

# County Manager's Monthly Update

LOS ALAMOS COUNTY

NOVEMBER 2020

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at [www.losalamosnm.us](http://www.losalamosnm.us) where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via [lacmanager@lacnm.us](mailto:lacmanager@lacnm.us).

## CMO

After lots of moving deadlines and changing strategies to accommodate the COVID-19 pandemic, the 2020 Census wrapped up on October 15, 2020. The final numbers showed Los Alamos County with an increase from the 2010 self-response rates of 77.5%. The final self-response for LAC is 83.8% . The state, as a whole, realized a self-response rate of 58.7%. The Non-response follow up for NM netted another 41.2% so for NM they are reporting 99.9% counted. By December 31: The Census Bureau will deliver apportionment counts to the President as required by law. Thanks to all who participated and helped ensure an accurate count including the Los Alamos Local Complete Count Committee.



## Halloween Mask Contest

In lieu of the in-person costume contest held each year, a Mask Contest was held via Zoom this year. Many County staff chose to dress up and participate. Councilors Sara Scott, James Robinson, Randy Ryt and Antonio Maggiore had a difficult decision on awards but were able to come to consensus. The list of winners is below. Congratulations to all! Thanks for participating.

Funniest Costume: Carlos Sanchez (Allen from Hangover2)

Scariest Costume: Valerie Park (Alien)

Most Topical Costume:           Group: Zoom meeting (Fire Admin)  
  Individual: Jackie Salazar (Ms. Coronavirus)

Best Hat: Angelica Gurule

Best Mask/use of child labor: Elizabeth Allen

"Coolest" costume: Anne Laurent

Best Group Costume: ZoomBees (Finance)

Best Incorporation of Existing Facial Hair: Steve Lynne (Pirate)







**Transportation Board**

The Transportation Board meets the first Thursday of the month at 5:30 p.m. There are currently two vacancies.

The October 1, 2020 meeting was conducted over Zoom due to COVID-19 safety concerns.

The agenda items included the following:

- The FY21 Snow and Ice Control Plan was approved, presented by Juan Rael, Traffic & Streets Manager.
- Los Alamos Downtown and White Rock Master Plans and Code Update were presented by Katrina Arndt, Dekker, Perich, Sabatini.
- Changes to the Atomic City Transit Customer Service Policy were approved, presented by Annette Granillo, Atomic City Transit Manager.

### **Airport Division**

#### **New Airport Manager – Employment Offer Tendered:**

After the conclusion of a second recruitment process to hire a new Airport Manager for Los Alamos County, the selection committee has forwarded a recommendation for hire to the Human Resources Department who has developed an offer letter and is presently in discussions with the candidate. We hope, by the next iteration of this monthly report, that we will be able to introduce a new Los Alamos County Airport Manager! Stay tuned!

#### **Automated Weather Observation Station (AWOS): Thunderstorm Sensor :**

Pilots arriving and departing from Los Alamos Airport (LAM) now have new information made available to them about the presence of thunderstorms in the area. Although many airports have been providing this information for years, LAM's system did not include such data. Since replacing the entire AWOS is still a few years out, the previous airport manager had taken steps to equip our station with this data now. Together with our contracted AWOS technician, the Traffic and Streets crew built a foundation and provided the needed electrical supply for this new sensor to become operational, and it is now providing additional data to help pilots make sound and safe decisions when flying into and from LAM.

#### **Airport Parking Lot Pavement – FEMA Curb and Gutter Replacement:**



During the winter storms of 2017-18, the curbing that channels run-off from the airport parking lot, and taxiway to the hot pad, sustained significant damage due to snow plowing and snow storage operations. As one might expect, the original curbing was installed to help manage storm-water run-off from these

paved areas, but due to the damaged sustained, they no longer work effectively to keep the run-off channeled to designated areas. They need replacement for the airport to be in full compliance with its Storm-water Pollution Prevention Plan (SWPPP). A contractor is now being hired to replace the damaged curbing which will occur in the coming months.

### **Custodial Division**

- The Facility Reservations Office continues to be staffed with a single staff member in the office 5 days per week. This was in conjunction with Fuller Lodge being opened for the public to walk through (the Lodge is still closed to events with more than 5 people).
- The Custodial Division only supported eight meeting events during the month of September due to the impact of Covid-19 restrictions.
- The division continues to maintain all County facilities where tenants/public are present while following the CDC guidelines for disinfecting.
- The division received council approval for creating three new limited term Custodial Trainee positions. The job posting closed on October 20. This will allow us to maintain our cleaning and disinfecting program according to CDC/Governor guidelines as facilities enter the next stages.
- In order to take advantage of decreased numbers of tenants in buildings the Custodial Division has the following projects scheduled:
  - Refinish the wood flooring in the Great Room and Classrooms at BESC
  - Shampoo carpets at the Eco Station and Animal Shelter

### **Engineering Division**

#### **NM 502 Reconstruction, Knecht St. to Tewa Loop:**

Engineering staff continues to attend NMDOT and Star Paving weekly teleconference meetings. The contractor continues to place concrete and asphalt pavement while working on street lighting, irrigation and landscaping throughout the project limits. Access into and out of Canyon Road at NM 502 is expected to be closed soon as crews work on the westbound lane to the roundabout and begin constructing the realigned portion of Canyon Road.

#### **Development Review & Project Support**

- **Mirador Residential Subdivision (Tract A-19)** - Phase I roadway infrastructure is near completion and formal county acceptance of roadway and utility infrastructure for council approval will be forthcoming. Staff continues to provide construction inspections and participating in project meetings. Crews continue work on Phases 2 & 3.
- **Mirador Mixed Use Development** - Engineering staff has reviewed the site plan application and updated traffic impact analysis and provided technical comments regarding traffic mitigation and pedestrian safety measures for consideration at an upcoming Planning & Zoning Commission meeting.



- **Marriot TownePlace Suites** – IDRC will approve the site plan, summary plan and height waiver for consideration by the Planning & Zoning Commission on November 18, 2020.
- **Trinity/20th Street Intersection Traffic Signal** - In accordance with the Project Participation Agreement between the County and the land developer, the County is responsible for the design and installation of a traffic signal at this intersection. Staff is coordinating with our on-call engineering consultant and NMDOT staff to update the traffic study to comply with NMDOT's permitting requirements for the new traffic signal installation. Staff awaits a project timetable from the development team to coordinate the signal design and installation schedule. Funding for the installation is included in FY21 budget.
- **DP Road - Canyon Walk Apartments (Tract A-9)** – Staff attends weekly construction progress meetings with the development team as scheduled and is also reviewing roadway material submittals for compliance with County specifications. Developer's crews milled the asphalt through the project area in mid-September. Trenching for the storm drainpipe along western Fire Station boundary to the canyon has begun and will require temporary closure of the Canyon Rim Trail so that crews can install the outfall section of the pipe. Utility trenching along the north side of DP Road has been completed the full length of the project. Trenching along the south side will begin in the next week or two. The reconstruction of the roadway and addition of sidewalks will follow the completion of the trenching work.
- **The Hill Apartments (Tracts A-12/13)** - Staff reviewed a summary plat prepared by the development team with recommendations provided for the establishment and vacation of easements.
- **Bluffs Senior Housing (Tract A-8-b)** – The site plan application was approved on September 23rd by the Planning & Zoning Commission. Staff will provide review and feedback on the construction drawings as they are submitted by the applicant. FY21 funds in the amount of \$4.5M programmed for roadway and utility infrastructure approved by council. Staff is currently finalizing the scope of work in coordination with DPU for utility and roadway engineering design services to continue improvements of DP Road from the Bluffs site east to the road terminus at the TA-21 gate.
- **Trinity/35th Street Intersection Improvements** - An Access Permit from Trinity Drive to the site was issued by NMDOT on 5/12/20. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9<sup>th</sup> and implemented by NMDOT. Staff is currently working on the transfer of a portion of right of way to NMDOT which was a condition of the permit.
- **Ponderosa Estates Phase 3** – Staff has reviewed the grading and drainage plan and technical reports and held follow up meetings with the development team to discuss to discuss drainage issues and other outstanding concerns. The IDRC approved the application for consideration by the Planning & Zoning Commission on October 28, 2020.



Paving - Mirador in White Rock

## **Golf Course**

### **Irrigation Improvements:**



County Staff and the engineering consultant conducted a project review and punch list validation walk-through and verified substantial completion has been achieved. The irrigation system and the automated controls are functioning superbly! Crews are demobilizing as they wrap up some small cosmetic items, complete some auxiliary change order work and clean up staging areas.

### **Golf Course Site Development Improvements:**

The service agreement has been transmitted to Staples Golf, the successful responsive design firm. Upon return a kickoff meeting will be scheduled to begin design of additional improvements to the golf course.

### **Golf Course Patio & HVAC Improvements**

R&M Construction, Architects Studio and County staff are reviewing product submittals for roof top equipment and window assemblies. Building permit applications have been submitted and crews are scheduled to begin construction the last week of October.

### **Betty Ehart Kitchen Equipment Upgrade:**

State capital outlay funds were appropriated for the project. Staff is meeting with the county's on call architect to review preliminary requirements for the design.

### **Kiddie/Multigenerational Pool Project:**

Due to the specialized work involved with pool construction, staff advertised a Request for Proposals on

October 18<sup>th</sup> soliciting services to construct the new pool addition. Proposals are due on November 17<sup>th</sup>. Pending the responses received and evaluation, project award is currently scheduled for council approval on December 15<sup>th</sup>.

#### **Piñon Park Splash Pad:**



Crews have completed placement of the main concrete slab and installation of the water play features and plumbing is underway. Water utility connection work is scheduled for completion the last week of October.

#### **Eco-Station Fan Replacement:**

The structural engineer has addressed a structural issue identified by the contractor that impeded fan placement. A minor structural redesign was required, and the contractor is in process incorporating this change. A change order for this work is under review which will include extending the substantial and final completion dates.

#### **Sunflower Art Installation:**

The APP Board approved the project, presented it to Council on September 29<sup>th</sup> and funding for the project was approved. The artwork is proposed for installation on the western side of the Eco-Station building. Staff is working with procurement to evaluate several contract mechanisms to complete the installation.

#### **Municipal Building Server Room CRAC Units:**

This new air conditioning system will provide longer and more consistent service to the server room to ensure proper operation and reliability of the county's computer servers. Mechanical drawings are about 90% complete. Architectural drawings are being updated to adjust to the change in mechanical drawings and a design review is being scheduled.

#### **Utilities Office Remodel:**

Design drawings were received and reviewed mid-October. The architect is working to address the comments received.

#### **Pajarito Repeater Site Generator Installation:**

Staff is assisting Emergency Management on this grant funded project. Earthwork for the concrete pad for generator placement is complete. Placement of the concrete pad, electrical conduits and panel is in process for an expected generator delivery in late November.

#### **Eco-Station Household Hazardous Waste Building:**

This project proposes to design and build a more permanent structure for storing household hazardous



waste adjacent to the transfer station. A meeting was held with Environmental Services staff to refine the project scope in order to acquire a proposal for architectural services utilizing FBT Architects on call contract.

#### **Airport and Aquatic Roofs:**

Executing the construction contract has encountered some delay, but issues have been resolved so that work can begin pending weather conditions.

#### **Ice Rink Locker Room and Restroom Improvements:**

Crews are working on the finishing touches including electrical and gas service, flooring, doors, interior painting and exterior siding with final inspections to follow. Fabrication and installation of the locker room benches and cubbies is also in process. Project substantial completion is scheduled for late October. Plans for ribbon cutting are in process.

#### **Christian Science/WAC Building:**

A phased programming approach was assembled for budgetary consideration and a programmed budget of \$350,000 for design was approved for FY21. Staff is currently drafting an RFP for design of building and site improvements, public involvement and historic preservation and designation. A meeting with the new Community Services Director is in process to review the scope of work for this and other upcoming community facility projects.

#### **Fire Station 3 Secondary Dispatch:**

Staff is working with Police Department and Emergency Management personnel to create a secondary dispatch area within Fire Station 3. An on-site meeting was held with one of the county's on call architects to review the scope of the project in order to prepare a cost proposal for design.

#### **Upcoming Facility RFP's:**

- Tween Center
- County-wide Facility Condition Assessment
- On Call Facility Construction & Maintenance Services
- Community Recreation Space – Pending Bond Sale for \$350,000 State Capital Outlay Appropriation

#### **2020 Pavement Condition Survey:**

The pavement survey was successfully completed on September 28<sup>th</sup>. The collected data is now being processed and the report is on schedule for completion in February 2021. The airport runway was included in the scope of the work and will provide important information to have for future aviation grant application consideration.

#### **Canyon Rim Trail Phase 3 (Canyon Rim Trail – West):**

This project requires appraisals to proceed with the acquisition process and final design. Staff is negotiating an updated cost proposal from the design team for these efforts.

#### **Finch St. (Road connection from 35<sup>th</sup> St. to LAMC):**

Following input from LAMC, a preferred alignment for this connection that will accommodate the expected large vehicle sizes has been selected. The assigned on-call engineering design team is now in the process of finalizing the 60% design plans for staff review.

### **Canyon Rim Trail Underpass:**

Design is complete. The Project Funding Agreement and NMDOT purchase order to fund and proceed with construction was fully executed on July 6<sup>th</sup>. Project construction was originally advertised for bids on July 9<sup>th</sup> with bids received on August 6<sup>th</sup>. The single bid received was much higher than the construction estimates and the evaluation committee, with NMDOT concurrence recommended rejection of this bid. The project construction was re-advertised on October 18<sup>th</sup>, with bids due on November 12<sup>th</sup>. Construction is anticipated to start in Spring 2021.

### **Barranca Mesa 3 Subdivision:**

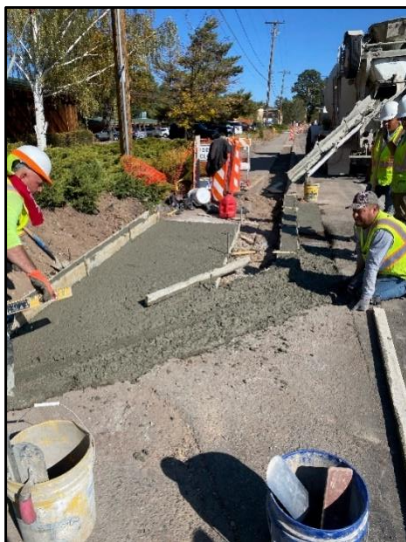


The project consists of pavement preservation improvements; which include asphalt removal (milling) and new surface paving, along with the addition of ADA curb ramps, and concrete valley gutters on the following streets: Camino Encantado, Turquoise, Kachina, Obsidian, Tecolote, and Escondido. TLC Plumbing and Utility has completed the paving activities and are now working to complete the remaining concrete sidewalk, and curb and gutter replacements.

### **Wayfinding Sign Installation:**

An RFP for sign manufacturing and installation services to update community wayfinding signage was advertised, with bids received and evaluations completed. It was determined by the evaluation committee that the project needed to be re-advertised with changes made to the RFP document. The revised RFP is currently under development.

### **Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer:**



In FY 2020, the County received a \$250,000 state grant to make isolated improvements to sidewalks, curb, gutter, drive pads and ADA ramps along Trinity Drive (NM 502) from Diamond to Oppenheimer. Crews from GM Emulsion began on August 12<sup>th</sup> and work is currently ongoing. On September 22<sup>nd</sup>, Council approved a task order revision to make additional improvements to the sidewalk buffer area while also adjusting utility valve covers to improve bicycle safety and provide a smoother driving surface. This project is expected to be completed by the end of November.

**Urban Trail Design:**

The project is separated into two project phases, with each receiving federal transportation funds through NMDOT. The total amount of grants funds received for the project total \$4.305M over a period of three fiscal years and requires a local match of 14.56%.

- Phase I – Trinity to Spruce St.: Staff has begun the design and drafting work.
- Phase II – Spruce St. to Aquatic Center: Funding Agreement and purchase order for design has been received from NMDOT. Staff is in the process of reviewing the design proposal submitted by one of our engineering on-call consultants. Once the proposal has been finalized, a task order will be processed to begin the design.

**North Mesa Road Improvements:**

The County has budgeted FY 2021 CIP funds for road improvements to Alamo Road, Capulin Road and surrounding side streets. The County also received approximately \$280,000 in state local government road funds for the project and NMDOT is currently assembling the funding agreements for County signature. Staff is also coordinating joint utility improvements with Department of Public Utilities and is currently working on the scope of work and cost estimates. Project design will be performed in-house by Engineering staff through the fall and winter season, to include public input in coordination with a project presentation to the Transportation Board, in anticipation of a Spring 2021 construction start.

**Sherwood Boulevard Improvements:**

The County has budgeted FY 2021 CIP funds for drainage and road improvements to Sherwood Boulevard from Grand Canyon Drive to Aztec Avenue. Staff is currently conducting geotechnical investigation for the project to assist with developing a pavement design and assess the geologic conditions and challenges with the placement of underground drainage structures. Once all investigations have been complete, staff will begin the design process scheduled to occur through the fall and winter season, to include public input in coordination with a project presentation to the Transportation Board, in anticipation of a Spring/Summer 2021 construction start.

**33<sup>rd</sup>/34<sup>th</sup> Street Loop Roadway & Utility Improvements:**

As waterline utility breaks have been reoccurring within this North Community area, the Department of Public Utilities reached out to Public Works to evaluate the scope and costs involved to perform a joint road and utility project as an initial project phase to address the deteriorating condition of these facilities. A site visit was performed and a preliminary cost estimate for full road reconstruction in coordination with DPU's effort has been completed and is under review. Additional coordination is anticipated along with discussions with leadership to develop funding options and a path forward.

**Deacon Street:**

FY21 funds in the amount of \$200K was approved by Council for the design of roadway improvements. An interdepartmental kick-off meeting was held on July 9<sup>th</sup>. A follow up meeting was held with CDD on July 20<sup>th</sup> to discuss how the project may integrate or be influenced by the Downtown Master Plan. Engineering staff has attended the Master Plan Visioning meetings held in August and October to assist with developing the scope of work for the street design. Staff will coordinate further with CDD Staff and the project consultants prior to initiating design related activities to ensure they are in line with the Master Plan recommendations.



## **Trinity Drive Safety & ADA Improvements – Oppenheimer to 15<sup>th</sup> Street:**

The County was awarded \$4.25M in federal transportation safety funds over federal fiscal years 2021, 2022 and 2023, for the project to include design, right-of-way and utility design and construction. Staff is waiting for the funding agreement from NMDOT so that an RFP for design services can be procured. The RFP for design services is under review and will be ready for release as soon as the funding agreement with NMDOT is executed.

## **Environmental Services**

### **Recycle Coach**



From September 1 – September 30, 2020, there was 23 new subscribers on the Recycle Coach app, with a total of 674 subscribers and 7,012 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one interaction is calendar views which accounted for 792

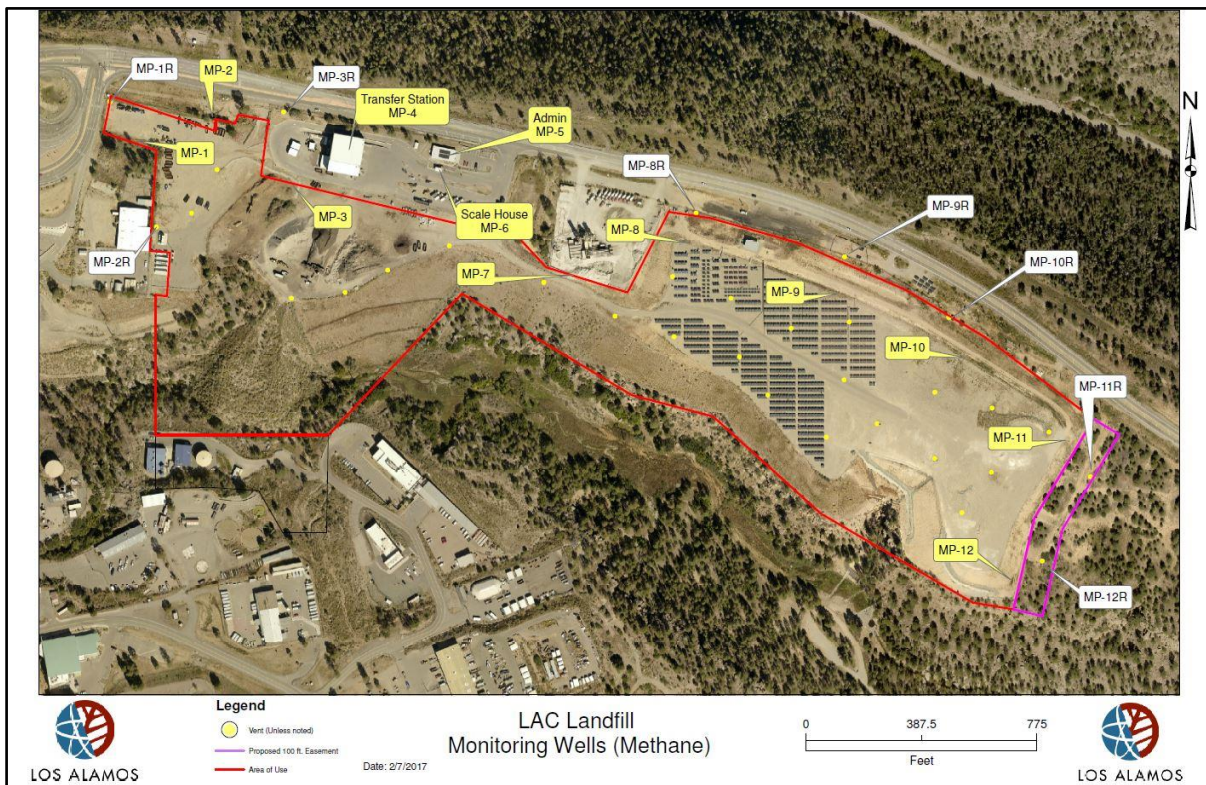
views, followed by 347 visits for information pages, such as how to properly manage batteries and bulk waste requirements.

