

**Los Alamos County
Library Board
Draft Minutes
December 7, 2020**

Due to COVID-19 concerns the meeting was conducted remotely via Zoom

Members Present

Riz Ali
John Nash
Kelly Dolejsi
Rebecca Rodriguez
Rena Mitchell

Not Present

Others Present

Eileen Sullivan, Library Manager
Katrina Martin, Council Liaison
JohNeva Martinez, Library Board Admin

1. Call to Order

Chair Rodriguez called the meeting to order at 5:31pm

2. Public comment/correspondence (for items not on the agenda)

No public comments.

3. Board Business

A. Review and approval of the November 2, 2020 Library Board Minutes:

Motion: Board member Nash moved to approve the minutes of the November 2, 2020 Library Board meeting. Board member Dolejsi seconded the motion. Motion passed with all in favor (5/5).

B. Election of Officers

Board Member Nash was elected Chair and Board Member Dolejsi was elected Vice Chair.

C. Review and Approval of the Library Board 2021 Meeting Schedule

Motion: Board member Ali moved to approve the Library Board 2021 Meeting Schedule. Board member Mitchell seconded the motion. Motion passed with all in favor (5/5).

4. Chair and Board member reports

A. Chair's Report:

Chair Rodriguez reported that there were openings on several boards.

B. Board, Commission and Committee Luncheon Report:

No Meeting nothing to report.

C. Friends of Los Alamos County Library Liaison report:

No meeting this month they do plan on meeting in December. Chair Rodriguez asked Manager Sullivan if the Youth Services Librarian Melissa Mackey would be willing to present the info she shared regarding the funding from the Friends to the Library Board at one of the upcoming meetings.

5. Board/Staff Communications:

A. Manager's Report:

Library Manager Sullivan reported that Library staff continue to offer virtual programming including virtual story times, and library conversations. Staff continued with the outreach programs this month with four virtual classroom visits and three pop-up libraries. Curbside hours are being shifted so that services can also be provided to patrons on Saturdays. The workplans for the Library were approved by County Council. Manager Sullivan will send work plans to the new board members. The new Community Engagement Librarian position has been filled. Felicity Fonseca will start on December 14, 2020. Manager Sullivan would like to hold a new orientation for the new board members in the next couple weeks.

6. Q & A with Council Liaison

Councilor Martin thanked everyone for their hard work and noted that this would be her last meeting with the Library Board.

7. Informational items (time and date of next meeting)

The next meeting is scheduled for January 4, 2021 at 5:30pm via Zoom.

8. Adjournment

The meeting adjourned at 6:00pm.