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## General Information

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for Labor Relations Board, please contact Denise Cassel at 505-662-8047.*

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## Profile

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### Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

Elizabeth

First Name

Martineau

Middle Initial

Last Name

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

**Party affiliation as registered: (Select one of the following) \***

☒ Democrat

**Registered to vote in Los Alamos?**

☒ Yes ☐ No

**How did you learn of this Board/Commission vacancy?**

I'm interested when there is a vacancy.

**Do you currently serve on any County Board or Commission?**

☐ Yes ☒ No

**If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)**

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## **Interests & Experiences**

**Which Boards would you like to apply for?**

Historic Preservation Advisory Board: Submitted

**Why would you like to serve on this particular Board or Commission?**

I have lived in Los Alamos for over 30 years and have always had an interest in local history. Many years ago I taught NM and US History in schools, helping to write curriculum. I went on to work at the Bradbury Science Museum and, later, the Historical Society. I am familiar with the Historic District, MainStreet, and the Creative District, as well as historic properties located outside this boundary. I also understand how county contracts are issued and managed.

**What volunteer or professional activities have you participated in that could apply to this appointment?**

My most recent full-time job was the Executive Director of the Los Alamos Historical Society, so I have experience with and an interest in our local history and historic properties. I currently volunteer at the Lujan cabin to teach homestead history. I also manage the Los Alamos Ambassador program (through LACDC) that promotes visitor services. I have served on and worked with several boards over the years, including serving as president of the LAPS Foundation.

**The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?**

yes

**What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

I am interested in education and community collaborations. I believe that historic places matter. They provide a sense of belonging, a link to the past, and a connection to the community. I do not have a specific agenda, but I would work to engage with the community to understand the importance of our amazing history.

**Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.**

During my time with the Los Alamos Historical Society (LAHS) I collaborated with the HPAB to support historic preservation. I provided tours and promoted some of the HPAB activities to LAHS members. I know some of the county staff, but do not have any special relationships with them.

**Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?**

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I volunteer with the Lujan Cabin, but I don't think anything related to that property is coming before the Board. I understand that there is not currently a vacancy on this board, but I am very interested if one opens. I'm happy to submit more information or a full resume, if needed.

If you have any questions, please contact Barbara Lai at 505-663-3436 or [barbara.lai@lacnm.us](mailto:barbara.lai@lacnm.us)



**County Manager's Office**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Liz Martineau HPAB  
Applicant's Name Board or Commission

Melanee Hand 2/16/23 Interview Co  
Interviewer Name Date/Time of Interview \_\_\_\_\_ Personally  
\_\_\_\_\_ X Telephone/Zoom

***NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.***

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Long history in Los Alamos: educator, LA Hist. Society Exec Director, fund raising, LAPS Board, Peacemakers Quilt guild. Strong in community engagement and communication with the public as outreach. Interested in the Historic District and working on a book on arch. In Los Alamos, and really interested in preservation of local history.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</p> <p>Communication with the public is an issue. Read the recent Community survey. County Contracts and funding for the arts. Underfunded. Historic Preservation is essential to LA for tourism and helps build a sense of community. Migrating population of citizens. HPAB gives some continuity. Many visitors come because of LANL and the history binds us as a community.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Advisory – takes the load off the County Council to make informed decisions. Loves research.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Most important is communication with other members of the Board, Council, and public. Follow-through with commitments and she does those things. Thoroughness is important.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Listening is #1 – to concerns and communicating facts, understanding. Talking to each other in professional and respectful ways.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>See background above. Served on non-profit boards. LA Schools Board. Historical Society committees and capital campaign. Strategic Planning with LAPS and LANL Bradbury Museum.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>Probably not. Needs to know more.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Working part time so have the time to do the work for this Board. Willing to learn new things.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>No.</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No. Experience with that.</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p>
12	<p>Do you have any questions for the interview panel?</p> <p>What does this Board see as a need? Governed by Rules by HBD and other Law. Often viewed as stopping others from doing things. How do we preserve the history and relay the information to citizens.</p>

Notes: Candidate seems well qualified for the position.



**County Manager's Office**  
**BOARD & COMMISSION INTERVIEW QUESTIONS**

Elisabeth Martineau  
Applicant's Name

Historic Preservation Advisory Board  
Board or Commission

Patrick Moore  
Interviewer Name

2/16/2023 12:00 p.m.  
Date/Time of Interview

Interview Conducted:  
       Personally  
  X   Zoom

***NOTE TO INTERVIEW PANEL: Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.***

#	Question/Documented Response
1	<p>Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission.</p> <p>Education in history, former executive director of the LA Historical Society and Museum, long-term experience working in Los Alamos and with community groups. Currently working on a book about LA architecture and history.</p>
2	<p>What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? <i>[Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.]</i></p> <p>Sees communication with the public as the primary challenge. Also sees issues relating to contracts with county and the need for additional funding for support of the arts.</p>
3	<p>How do you perceive the role of County Boards and Commissions in local government?</p> <p>Sees need to "take the load off of the counsel" and help support them with research and resources to make informed decisions.</p>
4	<p>What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess?</p> <p>Communication skills. Ability to follow through on committee needs. Thoroughness on her work and completing tasks.</p>
5	<p>What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve?</p> <p>Listening to boards and concerns of the community. Communicating and talking in professional and respectful ways.</p>