### **Los Alamos County Landfill Gas (LFG) Update:**

With the installation of the Landfill Gas Control and Collection system, the methane concentrations have decreased and are in compliance with NMED Solid Waste Rules. Environmental Services has received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the second quarter 2020 Landfill Methane Probes Report.

- All gas probes monitored were below the regulatory 5% methane level; and
- No methane concentrations exceeded the 25% lower explosive limit (LEL) in building and/or structures.



### Household Hazardous Waste Collection Program:

**Household Hazardous Waste (HHW) is accepted at the Eco Station every Friday and Saturday 9:00 a.m. - 3:00 p.m.**

Environmental Services provides a household hazardous waste collection service for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program only accepts household hazardous waste on Friday and Saturday from 9:00 am to 3:00 pm. From September 1, 2020 to September 30, 2020 staff has serviced 94 customers.

### Customer Service:

Environmental Services Division mission is to provide exceptional solid waste and sustainability services to create a better community for current and future generations. A large part of the daily operations is to provide excellent customer service both administratively and in the field setting.

Below is a chart of the number of customers we served in September 2020.

CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (SEPTEMBER 2020)
Email ( <a href="mailto:Solidwaste@lacnm.us">Solidwaste@lacnm.us</a> )	37
Online Roll Cart Request	105
Telephone	1,095 Total Calls 36 Calls per Day
Recycle Coach App	23 New Subscribers 674 Subscribers 7,012 Resident Interactions
Overlook Customers	352 Monthly Customers 18 Customers Daily (Average)
Transfer Station Visitors	2,416 Monthly Customers 81 Customers Daily (Average)

#### **Yard Trimming Program:**

The curbside Yard Trimming roll cart program began July 2018 and has been extremely successful. The Yard Trimming roll cart is voluntary and there is no additional cost to the resident. Approximately 4,726 (69%) households have received yard trimming carts since the program commenced. In 2020, Environmental Services has collected over 918 tons of yard trimmings.

#### **Ventilation System Project:**

The installation of a new ventilation system in the transfer station started July 17, 2020 and with no delays, it will be finished in the near future. Year out Service is currently installing the electrical portion of the new system. The ventilation system is an important part of the Transfer Station as it helps to control dust, increase visibility and improve air quality making it safer for the public and Environmental Services Staff.

#### **Environmental Sustainability Board:**

The ESB held a brainstorming meeting on October 8, 2020 to continue to update the Environmental Sustainability Plan. The meeting was conducted over zoom to comply with CDC COVID Safe Practices.

The ESB, October 15, 2020 meeting was conducted over Zoom due to COVID-19 concerns. The Board members discussed New Mexico's Changing Climate with author Laura Paskus. Board Member Rogers led a discussion about the County's use of Round Up and recommended educating residents about the environmental and health impacts of glyphosate.



## Upcoming Events:

Environmental Services and Los Alamos Public Schools are hosting the annual Recycle Art Fair and Fashion Show virtually. Environmental Services is also holding an America Recycles Day Poster contest for Los Alamos County. The theme of the poster contest is Reduce, Reuse, Recycle. All submissions are due November 5. Prizes will be a compost bin or a Zero Waste kit.



## Just Eat It Drive-In Movie



A Food Waste Story, drive-in movie was screened on Friday night, September 25. The movie was shown as part of the food waste prevention education efforts. Over 35 tickets were purchased and over 25 vehicles attended. Environmental Services would like to thank the Recreation Division for loaning the equipment to host the event, as well as a special thank you to Mr. Kunsberg for his generosity of letting the County use his building and for paying for all the pizza that went to ticket holders and volunteers. Thanks to Project Y coworks for opening their building to allow people to use their restrooms.

## Green Team Demo Garden:

Environmental Services Manager Angelica Gurule, Senior Office Specialist Joshua Levings and Office Specialist Sara Martinez continue to maintain the Green Team Demo Garden in White Rock. Staff pulled weeds, pruned rose bushes, picked up trash, and picked up the dead leaves from plants. This helps keep the garden looking maintained and beautiful.

## Chris Ocana Celebrates 20 Year Anniversary with Environmental Services:



Chris Ocana started as a temporary laborer at the closed Los Alamos Landfill and would help hand collect trash on route. Chris advanced in his career and operated the compactor and dozer at the landfill. He currently is a Senior Equipment Operator and one of his favorite duties is operating the roll-off truck to assist customers with the special collection program. Chris operates safely and has a vast knowledge of Environmental Services operations. We are grateful for his dedication and contributions to Los Alamos County.

## New Commercial Collection Truck



Environmental Services has a new commercial collection truck that will replace an older and commercial front load unit. This truck will help be used to service commercial business customers around the community. The truck also displays a food waste prevention message on each side of the truck to raise awareness about food waste.



## Landfill Slope Stabilization Project



The County is responsible for providing post closure care for the closed Los Alamos County landfill. Part of the overall care is to prevent erosion and maintain stable slopes. Staff recently added additional gabion baskets filled with reclaimed glass bottles. These baskets help slow water and reduce erosion on the landfill slopes.

### Zero Waste Los Alamos:

The Zero Waste Team meeting, October 14, 2020 was conducted over zoom to comply with CDC COVID Safe Practices. Chamisa Elementary School Art teacher Renee Mitsunaga and discussed the recycle Art Fair and Fashion Show. Environmental Services Manager Angelica Gurule discussed the background composting project.



## Residential Sustainability Report



### Residential Sustainability Report

Service Period: September 2020

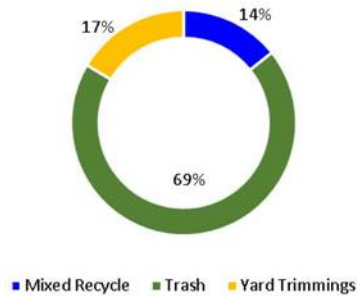
September Diversion Rate: **31%**



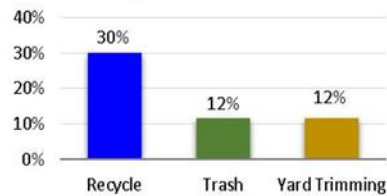
LOS ALAMOS

The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

#### Monthly Collection Report

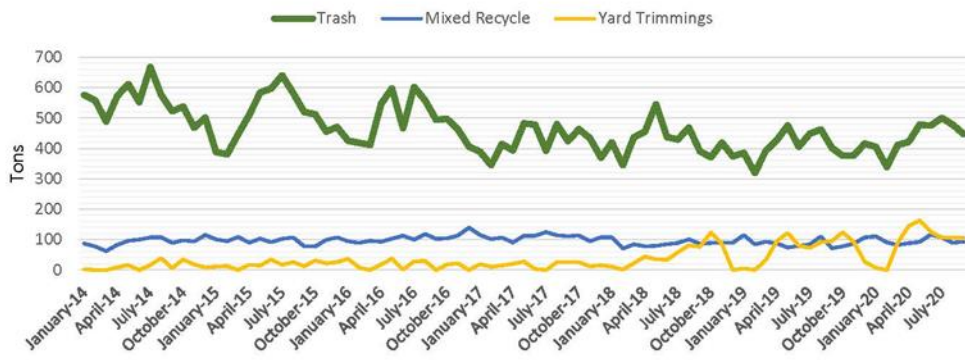


#### % Change Previous Year

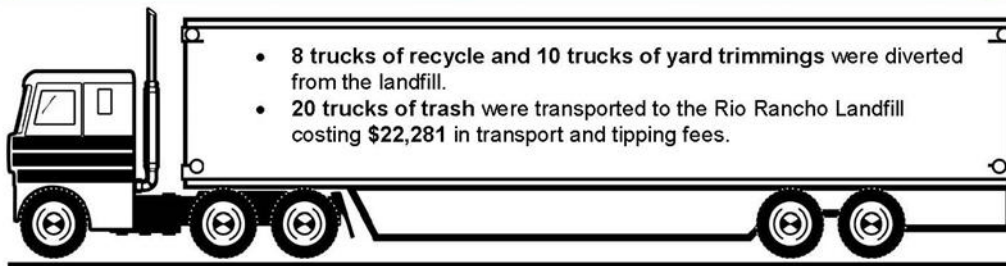


Yard Trimming	95.32	106.42
Recycle	71.17	92.53
Trash	401.72	447.95

In September by recycling and composting Los Alamos County reduced GHG emissions by ~525 tons



In 2020 by recycling and composting Los Alamos County reduced GHG emissions by ~4,645 tons



For more information contact Environmental Services Division at 505.662.8163 or email [solidwaste@lacnm.us](mailto:solidwaste@lacnm.us)

## **Facilities**

### **Facility Maintenance Work Orders: By the Numbers . . .**

New Work Orders Received and Entered in October: 52

Work Orders Completed and Deleted from System in October: 110

Work Orders in Progress - On the Books: 154

### **Crews worked on the following:**



Bottle filling stations continue to be installed in county facilities, the latest just went into the senior center.



Municipal Building – new treads in place and joints sealed on west exterior stairs.

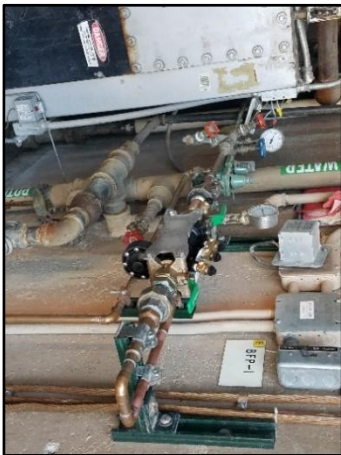
The carpet installation at the Mesa Public Library.



New custom drop box for clerk's office built and installed.



The backflow preventer at Fire Station 2 was replaced.



The little theater is getting updated exit signs with integrated emergency lighting



Contractor replaced damaged razor wire at PCS site.





## Fleet

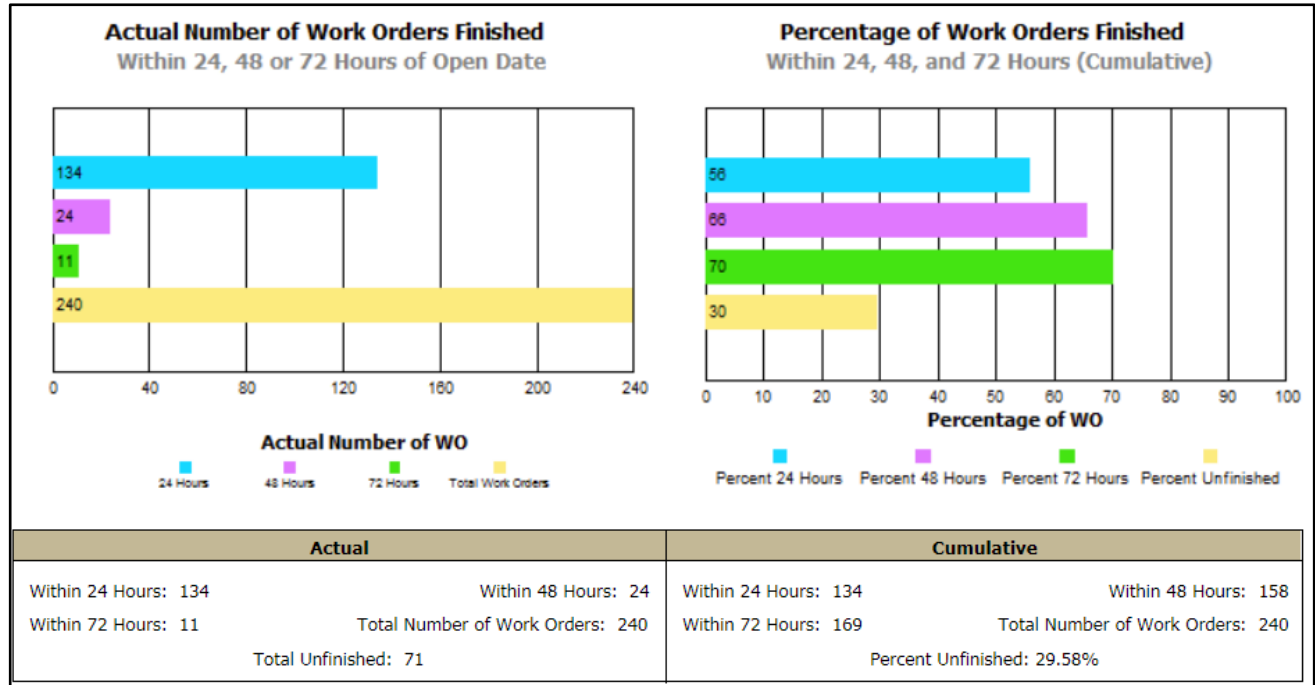
### **Fleet Work Orders: By the Numbers . . .**

New Work Orders Received and Entered in October : 240

Work Orders Closed in 72 hours or less: 169

Work Orders Closed between 3-30 days: 52

Work Orders that Remain Open: 19



### **Carwash Improvements:**

While the carwash was undergoing needed repairs Fleet employees replaced wash nozzles and soap brushes. We also had time to clean the bays and remove all the trash. Remember this is a shared facility for LA County and LA Public Schools to wash equipment that is owned by each. Since we have moved to PCS the care and upkeep has been a task that Facilities and Fleet does. We ask that anytime it is used please pick up any trash, clean all dirt left on the bay floors, roll up all hoses, and turn off the soap. Please leave the area cleaner than you found it.

**Thank You!** Fleet mechanics used Utilities and Streets truck and trailer to pick up the wrecker that broke down in Albuquerque due to engine issues.



Fleet Staff participated in the Retirement Parade in honor Shirley Huber.



With the arrival of the new Senior Center Bus, Transit and Fleet worked together to conduct training on the new features. Some of the items included are a folding ramp, wheelchair winch, and an air ride system which will give it the option to kneel. This allows the bus to get closer to ground level minimizing the step up into the bus.



The early snow fall meant a service call for Robert Romero to the Ski Hill. After checking he found the unit had a broken axle. He was able to remove the axle in the field and drive it back to the shop. There he found that the gears in the front differential also needed to be replaced. Unit has been repaired and back in service.

Environmental Services received a new Commercial front loader. John Roberts installed the fuel system, radio, decals, and completed an inspection of the unit before it was released.







The County was able to fulfill a request from Jemez Springs Police Department for a Police Unit that was recently retired. I want to Thank everyone involved from County Manager, ASD-Finance, and Public Works that were involved to make this happen.

### **Traffic & Streets**

Crews came in early to clean up the Municipal Building parking lot in advance of the start of Early Voting.

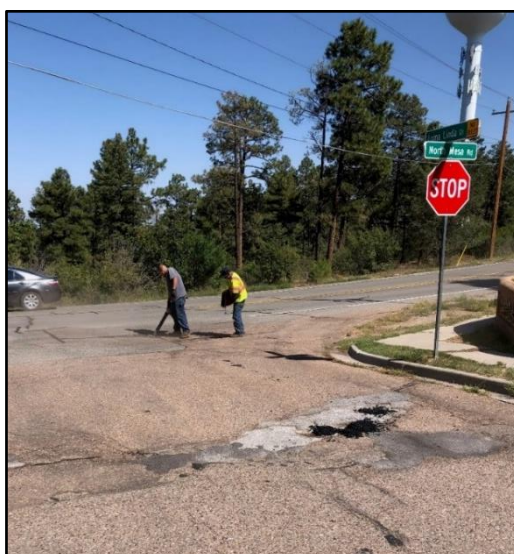


Traffic and Streets worked with LAPD and the resident on the oversize permits for their new residence on Arizona Ave.





Crews have been busy patching potholes at various locations throughout the County.



Crews installed a concrete headwall to protect a drainage culvert on the Ski Hill Road.



Crews have been working on repairing the shoulders along the Ski Hill Road.





Traffic Electricians helped install a Thunderstorm detection system at the airport.



Crews trimmed trees that were obstructing the sight triangle in White Rock.

Traffic markings crews have been painting curbs and parking lots. They are finishing the Transfer Station lanes and parking spots. Signs crews developed a traffic control plan for in person voting at the Muni building that included multiple signs, traffic control and barricades. Traffic crews upgraded part of the Transportation network communications as part of the new signal upgrade budget.

## Transit



Atomic City Transit along with the Public Works Fleet division assisted Senior Services of Los Alamos with their new ADA accessible vehicle. Supervisor Charles Flowers performed training on the vehicle functions that include the ADA accessible ramp with wheelchair wench and wheelchair securement.



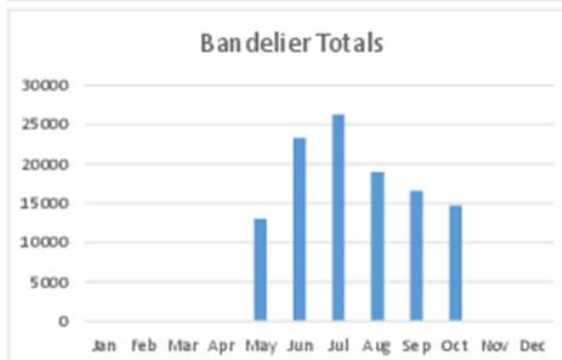
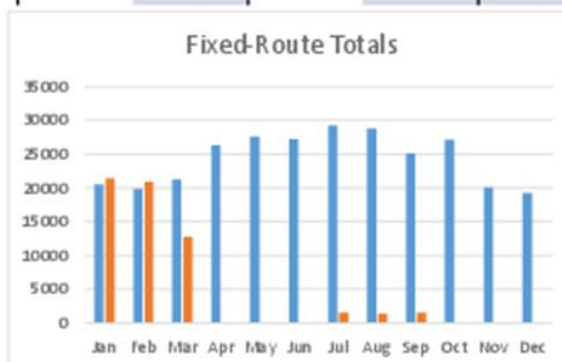
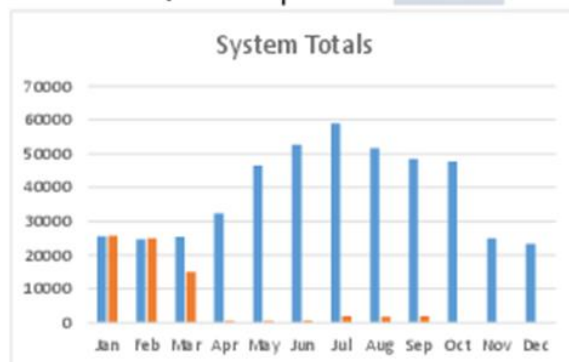
Atomic City Transit re-introduced fixed bus service June 15, 2020 with Route 1 – Downtown area, 2M – Service between Los Alamos Downtown area and White Rock utilizing the Main Hill as well as 2T – Service between Los Alamos transit center and White Rock utilizing the truck route. Below is the September ridership numbers for these routes.



## September 2020 Ridership Report

LOS ALAMOS

Route	September Trips			Sep. Rev. Miles		Sep. Rev. Hours		YTD Trips
	2019	2020	% Chg	2019	2020	2019	2020	2020
1 Downtown	5,523	701	-87.3%	3,605	2,814	298.7	213.5	13,752
2M White Rock - Main Hill	2,615	498	-81.0%	7,178	5,849	270.7	221.2	7,274
2T White Rock - Truck Rt	1,470	333	-77.3%	6,623	5,374	261.0	205.1	4,205
2P White Rock - Peak	582	-	0.0%	2,816	-	104.0	-	1,355
3 Central / Canyon	2,691	-	0.0%	5,083	-	254.0	-	6,553
4 North Community	3,149	-	0.0%	3,683	-	260.0	-	6,436
5 Barranca Mesa	1,706	-	0.0%	4,047	-	257.7	-	4,005
6 North Mesa	7,327	-	0.0%	5,732	-	387.7	-	15,817
<b>Fixed-route subtotal</b>	<b>25,063</b>	<b>1,532</b>	<b>-93.9%</b>	<b>38,766</b>	<b>14,036</b>	<b>2,093.7</b>	<b>639.8</b>	<b>59,397</b>
7 North Mesa Expr	1,386	-	0.0%	356	-	21.5	-	2,653
8 North Community Expr	898	-	0.0%	128	-	8.7	-	1,406
9 Aspen Expr	996	-	0.0%	99	-	7.0	-	1,776
10 Barranca Expr	1,115	-	0.0%	165	-	10.3	-	1,174
11 White Rock Expr	1,014	-	0.0%	336	-	13.3	-	2,090
<b>Express route subtotal</b>	<b>5,409</b>	<b>-</b>	<b>0.0%</b>	<b>1,085</b>	<b>-</b>	<b>60.9</b>	<b>-</b>	<b>9,099</b>
12 Bandelier	16,512	-	0.0%	14,346	-	555.3	-	-
Dial-a-Ride	120	-	0.0%	784	-	40.4	-	263
ACT Assist	379	97	-74.4%	2,917	629	187.0	25.7	1,344
Special Services	834	238	-71.5%	333	1,256	26.0	207.3	1,854
<b>System total</b>	<b>48,317</b>	<b>1,867</b>	<b>-96.1%</b>	<b>58,231</b>	<b>15,921</b>	<b>2,963</b>	<b>873</b>	<b>71,957</b>



■ 2019 ■ 2020

**Total Passenger Trips to Date: 5,722,545**



Atomic City Transit is here to assist in transportation for those necessary trips throughout the month. Atomic City Transit is still providing a curb to curb, Dial-A-Ride service Monday through Friday from 7:30 am to 5:30 pm for areas not serviced by a fixed bus service. Call (505) 661-RIDE (7433) to make a reservation for the following day or same day and receive the next available time. Ridership for the Dial-A-Ride and paratransit services are below for the month of August.

#### Atomic City Transit - Demand Response Ridership and Statistics

Start Date 09/01/2020

End Date 09/30/2020

	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA Related	Total DAR	Daytime DAR	Evening DAR	Special Service DAR
<b>NTD Service Information</b>								
Vehicles operated in max Svc	3	0.00%	0.00%	2	3	0	0	3
Unlinked Passenger Trips (UPT)	335	-7.46%	32.88%	97	238	0	0	238
Total Actual Vehicle Miles (VM)	3,411.00	-11.59%	4.35%	629.24	2,152.52	-	-	2,781.76
Total Actual Vehicle Hours (VH)	243.99	-1.97%	2.97%	25.65	192.70	-	-	218.34
Total Actual Revenue Miles (RM)	2,514.00	-13.01%	4.35%	629.24	1,255.52	-	-	1,884.76
Total Actual Revenue Hours (RH)	232.95	-6.63%	2.97%	25.65	207.30	-	-	207.30
Passenger Miles	1,128.36	-23.45%	12.64%	679.24	449.12	-	-	449.12
Passenger Hours	53.00	-27.07%	10.40%	27.50	25.50	-	-	25.50
Service Days	21.00	0.00%	-5.26%	18	21.00	-	-	21
UPT per RM	0.13	6.38%	27.34%	0.15	0.13	-	-	0.13
UPT per RH	1.44	-0.89%	29.04%	3.78	1.15	-	-	1.15
UPT per Service Day	15.95	-7.46%	40.26%	5.39	11.33	-	-	11.33
Companions	4	100.00%	0.00%	4	-	-	-	-
PCAs	7	600.00%	0.00%	4	3.00	-	-	3

<b>Scheduling Stats - Performed Trips</b>								
Subscription	-	0.00%	0.00%	-	-	-	-	-
One Way Trips Requested	662	-2.22%	10.47%	327	335	98	-	237
One Way Trips Performed	324	-9.75%	21.92%	89	235	-	-	235
Advance Reservation	170	6.92%	21.92%	89	81	-	-	81
Same Day Reservation	154	-23.00%	0.00%	-	154	-	-	154
Manually Scheduled	26	-31.58%	-33.33%	10	16	-	-	16
Automatically Scheduled	298	-7.17%	36.21%	79	219	-	-	219
Pickup-based Trip	284	-10.97%	21.57%	62	222	-	-	222
Appointment-based Trip	40	0.00%	22.73%	27	13	-	-	13

<b>Capacity Metrics (ADA Requests)</b>				
Valid Pickup Negotiated	70	25.00%	25.00%	70
Invalid Pickup Negotiated	-	-100.00%	-100.00%	-
Valid Dropoff Negotiated (Apt Trips)	138	5.34%	5.34%	138
Invalid Dropoff Negotiated (Apt Trips)	-	0.00%	0.00%	-
Non-Missed Trips	89	21.92%	21.92%	89
Missed Trips	-	0.00%	0.00%	-
On-Time Appointment Dropoffs	126	1.61%	1.61%	126
Late Appointment Dropoffs	2	100.00%	100.00%	2
Early (>30 min) Appointment Dropoffs	10	66.67%	66.67%	10
On-Time Pickup Arrival	74	37.04%	37.04%	74
Excessively Late Arrivals (>15 Min)	1	0.00%	0.00%	1
Early Pickup Arrivals (>5 Min)	5	-28.57%	-28.57%	5
Travel Time <= Fixed Rt Estimate	88	23.94%	23.94%	88
Travel Time Over Fixed Rt Estimate	-	0.00%	0.00%	-
Travel Time <= 45 Minutes	89	25.35%	25.35%	89
Travel Time > 45 Minutes	-	-100.00%	-100.00%	-
No Capacity Issues	585	14.93%	14.93%	585
Capacity Issues	18	12.50%	12.50%	18



Atomic City Transit would like to remind those riders that utilize a “smart” phone to sign up for text alerts on the ACT Tracker service. Inclement weather is coming, and this is the best way to receive rider alerts on your selected route or the entire system. We also provide real-time location of the buses so you can always plan your trip.

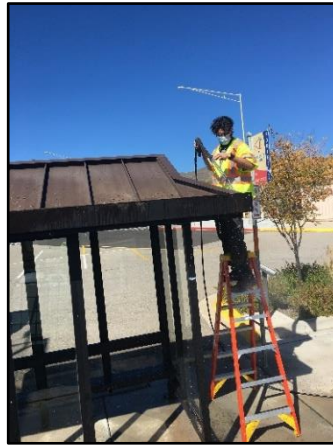
During this reduced schedule, Atomic City Transit is busy performing necessary training, cleaning, disinfecting bus shelters, and performing bus stop maintenance.

On September 25, 2020, Atomic City Transit took some time to honor long time employee Shirley Huber.



Shirley has been a co-worker for fifty-five (55) years and announced her retirement. Atomic City Transit joined co-workers, friends, and family in a drive-by parade to honor her hard work and dedication. Congratulations Shirley!

Atomic City Transit continues to repair, maintain, and disinfect bus stop shelters throughout Los Alamos County. Keeping our customers safe.



Atomic City Transit continues to partner with staff from Los Alamos Betty Ehart Senior Center and White Rock Senior Center to deliver hot meals to our senior residents. Thank you, Transit Operator Fermin Romero, John Waters and Yvonne Medina for supporting our senior residents.

Date	Weekday	Operator Name	Unit #	Location (WR/LA)	# Meal Deliveries	Start Mileage	End Mileage
9/18/2020	Fri	Yvonne	4105	LA	13	76034	76056
9/18/2020	Fri	Fermin	4156	WR	13	25206	25228
9/21/2020	Mon	Yvonne	4105	LA	12	76127	76142
9/21/2020	Mon	Fermin	4156	WR	10	25228	25250
9/22/2020	Tue	Yvonne	4105	LA	15	76149	76160
9/22/2020	Tue	Fermin	4156	WR	12	25250	25273
9/23/2020	Wed	Yvonne	4105	LA	15	76239	76257
9/23/2020	Wed	Fermin	4156	WR	10	25273	25294
9/24/2020	Thu	Yvonne	4105	LA	16	76254	76267
9/24/2020	Thu	Fermin	4156	WR	8	25294	25316
9/25/2020	Fri	Yvonne	4105	LA	16	76270	76283
9/25/2020	Fri	Fermin	4156	WR	20	25316	25339
9/28/2020	Mon	Yvonne	4105	LA	16	76288	76302
9/28/2020	Mon	Fermin	4156	WR	11	25339	25360
9/29/2020	Tue	Yvonne	4105	LA	17	76309	76317
9/29/2020	Tue	Fermin	4156	WR	11	25360	25382
9/30/2020	Wed	Yvonne	4105	LA	16	76324	76339
9/30/2020	Wed	Fermin	4156	WR	11	25382	25411
10/1/2020	Thu	Yvonne	4105	LA	16	76353	76366
10/1/2020	Thu	Fermin	4156	WR	12	25411	25437
10/2/2020	Fri	Yvonne	4105	LA	17	76369	76386
10/2/2020	Fri	Fermin	4156	WR	20	25432	25456
10/5/2020	Mon	Yvonne	4105	LA		76390	76409
10/5/2020	Mon	Fermin	4156	WR	12	25456	25479
10/6/2020	Tue	Yvonne	4105	LA	16	76409	76425
10/6/2020	Tue	Fermin	4156	WR	11	25479	25501
10/7/2020	Wed	Yvonne	4105	LA	16	76428	76443
10/7/2020	Wed	Fermin	4156	WR	11	25501	25524
10/8/2020	Thu	Yvonne	4105	LA	18	76446	76461
10/8/2020	Thu	Fermin	4156	WR	0	25524	25546
10/9/2020	Fri	Yvonne	4105	LA	19	76465	76479
10/9/2020	Fri	Fermin	4156	WR	26	25547	25570
10/12/2020	Mon			LA	15		
10/12/2020	Mon			WR	8		
10/13/2020	Tue	Yvonne	4105	LA	17	76497	76516
10/13/2020	Tue	Fermin	4156	WR	11	25570	25592
10/14/2020	Wed	Yvonne	4105	LA	17	76590	76604
10/14/2020	Wed	Fermin	4156	WR	9	25592	25622
10/15/2020	Thu	Yvonne	4105	LA	17	76607	76622
10/15/2020	Thu	John W.	4156	WR	10	25622	25654
10/16/2020	Fri	Yvonne	4105	LA	20	76670	76685
10/16/2020	Fri	John W.	4156	WR	18	25654	25685
10/19/2020	Mon	Yvonne	4105	LA	17	76685	76708
10/19/2020	Mon	John W.	4156	WR	11	25685	25713

10/20/2020	Tue	Yvonne	4105	LA	19	76708	76725
10/20/2020	Tue	John W.	4156	WR	6	25713	25736
10/21/2020	Wed	Yvonne	4105	LA	19	76724	76745
10/21/2020	Wed	John W.	4156	WR	7	25736	25765
10/22/2020	Thu	Yvonne	4105	LA	19	76746	76764
10/22/2020	Thu	John W.	1421	WR	20	54888	54919



Lloyd Ami	Fermin Romero	Ramon Trujillo
Corinne Salazar	Terrance Baldonado	Daniel Gonzales
Dwight Moss	Paul Lucero	Jonathan Lujan
Justin Chavez	Mick Fry	Cliff Sisneros
Matt Wagner	Terry Burge	Rolando Villareal
John Waters	Jonathan Gonzales	Zachary Gonzales
Kenneth Hawkins	Yvonne Medica	Justin Duran
Deborah Flores	Selina Loretto	

## CLERK

**2020 General Election – Voting Preparations During COVID-19**

In early October, County Clerk Naomi D. Maestas and staff were busy processing the surge of absentee applications received as a result of Vote-From-Home initiatives. In addition, staff were busy entering paper and online voter registration applications before the Tuesday, October 6th deadline. The office was also busy preparing to conduct Absentee In-Person/Early Voting for the 2020 General Election during the ongoing COVID-19 pandemic.

