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**General Information**

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.*

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**Profile**

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Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Trevor

First Name

J

Middle Initial

Shuman

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

**Party affiliation as registered: (Select one of the following) \***☒ Democrat**Registered to vote in Los Alamos?**☐ Yes ☒ No**How did you learn of this Board/Commission vacancy?**

Kelly Stewart

**Do you currently serve on any County Board or Commission?**

☐ Yes ☒ No

**If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)**

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## **Interests & Experiences**

**Which Boards would you like to apply for?**

Lodgers' Tax Advisory: Submitted

**Why would you like to serve on this particular Board or Commission?**

As a hotel General Manager, I would like to have a say on the lodger's tax and feel that I can provide a voice for the people who visit Los alamos seeking lodging.

**What volunteer or professional activities have you participated in that could apply to this appointment?**

N/A

**The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?**

Yes, I would be able to serve the volunteer hours and attend any training necessary.

**What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

I would like to help bring the voice of the traveler to the board so that the board has all information necessary to make an informed decision.

**Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.**

N/A

**Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?**

N/A

If you have any questions, please contact Barbara Lai at 505-663-3436 or [barbara.lai@lacnm.us](mailto:barbara.lai@lacnm.us)



**County Manager's Office**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Trevor Shuman  
Applicant's Name

LTAB  
Board or Commission

Jen Olsen  
Interviewer Name

2/8/2023  
Date/Time of Interview

Interview Conducted:  
\_\_\_\_ Personally  
\_\_\_\_ Telephone

***NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.***

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>General Manager of the Comfort Inn. Been in Hospitality for 12 -18 months. Interest in management in maintaining position On LTAB board.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? <i>[Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</i></p> <p>County – Travel in General. A lot of unknowns in the post Covid world. How do we attract visitors? How do We get our message out there.</p> <p>LTAB – Making it clear how taxes are getting spent. And making sure that we are listening to all sides before making those Spending decisions.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>A large resource for anyone in the county for issues or concerns. Or just to find out more.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members?</p> <p>Which ones do you possess?</p> <p>Problem Solving – Making sure that all sides are heard in an issue. And then working towards a common ground. Time Management and deadlines as well.</p> <p>Works under pressure well with good problem solving skills.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Presence in county meetings and showing that LTAB is outreaching to the county. Reaching out to individual county staff as needed.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Secretary for theater program. Facilitation of communication between different organizations and group.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Not as of yet.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes – Anything that can help grow knowledge.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
12	<p>Do you have any questions for the interview panel?</p>

Notes:



**County Manager's Office**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Trevor Shuman

LTAB

Applicant's Name

Board or Commission

Randall Ryti

Wed 2/8/23

Interview Conducted:

Interviewer Name

Date/Time of Interview

  X   ZOOM  
       Telephone

***NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.***

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>New to hospitality, 1 year, been in management for other lines like call centers, so new and learning about hospitality. Can bring in some perspectives. Knowing what the guest wants is key.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [<i>Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.</i>]</p> <p>County. Travel in general and how it works post-COVID. Getting more in to visit and there are activities. And clean and safe. LTAB. People don't like paying taxes, can displease some people, finding things that majority wants.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Resource, as a GM have used a resource. Also for anyone in the County. Resources issues and concerns get addressed</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Problem solving, making sure all sides are heard. Filter though all comments to make an informed decision. Need to be prompt in responding, deadlines need to be met. I feel I have these skills</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Have a presence in County meetings, and be there for outreach. Sitting down with members of the County so that things work smoothly.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>In school Secretary for Choir and Theater program. Made sure these groups collaborated. For example, no over- and under-scheduling</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Not as yet, on my list to learn about it</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Certainly am, anything to help grow my knowledge</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p> <p>N/A</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Not as of now</p>

Notes:



**County Manager's Office**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Trevor Shuman  
Applicant's Name

LTAB  
Board or Commission

Kelly Stewart  
Interviewer Name

Wed Feb 8, 2023 1PM  
Date/Time of Interview

Interview Conducted:  
  X   ZOOM  
       Telephone

***NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.***

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Ospitality for 1 year. Prior did management with call centers, etc. Still developing experience in hospitality. Train\ing at Comfortn Inn, plus customer service and guest interactions. Will be able to contribute to LTAB</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>t Travel, getting more people to visit and know that hotel is providing a safe, clean environment. Assuring the public that we're spending LTR/activities to address issues.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>A resource. As a GM, has reached out to boards to understand what's going on and how processes work. Board can reach out for Resources and help and understanding.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Problem solving and making sure all sides are heard to filter and come to common understanding. Time management. Problem-solving and work well under pressure; deadlines areno problem</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Presence at County meetings and represent LTAB. Sitting down with County staff to make sure everyone's on same page.</p>
6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>Secretary for the choir and theater group in school. Greatest contribution: ensured that groups communicated re scheduling and Issues.</p>

7	Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?  Not yet but on his list.
8	Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?  Yes. Anythig to help grow knowledge.
9	Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?  No.
10	Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&Cs to stream, is this - or will this - be a deterrent to your willingness to serve?  No.
11	<i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i>
12	Do you have any questions for the interview panel?

Notes: