

**Community Development Advisory Board Meeting  
DRAFT October 19, 2020 Minutes**

**I. ADMINISTRATIVE ACTIONS**

**Members Present:** Aaron Walker, Chair; John Gustafson, Vice Chair; Andrea Pistone, and Denise Derkacs,

**Member Absent:** Anne Dillane

**Council Liaison Not Present:** Councilor James Robinson

**Others Present:** Wendy Survey, Fire Marshall; Carlos Valdez, County Program Director, Cooperative Extension; Katie Thwaites, Assistant County Attorney; Michael Arellano, CDD Building Safety Manager; David Martinez Code Enforcement Supervisor; Barbara Lai, CDD.

**A. Call to Order/Introductions**

Meeting called to order at 5:39 pm by Chair Walker

**B. Approval of Today's Agenda**

**Member Gustafson moved to approve the agenda and Member Derkacs seconded. The agenda was approved (3-0). (Member**

**C. Approval of Minutes**

**Chair Walker announced that the minutes will be brought to the November meeting for approval.**

**D. Public Comment**

No public comment.

**II. PRESENTATIONS AND DISCUSSION ITEMS (Action May be Taken on These Items)**

**A. Presentation by Carlos Valdez, County Program Director, Cooperative Extension**

Mr. Valdez presented a discussion regarding the definitions of weeds to the board. Discussion followed with board members asking questions of Mr. Valdez.

Ms. Survey said that the fire code does not mandate weeds in the County, but does make recommendations on safe fire mitigation around a house. Board members thanked Mr. Valdez and Ms. Survey for their presentation to the board.

**B. Review of Cases**

Ms. Derkacs asked about the status of the case regarding the garden box installed by the North Mesa school. Mr. Arellano reported that codes issued a letter requiring that the box be taken down. Board members commented on other cases in a general discussion.

**C. Working Groups Discussion**

Chair Walker clarified questions that have arisen with regard to how many working groups and which members serve on which group. The board decided on two groups: Public Outreach and Communication group is Ms. Derkacs and Ms. Dillane; Voluntary Community Resources group is Mr. Gustafson and Ms. Pistone.

**III. REPORTS AND UPDATES**

**A. Chair Report**

Chair Walker reported that an interview is scheduled with an applicant for the board.

**B. Board Liaison Reports**

No reports.

**C. Council Liaison Report**

No report.

**D. Staff Report**

Michael Arellano reported on the status of the RFP for a consultant.

**IV. PUBLIC COMMENT**

No public comment.

**V. NEXT MEETING/FUTURE AGENDA ITEMS**

The next meeting will be on November 16, 2020, and will be conducted remotely.

**VI. ADJOURN**

Chair Walker adjourned the meeting at 6:33 pm.