Absentee In-Person/Early Voting kicked off on Tuesday, October 6th, in Council Chambers at the Municipal Building. As done during the

2020 Primary Election, numerous precautions and safety measures were put in place to ensure voters felt safe and welcomed.

On Monday, October 26th, members of the Absentee Precinct Board were trained, via Zoom Video Communication. Election workers were briefed on the process and procedures and given guidance in preparation for the November 2020 General Election. Workers were also briefed on the numerous precautions and safety measures being put into place to ensure everyone felt safe during the processing of ballots in the Clerk Warehouse.





## **2020 General Election – Drive-Thru Ballot Drop Initiative and Absentee In-Person/Early Voting Outcome**

As part of this year's COVID Safe Practices (CSP) initiatives, the Clerk's Office partnered with the Los Alamos County Fire, the Public Works Department, and several other County Departments/Divisions, to launch the first ever Drive-Thru Ballot Drop the Municipal Building Parking lot. During voting hours, between October 12th and November 3rd, voters were able to drive-up and drop-off their absentee ballot with election workers.

On Saturday, October 17th, the additional Absentee In-Person/Early Voting site opened at the White Rock Town Hall. This year, the Clerk's Office participated in "National Vote Early Day", Saturday, October 24th, with 161 votes cast this day alone.



At the close of Absentee In-Person/Early Voting, on Saturday, October 31st, a total of 6,088 votes were cast between both locations. A BIG Thank You to all those who chose to exercise their right to vote and make their voice heard this election cycle. Thank you for doing your part to protect your family, friends, and neighbors while still taking part in the election.

## **2020 General Election – Absentee by Mail Voting Outcome**

Democracy is alive and well in Los Alamos County...! 5,096 voters chose to vote Absentee by Mail this election - vastly surpassing the 2012 and 2016 Presidential General Election Absentee by Mail figures.

On Friday, October 30th, the Absentee Precinct Board took their oath of office and began their work in the Clerk Warehouse. Numerous precautions and safety measures were put into place to ensure everyone felt safe during the processing of absentee ballots.



## **Office Operations During the Ongoing COVID-19 Pandemic**

As the COVID-19 public health crisis continues, operation protocols set back in July, remain in place for the Clerk's Office. All regular in-person services and transactions remain suspended until further notice. Any urgent matters, needing in-person services, will be handled with COVID Safe Practices (CSP) in place and through appointments made by calling (505) 662-8010 or emailing [clerks@lacnm.us](mailto:clerks@lacnm.us).

As this situation continues to evolve, updates on changes to daily operations will be posted online at [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk) and through Facebook, Twitter and Instagram.

Customers may continue to drop off items in the designated Drop-Box located in the wall next to the entry door to the Clerk's Office, Suite 240. Staff will process Drop-Box items and be available to assist customers by phone and/or email between the hours of 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m., Monday – Friday. The Clerk's Office closes for lunch between 12 p.m. and 1 p.m.

Clerk Maestas would like to remind customers, that they may utilize the Online Records Portal for searching real estate and government documents. For searching probate and marriage records, or to apply for a marriage license online, staff and customers may use the Probate & Marriage Online Records Portal. Access webpage links at [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk). There are a few election related items that can be handled on-line or through the mail. Citizens can utilize [www.NMVote.org](http://www.NMVote.org) for voter registration and absentee ballot requests, and other election related services.

#### **Clerk's Office – By the Numbers:**

	October 2019	October 2020
Recording & Filings	399	473
Marriage Licenses	9	15
Probate Cases	3	2
Council Meetings	3	4
Outreach Events	4	0* (*COVID-19)
Voter Registration Transactions	121	122

#### **COMMUNITY DEVELOPMENT DEPARTMENT**

##### **Building Safety Division**

Three (3) commercial permits were issued in October 2020, with a total valuation of \$85,990.00, compared to thirteen (13) permits issued in October 2019, with a total valuation of \$1,308,214.00. Eighty-three (83) residential permits were issued in October 2020, with a total valuation of \$1,974,852.00, compared to One hundred and five (105) permits issued in October 2019, with a total valuation of \$3,274,534.00.

The Building Safety Div. would like to welcome Michael Rivera, Sr. Building Inspector to our team. Michael comes to us from Santa Fe with over 12 years of building inspection experience.





### Commercial Updates:

Natural Grocers is in the final stages of construction and preparing to call for their final inspection for Certificate of Occupancy any day now.



Natural Grocers preparing for final inspection

### Code Compliance:

Before and after pictures of code compliance cases.



Before



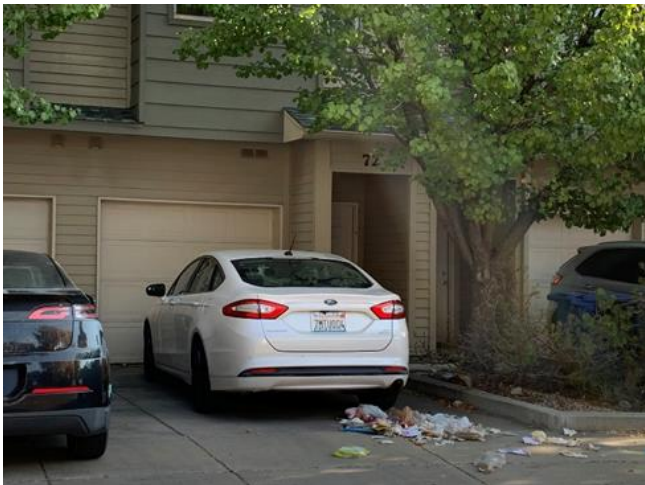
After



Before



After



Before



After

## **Housing and Special Projects Division**

### **Affordable Housing Multi-Family Development:**

Development continues on the Canyon Walk apartments on DP Road. The site plan for the Bluffs Development has been approved by Planning and Zoning. We anticipate a building permit will be submitted soon to begin construction.

### **Housing Rehabilitation Program (Home Renewal Program):**

Applications are now being accepted for the Home Renewal Program. Residents who income qualify and require financial assistance to make repairs or improvements to their homes are encouraged to apply for this subsidized loan program. Homeowners are not required to make payments unless the home is sold or vacated.

**Homebuyer Assistance Program:**

Applications for the LAHP Homebuyer Assistance Program are now being accepted.

**Planning Division**

On October 1, 2020 County staff and hired consultant firm Dekker/Perich/Sabatini attended a meeting of the Transportation Board to solicit feedback on the Downtown Master Plans and Ch16 Code Development Update projects.

On October 13, 2020 Dekker/Perich/Sabatini, with CDD staff, held a design workshop for the Los Alamos Downtown Master Plan which resulted in three design alternatives. The ideas generated from the workshop will be utilized in the drafting of a preferred land use plan.

On October 26, 2020 The Board of Adjustment held a public hearing and approved a waiver application for the construction of a deck encroaching 16-feet into a 30-foot rear yard setback at 10 Primrose Lane.

On October 27, 2020 Dekker/Perich/Sabatini, with CDD staff, presented the current status of the White Rock and Los Alamos Downtown Master Plans and Ch16 Development Code Update projects. Feedback provided by the Council will be utilized in the drafting of the preferred land use plan. This draft plan will be available for review and comment at an anticipated December town hall meeting.

On October 28, 2020, the Planning & Zoning Commission held a public hearing and the Commission approved an application for a 48-lot subdivision for Phase III of Ponderosa Estates.

On October 29, 2020 Dekker/Perich/Sabatini, with CDD staff, presented the final presentation for the North Mesa Housing Study to a Special Joint Session of the County Council and the Los Alamos Public School Board.

**Building Permit and Business License Review:**

During the month of October, Planning Division staff reviewed and acted on fifty-four (54) Building Permits and reviewed nine (9) new Business License applications.

**Admin/Special Projects**

In accordance with the CMO and the Governor's Office, CDD will continue to operate within the Phase I guidelines. We have limited staff in the office but remain closed to the public except by appointment only. We continue to accept permits as well as applications for business licenses and plan cases via email, mail, and the CSS portal. We have both Code Enforcement Inspectors in the office Monday-Friday 8am to 5pm, and one building inspector is conducting inspections each day.

The CDD Admin staff has been diligently working with the CMO and Finance to get the CARES grant award letters emailed and checks issued to those who have returned their signed award letters to us. This has been a very long but rewarding processes and we thank everyone who has been involved in this effort.

**Business License:**

During this time of working remotely from home, we are still processing new business licenses as they come in and we are processing business license renewals as fast as possible. During the month of October, 81 business licenses were processed, this includes both new applications as well as renewals of existing business licenses.



## COMMUNICATIONS & PUBLIC RELATIONS DIVISION

The C&PR Division continues to support several items related to the COVID-19 pandemic emergency. Recently, this has involved preparing outreach, ads and forms related to the State of NM CARES Act funding for individuals seeking help for childcare or virtual learning. In addition, the division continues to share out information from the State Dept. of Health related to COVID Safe Practices and monitor changes from the Governor that can be shared bi-monthly with residents as the situation is updated. The division is also involved in the final planning and outreach needed for the Manhattan Project park 5 year anniversary which is Nov. 10 - 17, including work in the field for video footage to construct a new video to put on display in the lobby of Fuller Lodge. Other tasks and work orders include taking landscape or trails photos in the field that were requested for future tourism efforts, work on CommuniTREE installation, tags and a Thanksgiving theme which will launch November 10 in the Muni Bldg hallway, support for press or social media outreach for the Clerk about the general election, updates and outreach about DP Rd and Trinity Drive construction activities and outreach, and support for the Downtown Master Plan public meetings. These are just a few of the highlights as the division works on many small projects or tasks on a daily basis that are too numerous to list here.