6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>None on county. Has with Los Alamos Public Schools Foundation Board. Led new initiatives with historical society and capital projects.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>No, but willing to learn and research.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>Yes.</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>Yes aware. No, not a deterrent.</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>No this is not a deterrent.</p>
11	<p><i>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</i></p> <p>Is not familiar with federal Historic Preservation law or with New Mexico Historic Preservation policy, but willing to learn.</p>
12	<p>Do you have any questions for the interview panel?</p> <p>None.</p>

Notes:





County Manager's Office  
BOARD & COMMISSION INTERVIEW QUESTIONS

LIZ MARTINEZ PAUL

Applicant's Name

HPAB

Board or Commission

SOBIA SAYADA

Interviewer Name

2/16/23 12:15 PM

Date/Time of Interview

Interview Conducted:

       Personally

2001 Telephone

**NOTE TO INTERVIEW PANEL:** Please remember to use this interview as an opportunity to share Council's directives and guidance for B&C's.

#	Question/Documented Response
1	Please tell us a little about yourself and then describe your experience, education, and training that qualify you for this Board or Commission. <u>FORMER PRIOR INVOLVEMENT IN VARIOUS BOARDS - EXPL. DIRECTOR OF HISTORIC SOCIETY. INTERESTED IN HISTORY &amp; PRESERVATION OF LOS ALAMOS COUNTY.</u>
2	What do you believe are the greatest issues facing the County? What do you believe are the greatest issues facing the Board/commission you applied for? [Note to interview panel: If the answer to this question appears to be off base with Council's position, please explore a little more.] <u>COMMUNICATION IS THE BIGGEST ISSUE. ISSUES W/ COUNTY CONTRACTS - FUNDING ARTS COUNCIL. HISTORIC PRESERVATION IN LA IS IMPORTANT FOR TRANSIENT LAND EMPLOYERS TO BE CIRCUMVATED.</u>
3	How do you perceive the role of County Boards and Commissions in local government? <u>TAKE A LITTLE BIT LOAD OFF OF COUNTY COUNCIL - BRING BACKGROUND &amp; RESEARCH TO COUNCIL TO MAKE A DECISION.</u>
4	What specific skills do you feel are important for effective Board or Commission members? Which ones do you possess? <u>COMMUNICATION WITHIN THE BOARD &amp; COMMISSION, COMMUNICATION WITH COUNCIL &amp; FOLLOWING THROUGH WHAT YOU SAY. THOROUGHNESS - STAFF IS CLEAR AT PROVIDING INFO REQUESTED BY HPAB</u>
5	What could you do, specifically, to foster a collaborative relationship between staff and the Board or Commission on which you would like to serve? <u>LISTEN TO CONCERNS THAT PEOPLE BRING TO THE BOARD - UNDERSTANDING &amp; BRINGING CONCERNS TO COUNCIL. CALM &amp; CIVIL MANNER.</u>



6	<p>Have you served on any Boards, Commissions or Committees (not only County B&amp;Cs – but also church groups, non-profit boards, school committees, etc.) within the last five years? What do you think was your greatest contribution during your tenure?</p> <p>NOT ANY COUNTY – OTHER NON PROFITS – LAPS FOUNDATION BOARD – SERVED AS THE BRUNNIA BROUGHT NEW INITIATIVES TO THE BOARD. HISTORICAL SOCIETY – DONE ALOT OF STRATEGIC PLANNING. REVISID THE STRUCTURE OF BOARD. MUSEUM – STRATEGIC PLANNING.</p>
7	<p>Are you familiar with the County Charter and County Code as they apply to the Board you are applying for?</p> <p>SOMEWHAT FAMILIAR. – LEARNING THE CHARTER IS IMP.</p>
8	<p>Are you willing to take the time to attend training sessions to become more knowledgeable about your duties and responsibilities in an advisory capacity?</p> <p>ABSOLUTELY. LEARN</p>
9	<p>Are you aware that, as a member of a Los Alamos County Board or Commission, your written communications, including e-mails, are public records (even if produced on your personal computer), and as such are subject to the New Mexico Inspection of Public Records Act. If any of these public records are requested for review/inspection under the Act you may need to produce them. Is this a deterrent to your willingness to serve on this Board?</p> <p>NO CONCERNS.</p>
10	<p>Currently, a few boards or commissions are “live streaming” their meetings (for example, the T-Board, Parks and Recreation Board, and the Planning and Zoning Commission.) In the future, this may be required of all boards. If you’re applying for one of the boards currently streaming or if it becomes a requirement for all B&amp;Cs to stream, is this - or will this - be a deterrent to your willingness to serve?</p> <p>NOT AN ISSUE</p>
11	<p>[Interview panel: Ask questions you think necessary for clarification of the written answers this applicant provided as part of their application.]</p> <p>HONOR.</p>
12	<p>Do you have any questions for the interview panel?</p> <p>Q: PRIMARY IMP RESPONSIBILITY OF PRESERVATION. NM HPD – THROUGH SHPD. COMPLIANCE – RELATED HAVE COMMUNICATED W/ PUBLIC THE OVERALL GOAL OF LA COUNTY. VERY IMPORTANT BOARD.</p>

Notes: