library Associate position in the White Rock branch library team. Xochi is a former ecology researcher and biology teacher and has taught biology in middle school, high school, and has led labs for undergraduates. Most recently, Xochi taught English as a New Language online to young kids in Korea.

Kudos

Recreation

When Los Alamos County experienced a blackout of WIFI and Cellular services on December 11th, the New Mexico Ice Wolves were to play El Paso Rhinos and live stream the game for the audience to enjoy at home. Even with the outage, Recreation Superintendent Katherine Hudspeth had a backup plan to provide the New Mexico Ice Wolves Broadcasting team with internet to stream and broadcast the game to HockeyTV.

Recreation Superintendent Katherine Hudspeth passed her certification test and is now a designated Certified Parks and Recreation Professional (CPRP). This designation is the national standard for all parks and recreation professionals who want to be at the forefront of their profession. Attaining the CPRP designation shows that she has met the education and experience, qualifications, and illustrates her commitment to the profession as well as her knowledge and understanding of key concepts within parks and recreation. As part of this process, she is required to acquire continuing education credits to maintain the certification.

Library

A White Rock branch patron thanked staff for the ability to check out materials from both libraries. The Library transports library materials back and forth between the two locations daily and the patron thought that this service is “fantastic”.

Library Continued...

An adult programming presenter commented on the quality of the promotional materials for several events they have done for the library. The marketing materials were created by Adult Programming Specialist, Jessica Jenkins.

A patron returned a library item with a note thanking staff for all the reading suggestions from the November Native American Heritage display. The patron thought the display was wonderful and wanted to give kudos to the staff from the Southwest collection team who selected all the recommendations.

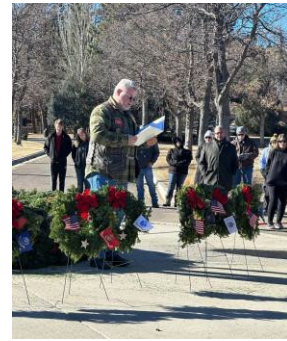
Several parents thanked Youth services staff for a spectacular Noon Year party on December 31. The addition of live string music was praised by one parent who requested more live music in programs for kids in the future.



Wall Being Built at White Rock Branch Library to Control Erosion



Installed Blue Dot Trail Kiosk



Wreaths Across America at Guaje Pine Cemetery



Finger Foods and Beverages at LAC Golf Shop Annual Holiday Sale



Swimmers at the Bill Hudson Swim Meet



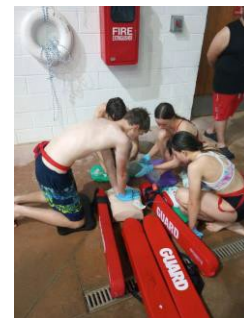
Lifeguards Across the State Getting Lifeguard Instructor Certified



Lifeguard Staff In-Service for the Leisure Lagoon



LAC Employee Appreciation at Leisure Lagoon



Future Lifeguards Taking the Winter Break Lifeguard Course



Aquatic Center Front Desk Staff Ready for County Employee Appreciation



The Team that Guarded and Ran the County Employee Appreciation Night



Judge Allen and Her Family Ready to Enjoy the Leisure Lagoon



Young Ice Wolves Fans with their Homemade Sign



LAHS and SF Hockey Teams Huddle at Boxes during Game



Santa Giving Skater Candy



Skaters Drinking Hot Chocolate while Waiting for the Ice to be Resurfaced



Gingerbread House Building



National Cotton Candy Day



Participants Getting Hot Chocolate at the PEEC Movie Night



Noon Year Singing



Noon Year Dancing



Library Staff Tamale Holiday Lunch



CSD Director, Cory Styron, Getting Interviewed at Ice Wolves Game



Recreation Superintendent, Katherine Hudspeth, Getting Interviewed at Ice Wolves Game

STATS for December

The LAFD responded to 176 calls for service in December:

123- EMS Calls

21-Service Calls

20 False Alarms

6 Hazardous Condition Calls (No Fire)

3 Good Intent Calls

1 Fire Calls

1 Overpressure Rupture, Explosion (No Fire)

1 Severe Weather/National Disaster

1 IPRA Request

32 New Social Media Followers (16(FB),16 (IG))

of Traffic Accidents

News Update

LAFD Recruit Academy 31 is completing week 6 of the 26-week LAFD Fire Academy. We started with 23 recruits at the beginning and have lost three to voluntary withdrawal so far. The recruits have completed approximately 80% of the EMS portion of their training. All of them have performed well academically and in their practical assessments so far. Academy class 31 had an opportunity to contribute to the mission of community service by participating in the annual Exit Realty toy drive that collects toys for the needy for the holidays. As they progress in their training into the next phase, they will begin their first steps to becoming trained Firefighters.

New Station Construction Updates

Fire Station 5 construction is still in the works. They will be preparing footings and should start pouring concrete in late January, weather and concrete availability permitting.

Fire Station 4 Scope of work for the build of Fire Station #4 design is currently in the works. We are hopeful that we can get these finalized in the next 30 days and issue an RFP to hire the architect.

New Apparatus The two new ladder trucks are in the production process and should be completed in about a year. We have bids out now for three new engines and should review and award these engines in late January or early February.

Looking Ahead

There will be some restructure and reorganization in Fire Administration. This includes the hiring of a Technology Manager we are excited to have our own personal IT person to address the issues we face on a reoccurring basis. In addition, we will be hiring an Office Manager as well as 3 new Senior Office Specialist Positions.

LAFD will be holding its First Annual Retirement, Recognition & Promotional Ceremony. This year's event will take place on Saturday January 14th. All staff who retired, promoted, or being given an award will be recognized at this event.



Staffing Report December 2022

Staff Member Highlight of the Month



***Brett
Henry***



***Zachary
Klose***

Zachary Klose, Firefighter

Brett Henry, Firefighter

Kenneth Martinez, Driver Engineer

Joshua Urban, Firefighter

The crew from Fire Station #4 B-Shift are being recognized by Captain Jason Block. Capt. Block is recognizing this crew for the professionalism, integrity, and dedication while they responded to a challenging call in the later part of December.



***Kenneth
Martinez***



***Joshua
Urban***

Connecting with the Public

December was a busy month for Outreach. LAFD participated in the 2022 Light Parade. LAFD also adopted two Christmas Families this year. LAFD came together during this holiday season to make their holidays special.

Recruit Academy #31 assisted the City of Santa Fe Fire Department and Exit Realty with sorting toys for the annual toy drive.

EMS Division provided CPR/AED Training to staff at Barranca Mesa, ARC Development Center.



Christmas Family Gifts Displayed under Fire Administration Christmas Tree toy drive.



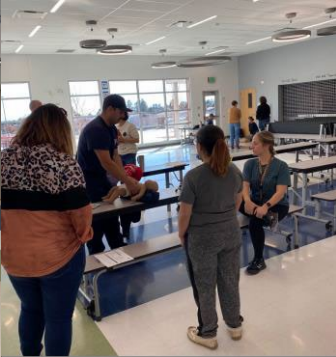
Academy #31 sorting gifts with City of Santa Fe Fire Department and Exit Realty with their annual



Engine #6 2022 Light Parade



Firefighters Eric Gonzales and Jacob Miera loading and delivering packages to LAFD's Adopted Christmas Families.





EMS Division provided CPR/AED training to staff at Barranca Mesa School.

Meeting Our Goals

Our mission: To provide responsive, professional, and courteous service to the public.

News & Updates

Staff manages customer feedback, addresses customer inquiries, and concerns and provides information to stakeholders and the media on all Public Works Projects.

Connecting with the Public

The Transportation Board meeting, December 1, 2022, was held in Council Chambers and via Zoom. The Board discussed the Adopt-A-Road Program. Transportation Board members and staff thanked Sara Scott for her service to Council, Transportation Board, and the community. The board will begin working on the FY24 work plan in January and will discuss liaison positions to other boards. The Transportation Board has one vacancy and is recruiting for a new member.

Looking Ahead

The next Transportation Board meeting will be held on January 5, 2023. The following is a list of agenda items:

- Chair and Vice Chair will be elected.
- How Do We Get More People on Bikes Presentation by Hermann Geppert
- Discuss the FY24 Transportation Board Workplan

Meeting Our Goals

Consistent with the Council strategic priority to invest in infrastructure, the Engineering Division has been actively managing multiple construction projects across the county. These construction projects are in the final stages with many of them in closeout with punch list work underway.

News & Updates

The 33rd/34th and Arkansas project was awarded to TLC Plumbing & Utility for construction of the project. Roadway work will include reconstruction of roadway infrastructure and drainage improvements to include removal of existing asphalt surface and base material. Re-compaction of subgrade and base material and installation of new asphalt surface. Reconstruction of driveways, sidewalks, curb ramps, fillets, and curb and gutters will be completed on an as needed basis.

Staff continues to be actively participating in development inspections and design reviews for the Arbolada Subdivision on North Mesa, the Arkansas Townhomes, and the Hills Apartments.

Connecting with the Public

The Trinity Safety ADA project design alternatives are being developed with a public input meeting anticipated in February/March 2023. More details to come.

Looking Ahead

The Engineering Division is currently in design development for the Rose Street, and Loma Linda projects scheduled to begin in FY23. The design for the Finch Street project is being finalized by an engineering on-call with right-of-way acquisitions in progress. Finalization of designs and development of procurement documents are underway for the Urban Trail, and DP Road Phase II projects which are anticipated for early 2023 construction.

Capital Project and Facilities - Capital Improvement Project Updates

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <https://lacnm.com/PW-Projects>.

Project Name	Dept(s)	Update
Betty Ehart Senior Center: Kitchen Equipment Upgrade	PW	Staff received two cost proposals. One is within the project budget. Staff is preparing to award the contract to an on-call construction contractor. Construction is anticipated to begin in spring 2023.
Golf Course Site Development Improvements	PW, CSD	No bids were received for Phase 1 that included improving Holes 4 through 18, to include tees, bunkers, greens, permanent restrooms, targeted cart path upgrades and deferred maintenance. Council provided direction at the December 13 meeting. For more detailed information, please visit: https://lacnm.pw/golfcourseimprovements
LAC/LAPS North Mesa Shared-Use Gymnasium	PW, CSD	The Design Committee is preparing to present an update the design and the cost estimate for the project.
LAC/LAPS White Rock Shared-Use Recreation Space: Design	PW, CSD	Pursuant Council direction June 13, 2022, to develop necessary agreements for the County's partnership with LAPS, staff prepared a draft Memorandum of Agreement that was submitted for legal review September 20.
Leisure Lagoon	PW, CSD	Final walk-through punch list items are being addressed. The Leisure Lagoon is anticipated to open in December 2022.
Tennis Court with Lights: Site Selection and Design	PW, CSD	Staff and the Design Team are preparing to present the project to Council in January 2023.
White Rock Visitors Center Complex: Restrooms and Food Truck Pad: Design	PW, CDD	Staff, Stakeholders, and the Design Team are working on the layout of restroom and covered shelter.
Women's Army Corps (WAC) Building Renovations	PW	Design efforts continue for the project.



Engineering - Capital Improvement Project Updates

Los Alamos County is working on a variety of projects that support quality of life, infrastructure, and economic development initiatives. A summary of the project and additional information can be found on our website – <https://lacnm.com/PW-Projects>.

Project Name	Dept	Update
Sherwood Boulevard Reconstruction	PW	Construction by Star Paving is complete with closeout underway.
33rd/34th Street and Arkansas Project	PW	Bids were received on November 3 rd with award made to TLC Plumbing and Utility. Construction is anticipated to begin in April 2023.
Urban Trail Phase I and II	PW	The design package is being finalize and bid documents in process for advertisement in January 2023 for a construction start in Spring 2023.
DP Road Phase II	PW	Bid documents are being finalized for advertisement in January 2023 for a construction start in Spring 2023.
Loma Linda Road Improvements	PW	The scope of work for this new project involves full reconstruction of the Loma Linda subdivision roadway infrastructure. This in-house design is underway with bidding anticipated in late 2023.
Rose Street	PW	The scope of work for this project involves full reconstruction of Rose Street from Central to Peach. This is a joint project with the Department of Public Utilities and includes full road reconstruction along with utility upgrades. The design is underway with bidding anticipated in late 2023.
Trinity Safety and ADA	PW	The design alternatives are being developed with a public input meeting anticipated in February/March 2023. More details to come.
Finch Street	PW	This project design is nearing completion by an engineering on-call with right-of-way acquisitions in progress.
Canyon Rim Trail Phase III	PW	This project design is nearing completion by an engineering on-call.

STATS Update

23 Customer Service Emails

54 Roll Cart Requests

48 Household Hazardous Waste
Customers

2,402 Recycle Coach App Users

18,224 Recycle Coach App
Interactions

187 Overlook Visitors

1,875 Transfer Station Visitors

5,104 Yard Trimming
Participants

1.3K Social Media Followers

Meeting Our Goals

Environmental Services management had their initial meeting with SCS Engineers to begin Phase II of the food waste composting program. Phase II includes the design and permitting of a windrow system that will be operated in Bayo Canyon near the existing biosolids facility. The program is estimated to divert 4,500 tons of food and yard trimming materials from the landfill and transform it into valuable compost material.

Operation Save the Bears - Environmental Services continues to evaluate the ~480 bear resistant roll carts that were delivered to North Community 3 (NC3). A survey was mailed to the residents in NC3 to identify any issues and gather information on how well they are working to reduce bear encounters and to gauge customer satisfaction. Responses from the survey and results have been analyzed and will be presented to County Council during their January 24th meeting.

News & Updates

The Environmental Sustainability Board meeting, December 15, 2022, was held in the B&C Room via Zoom. The Board discussed their FY23 work plan and has made progress on many of the items. The board will begin working on the FY24 work plan in January and discuss liaison positions to other boards. The ESB has one vacancy and is recruiting for a new member.

The Zero Waste Team met on December 14, 2022. At this meeting the team discussed revamping the team to include all aspects of environmental sustainability. The Zero Waste Team continues to educate the community by publishing Zero Waste articles emphasizing waste reduction for the holidays.

All Rite Construction began replacing the metal wall armor on the transfer station north wall and tunnel. Due to the repeated pushing on the wall with the loader this armor degrades over time and needed maintenance. The project is expected to be complete by the end of January 2023.

Connecting with the Public

Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one customer interaction is collection day reminders and real time notifications.

Yard Trimming collection officially began March 14, 2022 and ended on December 9, 2022. Environmental Services collected 875 tons of material in 2022. Residents are allowed one cart per household. Register for a Yard Trimming Cart online at www.losalamosnm.us/gogreen.

Looking Ahead

Environmental Services and the Zero Waste Los Alamos Team have a Zero Waste Party Kit available that you may reserve for your next event! The kit includes approximately fifty (50) table setting, including: large plate, cup, fork, spoon, butter knife and napkin.

Environmental Services will provide holiday tree collection for non-artificial trees on January 3 – 6th and January 17 – 20th. The trees will be collected on the regularly scheduled trash day. Residents should remove all ornaments and place their tree on the curb. Once collected, trees will be recycled into mulch and compost.



Transfer Station Wall Repair

Tree Cycle 2023

Place your non-artificial tree on the curbside January 3-6 & 17-20 and it will be collected on your regular trash collection day

Maintain 4 feet distance between the roll-cart and the tree

Once collected, trees will be recycled into mulch and compost

If you miss these dates, bring your tree to the Eco Station or Overlook Collection Center for free or call for a special brush collection at \$25

LOS ALAMOS
Environmental Services

505-662-8163
solidwaste@lacnm.us

**Tree Collection
January 3-6
&
17-20**

**Please remove all
lights and
ornaments prior
to collection**



2023 ROLL CART COLLECTION SCHEDULE

JANUARY						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH						
SU	MO	TU	WE	TH	FR	SA
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19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY						
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE						
SU	MO	TU	WE	TH	FR	SA
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JULY						
SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

•HOLIDAY* (PLACE OUT ON WEDNESDAY)

•CHRISTMAS TREES

•RECYCLE

YARD TRIMMINGS (NONE IN JAN, FEB)

CLOSURE (EMPLOYEE PROFESSIONAL DEVELOPMENT DAY)

TRASH IS COLLECTED WEEKLY

Les ALAM@S
Environmental Services

505.662.8163 | sollidwaste@lacnm.us

www.losalamos/gogreen

ATTACHMENT A





Residential Sustainability Report

Service Period: November 2022

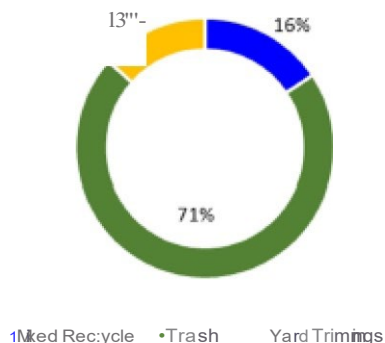


LOS ALAMOS

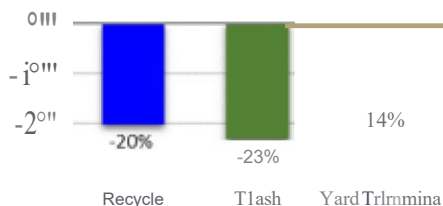
November Diversion Rate: 29%

The diversion rate is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report

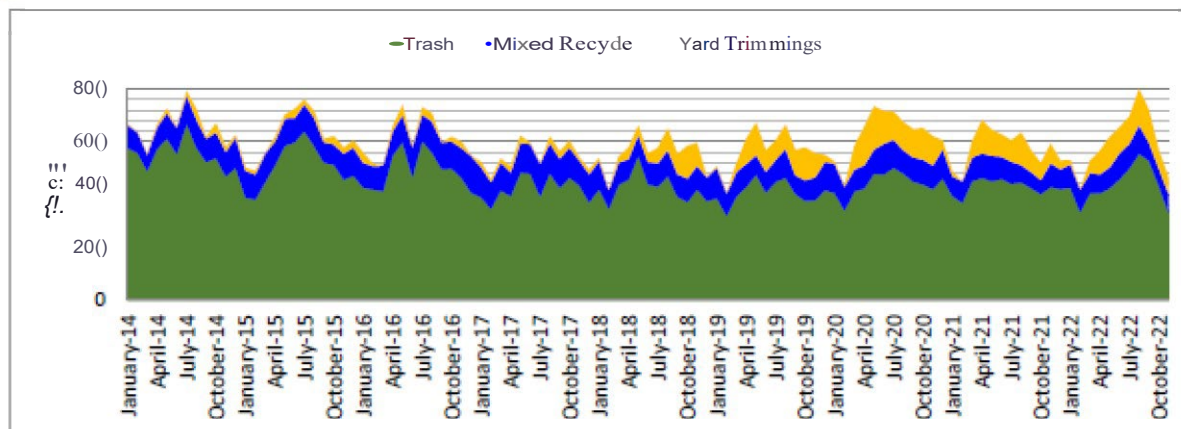


% Change Previous Year

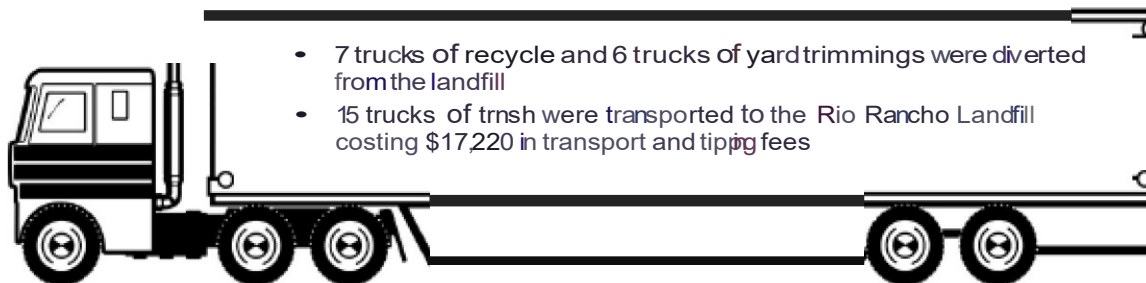


	Nov-21	Nov-22
Yard Trimming	72.49	62.16
Recycle	90.53	72.32
Trash	421.80	329.11

In November by recycling and composting Los Alamos County reduced GHG emissions by ~370 tons*



In 2022 by recycling and composting Los Alamos County reduced GHG emissions by ~4,812 tons*



For more information contact Environmental Services Division at 505.661.8163 or email solidwaste@lacnm.us

*GHG emissions calculated using <https://www.srapwastt.co/calculator>

STATS Update

Facilities work order stats:

299 Total work orders

82 New work orders

89 Completed work orders

17 Immediate response
working hours:

3 Emergency call outs after
hours

Meeting Our Goals

In accordance with the strategic goal to invest in infrastructure, Capital Projects & Facilities staff continue to focus on development of new facilities and maintaining and modifying existing County facilities.

Toward the goal of improving our recreational amenities, staff continue to advance recreation projects in their various stages of planning, design, and construction, including the Leisure Lagoon, Improvements at the Golf Course, North Mesa Shared-Use Gym, and Tennis Complex

News & Updates

Facility maintenance responses this month included providing emergency heat during the repair of the Mesa Public Library heating system, continuing retrofit of bottle-filling stations in public spaces, responding to hot/cold heating issue calls from two buildings in the Pajarito Cliff Sites complex, and working on the chiller system at the ice rink to be ready for the big hockey game. No bids were received November 29, 2022, for Phase 1 of the Golf Course project. This update was provided to Council at the December 13 meeting along with course expansion options that would address safety concerns. Council elected to not adopt any expansion options, to focus on deferred maintenance for the entire course, and to have staff return with a plan for appropriate netting to address safety concerns.

Connecting with the Public

Staff and the Design Team are preparing to presentations for the North Mesa Shared-Use Gymnasium project and the Tennis Complex in January and February. More details to come.

Looking Ahead

Project Managers continue to guide design development of the Golf Course Improvements, LAC/LAPS North Mesa Shared-Use Gymnasium, Tennis Complex, White Rock Visitors Center Complex Restrooms and Food Truck Pad projects.

STATS Update

239 Supported events

Meeting Our Goals

The Custodial Division continues to promote innovative approaches, conscientious stewardship and outstanding customer service while delivering clean and safe results to the County.

News & Updates

The month of December saw a large increase in reservations at Fuller Lodge with holiday parties and events daily with multiple events over the weekends. Bookings continue to be up significantly for the fall/winter months compared to this time last year. The Custodial Division decorated Fuller Lodge for the holidays with trees, wreaths, garland, etc. Many of our repeat holiday party organizers look forward to the festive decorations for their parties/events each year!

Connecting with the Public

Custodial staff supported the following public events:

Fuller Lodge – 76

White Rock Activity Center – 37

WR Fire Station #3 – 3

BESC – 22

WR Town Hall – 30

Municipal Building – 29

Looking Ahead

The Green Seal Certification process was restarted after a year and a half delay due to Covid. The goal is to have this “green cleaning” certification by the first quarter of 2023. Interviews took place for the 2nd lead custodian. This position will be in the evenings and will manage the floor work schedule for County facilities. The goal is to provide quarterly floor maintenance at all our buildings.

STATS Update

208 work orders entered

123 work orders completed
with-in 72 hours

52 work orders remain open

86 work orders are preventive
maintenance

180 work orders are repairs

7 work orders are recalls

Meeting Our Goals

Fleet is focused on keeping vehicles and equipment in top shape so our Los Alamos County customers can provide quality services to the residents of Los Alamos and White Rock. Fleet also provides a Motor Pool service that is located at the Municipal building available to County staff.

News & Updates

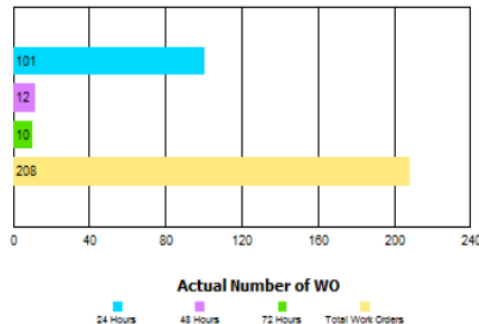
Fleet has received 2 replacement units that will be placed into service soon.

Fleet will start another vehicle auction before the end of the year.

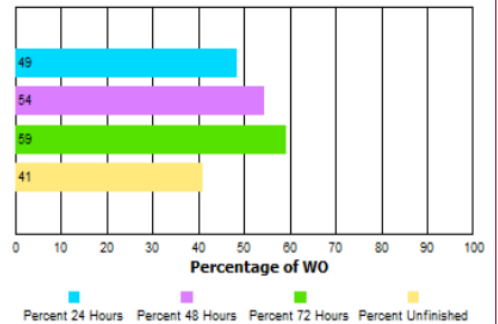
Fleet has an open position for a Mechanic 2.

Loc: FLEET - FLEET

Actual Number of Work Orders Finished
Within 24, 48 or 72 Hours of Open Date



Percentage of Work Orders Finished
Within 24, 48, and 72 Hours (Cumulative)



Actual		Cumulative	
Within 24 Hours: 101	Within 48 Hours: 12	Within 24 Hours: 101	Within 48 Hours: 113
Within 72 Hours: 10	Total Number of Work Orders: 208	Within 72 Hours: 123	Total Number of Work Orders: 208
Total Unfinished: 85		Percent Unfinished: 40.87%	

STATS Update

22 Permits Issued

60 Signs Replaced

246 Miles Swept

6 Invoices Processed

81 Customer Calls

14 Streetlight bulbs installed

12 Tons of Asphalt Used 135

Lines Located

6 Yards of Concrete Used

Meeting Our Goals

Traffic and Streets division met county council goals in the month of December by maintaining roadways, sidewalks, performing vegetation control, and assisting the public with traffic control for special events.

News & Updates

Streets crews cut dead pine trees along roadway on North Rd., cut overgrown grass and dirt from airport runway and cleaned a lot on DP Road, removed 67ft of damaged sidewalk and curb on 3rd street, and poured 6 yds. of new concrete. They patched asphalt for Quartz, Spruce St. 3rd St. and used a total of 12 tons of asphalt.

Streets Crews restructured the drainage and cleared the drainage ditch at the Mesa Library.

Crews hauled sand for farolitos to five locations for public use: North Road by Pueblo Road Crossing, Deer Trap on Barranca Mesa, Soccer Field parking lot on North Mesa, and the parking lot by the transfer station in White Rock.

Traffic electricians installed a new camera at the Diamond/ San Ildefonso/ North Mesa Rd. roundabout, and a new traffic camera at Diamond and Trinity Drive. The sign/paint crew assisted with traffic control for the striping on Central Ave.

The signs and markings crew has continued with their street sign replacement in White rock from Grand Canyon to Aragon. They have also been replacing numerous signs county wide with a total of 60 signs replaced including new street IDs for the upgrade.

Connecting with the Public

Crews connected with the public by assisting with traffic control for the annual Winterfest Light Parade on December 3rd on Central Ave.

Looking Ahead

Crews are preparing for winter and potential snowstorms. New hires are obtaining their Commercial Drivers' Licenses (CDL), snow and ice material is being stockpiled, and equipment is being prepared for the season. New hires are learning the roads and priority protocol for snow removal.

STATS Update

*Unlinked Passenger Trips
(UPT): 25,573*

Fixed-Route UPT: 24,506

Demand-Response UPT: 293

Special UPT: 774

Service Days: 20

UPT per Service Day: 1,279

UPT per Service Mile: .69

Service Disruptions: 4

*On-time Timepoint
Departures: 81%*

*On-time Paratransit Trips:
85%*

*Buses with Defective ITS
Systems: 61%*

Customer Complaints: 3

Meeting Our Goals

Airport - Engineering and Project Management completed the safety project of removing the catwalks behind the old incinerator building that overhung the canyon. The contractor welded new guard rails in place.

Atomic City Transit continues to move forward with LSC Transportation Consults, Inc on the update to the Atomic City Transit Comprehensive Transportation Study and five-year Service Plan. The consultants have provided Atomic City Transit staff a draft technical report regarding all the statistical information regarding public transportation within Los Alamos County including stakeholder and community comments. LSC Transportation Consults will be preparing a summary recommendation report in the month of December 2023.

News & Updates

Airport - The new Aviation Weather Observation System (AWOS) has been installed and commissioned by the FAA. This system was fully grant funded by the NMDOT. The manufacturer, Mesotech, has been in business since 1993 working primarily with military customers in the US. This is the first time this system has been installed at a civilian airport in New Mexico.

The bid opening for the fuel farm was conducted Nov 17th. The County received one bid. The NMDOT provided \$1.9 million in grant funding for this project. The bid, not including GRT or a contingency, exceeds this amount by \$271,035.00. Staff continues to evaluate this project for possible options to proceed.

Transit - Purchase of the two electric buses and charging stations continue to undergo contract negotiations. As these contract negotiations are completed and the order gets placed, we can expect the new buses in about 12 to 18 months from the date of order. With the increase interest of electric powered buses throughout the United States, work production has been delayed.

On Saturday December 3, 2022, the Transit Division attended the annual vehicle inspection training, wheelchair securement and winter driving training. A total of 25 employees attended the 7-hour training.

News & Updates

On Wednesday, December 14, 2022, Kristen Joyner with Southwest Transit Association (SWTA) created a podcast on Combatting Human Trafficking & Ensuring Safety. Transit Operator, Daniel Gutierrez was selected to participate on the podcast as he recently experienced a verbal assault by a passenger. Daniel was calm and articulate during his interview and represented Los Alamos County well. Once the podcast is complete and published a link will be provided.

Connecting with the Public

Airport - The Los Alamos airport continues to be the agency working on noise abatement concerning low flying EMS helicopters over our community. The usual route from northern New Mexico to the hospitals in Albuquerque impacts White Rock and Pajarito Acres. The route in and out of the Los Alamos Medical Center impacts the town site and North Mesa. With the constant changing of crews for the services the issue does not always get passed along. The airport receives a noise complaint it is referred to the service for follow up. All the services have been positive in their response.

November 2022 Ridership Report										LOS ALAMOS									
Route	November Trips					% Chg				Nov Rev. Miles					Nov Rev. Hours				
	2018	2019	2020	2021	2022	(from 2018)	(from 2019)	(from 2020)	(from 2021)	2018	2019	2020	2021	2022	2018	2019	2020	2021	2022
1 Downtown	4,602	4,083	412	3,254	3,090	-32.0%	-24.3%	650.0%	-5.0%	3,424	3,244	1,244	3,323	4,375	283.7	268.8	91.5	247.0	329.3
2M White Rock - Main Hill	2,233	1,944	214	1,316	1,807	-19.1%	-7.0%	744.4%	37.3%	6,819	6,460	2,509	6,797	7,855	257.1	243.6	94.8	257.1	297.7
2T White Rock - Truck Rt.	1,573	1,188	135	653	705	-55.2%	-40.7%	42.2.2%	8.0%	6,266	5,961	2,305	6,353	7,334	247.0	234.9	87.9	248.0	287.1
2P White Rock - Peak	424	538	-	-	-	0.0%	0.0%	0.0%	0.0%	2,658	2,535	-	-	-	98.1	93.6	-	-	-
3 Central / Canyon	2,717	2,348	-	1,362	435	-84.0%	-81.5%	0.0%	-68.1%	4,829	4,575	-	4,794	2,020	241.3	228.6	-	241.3	101.6
4 North Community	2,738	2,556	-	1,465	1,921	-29.8%	-24.8%	0.0%	31.1%	3,499	3,315	-	3,691	4,249	247.0	234.0	-	247.0	285.7
5 Barranca Mesa	1,264	1,557	-	764	724	-42.7%	-53.5%	0.0%	-5.2%	3,844	3,642	-	3,846	4,450	244.8	231.9	-	244.8	283.4
6 North Mesa	5,438	5,870	263	2,631	2,986	-45.1%	-49.1%	1035.4%	13.5%	5,446	5,159	1,306	3,544	6,178	368.3	348.9	92.4	247.3	425.9
Fixed-route subtotal	20,989	20,084	1,024	11,445	11,668	-44.4%	-41.9%	1039.5%	1.9%	36,785	34,890	7,365	32,349	36,460	1,967.3	1,884.3	366.6	1,732.5	2,010.8
7 North Mesa Expr	1,221	979	-	654	679	-44.4%	-30.6%	0.0%	3.8%	322	320	-	333	343	19.5	19.3	-	22.9	22.2
8 North Community Expr	755	770	-	354	413	-45.3%	-46.4%	0.0%	16.7%	115	115	-	122	141	7.8	7.8	-	8.2	8.4
9 Aspen Expr	826	759	-	391	37	-95.5%	-95.1%	0.0%	-90.5%	89	89	-	98	151	6.3	6.3	-	6.7	7.8
10 Barranca Expr	1,194	834	-	280	298	-75.0%	-64.3%	0.0%	6.4%	149	149	-	160	185	9.3	9.3	-	9.8	10.3
11 White Rock Expr	841	908	-	422	282	-66.5%	-68.9%	0.0%	-33.2%	303	303	-	324	371	12.0	12.0	-	12.7	14.7
Express route subtotal	4,837	4,250	-	2,101	1,709	-64.7%	-59.8%	0.0%	-18.7%	978	976	-	1,038	1,191	54.9	54.7	-	60.3	63.3
12 Bandalier	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	-	-	-	-	-	-	-	-	-	70,295
Dial-a-Ride	71	116	-	61	59	-16.9%	-49.1%	0.0%	-3.3%	623	943	-	345	187	44.7	43.4	-	35.1	13.2
ACT Assist	376	388	86	196	264	-29.8%	-32.0%	207.0%	34.7%	3,219	2,789	297	2,246	2,166	183.0	170.8	8.3	128.3	148.8
Special Services	-	-	207	144	-	0.0%	0.0%	0.0%	0.0%	-	-	1,740	26	-	-	-	175.8	2.2	2,625
System total	26,273	24,838	1,317	13,947	13,700	-47.9%	-44.8%	940.2%	-1.8%	41,605	39,498	9,402	36,003	40,005	2,270	2,153	551	1,958	2,236



Total Passenger Trips to Date: 6,097,101

Significant Service Adjustments and Special Events

- All Month: Due to staffing shortages, Route 2P did not operate
- 11/11/22 & 11/24-11/25: ACT was closed for holidays
- 11/2/22 & 11/14/22 - 11/30/22: Due to staffing shortages, Rt 3 did not operate, Rt 1 provided service to Camino Entrada area.

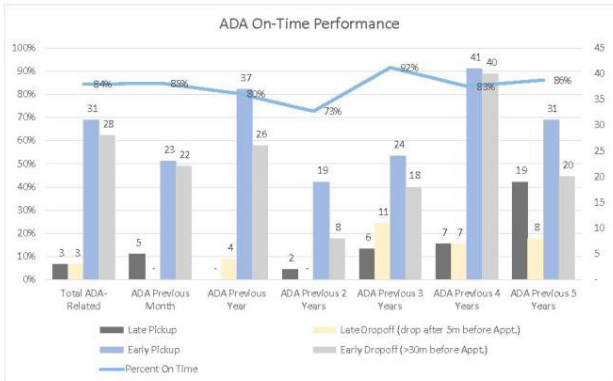
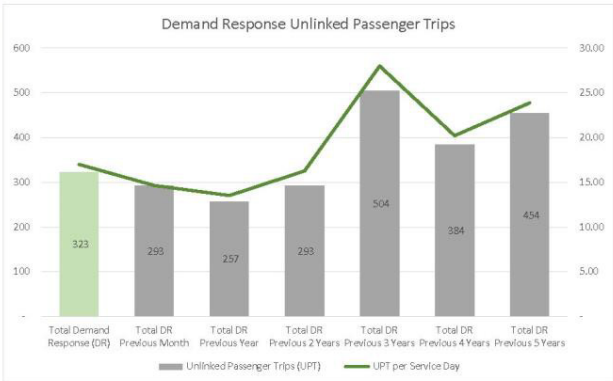
Atomic City Transit - Demand Response Ridership and Statistics

November 2022

	Total Demand Response (DR)	Total DR Previous Month	Total DR Previous Year	Total ADA-Related	Total DAR	Total DAR-Special
NTD Service Information						
Vehicles Operated in Max Service	2	2	2	2	2	-
Unlinked Passenger Trips (UPT)	323	293	257	264	59	-
UPT Ambulatory	282	273	223	229	53	-
UPT Non-Ambulatory	41	20	34	35	6	-
UPT Evening DAR	26	19	17	-	26	-
UPT Daytime DAR	27	41	19	-	27	-
UPT Regional-Linked	193	149	154	180	13	-
Companions	19	13	15	14	5	-
PCAs	34	36	6	33	1	-
Total Vehicle Miles (VM)	3,238	3,316	3,415	2,952	286	-
Total Vehicle Hours (VH)	228	231	235	200	28	-
Total Revenue Miles (RM)	2,353	2,052	2,591	2,166	187	-
Total Revenue Hours (RH)	162	154	163	149	13	-
Regional-Linked Miles	1,703	1,280	1,473	1,611	92	-
Regional-Linked Hours	71	50	54	66	5	-
Passenger Miles	2,454	1,985	1,978	2,194	260	-
Passenger Hours	112	91	82	99	14	-
Service Days	19	20	19	19	17	-
Weekdays	19	20	19	19	17	-
UPT per RM	0.1	0.1	0.1	0.1	0.3	-
UPT per RH	2.0	1.9	1.6	1.8	4.5	-
UPT per Service Day	17.0	14.7	13.5	13.9	3.5	-
UPT per Weekday	17.0	14.7	13.5	13.9	3.5	-

Scheduling Stats						
Subscription	162	121	116	162	-	-
One Way Trips Requested	431	390	352	346	85	-
One Way Trips Performed	270	244	236	217	53	-
Advance Reservation	217	184	200	217	-	-
Same Day Reservation	53	60	36	-	53	-
Avg. Minutes to board	5	4	4	2	2	-
Avg. Minutes to Disembark	2	2	2	1	1	-

Capacity Metrics						
Missed Trip (Due to Vehicle Late)	-	-	-	-	-	-
Trips On Time	215	196	187	183	32	-
Percent On Time	80%	80%	79%	84%	60%	-
Early Offer	14	20	20	14	-	-
Late Offer	4	1	7	3	1	-
Late Pickup	4	5	1	3	1	-
Excessively Late Pickup (>15m after window)	-	2	1	-	-	-
Late Dropoff (drop after 5m before Appt.)	4	1	5	3	1	-
Excessively Late Dropoff (>10m after Appt.)	2	-	-	1	1	-
Early Pickup	51	43	48	31	20	-
Excessively Early Pickup (>15m before window)	5	6	6	4	1	-
Early Dropoff (>30m before Appt.)	28	25	28	28	-	-
Excessively Early Dropoff (>45m before Appt.)	3	-	1	3	-	-
Trip Over 45 min	12	6	3	12	-	-
Trip Over 60 min	8	1	1	8	-	-
Over Fixed-Route Duration Est.	13	11	7	12	1	-
>15m Over Fixed-Route Duration Est.	6	2	3	6	-	-



New Employees



Frankie joined Traffic and Streets as a Traffic Electrician I Monday, December 12th. Frankie previously worked with Community Services. Welcome aboard Frankie!

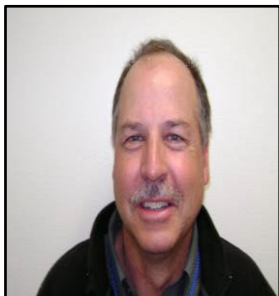


Atomic City Transit would like to welcome back Julie AlderseBaes. Julie was a former Customer Service/Dispatcher and has returned as a Transit Operator 2. Julie has five years' experience with public transportation and has worked with the public schools as a driver.

New Staff in Capital Projects and Facilities

Antonio Peña, Joseph Trujillo, Stephen Mares, Chris Armijo, Joseph Chavarria, Michael Aguilar joined the facilities team in Capital Projects & Facilities Division.

Staff Member Highlight of the Month



Atomic City Transit would like to acknowledge Dwight Moss, Transit Operator 2 in the Transit Division. Dwight started with Atomic City Transit March 2010. Dwight is currently assigned to perform morning fixed route driving which includes a split shift to perform express routes for Atomic City Transit. Dwight takes pride in the tasks he performs and drives the express route with patience and professionalism. Dwight takes pride in the care of young riders, assuring they reach their destination when at times they are new to the system, or their exit location changes. Dwight takes the time to talk to the young riders and assure they will be taken care of. Thank you, Dwight Moss, for your excellent customer service.

Kudos

Angelica and Crew at the EcoStation:

As always, I appreciate the work of personnel at the EcoStation. It must be frustrating at times to clean up problems created by other people - particularly around the holidays. You folks are the best holiday present ever. I wish all of you a Happy New Year - and fewer problems.

Regards,

Mark DeVolder

From: [Jon Hicks](#)
To: [SolidWaste](#)
Subject: [EXTERNAL]Recycling pickup
Date: Friday, December 2, 2022 12:43:59 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I can't tell if it was accidental or deliberate, but this morning the truck driver moved my blue container several feet from where I had placed it, thus allowing room for the postman to reach the mailbox easier. I want to say THANK YOU.

Jon Hicks, 317 Joya Loop, White Rock.

Sent from my iPhone



Dec 2022

*Hope the holidays bring you
many unexpected moments
of fun and good cheer!*

Merry Christmas - Happy New Year

Thank you for everything you do.

660 Los Pueblos

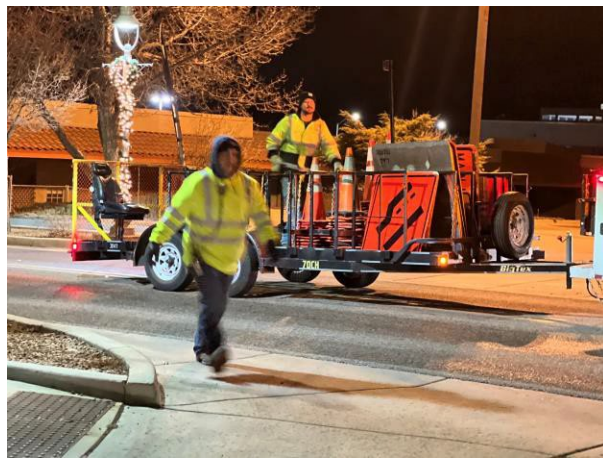
Valerie, Rob, Tammy & J

*With wishes for a joyous Christmas Season
and a blessed New Year
AND WITH GRATITUDE FOR YOUR SERVICE.*

*Kay Reisinger
907 E. COLOTE
LOS ALAMOS*



Catwalk Removal at the Airport



Traffic & Streets Crews provide Traffic Control for Light Parade