

**BOARD AND COMMISSION LUNCHEON
B&C CHAIRS, STAFF LIAISONS, AND COUNCIL MEMBERS
November 20, 2014 – Municipal Building – Room 110 - 11:45 a.m.**

Council member Rick Reiss called the meeting to order at 11:55 a.m. The following were present:

County Councilors:

Rick Reiss, Pete Sheehey, Steve Girrens, and Fran Berting

B & C Chairs and/or members:

Sarah Terrill, Environmental Sustainability Board; Anne Nobile, P&Z Commission; Mark Rayburn, Fuller Lodge Historic Districts Advisory Board; Michelle Grove, Library Board; Tim Neal, Board of Public Utilities; Chris Stubben, Parks and Recreation Board; Ken Nebel, Art in Public Places Board, and Khal Spencer, Transportation Board.

Staff members:

Randy Smith, Katie Thwaites, Libby Carlsten, Steven Thomas, Kelly Stewart, Angelica Gurule, and Anita Barela

Meeting business:

No County Council motions were made and no votes were taken. Four County Councilors were in attendance. No Board or Commission (B&C) had a quorum present at the meeting.

A short description of the meeting business:

- Councilor Reiss welcomed everyone and gave opening remarks about the importance of the work of Boards and Commissions in County government. He then asked everyone in attendance to introduce themselves.
- B&C Chairs (or designees) gave short updates on their B&C activities. Copies of these written summaries are provided as **Attachment A**.
- Angelica Gurule provided a brief description of the programs and services provided by the Environmental Services Division. She fielded questions about recycling.
- Councilor Reiss again acknowledged, on behalf of the entire Council, his appreciation for the efforts of all the Boards and Commissions.

The meeting adjourned at 1:00 p.m.

The next B&C luncheon is scheduled for **Thursday, January 15, 2015** in the **Council Chambers of the Municipal Building**.

Submitted by: Libby Carlsten, Senior Management Analyst, Community Services Department

Transportation Board Report

11-20-2014 B&C Luncheon

- 1) Reviewed the draft Transit Study and Updated 5-Year Plan .
- 2) Presentation on the NM502 60% design
- 3) We have three new members appointed. We currently have six members and one vacancy.
- 4) Continued to monitor construction on Central Avenue regarding signage and traffic guidance symbols, like the use of "sharrows."

Utility Board Report

Four hour meeting on November 19, discussion items included:

- Utility Department won a prestigious Quality New Mexico Award
- Photo voltaic systems - and incentives for putting PV systems on private residences
- Proposed electric rate changes will be going to Council soon

Attachment A
B&C Luncheon Minutes
11/20/14

P&Z Quarterly Summary, presented 11 20 2015

P&Z Meetings

Aug 27 cases: Unitarian church, Teen Center

Sept 24 cases: Golf course restaurant special use permit, Comp plan discussion

Oct 8 case: Ski Hill Tract subdivision

Oct 29 cases: Replatting of Ski Hill Tracts, Site Plan for gym at Entrata

Nov 12 agenda: Amendments to Los Alamos Development Code, including heliports and kennels.

Board of Adjustment Meetings

Sept 29 : Application for fence height waiver

Oct 13: Application for a fence height waiver was denied. This is being appealed to the County Council.

Nov 10: 3 applications for waivers, 2 for setbacks

People

The planning department continues to be short staffed.

P&Z has openings for 2 commissioners.

There are no applications or cases pending. We expect to meet next in late January.

**Attachment A
B&C Luncheon Minutes
11/20/14**

**Library Board Report
Boards and Commissions Luncheon
11/20/2014**

Over the past two months, the Library Board has focused on the following:

- 1.) Continued to monitor and provide insight into the White Rock Branch Library project. Key activities have included:
 - a. Providing input into various aspects of technology within the building.
 - b. Providing input into issues related to furniture and furnishings.
 - c. Providing input into issues related to meeting rooms and other public spaces.
 - d. Discussing public art in the building.
 - e. Hearing presentations from the project manager regarding the status of the project and holding discussions on recent developments.
- 2.) In December, site tours will be held in addition to additional meetings with the project manager.
 - a. Opening day for the new WRBL is currently scheduled for April, 2015.
- 3.) The Library Board reviewed the library's technology plan and provided a variety of input and recommendations.
- 4.) Construction on the library's expansion space, which will add 3,000 square feet to the youth services area of the library is scheduled to begin in January, 2015. The Library Board has received multiple updates on this project over the past year and provided a variety of input.
- 5.) The Library signed a contract with SirsiDynix in November for a new Library Catalog and Integrated Library System – the underlying software which runs most aspects of library operations. Benefits to patrons will include improved searching, better integration of e-books and e-resources, and increased staff efficiency. Through a RFP process, the system was able to be obtained at a five-year cost of almost no additional dollars above current maintenance costs. The Library Board received updates and provided input throughout this process. Go live date is scheduled for March, 2015.
- 6.) Library Board members continued to serve as liaisons to a variety of other Boards and organizations including the Art in Public Places Board, the White Rock Master Plan Implementation Committee, and the Friends of the Los Alamos County Libraries.
 - a. One notable recent activity of the Friends was the donation of \$30,000 toward an Opening Day Collection for the White Rock Branch Library, which staff have been working to effectively plan and implement.
- 7.) New Board members Ginny White and Tim Langworthy received their initial orientations by library staff and have begun participating in Library Board activities. The Board is now back to its full contingent of five members.

