

Minutes

County Council – Regular Session

*Randall Ryti, Council Chair, James Robinson, Council Vice-Chair,
Denise Derkacs, David Izraelevitz, David Reagor, Sara Scott,
and Sean Williams, Councilors*

Tuesday, May 25, 2021

6:00 PM

Due to COVID-19 concerns, meeting will be
conducted remotely.

<https://zoom.us/j/96639158933>

1. OPENING/ROLL CALL

The Council Chair, Randall Ryti, called the meeting to order at 6:00 p.m.

The following Councilors were in attendance:

Present: 7 - Councilor Ryti, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz,
Councilor Reagor, Councilor Scott, and Councilor Williams

2. PLEDGE OF ALLEGIANCE

Led by: All.

Council Chair Ryti made opening remarks regarding the procedure of the meeting due to COVID-19.
Mr. Harry Burgess, County Manager, listed the County employees in attendance.

3. PUBLIC COMMENT

None.

4. APPROVAL OF AGENDA

A motion was made by Councilor Williams, seconded by Councilor Robinson, that Council
amend the agenda to remove item 10.A, the introduction of the Amendments to the Local
Economic Development Act Ordinance, pending public outreach and public discussion.

The motion failed with the following vote:

Yes: 2 - Councilor Robinson and Councilor Williams

No: 5 - Councilor Ryti, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, and
Councilor Scott

A motion was made by Councilor Scott, seconded by Councilor Izraelevitz, that the agenda be approved as presented.

The motion passed with the following vote:

Yes: 5 - Councilor Ryti, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, and Councilor Scott

No: 2 - Councilor Robinson and Councilor Williams

5. STATEMENT REGARDING CLOSED SESSION

A motion was made by Councilor Scott that Council approve the following statement for inclusion in the minutes: "The matters discussed in the closed session held on May 25th, 2021, that began at 5:00 p.m were limited only to those topics specified in the notice of the closed session, and no action was taken on any matter in that closed session."

No vote taken.

6. PRESENTATION

A. Recognition of Outgoing County Manager

Council presented County Manager Harry Burgess with a plaque.

7. COVID-19 SITUATIONAL UPDATE

Mr. Harry Burgess, County Manager, spoke.

Ms. Beverly Simpson, Emergency Manager, provided an update.

8. PUBLIC COMMENT FOR ITEMS ON CONSENT AGENDA

None.

9. CONSENT AGENDA

Councilor Reagor requested item D. and G. be removed from the Consent Agenda and added under Item 11. There were no objections.

Consent Motion:

A motion was made by Councilor Izraelevitz, seconded by Councilor Scott, that Council approve the items on the Consent Agenda as presented, but pull Item D and G to be part of Item 11.

A. Approval of General Services Agreement No. AGR22-905 with Virtue & Najjar, P.C. in the Amount Not to Exceed \$270,000 plus Applicable Gross Receipts Tax for the Purpose of Providing Legal Services in Connection with the Incorporated County of Los Alamos' Utilities Operations

I move that the County Council approve Agreement No. AGR22-905 between the Incorporated County of Los Alamos and Virtue & Najjar, P.C. in an amount not to exceed \$270,000.00, plus Applicable New Mexico Gross Receipts Tax, for the Purpose of Providing Legal Services in connection with the Incorporated County of Los Alamos' Utilities Operations.

- B. Approval of AGR22-903 General Services Agreement with John & Hengerer in the Amount of \$300,000, plus Applicable Gross Receipts Tax for the Purpose of Providing Legal Services to the Incorporated County of Los Alamos Relating to Matters Pending Before the Federal Energy Regulatory Commission (FERC) and/or Other Federal Agencies Involved in Energy Regulation

I move that the County Council approve Agreement No. AGR22-903 between the Incorporated County of Los Alamos and John & Hengerer in the amount of \$300,000, plus applicable NMGRS and forward to County Council for Approval.

- C. Approval of General Services Agreement No. AGR21-950 with Keystone Restoration Ecology for the Los Alamos Canyon Water Shed Restoration Project - and - Support for the NMED Grant Application to Restore the Los Alamos Canyon Reservoir Watershed and Stream Channel

I move that the County Council approve agreement AGR21-950 with Keystone Restoration Ecology for the Los Alamos Canyon Water Shed Restoration Project and authorize to submission of an application to the New Mexico Environment Department (NMED) for River Stewardship funding.

- D. Board/Commission Appointment(s) - Art in Public Places Board

Item pulled for further discussion under Public Hearing(s).

