

# Steven Lynne

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## **CAREER OBJECTIVE**

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Adaptable professional with 30+ years of experience, proven knowledge of local government policy and regulations, executive management, and a passion for excellent customer service. Aiming to leverage my skills to successfully fill the County Manager role in Los Alamos.

## **EXPERIENCE**

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### **LOS ALAMOS COUNTY, Los Alamos, NM**

#### *Deputy County Manager, Apr 2012 - Present*

- Serve as Acting County Manager when the County Manager is away
- Serve as Administrative Services Department Director
- Supervise Public Works and Community Services Department Directors
- Managed development of local CARES Act grant program and distribution of \$1.7 million of funds to local businesses and individuals
- Staff Liaison to Council / Board of Public Utilities working group
- Initiated and served as project sponsor for the Enterprise Resource Planning (ERP) project, which replaced the County's financial, utility billing and human resources systems

#### *Acting Assistant County Administrator, Feb 2011 - Apr 2012*

- Served as staff liaison to the Charter Review Committee and facilitated election process required for recommended charter changes
- Served as Acting County Administrator during the second half of the Las Conchas Fire emergency
- Participated in successful negotiation of the Trinity Site lease and development agreement and related approval by the County Council, resulting in the Smith's Marketplace development

#### *Administrative Services Director / CFO, Jan 2010 - Feb 2011*

- