

**Boards and Commissions FY21 Work Plans**  
**Council Review Committee Report**

Submitted by Committee Members: Pete Sheehey, James Robinson, Katrina Martin. Staff assistance provided by: Barbara Lai, Senior Management Analyst, Community Development Department, and Jacqueline Salazar, Executive Assistant.

**Review Process**

Board and Commission (B&C) Work Plan Review Committee members Sheehey, Robinson and Martin plus staff member Salazar met on September 30, 2020 to review and discuss the work plans. Minor changes were recommended to some work plans. The boards and commissions have now made the requested corrections or incorporated the appropriate changes to the work plans.

The committee members reviewed the draft work plans using the following questions:

- 1) What is the area of responsibility for each B&C?
- 2) What is each B&C doing in their area of responsibility?
- 3) How is each B&C involving the public?
- 4) Is each B&C working collaboratively where appropriate with one or more other B&C?

**General Recommendations/Comments on FY21 Work Plans**

1. The Work Plan Review Committee members continue to encourage all the boards and commissions to actively solicit public input and look for ways to gauge public sentiment on items in the B&C's area of responsibility, with the help of the Public Information Officer. The Committee sees transparency and communication as important goals for all B&Cs and is pleased to note that all B&Cs continued to include this in their plans under Section 4.0.
2. The Committee appreciates the B&C's adaptation to using the Zoom virtual meeting format in order to hold public meetings under COVID-safe guidelines. When it is possible to resume in-person meetings, the Committee suggests B&Cs continue to also offer Zoom connection to meetings, in order to encourage more public attendance and participation.
3. The Committee stresses the importance of the B&Cs collaborating, where appropriate, on projects and to continue actively designating inter-board liaison assignments, when appropriate, to increase communication and coordination between all the boards and commissions.
4. Compiled information from the B&C's work plans of how their work/projects relate to Council strategic goals is provided as **Appendix A**.
5. Overall, the B&C Work Plan Review Committee feels that the FY21 Work Plans were well prepared and include stated Council priorities. They want to express their gratitude for the time and effort spent by the B&Cs on the work plans.

6. The Committee decided to aim for a November 10, 2020 presentation date to Council for their report.

This report is respectfully submitted to Council by the FY21 Work Plan Review Committee: Councilors Pete Sheehey, James Robinson, and Katrina Schmidt.



APPENDIX A

**Council Strategic Goals**

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| <b>Ongoing improvement in communication and transparency, environmental sustainability, planning for appropriate levels of County services and coordination with Los Alamos National Laboratory and regional partners are overarching goals that will be components of all our efforts.</b>   |  |
| <b>Increasing the Amount and Types of Housing Options</b>   |  |
| This includes a variety of housing options for all segments of the community, from affordable to new options for those interested in downsizing or moving closer to central areas of the community. The 2019 Housing Market Needs Analysis identified that needs are distributed among all income ranges but that it is particularly acute for middle- and lower-income households. | P & Z  |
| <b>Protecting, Maintaining and Improving our Open Spaces, Recreational, and Cultural Amenities</b>  |  |
| Los Alamos County open spaces and cultural attractions are greatly valued by the community and provide opportunities for recreational and economic growth; appropriately allocating resources to ensure their health and sustainability is important to our citizens.   | APPB, LTAB, LIBRARY, PARKS/REC, HPAB, ESB, P & Z<br><b>TRANSPORTATION</b>          |
| <b>Enhancing Support and Opportunities for the Local Business Environment</b>   |  |
| This includes appropriate support for existing businesses, growing new businesses, and supporting technology start-ups and spin-offs.   | LTAB, LIBRARY, PARKS/REC, ESB<br>P & Z, <b>CDAB, HPAB</b><br><b>TRANSPORTATION</b> |
| <b>Improve Utilization and Aesthetics of Vacant Buildings and Properties</b>  |  |
| Land availability in Los Alamos County, and in particular the downtown areas, is limited and there is a desire to work towards better utilization, opportunities for new businesses, and improved aesthetics.   | CDAB, LTAB, P & Z,   |
| <b>Supporting Social Services Improvement</b>   |  |
| Behavioral, mental and physical health and social services are important quality of life components; there are key areas where appropriate types and levels of county support could help address current needs.   | LIBRARY, <b>CDAB</b>   |
| <b>Expand Transportation and Mobility Options and Address Parking Challenges</b>  |  |
| Work with regional partners and the Laboratory to consider holistic solutions for the needs and challenges facing Los Alamos and White Rock in the context of expanded housing and employment in the County and the desire to create a walk-, ride-, and environmentally-friendly community.  | TRANSPORTATION, P & Z, PARKS/REC,  |
| <b>Investing in Infrastructure</b>  |  |
| Appropriately balancing maintenance of existing infrastructure with new investments in county utilities, roads, facilities and amenities will help improve environmental stewardship, sustainability, and quality of life, while allowing for sustainable growth.   | LIBRARY, PARKS/REC, ESB<br>TRANSPORTATION<br>P & Z, HPAB                           |

\* The Personnel and Transportation Boards, CDAB, and P&Z Commission all noted previous Council Goal “Planning for Appropriate Levels of County Services” as part of their mission.