

County Manager's Monthly Update

LOS ALAMOS COUNTY

APRIL 2021

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at www.losalamosnm.us where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via lacmanager@lacnm.us.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Safety Division:

Four (4) commercial permits were issued in March 2021, with a total valuation of \$560,095.00, compared to six (6) permits issued in March 2020, with a total valuation of \$470,000.00.

Seventy-three (73) residential permits were issued in March 2021, with a total valuation of \$1,498,094.00, compared to forty-four (44) permits issued in March 2020, with a total valuation of \$679,525.00.

Residential Update:

Two new homes going up in Quemazon subdivision



Code Compliance:

Before and after pictures of code compliance cases.



Before



After



Before



After



Before



After

Housing and Special Projects Division

Affordable Housing Multi-Family Development:

Development continues on the Canyon Walk apartments on DP Road. At Council's direction, the North Mesa Housing Committee was formed to continue discussions and next steps on how to best develop market rate and workforce housing on 29 acres of Los Alamos Public School-owned land. The committee appointed for kick-off is comprised of two LAPS board members, and two Councilors, with CD, Legal staff and one LAPS staff member as support. The committee reviewed nine applicant participants and selected three new community members to serve: Phil Gursky, Celina Morgan and Reverend John Nash. The Committee held a second meeting on March 12 and elected Mr. Gursky as Chair and Ms. Morgan as Vice Chair and determined a meeting schedule for the 2nd Friday monthly.

Housing Rehabilitation Program (Home Renewal Program):

Applications are now being accepted for the Home Renewal Program. Residents who income qualify and require financial assistance to make repairs or improvements to their homes are encouraged to apply for this subsidized loan program. Homeowners are not required to make payments unless the home is sold or vacated. In March, the Los Alamos Housing Partnership Loan Review Committee approved eight homeowners for emergency and energy efficiency repair loans to homes for a total funding request of \$232,400, with the average request per household for this round of funding at \$34,262. The program limit per household is \$45,000.

Homebuyer Assistance Program:

Applications for the LAHP Homebuyer Assistance Program are now being accepted.

Planning Division

On March 8, the Board of Adjustment was presented two applications for waivers by Planning Division staff. The Board approved the two requested waivers. No appeals were filed regarding the waiver approvals and Certifications of Approval have been issued.

On March 18, an Interdepartmental Review Committee meeting was held and Planning Division staff presented a County-initiated rezone application of two County-owned parcels at 3661 and 3689 Trinity Drive. The subject parcels are proposed to be rezoned from Public Land (P-L) and Multiple-Family Residential (R-3-L) to Mixed-Use (M-U). The Committee approved the application which shall now be under consideration of the Planning & Zoning Commission at an April 14th meeting.

The regularly scheduled Planning & Zoning Commission meetings on March 12 and March 26 were not held due to no applications having been submitted requiring Commission review.

Los Alamos Code Update Module 1 committee meetings were conducted by County consultant Dekker/Perrich/Sabatini (DPS) on March 16th and March 30th. The purpose of these meetings was to determine any necessary revisions for the content that will be contained in Module 1; Module 1 will include the revisions to the lineup of zone districts for the County, the Use Index Matrix, and use regulations.

On March 24th, interviews were conducted by a panel for three Planning & Zoning Commission positions. The three applicants, Terry Priestly, Beverly Neal-Clinton, and Neal Martin (all incumbents) have been recommended by the panel to the County Council for confirmation of continued terms of service on the Commission.

On March 8th, Bryce Ternet was hired by the County and began serving as Planning Manager. Bryce was previously the Community Development Director for the City of Sun Valley, Idaho. Please help us in welcoming Bryce to our team.



Building Permit and Business License Review:

During the month of March, Planning Division staff reviewed and acted on 45 Building Permits and 3 new Business Licenses.

Admin/Special Projects

In accordance with the CMO and the Governor's Office, CDD is closed to the public at this time, although we are beginning to have hybrid schedules for office staff. We continue to accept permits as well as applications for business licenses and plan cases via email, mail, and the CSS portal. Our Building Inspectors are in the field performing inspections daily but there are no office hours for them or any CDD staff at this time. If you need to meet with any of the CDD staff, please schedule a zoom meeting or conference call with us and we be happy to assist you. We will also meet with customers in person by appointment only. Our main office line is 662-8120.

Congratulations to Barbara Lai for reaching her 10-year anniversary with Los Alamos County.

Business License

During this time of working remotely from home, we are still processing new business licenses as they come in and we are processing business license renewals as fast as possible. During the month of March, 74 business licenses were processed. 64 were renewals and 10 were new applications.

COMMUNITY SERVICE DEPARTMENT

Aquatics

The Aquatic Center March Lane Reservations: 3,012:

March main pool reservations totaled 2,681 and the Therapy pool was 331. Winter weather, on March 24th didn't keep the swimmers away with 132 in attendance; there were 25 Cancellations and 17 no shows. Our busiest day was March 12th with 194 lap swimmers. Youth swim team count increases our overall total usage to 4,453. The customers are always thanking the staff for a job well done.



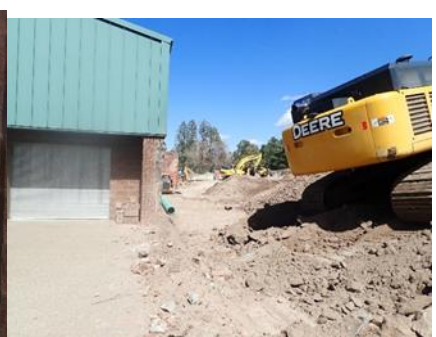
New Temperature Kiosk:

Temperature screening made simple, it's fast and non-contact. Easy to use for all ages.



Multigenerational Pool Project Update:

Everyone one is excited to see the everyday changes at the Aquatic Center. The site is almost bare and ready to progress further. New adventures ahead.



High School Swimming & Diving Program became a Spring Sport This Year – March 15th

Los Alamos High School has started their swim and dive season for 2021. They practice Monday thru Friday from 3:15pm – 6:30 pm. The men's team looks very strong – look out State Championships! We are working with both swim and dive teams to hold intra-squad meets. Unfortunately, there will be no spectators or parents allowed to observe meets.



Lifeguard Recertification Classes – March 20th & 27th, 20 participants:

The Aquatic Center was happy to see this March lifeguard recertification class full and ready to start a new season recertifying lifeguards for our community pools.



Recreation

Mobile Rec Van – March 10th, 16 attendees:

Rec staff in conjunction with library, DWI, and Golf staff hosted the last Wednesday mobile Rec van event at Rover Park in White Rock. The program was a success each week that the spring weather would allow us to host it. With that success talks have begun about a summer Rec van program.



HOWL Los Alamos – March 24th

Recreation staff drove the Rec van with posters advertising Howl Los Alamos on it around to different neighborhood parks in Los Alamos and White Rock playing music to help promote the community to Howl that night at 8pm.



Golf Course

Golf Course Improvements Project:

The golf course improvement project has remained in design phase throughout March but has moved forward with a few more options to accommodate safety issues related to the driving range. Tee box renovations and additions, sand trap renovations, restrooms and some possible work on greens are all in the priority mix. We are hopeful to conclude the design phase in the near future and move forward to the construction phase.

Club House Patio Enclosure Project:

The patio enclosure project, at the golf course restaurant, has moved forward at a rapid pace in March. All the folding window enclosures are installed and “store front” windows and doors have been installed at each end of the patio. Finish and detail work on the inside of the patio is all but completed, with just a few minor touches to be completed in some areas. Lighting has been reconfigured and will soon be installed soon. The fire marshal has done his initial inspection and the building inspector is scheduled to come by the first days of April.



First to Play Golf in 2021 – March 5th, 2 players:

Ed Leal and Scott Christensen got the “first to tee off” honors, opening the 2021 golf season on March 5th.



Los Alamos High School Cross Country Meet – March 19th, 60 attendees:

Los Alamos High School hosted their district cross country meet at the golf course. Four teams were represented in the event with 60 people attending that included participants, race assistants and coaches. We had perfect weather with sunny skies, very little wind and a temperature of near 60. Both the girls’ and boys’ teams achieved perfect scores in the meet, earning top honors, and won the district title, GO TOPPERS!



Late Snow – March 24th

The Golf Course saw a substantial snow fall on March 23rd & 24th that brought out sledders, snow shoers and cross-country skiers to the golf course for a last couple days of fun in the snow.



Parks

Mesa Stable Lot 6:

Parks staff has completed renovation of North Mesa Stable lot 6, which will be used for Los Alamos Animal control.



Pinon Splash Pad:

Parks staff installed chain link fence and gate to restrict vehicle access to splash pad in White Rock.



Pine Street Tot Lot Improvements:

Parks crew installed steps and retaining wall at pine street tot lot, in preparation of receiving new playground equipment for this neighborhood park.



Mario Pratti - 5 year Anniversary!

Mario Pratti received his five year certificate in the month of March! Congratulations!



Open Space

Fences and Cows:

Over the past month Open Space has repaired two miles of fence that was destroyed by feral cows. Without this fence feral cows can access Los Alamos County Open Space where resource damage is occurring. The fence had to be reinforced with a top strand of barbed wire to prevent the cattle from breaking through. Open Space and Trails is working with a Professional Wrangler to catch and remove these cattle from Open Space



Library

In-Person Services – March 9th

Mesa Public Library and White Rock Branch Library opened for in-person service to the public on Tuesday, March 9th. The Library System is providing a mix of curbside service and in-person service in a gradual re-opening.

Jessi Harris, and her children were the first in line to re-enter Mesa Public Library on March 9th, when Los Alamos County Library System opened for in-person service. Jessi stated, “We have gone to the library once a week since my oldest was six months old, now he’s 10.” She and her family depend on library resources for homeschooling and appreciate everything the library system has done to keep services going through the pandemic. She and her children, like many other patrons, were excited to be able to visit the library again.

At the White Rock Branch Library, patron Hailey, accompanied by her grandmother, said, “We’ve been waiting so long for this, we knew we had to be the first in line!” Patrons at both White Rock Branch Library and Mesa Public Library said, “We’re super excited you guys are open again.”, “It’s so good to see everybody.” and “It feels great to be back in the building.”. One patron said the library system “really did a good job as far as getting us books via curbside, but I missed not being able to browse.”

Library stacks and public information desks were full of masked and socially distanced patrons looking for new reading material, checking out books, picking up holds, getting new library cards, making copies, using computers, and for some, visiting the library for the first time, excited to see what the library system has to offer.

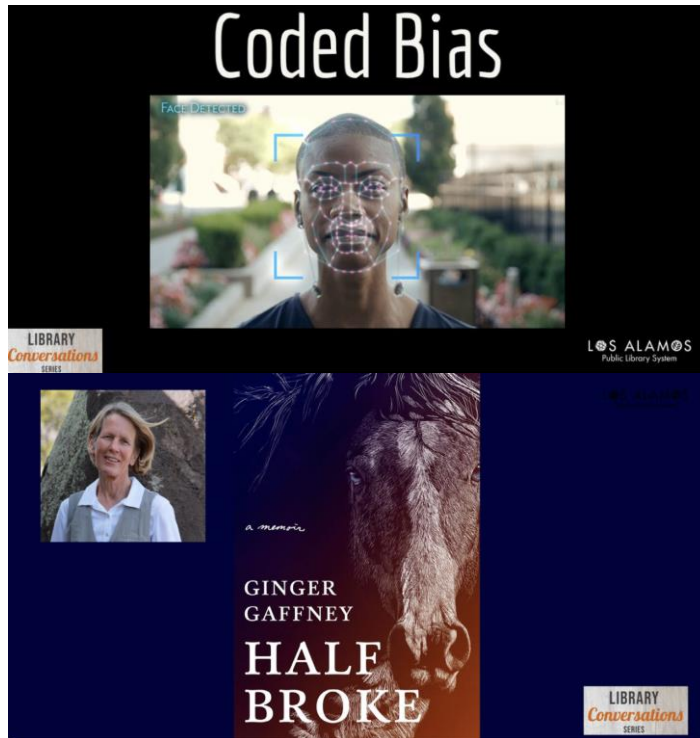
Los Alamos County Library System Statistics March 2021		
# Uses of E audio books	3,036	
# Uses of E books	3,275	
# of Uses of Streaming Video	190	
# of Uses of Streaming Music	63	
# of Uses of Online Magazines	475*	
	*incomplete numbers due to switch in platforms	
Digital Circulation	7,039	
Curbside + In-person Circulation	17,302	
Total Circulation	24,341	
Youth Services Programs Offered	25	
Adult Programs Offered	2	
Total Programs Offered	27	
Youth Services Program Attendance	271	
Adult Program Attendance	179	
Total Program Attendance	450	
Circulation By Comparison	Last month February 2021	This month March 2021
Digital Materials	6,414	7,039
Physical Materials	10,888	17,302
Total	17,302	24,341



Library Conversations – March 4th & 18th, 179 attendees:

In March, Author Ginger Gaffney gave a very moving and emotional reading from her book *Half Broke* about the work of Delancey Street, and her experience volunteering there as a horse trainer. In partnership with NM PBS and the NM Society of Professional Journalists, LACLS screened the film *Coded Bias*. It was

a well-attended screening with panel presenters Michelle Archuleta of company RS21 in Albuquerque and Nga Nguyen-Fotiadis of LANL talking about their work in Artificial Intelligence.



Social Services

Trauma Informed Events – March 2nd & 9th, 41 participants:

Trauma Informed Parenting, through the Family Strengths Network (FSN) - Discussed Adverse Childhood Experiences (ACES) and the impact they have on development, ways to parent with trauma in mind, and ways to care for yourself as a parent to a child that has experienced trauma.

Dialectical Behavior Therapy Skills Group (DBT) – March 4th, 11th, 18th & 25th, 11 participants:

Dialectical Behavior Therapy (DBT) Skills Group, through the Las Cumbres Community Services, teaches people to mindfully live in the moment, to tolerate and cope with stress in a healthy manner, to regulate emotions, and to develop enriching and healthy relationships with others. DBT Skills groups are held weekly on Thursdays. With DBT learned skills you can achieve improved relationships, tools to manage emotions, better ways to handle crises, and more awareness and focus on your life.

Remote Cooking Class – March 12th, 8 participants:

The Teen Center's Youth Mobilizers facilitator conducted a take home cooking class with a group of teens. The project this month was a Tres Leches cake. The students who preregistered received all the necessary cooking supplies in a kit. The supplies included the complete recipe and cooking instructions and the facilitator was available for questions. The Youth Mobilizers program is conducted with support from Los Alamos JJAB.

Ask a Specialist: GROSS MOTOR DEVELOPMENT OVERVIEW – March 12th, 9 participants:

Las Cumbres Community Services offered a free virtual workshop featuring an Occupational Therapist and Developmental Specialist that provided an overview of gross motor development for infants and addressed typical and atypical movements for toddlers. This free, virtual workshop series features

specialists such as Physical and Occupational Therapists, Speech Therapists, Developmental Specialists, and Behavioral Health Clinicians. They answer frequently asked questions directly from attendees, offer video and other presentations, and answer questions directly from attendees. These community supports aim to integrate resources for families to achieve optimal physical, social-emotional, and cognitive development for their children in an accessible educational format. Workshops are held on the 2nd and 4th Friday of each month.

Video Game Design Seminar – March 17th & 24th, 8 participants:

The Teen Center collaborated with Los Alamos STEAMLab & the Youth Activity Center to offer a free online Video Game Design seminar series. Open to 6th - 12th graders, the program consisted of weekly online meetups and a Discord Server for participants to communicate with the instructors and peers about their projects. Many of the weekly meet ups included guest speakers with a background in game design and story development. One of the key focuses of the program is on the collaborative nature of game design projects and the need for project management skills to accomplish goals. Program is ongoing with sessions scheduled out through mid-April.

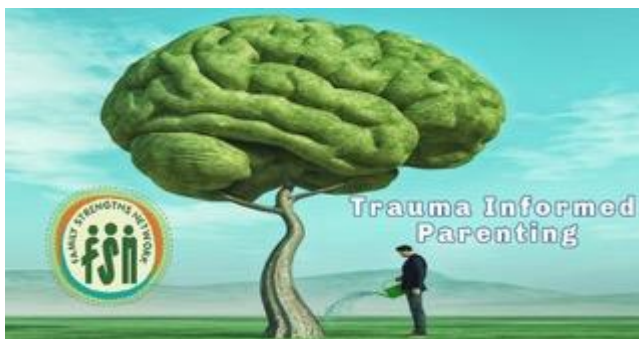
Los Alamos County NM-YRRS 2019 Data Roadshow – March 18th, 40+ participants:

Representatives from the New Mexico Department of Health and the University of New Mexico's Prevention Research Center presented an overview of the Youth Risk and Resiliency Survey data collected in the Fall of 2019. This survey is conducted with a randomized sample of students in grades 6-12 every other year and measures both risk behaviors and resiliency factors. The presentation included an overview of trends, comparisons to US and New Mexico data, and a summary of strengths as well as concerning risk behaviors. This data is utilized to inform prevention priorities and programs.



Trauma Informed Community Gathering – March 23rd

Los Alamos JJAB, LAPS, and FSN collaborated to host two virtual “Building Community” gatherings. The topic for both sessions was “Moving from Awareness to Trauma Informed Practice” and the sessions were aimed at adults working with youth. The goal of the sessions was to strengthen support by increasing awareness, building skills, sharing solutions, and making connections so that we can become a more trauma-responsive community.



Ask a Specialist: SENSORY PLAY AND WORK – March 26th, 7 participants:

Las Cumbres Community Services offered a free virtual workshop featuring a Physical Therapist and Developmental Specialist that addressed how senses can impact mood and behavior.

New Vehicle for Home Delivered Meals – March 26th & 29th

Los Alamos County Fleet staff dropped off a brand-new vehicle for the Senior Center's Home Delivered Meal program for the White Rock Route. On Monday, March 29, the driver took the new beauty on its first route deliveries. Hundreds of Meals are served to seniors every week and some on weekends too. Many issues have our seniors needed meals brought to them (known to many in other areas as Meals on Wheels).



Pandemic Partners – March 26th:

Atomic City Transit (ACT) and the senior centers have had a partnership for many months now. When ACT was paused due to the Pandemic, LARSO was able to utilize some extra hands. On March 26th, the Senior Center lost their extended ACT family members, as they began preparations for back to school routes. They have delivered hundreds of meals over the last few months and are certain have a few interesting tales to tell. LARSO couldn't have done it without them.



Intro to Dungeons & Dragons – March 29th – April 2nd, 7 participants:

The Teen Center collaborated with the Fuller Lodge Art Center to offer a free online Intro to Dungeons & Dragons class for 13-18-year-old teens. Fuller Lodge provided a skilled instructor and the Teen Center supplied online resources and technical support for the students and instructor. The first two class sessions covered the use of online platforms for game play, character creation, and basic game mechanics. The final three sessions took the students on an epic adventure with their newly created characters, leaving them with the skills to pursue an exciting new hobby. Two older teens who participated in the Intro to Game Mastering class in January served as assistant instructors.

Cultural Services

The Appalachian Trail 2020 – March 23rd, 159 participants:

The monthly Los Alamos Mountaineers meeting, through PEEC, included a presenter, Kim Selvage, who joined us virtually from Florida. She solo hiked the Appalachian Trail last year and told her stories of trekking, social interactions, and blips due to COVID closures.

Forest Explorers – March 24th, 8 participants:

PEEC's only current in-person program is a hiking club for 1st - 3rd graders. They meet at the Nature Center and hike into the canyon to explore and play for a few hours on Wednesday afternoons. Attendee numbers are very small due to COVID restrictions, but the kids sure have a blast. The meetings in March wrapped up their winter session.



A Day in the Life of a Wildlife Rehabilitator – March 30th, 57 participants:

PEEC's friends at New Mexico Wildlife Center in Española took us on a virtual tour of their facility for treating sick and injured wild animals. They staged an example "intake" of an animal and showed viewers the rehabilitation process, from diagnosis to treatment to release back into the wild.

PUBLIC WORKS DEPARTMENT

Administration Division

Transportation Board

Recruiting New Members

The Transportation Board meets the first Thursday of the month at 5:30 p.m. There are currently three vacancies on the board.

The Transportation Board Met Virtually on Thursday, March 4, 2021

Election of Chair and Vice Chair

Based on a unanimous vote David North was selected as the Transportation Board Chair and Natalie Morgan was selected as the Transportation Vice Chair.

Open Meetings Act Overview

Presentation by Katie Thwaits, Deputy County Attorney.

Open Meetings Act

- Requirements for a Public Meeting; quorum, notice, agenda, minutes.
- Meeting must follow published agenda.
- Rolling or walking quorums prohibited.
- Invalid actions and penalty.
- Inspection of public records

Airport Division

New Airport Manager Hired – Geoff Rodgers to Start April 19th!

A new Airport Manager has been hired to oversee the Los Alamos County Airport. Geoff Rodgers, a long-time Los Alamos resident, will begin working in this position on April 19, 2021. Geoff is currently working as a pilot for Classic Air Medical which has a local operation based at KLAM, so he is no stranger to the airport. He is also no stranger to Los Alamos County government, either, as he served the community as a County Councilor in past years - including a term as Council Chair. The aviation community, as well as co-workers in the Public Works Department, are anxious to welcome Geoff on-board in April and look forward to working together to maintain and support the community asset that is the Los Alamos Airport.

Welcome to Los Alamos County Airport - Sign Added at Exit Gate



A new sign, designed by County staff, was fabricated, and installed on the pedestrian gate exiting the field. The sign both welcomes after-hours pilots/visitors to the airport and provides information needed to re-enter the secured area when staff is not present. We hope that soon the terminal will once again be open to the public, and the new Airport Manager will be on-site to welcome guests during business hours, but the signage will assist in that effort when the terminal building is closed.

Perimeter Fence Repaired (again) After Motor Vehicle Accident

For the second time since its construction, the new perimeter fence at the airport was struck and damaged by a car that lost control as a result of icy conditions. The car crashed through the fence and ended up on the airfield. The first photo shows the damage after the accident and initial repair by staff – the second after the contractor brought fence back to original state.



Custodial Division

The Custodial Division supported 4 meeting events during the month of March due to the impact of Covid-19 restrictions but is expected to see a significant increase in meetings/events during the month of April as restrictions are eased. The public may reserve most indoor County meeting rooms starting April 5 with limited capacity and Covid Safe Practices in place. A set of guidelines in accordance with NMDOH and CDC guidelines will be given to each person prior to making a reservation.

The division returned to full staff and continues to maintain all County facilities where tenants/public are present while following the CDC/State of New Mexico guidelines for disinfecting.

The following projects were completed in the month of March:

- Refinished the flooring in the PD sub-station at White Rock Fire Station #3
- Dusted and treated all the wood beams at Fuller Lodge with the aid of a lift
- Shampooed carpets and waxed tile at the Animal Shelter

The following projects are scheduled prior to re-opening:

- Refinish the wood flooring in the Great Room and Classrooms at BESC - currently scheduled for April
- Refinish the wood flooring in the Arts Center Gallery and wax the classroom floors - waiting on confirmation from Arts Center

The Facility Reservations Office returned to 5 days per week staffing in mid-March and can take in-person reservation requests (10:00 am to 2:00 pm Monday – Friday) now that Fuller Lodge is open to the public. The hours for Fuller Lodge are 7:30 am to 5:00 pm Monday through Friday and 9:00 am to 5:00 pm Saturday & Sunday.

Engineering Division

NM 502 Reconstruction, Knecht St. to Tewa Loop

NMDOT and Star Paving have resumed work on the project. Crews have shifted westbound traffic east of the roundabout to the new travel lanes in order level the center roadway area and prepare it for paving.

Development Review & Project Support

- **Mirador Residential Subdivision (Tract A-19)** - Phase I roadway infrastructure is near completion. Meetings were held in February with the developer to discuss a path forward for formal county acceptance and council approval of Phase I roadway and utility infrastructure. Staff also met with the developer to conduct a formal inspection of recently installed roadway infrastructure for Phase II. Staff continues to provide construction inspections and participate in project meetings as work progresses on Phases II & III.
- **Mirador Mixed Use Development** – The site plan was approved by the Planning & Zoning Commission on December 9th. Staff awaits submission of building permits and construction plans for review.
- **Marriott TownePlace Suites** - The site plan, summary plat and height waiver were approved by the Planning & Zoning Commission on January 13th.
 - **Trinity/20th Street Intersection Traffic Signal** – In accordance with the Project Participation Agreement between the County and the land developer, the County is responsible for the design and installation of a traffic signal at this intersection. Staff is coordinating with our on-call engineering consultant and NMDOT staff to update the traffic study to comply with NMDOT's permitting requirements for the new traffic signal installation. Staff awaits a project timetable from the development team to coordinate the signal design and installation schedule. Funding for the installation is included in FY21 budget.

➤ **DP Road**

- **Canyon Walk Apartments (Tract A-9)** – Staff continues to attend weekly construction progress meetings with the development team as scheduled. The main line joint utility trench has been completed and the new gas and water lines have been activated. Storm Drain installation has begun but is on a temporary hold while some unanticipated conflicts with utility lines are resolved. Roadway construction activities (curb, gutter, sidewalk, and paving) are anticipated to begin mid-April with substantial completion of all work currently scheduled for the end of April/mid-May weather permitting.
 - **Bluffs Senior Housing (Tract A-8-b)** – The site plan application was approved on September 23rd by the Planning & Zoning Commission. Staff is currently reviewing the Civil Construction Drawings and coordinating with DOE on the Drainage Design. The developer has indicated that they are scheduled to break ground in May 2021.
 - **Phase II Infrastructure** – FY21 funds in the amount of \$4.5M is programmed for roadway and utility infrastructure improvements on DP Road from the Bluffs site east to the road terminus at the TA-21 gate. Engineering and DPU staff have developed a scope of work for design services and received three proposals from the County's on call design services contracts. Proposals were evaluated and a selection made. Council approved the Task Order to Wilson & Co. for design work on January 26th with a design kickoff conducted on February 18th. This design work will include an alternatives study as well as public involvement and is scheduled for completion at the end of 2021.
- **The Hill Apartments (Tracts A-12/13)** – The development team has been coordinating with County staff regarding building permits and surety requirements in advance of and in preparation of on-site and off-site improvements. Staff will continue to coordinate with the development team and review documents as needed.
- **Trinity/35th Street Intersection Improvements** – An Access Permit from Trinity Drive to the site was issued by NMDOT on 5/12/20. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9th and implemented by NMDOT. Staff is currently working on the transfer of a portion of right of way to NMDOT which was a condition of the permit.
- **Ponderosa Estates Phase 3** – The subdivision plan was approved by the Planning & Zoning Commission on October 28th. Staff awaits construction drawings and final reports for review.
- **Arkansas Townhomes** – Staff has conducted two construction inspections/site meetings for the project for the storm drain system and to review existing roadway on Arkansas prior to contractor beginning water line trenching and excavation.

2020 Pavement Condition Survey

The pavement field survey was successfully completed on September 28th. The collected data is now being processed and the report is on schedule for completion by the end of March 2021. The airport runway was included in the scope of the work and will provide important information to have for future aviation grant application consideration. The county's consultant is assembling the data gathered for an upload into the county's asset management software which is utilized to program the five-year Road CIP Budget.

Canyon Rim Trail Phase 3 (Canyon Rim Trail – West)

This project required updated appraisals and title reports to proceed with the acquisition process and final design. A task order was issued to initiate these updates with the updated Title Reports complete in

December and the appraisals received in March 2021. The land acquisition process is underway with staff drafting the required documents. Staff has reviewed and approved the updated cost proposal from the design team for the final design efforts and will issue this final design task order as acquisitions progress.

Finch St. (Road connection from 35th St. to LAMC)

Following input from LAMC and NMDOT, a preferred alignment for this connection that will accommodate the expected large LAMC delivery vehicles has been selected. The engineering design team presented the 60% design to the Transportation Board on December 3rd. The design team continues efforts to complete the design with an internal design meeting scheduled at the end of February. Staff continues to work closely with LAMC and NMDOT on all required transfers of ROW and State Access Permits required along Trinity Drive (NM 502).

Canyon Rim Trail Underpass

Construction is anticipated to begin March 30th, weather permitting. Project substantial completion is scheduled on September 30th with final completion scheduled for October 31, 2021.

Barranca Mesa 3 Subdivision

All work was complete in December with staff closing out the project which includes a reimbursement request to the state for local government road funds awarded to the project. Once weather is more favorable and asphalt becomes available, the contractor will make corrections of an isolated area asphalt paving near the Camino Encantado/Tecolote intersection.

Wayfinding Sign Installation

An RFP for sign manufacturing and installation services to update community wayfinding signage was advertised in March 2020, with bids received and evaluations completed. It was determined by the evaluation committee that the project needed to be re-advertised with changes made to the RFP document. The second RFP was re-advertised with proposals received on January 5, 2021. This latest advertisement was cancelled with no award. Staff has decided to separate the scope of work into a separate sign fabrication procurement with County staff performing the sign installations. This approach will eliminate the contractors licensing issues that bidders have faced in providing the full scope of work.

Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer

In FY 2020, the County received a \$250,000 state grant to make isolated improvements to sidewalks, curb, gutter, drive pads and ADA ramps along Trinity Drive (NM 502) from Diamond to Oppenheimer. Crews from GM Emulsion requested a suspension due to staffing impacts resulting from COVID-19 and winter weather. Work is scheduled to resume in early April and conclude in late July 2021.

Urban Trail Design

The project is separated into two project phases, with each receiving federal transportation funds through NMDOT. The total amount of grants funds received for the project total \$4.305M over a period of three fiscal years and requires a local match of 14.56%.

- Phase I – Trinity to Spruce St.: Staff has begun the design and drafting work with the funding agreement from NMDOT received and fully executed.
- Phase II – Spruce St. to Aquatic Center: Funding Agreement and purchase order for design has been received from NMDOT. Staff has reviewed and approved the design proposal submitted by one of our engineering on-call consultants with NMDOT concurrence in place. The task order to begin this design work has been issued with a design kickoff to take place in early April.

North Mesa Road & Utility Improvements – Casa de Oro

The County has budgeted FY 2021 CIP funds for road improvements for Alamo Road, Capulin Road, and surrounding side streets. The County also received approximately \$280,000 in state local government road funds with all agreements fully executed. Staff solicited public input in conjunction with a project presentation to the Transportation Board on February 4th. Staff completed the design of a joint utility improvements with the Department of Public Utilities and advertised the project for bids in late February with bids received on March 18th. Staff will recommend award to Council on April 6th with work anticipated to begin in early May 2021.