Attachment A
B&C Luncheon Minutes
11/20/14

Art in Public Places has been extremely busy over the last 2 months.

~We've accepted and initiated 2 new board members, and are currently recruiting for one new vacancy to the board.

~We held a dedication for the artwork at the White Rock Visitor's Center with 2 of the 4 artists present, and a good showing of public support and interest.

~We've been working hard and moving forward on several projects including large native pottery along State Route 4 in White Rock, an installation at the entrance to the new Nature Center, continual work on artwork in the Municipal Building, continual upkeep and data entry for the collection, and creating a vision for Golf Course and White Rock Branch Library public art.

~We held a field trip on Saturday, November 15 to Shidoni, the Glenn Green Gallery, and galleries along Canyon Road and Delgado Street to brainstorm ideas for the Golf Course and Nature Center. We had 9 attendees, half from APPB.

~We held a special meeting on November 17 to hear presentations from the 5 semi-finalists for the west plaza of the Municipal Building, and are right on track to making some solid decisions early next year.

~Richard Swenson's donated whale was installed at the Aquatic Center on November 13.

NOV 19 2014/BOARDS, COMMISSIONS, COMMITTEES LUNCHEON

LTAB Update

J. METRICS

- 6) **Lodgers' Tax revenues:** 5.9% increase over same period FY14
 - 7) **Visitor Center Attendance:** up 14.9% at WRVC & up 3% at LAVC
 - 8) **Earned Media Placement:** 22 million impressions
 - 9) **Website Traffic (VisitLosAlamos.org):** Sessions have decreased in total amount, but increased in length of time spent on the site and number of pages viewed per session
 - 10) **Facebook "Likes" to Date:** 624
- K. RFP** for Visitor Center Operations and Management issued Nov 19; proposals due Dec 5; contract approval at Dec 16 council meeting; contractor in place by Jan 1.
- L. LOCAL BUSINESS DISPLAY CASE** at White Rock Visitor Center to be in place by end of 2014.
- M. New VISITOR GUIDE** printed/distributed by end of 2014.
- N. AMBASSADOR TRAINING PROGRAM**
- O. STATE TOURISM CAMPAIGN:** Morrie Pongratz named as finalist for "New Mexico True Hero."
- P. Officially endorsed the BRAND SERVICES CONTRACT** to be reconsidered by Council on Dec 9.
- Q. Submitting letter endorsing MANHATTAN PROJECT NATIONAL HISTORIC PARK** to key legislators.
- R. Developing LODGING PACKAGES** for Pajarito Mountain ski season, Feb 2015 LAHS Speech and Debate Tournament.

Los Alamos County Environmental Sustainability Board Report

November 20th

- The Environmental Sustainability Plan- discussion on coordination and inclusion, how best to reach the goals along with how the goals should be measured
 - Services offered by the County
 - Public outreach possibilities
- Recycling – 56% of all materials received are recycled, includes concrete and asphalt
- Composting – ongoing discussion on how to increase participation in composting program
 - Discussion on offering an organic composting program for use in gardens
- Quarterly Pickup Discussion on how to improve and
- Business Recycler of the Year
- Plastic Bag Ban discussion at next ESB meeting – November 20th, tonight

Parks and Recreation Board notes for November 20, 2014 B&C lunch

On September 25, the PRB toured the new golf course building and received an update on the still unfunded phase II improvement project from Ted Ball and Steve Wickliffe

At the October meeting, the board viewed the second annual presentation on a splashpad in Overlook Park by Brittany Carpenter and passed a motion recommending a phase I CIP in FY16. The board also supported the recommended golf course fees and received an update on the Open Space Management Plan and future public process from Craig Martin.

On November 4, the PRB toured the aquatic center and was updated on the extensive improvements in the equipment, boiler and pump rooms.

At the November meeting, the board was updated by Tom Long on the Pajarito Ski Hill plans and also viewed a presentation on the Los Alamos Trail App by Katie Watson from PEEC, which will be available near the opening of the new nature center next April.

Attachment A
B&C Luncheon Minutes
11/20/14

November 18, 2014

B & C report

Fuller Lodge/Historic Districts Advisory Board
Mark Rayburn, chair

Items of note:

- A. Craig Martin made a presentation and recommended that Ashley Pond be declared a Wildlife Area. There are many others in the County, even some yards. The requirements are easy and with little effort most can qualify.
- B. Pueblo Canyon Rim Trail stone sculptures (carvings), recommended to be put included as historic.
 - 1. This recommendation opened the door to further understanding of our operational limitations in our new role since the Historic Ordinance was passed.
 - a. We are currently working on new wording in the Ordinance so that the HDA Board can make recommendations and some suggestions having to recuse ourselves from voting following a hearing.
- C. "Thank You" letter was written to LA County for their excellent work on the Manhattan Loop Sewer Project and their collaboration with the FL/HDAB. It was noted by our board that digging a trench for a sewer line across Graduation Point would be devastating to the history of Los Alamos and mar that historic area.
 - 1. FL/HDAB would like to thank LAC for its hard and thoughtful work in proceeding with the Manhattan Loop Sewer Project, both quickly and diligently, to find a path forward that would not impact Graduation Point, an important historic site.
 - 2. We suggested that LA County commend those involved for their efforts in preserving this historic site in Los Alamos, and that LAC get some public credit for this exceptional work by submitting an article to the regional news outlets.

Attachment A
B&C Luncheon Minutes
11/20/14

Attachment A