- E. Consideration of Budget Revision 2021-44 (Internship Grant)

I move that Council approve Budget Revision 2021-44 as summarized on attachment A and that the attachment be made a part of the minutes of this meeting. I further move that Council approve the addition of 20 student positions for the term of the grant in the Social Services Division of the Community Services Department.

- F. Consideration of Budget Revision 2021-45 (Grants)

I move that Council approve Budget Revision 2021-45 as summarized on attachment A and that the attachment be made a part of the minutes of this meeting.

- G. Board Appointment - Board of Adjustment

Item pulled for further discussion under Public Hearing(s).

- H. Award of IFB 21-33 El Vado and Abiquiu Hydroelectric Plant Deck and Floor Painting Project

I move that County Council approve the Award of IFB 21-33 for the purpose of the El Vado and Abiquiu Hydroelectric Plant Deck and Floor Painting Project to Thomas Industrial Coatings in the Amount of \$324,370 and a contingency in the amount \$20,000 for a total of \$344,370 plus Applicable Gross Receipts Tax.

- I. Approval of Requisition No.1515 for the Purchase of Commercial and Large Residential Water Meters from Ferguson US Holdings, Inc. in the Amount of \$380,115.88 plus Applicable Gross Receipts Tax

I move that the County Council approve the purchase of Commercial and Large Residential Water Meters from Ferguson US Holdings, Inc. as outlined in Requisition No. 1515 in the amount of \$380,115.88, plus applicable gross receipts tax.

- J. Approval of Services Agreement No. AGR 21-45 with Mullen Heller Architecture, PC in an amount not to exceed \$350,000 plus applicable Gross Receipts Tax for the Women's Army Corps (WAC) Building Design and Historic Registration Services

I move that Council approve Services Agreement No. AGR 21-45 with Mullen Heller Architecture, PC in an amount not to exceed \$350,000 plus applicable Gross Receipts Tax for the Women's Army Corps (WAC) Building Design and Historic Registration Services.

Approval of the Consent Agenda:

The motion passed with the following vote:

Yes: 7 - Councilor Ryti, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, Councilor Scott, and Councilor Williams

10. INTRODUCTION OF ORDINANCE(S)

- A. Incorporated County of Los Alamos Code Ordinance No. 02-315, A Code Ordinance Amending Chapter 2, Article VI, Section 2-431, Regarding the Local Economic Development Plan Definitions

Councilor Scott introduced, without prejudice, Incorporated County of Los Alamos Code Ordinance No. 02-315 and asked the staff to assure that it is published as provided in the County Charter.

11. PUBLIC HEARING(S)

- A. Incorporated County of Los Alamos Code Ordinance 02-312: An Ordinance Amending Chapter 2, Article V, Section 2-421, of the Code of the Incorporated County of Los Alamos Regarding the Procedure for Special Recognition

Councilor Robinson presented.

Public Comment:
None.

A motion was made by Councilor Robinson, seconded by Councilor Williams, that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-312; and asked staff to assure that it is published in summary form.

The motion passed with the following vote:

Yes: 7 - Councilor Ryti, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, Councilor Scott, and Councilor Williams

- B. Incorporated County of Los Alamos Code Ordinance No. 02-313: An Ordinance of the Incorporated County of Los Alamos, New Mexico, Adding, Amending, and Deleting Certain Sections of Chapter 22, Articles II, III and IV

Fire Chief Troy Hughes, Los Alamos Fire Department (LAFD), spoke.
Division Chief, Wendy Servey, Los Alamos Fire Department (LAFD) spoke.
Mr. Paul Andrus, Community Development Director, spoke.

Public Comment:
None.

A motion was made by Councilor Derkacs, seconded by Councilor Robinson, that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-313; and asked staff to assure that it is published in summary form.

The motion passed with the following vote:

Yes: 7 - Councilor Ryti, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, Councilor Scott, and Councilor Williams

- C. Incorporated County of Los Alamos Code Ordinance No. 02-310: An Ordinance Repealing Section 28-107 of the Code of Ordinances of the Incorporated County of Los Alamos to Ensure Conformity with State Law

Mr. Alvin Leaphart, County Attorney, spoke.

Public Comment:
Ms. Tina DeYoe, 4498 Fairway Drive, spoke.
Ms. Erin Green, 1255 45th Street spoke.

A motion was made by Councilor Williams, seconded by Councilor Robinson, that Council adopt Incorporated County of Los Alamos Code Ordinance No. 02-310 and asked the staff to assure that it is published as provided in the County Charter.

The motion passed with the following vote:

Yes: 6 - Councilor Ryti, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz, Councilor Scott, and Councilor Williams

No: 1 - Councilor Reagor

Consent Item 9G.

Board Appointment - Board of Adjustment

Mr. Paul Andrus, Community Development Director, spoke.