Sherwood Boulevard Improvements

The County has budgeted FY 2021 CIP funds for drainage and road improvements to Sherwood Boulevard from Grand Canyon Drive to Aztec Avenue. Staff has conducted geotechnical investigations for the project to develop a pavement design and assess the geologic conditions and challenges with the placement of underground drainage structures. The roadway construction plans are in development by County staff with drainage analysis and storm drain design being conducted by one of our engineering on-call consultants. Staff will solicit public input in coordination with a project presentation to the Transportation Board on April 1st. Construction is anticipated to begin in the Spring/Summer 2021.

33rd/34th Street Loop Roadway & Utility Improvements

As waterline utility breaks have been reoccurring within this North Community area, the Department of Public Utilities reached out to Public Works to evaluate the scope and costs involved to perform a joint road and utility project as an initial project phase to address the deteriorating condition of these facilities. A site visit was performed and a preliminary cost estimate for full road reconstruction in coordination with DPU's effort has been completed and is under review. Additional coordination is anticipated along development of funding options as part of the FY2022 budget process.

Deacon Street Improvements

Engineering and DPU staff are formulating a scope of work for roadway and utility infrastructure improvements in preparation for contracting professional design services for the project. Staff is also staying engaged with the Downtown Master Plan effort and upcoming draft to help integrate any applicable recommendations and concepts from the Master Plan.

Trinity Drive Safety & ADA Improvements – Oppenheimer to Knecht Street

The County was awarded \$4.25M in federal transportation safety funds over federal fiscal years 2021, 2022 and 2023, for project design, right-of-way and utility design and construction. The fully executed agreement was received from NMDOT on January 27th and an RFP for design services is currently being prepared by staff and will require NMDOT review and approval. Advertisement of this RFP is anticipated in April 2021. Originally, the project was expected to terminate just east of 15th Street. However, at staff's request, NMDOT approved extension of the termini to Knecht St. to provide a seamless tie-in to the current NM 502 reconstruction project.

Golf Course Patio & HVAC Improvements

Crews continue to install HVAC ductwork, structural steel and interior finishes while awaiting delivery of the new wall and window systems.

Golf Course Site Development Improvements

The design team continues to work on the multiple facets of site improvements and most recently completed a ball flight study to provide ideas and recommendations for safety net configurations. The

design consultant presented results of the study to staff on February 19th with options discussed. A project update to the Parks & Recreation Board is anticipated in April.

Betty Ehart Kitchen Equipment Upgrade

State capital outlay funds were appropriated for the project. A proposal for design services was received but is currently being revised for staff review and approval. Once approved, the proposal will be sent to the state for concurrence as part of the Notice of Obligation so that design can commence.

Fire Station #3 Boiler Replacement

This is a FY21 project funded through the Major Facilities Maintenance (MFM) Program. A task order for design services has been approved and design work is underway.

Piñon Park Splash Pad

Staff is working with the flooring contractor to schedule installation of the colorful, soft safety surface. Installation is tentatively set for mid-April, pending favorable weather and temperatures. Parks crews are working on the placement of a drainage pipe to improve pedestrian access from the splash pad to the existing picnic shelters. Staff is also evaluating the placement of additional concrete work and railing over this area for improved durability and safety. Engineering, Recreation, and IT staff are also working together to ensure proper signage and emergency communication lines required by the New Mexico Environment Department are installed and ready for inspection by NMED.

Kiddie/Multigenerational Pool Project



Crews continue to work on site excavation and sanitary sewer line relocation, weather permitting. An unknown and conflicting abandoned waterline was discovered and was cut and capped in order to continue with subsurface utility installations.

Municipal Building Server Room CRAC Units

This new air conditioning system will provide longer and more consistent service to the server room to ensure proper operation and reliability of the county's computer servers. Final plans and special provisions for working in the server room are complete. Staff is currently evaluating a quote for installation received through a current county on-call agreement or to procure through an invitation for bids.

Sunflower Art Installation

Staff is assisting CSD staff with drafting an RFP to procure services for the installation.

Pajarito Repeater Site Generator Installation

Staff is assisting Emergency Management on this grant funded project. Winter weather, difficult access to the site, and equipment shipment delays have delayed further progress requiring schedule and site changes. Continued work is pending improved access and weather.

Eco-Station Household Hazardous Waste Building

This project proposes to design and build a more permanent structure for storing household hazardous waste adjacent to the transfer station. A meeting was held with Environmental Services and Fire Department staff to refine the project scope. An updated plan and more economical solution and a grading and drainage plan are in process.

Airport and Aquatic Roofs

Weather permitting, work is scheduled to begin on April 5th at the Airport Terminal Building. Substantial and Final Completion are scheduled for June 4th and July 2, respectively.

Fire Station 3 Secondary Dispatch

Staff is working with Police Department and Emergency Management personnel to create a secondary dispatch area within Fire Station 3. On-site meetings have been held with various design professionals to review the scope of the project to finalize a cost quote for design services.

Fuller Lodge Log & Window Restoration & Art Center Canopy

Staff is assisting Facilities staff with acquiring material specifications and obtaining quotes for log and window restoration work. A kickoff meeting for design of the exterior canopy for the Art Center entrance is scheduled for April 5th.

Upcoming Facility RFPs

- WAC Building: RFP for design services has been advertised. A preproposal meeting held on March 23rd. Proposals are due on April 13th
- Tween Center
- On Call Facility Construction & Maintenance Services: RFP has been drafted and scheduled to send for review by Procurement staff.
- Los Alamos Community Recreation Space – Design is funded through a \$350,000 State Capital Outlay Appropriation. The project consists of a gymnasium built in coordination with the Los Alamos Public Schools to support County recreation programs and allow LAPS programmatic use during school hours. The county received the fully executed grant agreement early March 2021. The funding agreement and Notice of Obligation must be acquired and submitted prior to design services commencing. The first planning meeting with LAPS and CSD staff was held to discuss and formalize a scope of work for a design services RFP.

Environmental Services

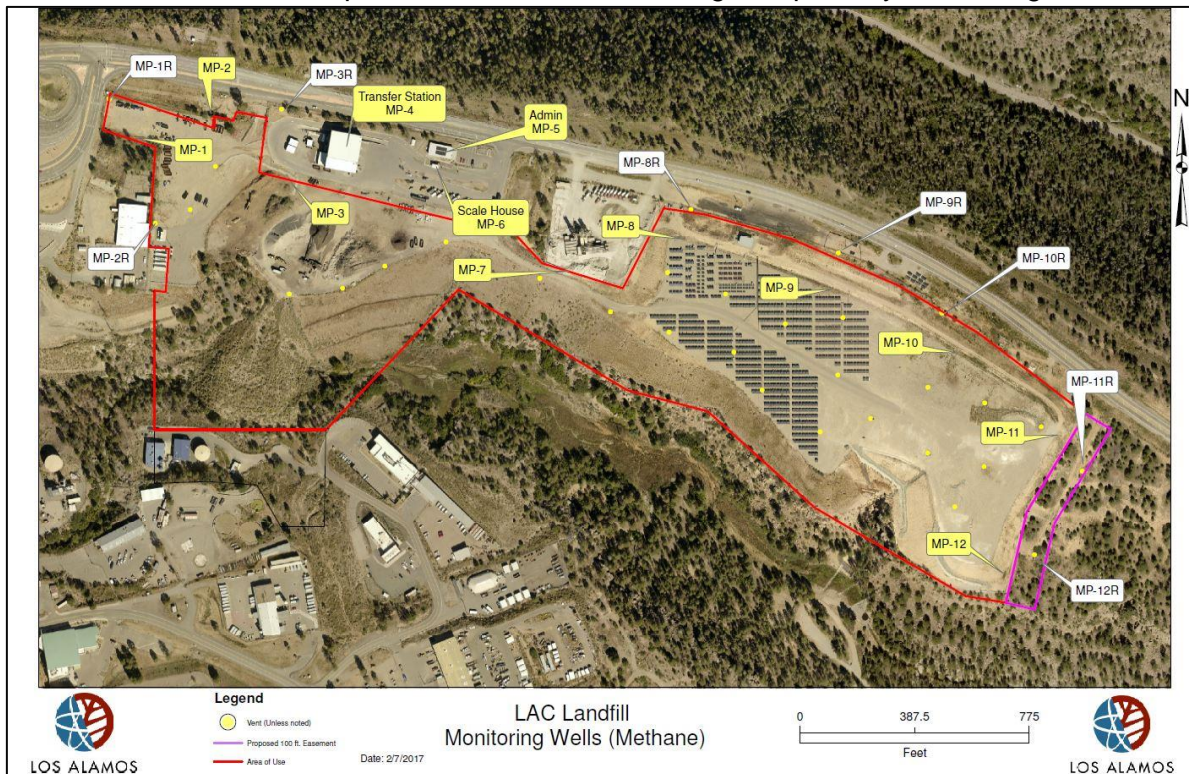
Los Alamos County Landfill Gas (LFG) Update

With the installation of the Landfill Gas Control and Collection system, the methane concentrations have decreased and are in compliance with NMED Solid Waste Rules. Environmental Services has received

approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the fourth quarter 2020 Landfill Methane Probes Report.

- The methane generated by the facility did not exceed 25 percent of Lower Explosive Limit (LEL) of methane in facility structures and was shown to be compliant with 20.9.5.(B)(1) NMAC.
- Methane readings at all buildings/on-site structures were 0.0 percent methane in air during the quarterly monitoring.
- The concentration of methane did not exceed the LEL at the facility property boundary and therefore shown to be compliant with 20.9.5.9(B)(2) NMAC. Methane readings at all gas probe locations were 0.0 percent methane in air during the quarterly monitoring.



Environmental Sustainability Board

The ESB meeting, March 18, 2021 was conducted over Zoom to comply with COVID-19 Safe Practices. ESB Chair, Erik Loechell, gave a presentation to the board about the Organic Food Waste Collection in Christchurch, New Zealand. The board also discussed liaison assignments and added the Resiliency, Energy and Sustainability Task Force as one of the boards to provide a liaison.

Los Alamos Resiliency, Energy, and Sustainability Task Force

The LARES Task Force has been meeting weekly to ramp up and get started working on research. The Task Force selected the following five subcommittees to focus their efforts: Natural Gas Reduction, Electrical Demand and Supply, Transportation & Mobility, Community Planning & Zoning, Kitchen Sink (Waste, Consumption, & Natural Resource Management). In upcoming meetings, the Task Force will define scope of work and appoint a chair for each subcommittee. The Task Force plans to invite community members to participate in the different subcommittees.

Yard Trimming Program

The curbside Yard Trimming roll cart program began July 2018 and has been extremely successful. The Yard Trimming roll cart is voluntary and there is no additional cost to the resident. **Approximately 4,726 (69%) households have received yard trimming carts since the program commenced. In 2020, Environmental Services collected over 1,111 tons of residential yard trimmings. Collection of yard trimmings began again on March 15, 2021.**

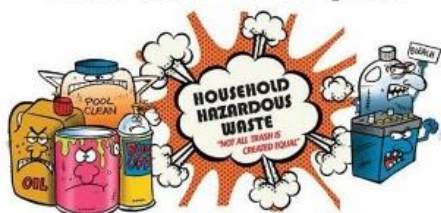
Promotion



Dominic Sena, started with Environmental Services as an equipment operator, was promoted to the Environmental Service's Lead Operator. He has over 16 years of experience in the solid waste industry. Dominic started working for his father's paving company where he learned how to operate different types of heavy equipment. Then he started as a maintenance worker at Santa Fe Solid Waste picking up bags of trash on a rear loader. He was then promoted to equipment operator where during his 14 years in Santa Fe he was acting supervisor from time to time. Finally, Dominic was hired as Equipment Operator for Los Alamos County Environmental Services in 2019.

Household Hazardous Waste Program

Household Hazardous Waste (HHW) is accepted at the Eco Station every Friday and Saturday 9:00 a.m. - 3:00 p.m.



Environmental Services provides a household hazardous waste service for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program only accepts household hazardous waste on Friday and Saturday from 9:00 am to 3:00 pm. From February 1, 2021 to February 28, 2021, approximately 40 customers utilized the program and managed their waste responsibly.

Zero Waste Los Alamos Celebrates 3 Year

Anniversary



The Zero Waste Team celebrated three years since its founding in 2018. The meeting on March 17, 2021 was conducted over Zoom to comply with COVID-19 safe practices. The team discussed future outreach and education events coming up, including ScienceFest Discovery Boxes, Clean Up Los Alamos Day, this distribution of backyard compost kits, and other events.

Recycle Coach

From February 1 – February 28, 2021, there was 44 new subscribers on the Recycle Coach app, with a total of 1,425 total users and 10,304 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one interaction is reminders and notifications which accounted for 5,167 reminders, followed by 3,329 notifications, 808 material searches for items such as plastic overwrap packaging, plastic grocery type shopping bags, and plastic bottles, jars & jugs.

What's New Recycle Coach?

- New Mobile App Update
- Web-app Advisory Group
- Earth Day and Spring Social Media Assets
- Blog Post: How to Improve Food Waste Management in Your City
- Recycle Coach Download Month

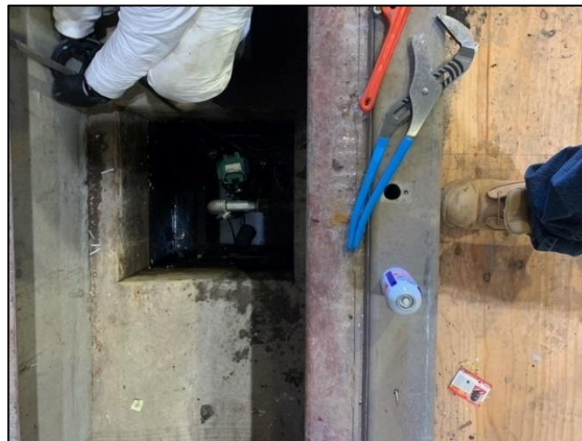
Customer Service

Environmental Services Division mission is to provide exceptional solid waste and sustainability services to create a better community for current and future generations. A large part of the daily operations is to provide excellent customer service both administratively and in the field setting. Below is a chart of the number of customers we served in January 2021.

CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (FEBRUARY 2020)	NUMBER OF CUSTOMER SERVED (FEBRUARY 2021)
Email (Solidwaste@lacnm.us)	Data was not collected at this time	11
Online Roll Cart Requests	Data was not collected at this time	14
Recycle Coach App	94 New Subscribers	44 New Subscribers
	932 Total Users	1,425 Total Users
	3,240 Resident Interactions	10,304 Resident Interactions
Overlook Customers	254 Monthly Customers	178 Monthly Customers
	9 Customers Daily (Average)	6 Customers Daily (Average)
Transfer Station Visitors	798 Monthly Customers	787 Monthly Customers
	29 Customers Daily (Average)	28 Customers Daily (Average)

Tunnel Scale New Pump Installation

Facilities Division staff and Environmental Services staff replaced the pump in the transfer station tunnel. The pump is used to pump water from rain, melted snow, and garbage juice, from under the scale into the cistern tanks.



Residential Sustainability Report



Residential Sustainability Report

Service Period: February 2021

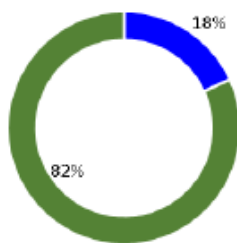
February Diversion Rate: 18%



LOS ALAMOS

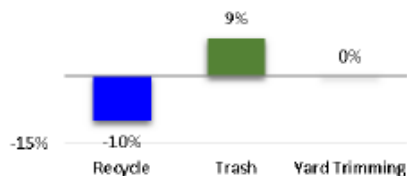
The diversion rate is the percent of recyclable and compostable material diverted from the landfill.

Monthly Collection Report



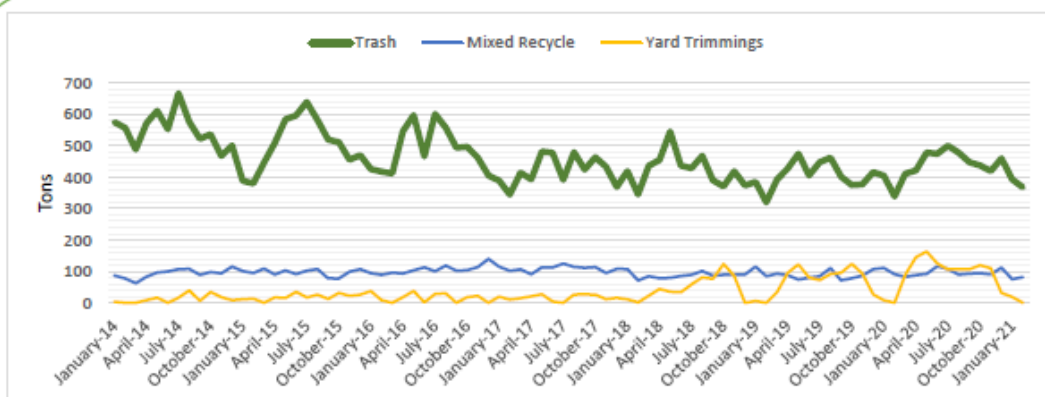
■ Mixed Recycle ■ Trash

% Change Previous Year

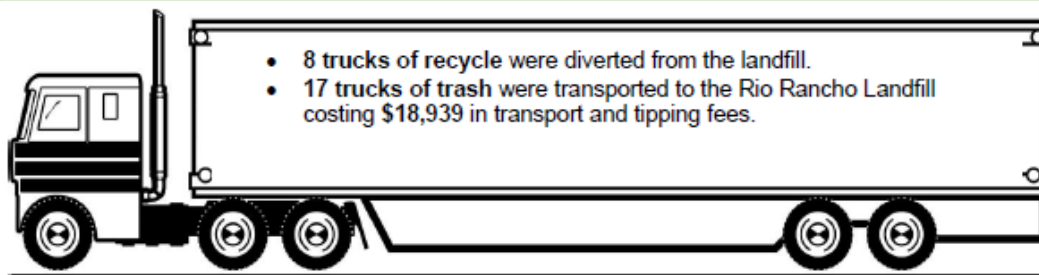


	Feb-20	Feb-21
Yard Trimming	0.00	0.00
Recycle	90.69	81.69
Trash	338.99	368.01

In February by recycling and composting Los Alamos County reduced GHG emissions by ~281 tons



In 2021 by recycling and composting Los Alamos County reduced GHG emissions by ~539 tons



- 8 trucks of recycle were diverted from the landfill.
- 17 trucks of trash were transported to the Rio Rancho Landfill costing \$18,939 in transport and tipping fees.

For more information contact Environmental Services Division at 505.662.8163 or email solidwaste@lacnm.us

Facilities

Facility Maintenance Work Orders: By the Numbers

New Work Orders Received and Entered since last report: 100

Work Orders Completed and Deleted since last report: 72

Work Orders in Progress - On the Books: 215

Crews working on the following

Crews deliver visitor guide racks to various locations for new displays.



Crews installed water sub metering with remote monitoring at the golf course restaurant.



Crews repaired the gas line at Fire station 4 damaged due to vehicle accident.

Fleet

Fleet Work Orders: By the Numbers

New Work Orders Received and Entered in March: 219

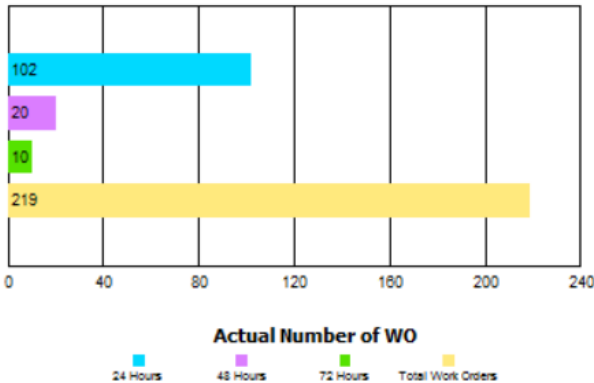
Work Orders Closed in 72 hours or less: 132

Work Orders Closed in 3-30 days: 66

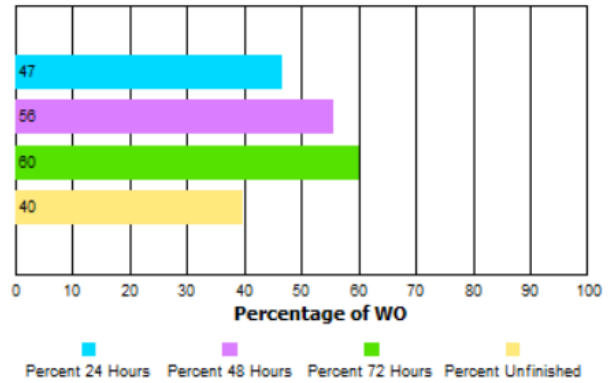
Work Orders that Remain Open: 21

Loc: FLEET - FLEET

Actual Number of Work Orders Finished
Within 24, 48 or 72 Hours of Open Date

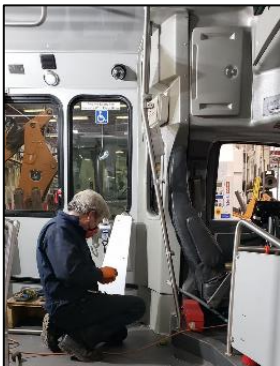


Percentage of Work Orders Finished
Within 24, 48, and 72 Hours (Cumulative)



Actual		Cumulative	
Within 24 Hours: 102	Within 48 Hours: 20	Within 24 Hours: 102	Within 48 Hours: 122
Within 72 Hours: 10	Total Number of Work Orders: 219	Within 72 Hours: 132	Total Number of Work Orders: 219
Total Unfinished: 87		Percent Unfinished: 39.73%	

Andrew was assigned the task of installing driver barrier shields in the Transit buses. He has completed 10 buses which include the Arboc, Eldorado, and Dodge C.



March has been a very busy month. Fleet received new units and are placing them in service. The new units will be assigned to Parks, Utilities, Eco Station, Senior Center, County Clerk, and Police. All the units are part of the Fleet replacement program.



Traffic & Streets



Crews mopped up snow and ice from the past snowstorm. Mop-up refers to the final snow removal operation where ice buildup is broken up and drains are cleared.



Crews adjusted 60 streetlights on the NM502 Roundabout project. The streetlight fixtures were dimmed to be in accordance with the lighting design.



Street signs are replaced in the downtown area.



Crews drilled and installed new light bases as part of the DP road improvements.

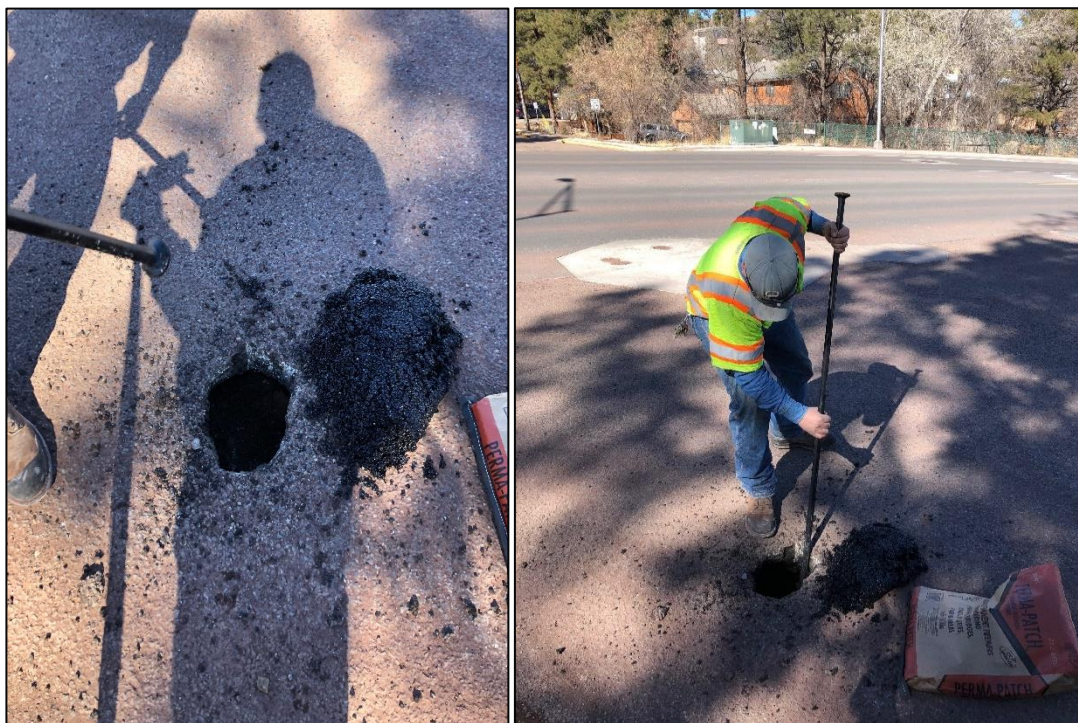
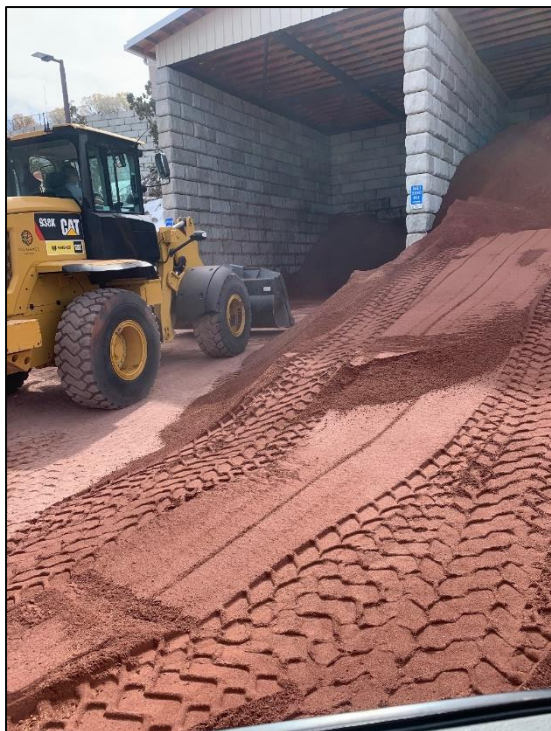


Crews installed a new signal head at the Diamond/Sandia intersection. The new signal head has left turn phases that will improve traffic flow at this intersection.



Crews replaced the street lighting meter that was damaged by a crash on Diamond in front of the Fire Station.

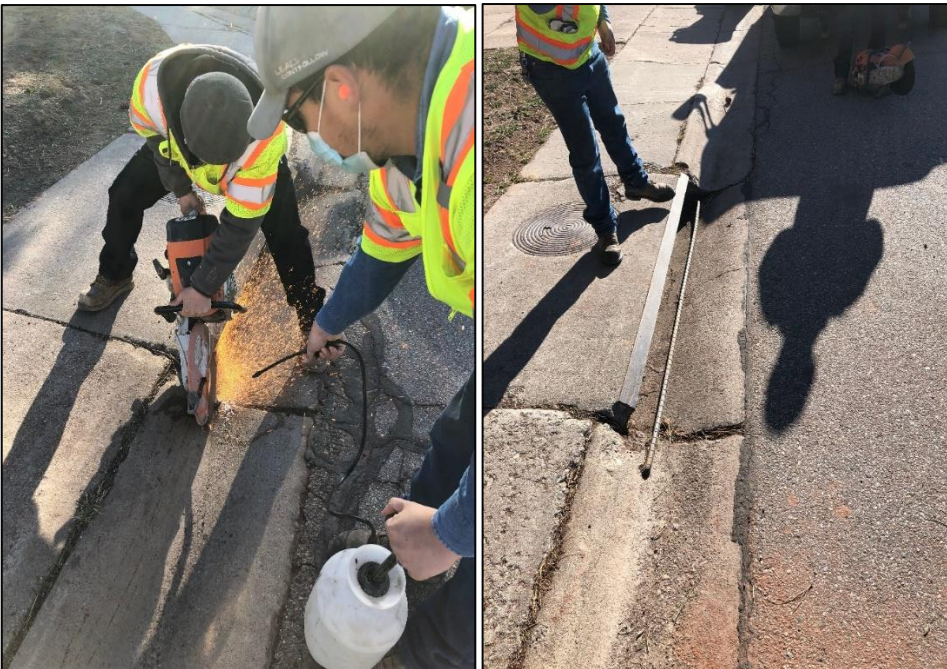
Crews are mixing Ice Slice with cinders to prepare for the next winter storm.



Crews are fixed a sink hole on 35th St. and Diamond Dr.



Crews cleaned and maintain equipment in preparation for the next snowstorm.



Crews cut a section of rebar from a drain on Urban St.

Crews cleared drains on Barranca Mesa.



Crews placed material and built back up the shoulders on North Mesa.





Crews cleaned the intersection at San Ildefonso and Camino Redondo



Crews cleaned drains at the Stables.

Crews cleared the right of way along 37th Street and Gold.



Transit

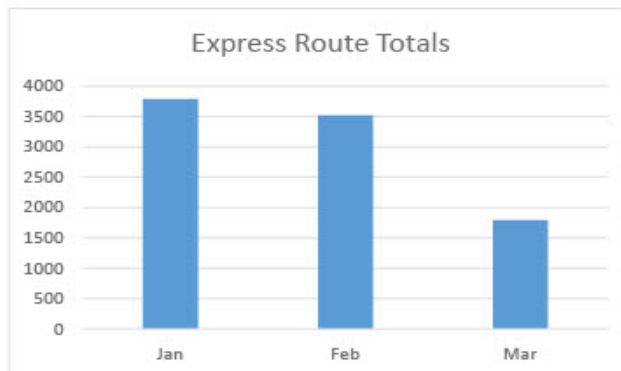
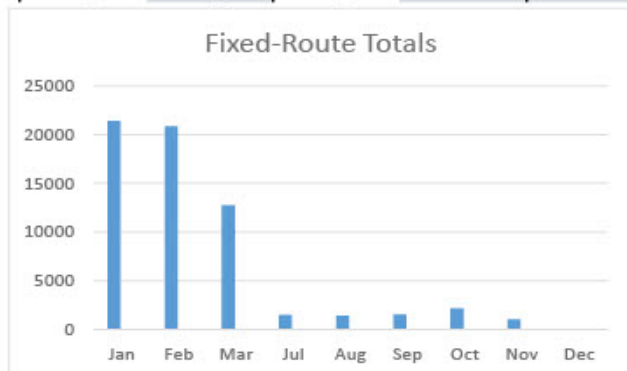
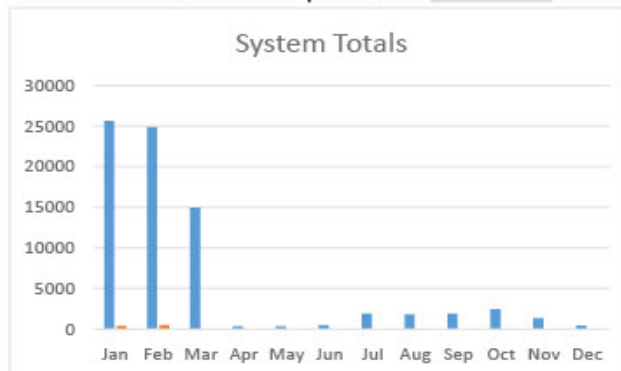
On November 16, 2020, in compliance with the Executive Order “Stay in Place”, Atomic City Transit suspended fixed route service and provided Dial-A-Ride, origin to destination service for essential business, Monday through Friday, 7:30 am to 5:30. Atomic City Transit encourages patrons to make a reservation the day prior or you can request a same day service on next available space. Please call the Atomic City Transit Administrative office (505) 661-RIDE (7433) to schedule your next trip.



February 2021 Ridership Report

LOS ALAMOS

Route	February Trips			Feb. Rev. Miles		Feb. Rev. Hours		YTD Trips
	2020	2021	% Chg	2020	2021	2020	2021	2021
1 Downtown	4,365	-	0.0%	3,800	-	285.0	-	-
2M White Rock - Main Hill	2,277	-	0.0%	6,781	-	257.1	-	-
2T White Rock - Truck Rt	1,276	-	0.0%	6,324	-	248.0	-	-
2P White Rock - Peak	-	-	0.0%	2,664	-	98.8	-	-
3 Central / Canyon	2,533	-	0.0%	4,782	-	241.3	-	-
4 North Community	2,302	-	0.0%	3,682	-	247.0	-	-
5 Barranca Mesa	1,503	-	0.0%	3,833	-	244.8	-	-
6 North Mesa	6,132	-	0.0%	5,335	-	368.3	-	-
Fixed-route subtotal	20,388	-	0.0%	37,200	-	1,990.3	-	-
7 North Mesa Expr	1,063	-	0.0%	332	-	20.4	-	-
8 North Community Expr	552	-	0.0%	109	-	6.5	-	-
9 Aspen Expr	623	-	0.0%	98	-	5.7	-	-
10 Barranca Expr	359	-	0.0%	160	-	8.9	-	-
11 White Rock Expr	920	-	0.0%	317	-	12.7	-	-
Express route subtotal	3,517	-	0.0%	1,016	-	54.2	-	-
12 Bandelier	-	-	0.0%	-	-	-	-	-
Dial-a-Ride	114	-	0.0%	938	-	42.9	-	-
ACT Assist	368	60	-83.7%	2,327	360	162.4	16.1	118
Special Services	-	394	0.0%	-	2,565	-	230.9	720
System total	24,387	454	-98.1%	41,480	2,926	2,250	247	838



■ 2020 ■ 2021

Total Passenger Trips to Date: 5,727,549

During this reduced schedule, Atomic City Transit is continuing to conduct necessary virtual training. In the month of February 2021, thirty-one Transit employees performed virtual training required by New Mexico Transportation Department, Transit and Rail and sponsored by R-Tap. The START (Safety Training and Rural Transit) program includes training in Passenger Safety, Driver/Operator Safety, Vehicle Safety.



Atomic City Transit continues to partner with staff from Los Alamos Betty Ehart Senior Center and White Rock Senior Center to deliver hot meals to our senior residents. A total of 435 meals were delivered by Atomic City Transit Operators.

Date	Weekday	Unit #	Location (WR/LA)	# Meal Deliveries	Vehicle Miles	Vehicle Hours
2/1/2021	Mon	4105	LA	13	14.00	1.50
2/1/2021	Mon	4121	WR	8	21.00	2.27
2/2/2021	Tue	4105	LA	14	16.00	2.00
2/2/2021	Tue	4121	WR	10	21.00	2.25
2/3/2021	Wed	4105	LA	15	15.00	2.00
2/3/2021	Wed	4121	WR	6	1.00	2.25
2/4/2021	Thu	4105	LA	11	-	2.00
2/4/2021	Thu	4121	WR	11	22.00	2.33
2/5/2021	Fri	4102	LA	15	15.00	2.00
2/5/2021	Fri	4121	WR	17	20.00	2.25
2/8/2021	Mon	4105	LA	11	18.00	2.00
2/8/2021	Mon	4121	WR	9	21.00	2.23
2/9/2021	Tue	4082	LA	11	12.00	2.00
2/9/2021	Tue	4121	WR	9	20.00	2.30
2/10/2021	Wed	4121	LA	11	15.00	2.00
2/10/2021	Wed	4156	WR	10	22.00	2.33
2/11/2021	Thu	4121	LA	20	16.00	2.00
2/11/2021	Thu	4156	WR	14	23.00	2.10
2/12/2021	Fri	4121	LA	10	14.00	2.00
2/12/2021	Fri	4156	WR	24	22.00	2.32
2/15/2021	Mon				-	-
2/15/2021	Mon				-	-
2/16/2021	Tue	4121	LA	10	13.00	2.00
2/16/2021	Tue	4156	WR	20	23.00	2.25
2/17/2021	Wed	4121	LA	10	14.00	2.00
2/17/2021	Wed	4156	WR	9	21.00	2.13
2/18/2021	Thu				-	-
2/18/2021	Thu				-	-
2/19/2021	Fri	4121	LA	12	15.00	1.75
2/19/2021	Fri	4156	WR	16	23.00	2.23
2/22/2021	Mon	4121	LA	10	13.00	1.50
2/22/2021	Mon	4156	WR	12	23.00	2.17
2/23/2021	Tue	4121	LA	10	12.00	1.75
2/23/2021	Tue	4156	WR	10	23.00	1.78
2/24/2021	Wed	4121	LA	9	13.00	1.50
2/24/2021	Wed	4156	WR	11	23.00	2.50
2/25/2021	Thu	4105	LA	10	14.00	1.50
2/25/2021	Thu	4156	WR	8	22.00	2.00
2/26/2021	Fri	4105	LA	13	14.00	1.75
2/26/2021	Fri	4156	WR	16	23.00	2.07

Total : 435 Meals Delivered

Although we have entered the Spring season, Los Alamos still has some residual snowstorms passing through and our staff is out greeting the much-needed moisture.



Transit Operators Jonathan and Evan Clearing bus stops.

CLERK

Women's History Month Celebrated in March

Nationwide every March, we celebrate "Women's History Month", honoring women's contributions in American history. Locally, it is important to honor the important role women played during the Manhattan Project. On March 19th, we celebrated "Women in Public Office Day", and the Los Alamos County Clerk's Office takes pride in recognizing all the amazing elected women (and future elected women) representing Los Alamos. Thank you for paving the way for future generations.



Pictured Left to Right: NM State Representative Chris Chandler, County Councilor Sara C. Scott, County Councilor Denise Derkacs, County Clerk Naomi D. Maestas, Municipal Judge Elizabeth Allen, and Magistrate Judge Pat A. Casados.

2021 Board of Registration Completes Biennial Review of Voter Registration Records



Pictured above at the Zoom meeting, L to R, first row: Chief Deputy Clerk Adrianna Ortiz; Board Member Cameron Counters; Elections Manager Steve Fresquez; L to R, second row: Board Member James Cline; Board Member David Schiferl; County Clerk Naomi D. Maestas; L to R, third row (not on camera): Member of the Public, Torrance County Clerk Yvonne Otero; Senior Deputy Clerk Victoria Martinez; and Senior Deputy Clerk Victoria Montoya. (Board Member JoAnn Johnson was not in attendance.)

The Los Alamos County Board of Registration (Board) met on March 4, 2021, to review the list of 333 eligible voters to “purge” based upon confirmation mailings sent out to inactive and National Voter Registration Act (NVRA) flagged voters in August 2018. This list of eligible voters was compiled through unbiased efforts of the NM Secretary of State (NM SOS), pursuant to the National Voter Registration Act of 1993, (NVRA). Due the ongoing COVID-19 pandemic, this public meeting was noticed and conducted virtually, via Zoom. The following Board members, having been appointed by the County Council, were in attendance: Ms. Danielle Gardner, Mr. Cameron Counters, Mr. James Cline, and Mr. David Schiferl (Board member Ms. JoAnn Johnson was not in attendance). Also in attendance were County Clerk Naomi Maestas, Elections Manager Steve Fresquez, Chief Deputy Clerk Adrianna Ortiz, Senior Deputy Clerk Victoria Martinez, Senior Deputy Clerk Victoria Montoya, and Torrance County Clerk Yvonne Otero.

Pursuant to NM State law, the Board shall meet every odd year, to review the list of eligible voters to “purge”, following guidelines set forth by the NM SOS. Following the review, the Board then directs the County Clerk to cancel the registration of any voter who has been sent a notice in conformance with 1-4-28 NMSA and who: **1)** The registrant was mailed a confirmation mailing in August 2018; **2)** The registrant is currently in “Inactive” status; **3)** The registrant has not updated his or her registration address since being mailed the August 2018 confirmation mailing; and **4)** The registrant has not voted in any election since being mailed the August 2018 confirmation mailing.

The Board reviewed the records on the list and verified they indeed met the criteria outlined above, thus, directing the County Clerk to cancel the registration of 333 voters from the Los Alamos County voter rolls. *“It has been my pleasure and privilege to serve on the Los Alamos County Board of Registration. County Clerk Naomi Maestas, and her staff, as well as my fellow Board Members, made the entire voter cancellation process fair, efficient, and pleasant! Keeping the voter lists up to date in a fair and efficient manner is crucial for our well-functioning democratic government,”* said Board Member Schiferl.

Board Member Counters added, *“One of the highlights of being a member of Board of Registration has been working with County Clerk Maestas and her staff. I have had the opportunity to see their exceptional dedication and diligence to ensuring the integrity of the voting process in Los Alamos County.”*

“Thanks to all, the voter purge process was quick and painless,” stated Board Member Cline.

“The process conducted today complies with federal and state law. Los Alamos is very fortunate to have these devoted community members who are to be commended for adhering to the guidelines and procedures prescribed by the Secretary of State’s Office. I appreciate the time and meticulous dedication the cross-party, locally appointed Board spent during the purge process ensuring that our voter rolls are accurate and are in proper order.” stated Clerk Maestas. The Board’s certification and final report was submitted to the NM SOS, as required, and has been made available on the County Clerk webpage: www.losalamosnm.us/clerk.

Clerk Maestas would like to remind residents who are not registered, have moved, or changed their mailing address, to complete a voter registration form. Forms are available at the County Clerk’s Office, located at 1000 Central Avenue, 2nd Floor, Suite 240, or apply online through the NM SOS Voter Registration Portal

(NMVote.org) available at www.sos.state.nm.us. For more info, please visit the Clerk's website at www.losalamosnm.us/clerk or contact the office at 505-662-8010 or by email at clerks@lacnm.us. Follow the Los Alamos County Clerk's Office on [Facebook](#) + [Instagram](#) + [Twitter](#)

Office Operations During the Ongoing COVID-19 Pandemic

As the COVID-19 public health crisis continues, operation protocols set back in July 2020, remain in place for the Clerk's Office. All regular in-person services and transactions remain suspended until further notice. Any urgent matters, needing in-person services, will be handled with COVID Safe Practices (CSP) in place and through appointments made by calling the office at (505) 662-8010 or emailing clerks@lacnm.us. As this situation continues to evolve, updates on changes to daily operations will be posted online at www.losalamosnm.us/clerk and through Facebook, Twitter and Instagram.

Customers may continue to drop off items in the Drop-Box located on the wall near the door to the Clerk's Office, Suite 240. Staff will process Drop-Box items and will be available to assist customers by phone and email between the hours of 8 a.m. to 12 p.m., and 1 p.m. to 5 p.m., Monday thru Friday. The Clerk's Office closes for lunch, between 12 p.m. and 1 p.m.

Clerk Maestas would like to remind customers, that they may utilize the Online Records Portal for searching real estate (deeds, mortgage, liens) and government documents (ordinances, resolutions, minutes). For searching probate and marriage records, or to apply for a marriage license online, customers may use the Probate & Marriage Online Records Portal. Access these portal links at www.losalamosnm.us/clerk. There are a few election related items that can be handled on-line or through the mail. Citizens can utilize www.NMVote.org for voter registration and absentee ballot requests, and other election related services.

Direct links

Online Portal – Recording:

<https://countyfusion1.kofiletech.us/countyweb/login.do?countyname=LosAlamos>

Online Portal – Probate:

<https://countyfusion1.kofiletech.us/countyweb/login.do?countyname=LosAlamosProbate>

Clerk's Office – By the Numbers

	March 2020	March 2021
Recording & Filings	315	565
eRecordings	108	246
Marriage Licenses	4	8
Probate Cases	2	2
Council Meetings	2	4
Outreach Events	0* (*Due to COVID-19)	0* (*Due to COVID-19)
Voter Registration Transactions	218	541

COMMUNICATIONS

COVID 19 Outreach and Communication on Vaccines: The C&PR Division continues to support several items related to the COVID-19 pandemic emergency, such as sharing out information and updates based on the Governor's updated public health orders on social media or the website, as well as info on the vaccine distribution. EM Manager reports to Council are being posted on the website. Additional PSA videos were posted to the Facebook page in March and the PIO coordinated move of the message signs with updated messaging to other areas of town. Next month, the VIS will begin working on a separate website for the COVID 19 information to eventually be stored there, with a link from the new website expected to link to the new COVID site later this year. It is expected that, as the community begins to recover and exit the pandemic, the COVID 19 page may be needed less and less; however, it should still be preserved in case there is a surge that happens again in the fall or in 2022 with any sort of variant. This new website for the COVID information will be set up using the County's latest platform purchased last December, called Stories. (Stories was used most recently to host the information for the CB Fox/Reel Deal item and its survey, and is part of the suite of products offered by OpenGov, the owner of the County's Open Forum survey platform.) In addition, it's expected that COVID 19 mass vaccinations may begin taking place for teens, which involves special outreach with the EM Manager to the community and working with Schools. Finally, it is worth noting that it is unknown at this time what may be needed for ads and outreach regarding the America Rescue Plan Act; it is expected funds will flow from the federal government to state government and then on to local government to administer - items such as individual grants, loans, or other business support may be included, and new items may come forward that are eligible. This may result in tight outreach turnaround times and a dedicated rapid response by the PIO and VIS in the coming months; the County worked very proactively with Finance and Social Services last Fall to expedite getting the funds dispersed into the community, and this involved some significant time spent in community outreach in a variety of ways.

Website: The PIO continues to work with Procurement on the new website contract. The PIO will meet with website admins in April to begin the process of identifying webpages to be cleaned up, edited, archived - or have related images and documents deleted if obsolete or outdated - pending the upcoming work with the new website vendor this summer to migrate approximately 400 pages to the new website platform, which will be third party hosted. The new website is still anticipated to roll out by the end of the year.

DP Road: The PIO is providing continuous updates to the community on DP Rd and attended a March 25 internal stakeholder meeting on coordinating the various aspects of projects set to take place on DP Rd in the next two years. The next step will be to set up a meeting with DP Rd business and property owners later in April and then refine outreach and coordination plans, including ways that the County can work with the Chamber of Commerce to support DP Rd businesses during this on-going, complex construction period for housing and infrastructure projects. The PIO will also be working with N3B and Bethel on portions of their projects, to ensure they are issuing updates and press releases to the community and to DP Rd, as needed.

Training: The PIO attended a virtual conference sponsored by the Alliance for Innovation and TLG called *Govapa/ooza* the first full week of March, attending peer-led sessions and roundtables in Zoom Rooms on a variety of topics related to new challenges that have arisen in the past year related to the pandemic and economic recovery, community outreach on issues surrounding racial equity and inclusivity, and incorporating new ways of communication with residents, given the popular rise in use of platforms such as Zoom - just to highlight topics from a few sessions. The two VIS attended the NAGW graphic design/web/social media online three day conference March 23 - 25 which focused more on a range of technical topics, types of software, new tricks and tips using existing software, the latest trends in local government use of social media, and other interesting topics. The PIO also attends other online webinars on specific communication topics quarterly as offered by ICMA, NAGW, 3CMA or AFI. There have been many more webinars offered in place of in person conferences in 2020 and 2021 and it is expected that

trend will continue through the end of the year until restrictions on mass gatherings and travel can be eased.

Other items of interest: Workload for C&PR is rapidly increasing as Spring and Summer approach, which is typical for this time of year. The PIO assisted with outreach and surveying in March regarding citizen input on the possible purchase of the CB Fox and Reel Deal Theater. The VIS assisted CMO on projects for outdoor signage for various locations/projects, kiosk updates for tourism and marketing, branding training, new branding gear, and many ads, brochures and booklets related to various projects, initiatives, hiring or requests to share info with the public. The VIS assisted Finance in publishing the half page ad on the proposed budget, as well as the *Citizen's Guide to the Budget*, by the March 31 charter deadline. The PIO continued to assist in outreach about LARES TF and the Racial Equity and Inclusivity committees. The PIO attended the March 23 council meeting where two C&PR related items were presented or discussed, to make notes about Council input and feedback regarding a more in-depth survey of the community about transparency (budget option included in the published budget for FY22) as well as Councilor discussions on communication in general. Both conversations will help inform the Communications Plan update which is in progress (also a part of the March 23 Council discussion.) The C&PR Work Order system for graphic design requests has been turned back "on" in March, after being closed for much of 2020 due to priorities and the pandemic. The Work Order system is being updated to delete old data and fields that are not useful to customers, and to enable it to be a better "one stop shop" for work orders. Work on photographing and updating the County's gallery of photos will also get underway with the return of warmer temperatures and an ease in COVID 19 restrictions on being out in public unless absolutely necessary. With the pandemic, there will be quite a bit of "catching up" to do this year with photography as a higher priority. Finally, the PIO worked with project champions in mid-March to document quarterly updates and new updates for adopted 2021 goals for the Management Action Plan (the MAP is part of the proposed budget book printed by March 31).

Coming up in April/May: C&PR staff will work on *Be Bear Aware* PSA videos, creating templates in Stories for other potential uses so that Stories can become better integrated with Open Forum, updating the BCC Public Involvement Manual, processing many proclamation requests for April and May, continued outreach about the budget hearings four nights in April, and support for Public Works' capital projects moving ahead to design or construction. Efforts for seasonal outreach common to Spring time activities will also ramp up in April: 1) create defensible space/ready set go/be ready for wildfire season; 2) be wildlife aware (more than just bears); 3) keep sidewalks clear/control weeds/general property clean up PSAs; 4) cross promotion of CSD spring and summer programming; 5) reminders on dogs on leashes/barking dogs/use of dog parks (always needed as warmer weather means more folks with windows open, sitting in back yards, walking dogs or using our parks with dogs). Two pending projects recently identified to the PIO may also move forward in April or May: 1) There may be a dedication or some COVID appropriate form of recognition for the plaque the VIS created for Russ Gordon at the concert stage, and, 2) the PIO may be tasked with a petition/request for a naming of a trail (which involves a Naming Committee to be set up and chaired by the PIO as part of the process of a public hearing on the matter.)

CALENDAR OF UPCOMING MEETINGS AND EVENTS

Apr 19 – Council Special Session (Budget Hearings), 6:00 p.m. (Virtual)

Apr 20 – Council Special Session (Budget Hearings- Continued), 6:00 p.m. (Virtual)

Apr 26 – Council Special Session (Budget Hearings- Continued, 6:00 p.m. (Virtual)

Apr 27 – Council Special Session (Budget Hearings- Continued, 6:00 p.m. (Virtual)

KUDOS/COVID HEROS

Email of appreciation to Adrienne Lovato, David Martinez, and Michael Rivera (CDD)

[EXTERNAL]Re: PV System Permit Application

Micro Mike <gravionmike@gmail.com>

Thanks so much for the pleasant meeting yesterday. I have dealt with other cities in the past and I've never had such a pleasant meeting. You guys deserve a lot of credit for doing your job in such a professional manner.

Again, thanks for your good attitude. I knew this would be a trying process and many times I've already wondered if I'm up to the task, but the reassurance of help from you three means a lot to me. I only have this one opportunity to try to make my house energy independent, for me and whoever comes next, and I really appreciate the help you have offered.

From: Williams, Sean <sean.williams@lacnm.us>

Sent: Friday, March 5, 2021 3:08 PM

To: Burgess, Harry <harry.burgess@lacnm.us>

Subject: Re: street light

Thanks! And make sure to let Anne know that, as ever, I'm impressed with Public Works' responsiveness.

-Sean