## COMMUNITY SERVICE DEPARTMENT

### Recreation

#### **Halloween DJ Dance Party – October 24<sup>th</sup> & 28<sup>th</sup>, 1 reservation:**

Recreation staff offered Halloween DJ Dance Parties to Los Alamos and White Rock residents.



#### **Halloween 2020 Drive-In Movie – October 30<sup>th</sup>**

The Recreation Division partnered with Los Alamos MainStreet and Central Park Square to provide one more sold out Drive-in Movie, this event's movie was Hocus Pocus.



## Aquatics

### **Aquatic Center October Reservations reach 2,534:**

Lane reservation numbers up by 168 this month, with a total of 12,295 lap swimmers to date. October 16<sup>th</sup> was our busiest day of attendance with 166 patrons, and the most active session at 10am with 23 swimmers. Our slowest day due to inclement weather saw only 53 lap swimmers. Photos below are of Aquatic Center staff maintaining safety and sanitation and the swim team lap swimmers practicing Social Distancing.



### **Therapy Pool & Swim Lessons Began - October 19<sup>th</sup>, 6 Students:**

It may be cold outside but the water is warm! The Therapy Pool total reservations was 69 in the first 2 weeks of resuming operations. We have more room come join us. Help us get the word out that we are teaching swim lessons again, the next session begins November 2<sup>nd</sup>!



### **Age Group Lap Swimmers:**

Our local kids with the USA Swimming Local Club joined their coaches in an Advanced Placement social distancing program.



### **Meet Mike - Our New Aquatics Coordinator:**

Mike Thomas joined the Aquatics Team Monday, October 19<sup>th</sup>. He brings a wealth of knowledge and experience to his new position. Mike has a B.S. degree in Recreation and a M.S. in Physical Education from Louisiana Tech University. He is experienced in both Aquatic and Recreation Management; a Fitness Trainer, a Higher Education Teacher, and a Middle and High School Physical Education/Health Teacher. Additionally, Mike is a Certified Pool Operator, Water Safety Instructor, Red Cross Lifeguard Instructor Trainer (since 1995), and a Jeff Ellis and Associates Lifeguard.



### **Golf Course**

#### **Men's and Women's annual Ryder Cup Tournament – October 10<sup>th</sup> – 12<sup>th</sup>, 36 participants:**

Indigenous People's Day weekend saw the annual Ryder Cup Tournament being played. 24 men and 12 women participated in the 3-day event, which is patterned after the format of the PGA Ryder Cup, and LPGA Solheim Cup. It was one of three events held at the golf course this year. Although no social activities were included and there was no scoreboard, the event was a lot of fun, and successfully kept another age-old tradition going at LAGC. Each year the tournament begins with bagpipes playing.



#### **Bobcat sighting:**

The maintenance and shop staff at LAGC have been frequently meeting up with a new visitor of the feline persuasion in the month of October. This bobcat has found happy hunting grounds at the golf course, targeting the plentiful gophers. It has been really fun to see this beautiful cat around the course, and we certainly can use the help in mitigating our gopher infestation.





## **Early Winter Blast – October 26<sup>th</sup> & 27<sup>th</sup>**

A winter storm left the Golf Course with nearly 12 inches of snow. It took the golf course through Friday to melt enough to reopen the course on Halloween day. As the snow melted, it revealed a very green golf course. Although we have a brand new irrigation system that is amazing, nothing waters quite like mother nature.



## **Jason Tomko Takes over the reigns as Los Alamos County Head Golf/Ice Superintendent:**

Jason Tomko was offered and accepted, the position of Head Golf/Ice Superintendent for LAC. Jason has been the Assistant Superintendent for the past 3 years, and most recently was “acting” Head Superintendent for the 2020 season. Following the interviewing process of which there three very qualified individuals, Jason was selected by the interview panel. Jason did a wonderful job as the “acting” Superintendent, and brings incredible skills, knowledge and professionalism to the lead position. We are all very excited to have Jason on board in this capacity and extend our sincere congratulations to him!



## **Ice Rink**

### **Ice Rink construction reaches substantial completion phase:**

The Ice Rink has officially been certified as substantially complete as of October 31<sup>st</sup>. There is a punch list, some final clean up and outside flooring to wrap up, but everything is looking good. The construction crew moved swiftly in the last couple weeks of October to get to this phase.



## **Parks & Open Space**

### **WAC Dorm Update:**

The Parks crews has been working on the WAC Building removing overgrown junipers.



### **Pine Street Tot Lot:**

Parks crews started demolition on the Pine Street Tot Lot, removing the old play structures and grading it for a new structures.



### **New Parks Employee, David:**

Meet David Halder! He started with Parks on October 5, 2020



### **Bridge Updates:**

Over the past month, Open Space was able to repair several bridges throughout the trail system, they include East Fork Bridge, Woodland Trail Bridges, and South Pueblo Bench Trail Bridge.



### **Trail Maintenance & Restoration:**

Trail improvements have been made along North Mesa trails to improve equestrian access and sustainability. Trails were widened and reinforced to prevent erosion. A large area along Woodland Trail was restored after a water line break. Native seed and straw were administered and the area was watered to encourage growth.





## Library

**Virtual Storytime with Miss Melissa, Classic Children's Songs – October 1<sup>st</sup>, 51 views:**



**HomePages – October 1<sup>st</sup>, 10 participants:**

Via Zoom, participants read Layla's Happiness, learned some interesting facts about the author and illustrator, and made a word cloud of our own happinesses.



**Virtual Lego Library Time – Wednesdays in October, 17 participants:**

A Library Staff led Lego playtime with any kids who wanted to come play Lego "together."



**Virtual Storytime with Miss Joy, Hispanic Heritage Month – October 8<sup>th</sup>, 6 views**



**Online Classroom Visit – October 13<sup>th</sup>, 24 participants:**

Youth Services staff visited with a combined group of a 4th grade and 5th grade class to prepare them for an author visit from Kit Rosewater, who writes The Derby Daredevils series.

**Online Classroom Visit – October 15<sup>th</sup>, 33 participants:**

Albuquerque author, Kit Rosewater answered questions about being a writer, her series, and more.

**Virtual Storytime with Miss Kristi, the Cat Lady – October 15<sup>th</sup>, 14 views:****Virtual TAG (Teen Advisory Group) Thrillers and Chillers – October 15<sup>th</sup>, 7 participants:**

A Zoom book discussion on young adult titles for spooky books, new books, and a digital escape room event.

**Library Conversations: New Lovecraftian #1 – October 15<sup>th</sup>, 5 participants:**

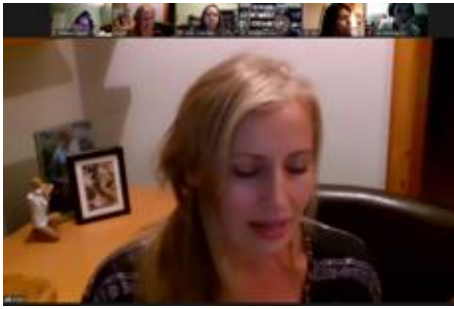
Reading and discussing stories in the New Lovecraftian tradition. Led by Elizabeth Rivera.

**Pop-up Libraries – October 20<sup>th</sup>, 135 attendees:**

Mesa Public Library (MPL) and White Rock Banch Library (WR) hosted this event to upgrade temporary library cards, issue new cards and hand out activity bags for kids ages 4 – 11. Three temporary cards were upgraded, ten new cards were created, and a total of 135 activity bags were handed out.

**Virtual Storytime with Miss Monique, Spiders – October 22<sup>nd</sup>, 11 views****Library Conversations: Horror Read Aloud – October 22<sup>nd</sup>, 6 participants:**

Community members and library staff read aloud favorite horror and suspense passages from prose and poetry, via Zoom. Below is patron Angel Virgilio reading from Ray Bradbury's *Something Wicked This Way Comes*.



### **Five Nights of Frights – October 26<sup>th</sup> – 30<sup>th</sup>, 101 views:**

Youth Services staff recorded five spooky videos, releasing one each evening at 6pm. This programming was part of the Mainstreet Halloween celebration.



### **Virtual Storytime with Miss Leila, Monsters – October 29<sup>th</sup>, 7 views:**





### Library Conversations: New Lovecraftian #2 – October 29<sup>th</sup>, 4 participants:

Library Conversations is a continuing series of virtual gatherings for adults discussing short stories, book excerpts, and even watch short videos on topics of interest. Subjects this quarter range from horror to novel writing and beyond. This week's Library Conversation focused on *An Ocean of Eyes* by Cassandra Khaw.



Electronic Resource Management Statistics for October 2020					
Format	Total	Platform	Subtotal	Platform	Total
# Uses of Eaudiobooks	2442	Overdrive	1316	Hoopla	1126
# of Uses Ebooks	2423	Overdrive	1575	Hoopla	848
# of uses streaming video	215			Hoopla	215
# of uses streaming music	80			Hoopla	80
# of uses online magazines	746	RBDigital			
Total ERM Hoopla, Overdrive and RBDigital Circulations	5906				
*Note: These statistics only reflect the first 29 days of October 2020					

### Curbside Delivery:

11,459 items were checked out curbside during the month of October.

### Social Services

### Adventures in STEM-Circuit Pumpkins – Month of October, 112 participants:

FSN partnered with STEAM Lab and MainStreet to provide a Circuit Pumpkin activity for families. Circuit pumpkins are light up paper jack-o-lanterns. Kits were assembled and made available for families to pick up at FSN. An instructional video for making kits was provided as well.



**One Circle: Girls group for Spanish speaking middle and high school youth – Month of October, 8 participants:**

Once a week from Oct. 7<sup>th</sup> – Nov. 25<sup>th</sup>, sessions are led by JJAB's trained facilitator Christine Martinez utilizing the One Circle curriculum La Mariposa: A Personal Empowerment Program for Adolescent Latinas. The focus is diversity and common traits of being a Latina, recognizing characteristics of unhealthy relationships, cultural traditions and values, developing a mental picture of future success, real struggles a Latina Girl faces, problem-solving techniques, conflict resolution, and empowerment skills.

**Senior Voter Preparation – A week in October, Hundreds of Seniors:**

Early in the month the Los Alamos Retired & Senior Organization (LARSO) celebrated an entire week of preparing seniors to vote. Information was handed out in the drive-thru lunch line at both Los Alamos and White Rock Senior facilities. LARSO worked with the County Clerk to have early voting handouts the first day, another day sample ballots and the third day suffragists from the League of Women Voters. Hundreds of seniors were educated throughout the week.



**Artemis Bridge Simulator – October 2<sup>nd</sup>, 9<sup>th</sup> & 16<sup>th</sup>, up to 5 teens per session:**

The Teen Center staff set up a room to serve as the bridge of a starship for the purpose of playing the Artemis Starship Bridge Simulator game. Artemis features 6 networked computers with each “crew member” working at their own workstation playing the different roles of a Star Trek style bridge team. Teens and an accompanying staff member spent the evening piloting their starship and battling fleets of alien invaders. A new addition this month was providing a way for youth who could not physically attend, to join the game from their computer at home.

**Outdoor Laser Tag – October 3<sup>rd</sup>, 5 participants:**

The Teen Center's Youth Mobilizers worked with Teen Center staff to organize a COVID safe team laser tag event. Participants operated in two separate groups on opposite ends of the divided 70'x120' outdoor play area. Social distancing and mask wearing were maintained as the teens engaged in heated laser tag battles over a 3-hour period.

**Fused Glass Art – October 3<sup>rd</sup> & 6<sup>th</sup>, up to 4 teens per session:**

In-person Fused Glass Art classes continued this month. Teens worked with the instructor to create their own designs which were later fused in a special kiln. Most of the teens participating have attended multiple sessions and found a previously undiscovered interest in art.

### **Drive-by Flu Shots – October 9<sup>th</sup>, 52 attendees:**

The Aging and Long Term Services Department and Albertson's Pharmacy provided free flu shots to 52 members of the community. The next event is Tuesday, November 3<sup>rd</sup> from 2pm - 4pm at the White Rock Senior Center, all ages in the community are welcome. Be sure to bring your insurance card.



### **Teen Town Hall Event – October 15<sup>th</sup>, 8 participants:**

The Teen Center's Youth Mobilizers have hosted weekly online Teen Town Hall events on the Teen Center's Discord server since the beginning of April. The 60-120 minute sessions involve local leaders engaging in open discussions with teens via voice and text chat. Each session is hosted by a teen volunteer or staff person who introduces the guest and does light moderation following some ice breaker questions. The guest this month was County Councilor James Robinson who spoke with teens about the downtown master planning process.

### **Arts & Resiliency – October 15<sup>th</sup>, 19<sup>th</sup>, 22<sup>nd</sup> & 29<sup>th</sup>, up to 2 teens per session:**

The JJAB funded Arts & Resiliency program returned this month. Long time facilitator Erika Becker, and local art therapist, presented teens with engaging art projects that served as a starting point to conversations about how they are doing during this trying time.

### **Unity Day – October 21<sup>st</sup>**

October was National Bullying Prevention Month and the LAPS Prevention Program found creative ways to increase awareness of bullying and prevent bullying in our schools while promoting kindness, acceptance and inclusion. National Bullying Prevention Month is a campaign in the United States founded in 2006 by PACER's National Bullying Prevention Center. The first Unity Day was celebrated in 2011. LAPS has recognized Unity Day districtwide every October for the past three years. This year Prevention Support Specialist Brandi Seekins created a virtual LAPS Prevention Resource Room, organized volunteers to paint the Community Rock in White Rock, and encouraged school staff, students, and community members to wear and share orange to express their support.



### **Las Clinicas del Norte at the Health Commons:**

Las Clinicas del Norte is currently offering flu shots to anyone who is interested, by appointment only. Flu shots have been provided at the clinic for the past month and will continue as long as supplies last.



Please call 505-695-1616 to schedule an appointment during patient hours: 7am-5pm Tuesdays & Thursdays at the Health Commons located at 1183 Diamond Drive, Suite D.



### **Cultural Services**

#### **PEEC Highlights:**

We had great turnout for our four themed programs this month:

- Owls of New Mexico, October 6<sup>th</sup>, 144 participants
- Spiders....What's Not to Like?, October 13<sup>th</sup>, 54 participants
- All About Bats, October 20<sup>th</sup>, 108 participants
- Spectacularly Spooky Critters (daytime program), October 28<sup>th</sup>, 37 attendees

PEEC's three after-school clubs continue to be popular: Art in Nature (with Fuller Lodge Art Center), Forest Explorers, and Garden Buds.



#### **Nature Playtime Naturalist Kit – Month of October, 37 recipients:**

37 families received our Nature Playtime Naturalist Kit for October, with 3 families receiving free kits thanks to donors, and 10 families receiving kits through the Embudo Public Library.

### **CALENDAR OF UPCOMING MEETINGS AND EVENTS**

**Nov 17 – Council Regular Session, 6:00 p.m. (Virtual)**

**Dec 1 – Council Regular Session, 6:00 p.m. (Virtual)**

**Dec 15 – Council Regular Session, 6:00 p.m. (Virtual)**

## KUDOS/COVID HEROS

From: Justin Scott  
Sent: Monday, October 12, 2020 11:47 AM  
To: Customer Care <[CustomerCare@lacnm.us](mailto:CustomerCare@lacnm.us)>  
Subject: Yard Waste Compliment

I was working from home today when the yard waste truck came by to pick up my yard waste. The driver attempted to dump the load, but it did not all come out on the first go. Not only did he get out of the truck to pick up the branch that had fallen out during the first lift, he tried again and got the contents of the container to empty. I was very pleased with his attention to detail and wanted to pass along my thanks to him for doing the job right.

Regards,  
Justin Scott  
4 Deer Ct.

From: Shelley Theroux  
Sent: Tuesday, October 20, 2020 12:58 PM  
To: Martinez, Darby  
Subject: Thank You!

Dearest Darby and Daniel Blea and Police officer escort,

Thank you all so very much for your help getting Tracy and Julianne Stedham's home in on Arizona Avenue we really appreciate all of your help so very much.

The frames are being stacked now and getting ready with lights and flags to head out and the crane is breaking down getting ready to head out. We should be out of here in a few hours. And we will notify the Police when we do.

Thank You again for all your help.  
Theroux Mobile Home Service Inc  
Armond & Shelley Theroux

\*\*\*\*\*

Louise –

Would you please include this "kudos" email from the County Clerk for assisting her with steps for the mobile command unit, building/installing a drop-box for her office, fixing a door lock, and ensuring the exterior dock and parking lot lights were coming on each evening as her staff leaves the building.

Thanks,  
Jon

---

From: Maestas, Naomi  
Sent: Thursday, October 15, 2020 1:34 PM  
To: Zerr, James <[jm.zerr@lacnm.us](mailto:jm.zerr@lacnm.us)>  
Subject: RE: Voting sites outdoor lights

You guys are Rock Stars thank you so much for your help on all of this!!!

Thanks, ~Naomi

County Clerk Maestas and staff would like to extend their sincerest gratitude to all those who helped with our 2020 General Election efforts... elections are not successful without such great teamwork. A BIG THANK YOU to all those involved in our Drive-Thru Ballot Drop initiative. It was a huge success and was greatly appreciated by the voters!

Special thanks to the Fire Department (Wendy Servey and Fire Station #6 crew) for the use of the Mobile Operations Command (MOC) unit for the Drive-Thru Ballot Drop initiative.

Special thanks to the Public Works Department-Traffic Division (Anne Laurent, Jon Bulthuis, Juan Rael, Anthony Lucero, and Aaron Park) and the Community Development Department (Ryan Foster), for all of their signage and traffic flow efforts with the Drive-Thru Ballot Drop initiative.

Special thanks to the Facilities Division (Timothy Martinez and Emiliano Martinez) for going out of their way to assist with the Drive-Thru Ballot Drop, from helping set up our canopy, putting casters on our ballot box, and taking the initiative to bring out heating supplies to our election workers on the cold mornings. Not to mention the amazing work done manufacturing the steps for the MOC and the newly installed Drop Box at our office.

Special thanks to the Facilities Division (James Zerr), the newly installed flags at our warehouse location and assistance with the newly installed Drop Box at our office. Special thanks to Facilities Division (Marcus Shamy, Matthew Valencia, and Allen Sherwood) for assistance getting our voting locations keyed and secured and assistance in placing informational banners on the Overpass.

Special thanks to the Custodial Staff (Bob Feagans, Brenda Sargent, Amie Valdez, Gabe Garcia, Lamarz Price, Tanya Morales and Nicole Martinez) for ensuring our voting locations were equipped with tables/chairs, stocked with supplies and cleaned regularly.

Special thanks to the entire Public Relations Office (Julie Habiger, Leslie Bucklin, and Vinton Miller) for all their help in creating promotional materials, ads and signs for the election.

Special thanks to the IM Division (John Roig, Nina Fresquez, Gayathri Sriram, Perry Rutherford, Robert Mincey, and Sean Davidson and Timothy Martinez/Sharp) for all their help with postage and overall technical support for the office and each of our voting locations – and for printing of our promotional materials and signs.

Special thanks to the Purchasing Division (Jeffrey Culin, Jerry Norris, and Eric Martinez) for their help with delivering essential equipment and supplies to our voting locations.

Special thanks to Human Resources and Payroll Division (Andrea Garcia, Sonya Ortiz, and Julie Brothers) for their assistance in hiring and paying all ~70 poll workers.

Special thanks to Utilities- GWS Division (Steven Abeyta, Antonio Martinez and Jacob Leyba) who helped our office with moving pallets in our Connex storage unit, for safer and easier access.

---

**From:** Glowinski, Valerie R <[valerie\\_glowinski@nps.gov](mailto:valerie_glowinski@nps.gov)>

**Sent:** Friday, November 6, 2020 9:53 AM

**To:** Matteson, Linda <[linda.matteson@lacnm.us](mailto:linda.matteson@lacnm.us)>; Bucklin, Leslie <[le.bucklin@lacnm.us](mailto:le.bucklin@lacnm.us)>

**Subject:** MAPR 5th Anniversary



Hi Linda and Leslie,

Want to thank you both for the great effort you've put in for the 5th Anniversary. I think you've both done an awesome job.

VAL

Valerie Glowinski  
Education Technician/Park Ranger  
Visitor Center Manager  
Manhattan Project NHP  
475 20th Street  
Los Alamos, NM 87544  
505-661-9092