Public comment:
None.

A motion was made by Councilor Williams, seconded by Councilor Scott, to nominate Rodney Roberson to fill one (1) vacancy on the Board of Adjustment Board and move that Council appoint the nominee to the vacant position.

The motion passed with the following vote:

Yes: 7 - Councilor Ryti, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, Councilor Scott, and Councilor Williams

Consent Item 9D.

Board/Commission Appointment(s) - Art in Public Places Board

Ms. Katherine Hudspeth, Senior Management Analyst (CSD), spoke.

Public comment:

None.

A motion was made by Councilor Izraelevitz, seconded by Councilor Derkacs, to nominate Alissa Grissom, Else Tennesen (new applicants) and Jennifer Baker (Incumbent), to fill the three vacancies on the Art in Public Places Board. Alissa Grissom's & Else Tennesen's terms would begin on May 25, 2021 and end on May 24, 2023, Jennifer Baker's term will continue until March 24, 2023, and move that Council appoint the nominees to the vacant positions.

The motion passed with the following vote:

Yes: 7 - Councilor Rytty, Councilor Robinson, Councilor Derkacs, Councilor Izraelevitz, Councilor Reagor, Councilor Scott, and Councilor Williams

12. COUNCIL BUSINESS

A. Appointments

None.

B. Board, Commission, and Committee Liaison Reports

Councilor Izraelevitz reported on the Regional Coalition of LANL Communities.

Councilor Scott reported on the Juvenile Justice Advisory Board (JJAB) Executive Committee, the Planning and Zoning Commission, the Community Development Advisory Board (CDAB), and the North Central NM Economic Development District.

Councilor Robinson reported on the Board of Public Utilities (BPU).

Councilor Derkacs reported on the Historic Preservation Advisory Board, the Transportation Board, and North Mesa Housing Committee.

Councilor Williams reported on the Parks and Recreation Board.

C. County Manager's Report

1) County Manager's Report for May 2021

County Manager Harry Burgess reported on the cattle round up operations, the growth of building permit numbers, the transitioning plans for the County Manager, the interviews for the HR position, and the announcement of the new Economic Development Administrator.

D. Council Chair Report

Chair Ryti reported on the Mayor's Council, the League of Women Voters, the Los Alamos Resiliency Energy and Sustainability (LARES) Task Force, the Board and Commission luncheon, the Family Y introductory meeting, the Federal Legislative Committee meeting, the Department of Energy meeting, the Energy Communities Alliance (ECA) meeting, and the Technical Work Group meeting.

E. General Council Business

None.

F. Approval of Councilor Expenses

None.

G. Preview of Upcoming Agenda Items

Councilor Ryti requested that the Local Economic Development Act (LEDA) discussion be moved to June 29, 2021 and requested that items related to the Regional Progress Through Partnering Fund Initiative be placed on upcoming agendas.

Councilor Robinson requested that a presentation be placed on the June 15, 2021, agenda regarding the Local Economic Development Act (LEDA).

Councilor Reagor requested items related to budget adjustments be placed on upcoming agendas with relation to funding tied to RCLC.

13. COUNCILOR COMMENTS

None.

14. PUBLIC COMMENT

None.

15. ADJOURNMENT

The meeting adjourned at 8:08 p.m.

INCORPORATED COUNTY OF LOS ALAMOS

Randall T. Ryti, Council Chair

Attest:

Naomi D. Maestas, County Clerk

Meeting Transcribed By: Victoria N. Montoya, Senior Deputy Clerk

Budget Revision 2021-44

Council Meeting Date: May 25, 2021

	Fund & Department	Org Object	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
1	General Fund - Community Services Dept - Social Services Division	01150510 8111 8219 8589 3479	\$ 36,080	\$ 36,080		
Description: The purpose of this revision is to increase the expenditure budget for the Community Services Department to implement a summer student internship program in Los Alamos County. The revenue is from the associated PED Grant for this program.						
Fiscal Impact: The net impact on the General Fund is to increase revenue and expenditures by \$36,080.						

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Regular Session
May 25, 2021
Item 9.E



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
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Ryan Stewart, Ed. L. D.
Secretary of Education

Michelle Lujan Grisham
Governor

May 17, 2021

MEMORANDUM

TO: Government Partners

FROM: Elaine Perea, PhD, Director, College and Career Readiness Bureau

RE: **Summer Enrichment Internship Project Approval**

Thank you for your recent application submission to participate in the Summer Enrichment Internship Program for the summer of 2021. I am pleased to acknowledge that the New Mexico Public Education Department (PED) has received your application, and after review, has given your application preliminary approval. We will next proceed to work with you on finalizing the budget, and then we will draft an Inter-Governmental Agreement between PED and your county or tribal government which will include a scope of work, and a budget for you to evaluate prior to obtaining signatory authority from your county or tribal leadership. Our team looks forward to working with you on behalf of our high school youth.

Respectfully,

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Elaine Perea".

8C7824C27AEB412...

Elaine Perea, PhD
Director, College and Career Readiness Bureau

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What county/tribe do you represent?

Los Alamos County

What is your name?

Donna Casados

What is your title?

Social Services Manager

What is your email?

donna.casados@lacnm.us

What is your phone number?

15056628312

What is county's/tribe's mailing address?

1000 Central Park Avenue, Los Alamos NM 87544

Provide an explanation of the partner governments that you will involve in the summer internship program. Support your choice with comments about the needs of your students and your community.

As an Incorporated County Los Alamos is the sole government applicant. Los Alamos County will be partnering with the local school district to identify students. During our most recent Health Services Gap Analysis completed in March of 2020, teen focus groups identified the need and want to participate in internships within Los Alamos County. Teens and the Gap analysis identified a gap in internships and job opportunities for teens within Los Alamos County. Students will be hired as County Employees and will be paid through the County Payroll system. Hours worked will be tracked and monitored by the coordinator as well as the County Time Management System. The Coordinator position will be absorbed by a county employee. In the case that the County has to hire a coordinator, it is within our County Policy that benefits are not covered for Term Employees.

Describe how you will ensure that the most at-risk students will have access to the internship program via engagement strategies.

In the recruiting process for the internship, Los Alamos County will work with partner organizations such as Teen Center, Teen Court, JJAB (Juvenile Justice Advisory Board, and the local school district) who primarily work with and support teens within Los Alamos County. By working with our community partners we will meet the requirement of making sure our most at-risk students will have access and knowledge of the internship program.

Describe how you will ensure that students will be exposed to jobs that are high wage, high-skill, or in-demand.

The plan for the internship program for Los Alamos County is to expose the students to the various Departments within Los Alamos County. County interns will have the option to either rotate among County Departments or will have the option to remain in the same department for the full 6-week period. Students will work with a mentor identified within each Department in order to develop a general understanding of the roles and responsibilities within each Department they rotate through. The assigned mentor will identify small projects and meaningful tasks for the student to perform while assigned to work within that Department. Students interns will attend meetings with their assigned mentor as well if deemed appropriate. Students that are hired will be notified of the availability of public transit to get to and from work; the County will not take responsibility for transporting the student interns. The County sees this as necessary skill students will face when entering the workforce.

Who will run your program? Describe how you will ensure that students will be receiving an educational experience.

The coordinator position will be overseen by County Staff, the Social Services Division Manager. The Social Services Manager and HR will identify mentors within the County. The coordinator will communicate with the mentors on a weekly basis to get updates as to the student's work performance or discuss any issues they are experiencing. The coordinator will also contact the interns to report concerns, schedule changes, and serve as the primary contact for the internship program for interns assigned to the County. The Coordinator will coordinate the initial onboarding orientation for student interns in collaboration with other County Staff such as HR and Payroll. During the onboarding process, students will be placed at the County according to their job interests.

What is the minimum wage in your area (\$/hour)?

10.50

How many adult coordinators will be participating in the program?

1

Adult coordinator pay BEFORE taxes and benefits

5000.00

What is the expected benefit percentage for adult coordinators (default is 30% above salary)

0.3

Adult coordinator taxes and benefits

1500.00

Adult coordinator pay AFTER taxes and benefits

6500.00

How many total students will be participating in the program?

20

Total student costs BEFORE taxes and benefits

25200.00

Total student costs AFTER taxes and benefits

28980.00

Request for additional student funding

600

If you are requesting additional student funding, please provide an explanation:

Los Alamos County has identified an additional cost related to students needing access to Office 365 for email and admin purposes; the County will need to purchase 20 additional Microsoft Office certificates that will cost the County \$600 for 20 students.

Total program costs

36080.00

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Budget Revision 2021-45

Council Meeting Date: May 25, 2021

	Fund & Department	Org Object	Revenue (decrease)	Expenditures (decrease)	Transfers In(Out)	Fund Balance (decrease)
1	Airport Fund	68173410 3319 8369	\$ 13,000	\$ 13,000		
Description: The purpose of this revision is to increase reveue and expenditure budgets for the Airport for the "Airport Coronavirus Response Grant Program" (ACRGP) Grant.						
Fiscal Impact: The net impact on the Airport Fund is to increase revenue and expenditures by \$13,000.						