

**Los Alamos County
Library Board
Draft Minutes
October 5, 2020**

Due to COVID-19 concerns the meeting was conducted remotely via Zoom

Members Present

Kelly Dolejsi
Rebecca Rodriguez
Renae Mitchell

Not Present

John Gustafson
Whitney Spivey

Others Present

Eileen Sullivan, Library Manager
Katrina Martin, Council Liaison
JohNeva Martinez, Library Board Admin

1. Call to Order

Chair Rebecca Rodriguez called the meeting to order at 5:35pm

2. Public comment/correspondence (for items not on the agenda)

Manager Sullivan was contacted by patron Robert Benjamin and was asked to share the following comment. He asked that the Library consider allowing patrons to reserve 15-minute time slots to browse the book collections, this would limit the amount of people in the building and the time spent inside. Manager Sullivan is working closely with the County on guidelines for reopening and next phase plans which would safely allow public in the building.

3. Board Business

A. Review and approval of the September 14, 2020 Library Board Minutes:

Motion: Board member Dolejsi moved to approve the minutes of the September 14, 2020 Library Board meeting. Board member Mitchell seconded the motion. Motion passed with all in favor (3/3).

4. Chair and Board member report

A. Chair's Report: The interviews for the three vacancies were held and recommendations for appointment by County Council are being put forward for the October 20th Council Meeting.

B. Board, Commission and Committee Luncheon Report: No Meeting

C. Friends of Los Alamos County Library Liaison report: They have not met recently but they are aiming for mid-October.

5. Board/Staff Communications:

A. Manager's Report: Library Manager Sullivan reported that building improvement projects are still underway. Carpeting is being installed in the upper and lower rotundas along with the stairwells. The laminate on the low bookshelves in the fiction area has been removed and has been sent off to be re-laminated. Library staff continue to offer virtual programming including virtual story times and a new Lego time via Zoom which seems to be catching on. Staff also hosted a teen advisory group for National Hispanic Heritage Month which included a book discussion along with some digital escape rooms. The libraries hosted four Pop-Up libraries last month which were quite successful, they hope to host more in October depending on the weather. Staff continues the outreach programs with virtual classroom visits to local schools. Manager Sullivan would like to have a small training once the new board members are appointed to give them a basic introduction of the Library Board and to review the new strategic plan. She would like for all board members to attend if possible.

6. Q & A with Council Liaison: Nothing to report

7. Informational items (time and date of next meeting)

The next meeting is scheduled for November 2, 2020 at 5:30pm via Zoom.

8. Adjournment

The meeting adjourned at 5:50 pm.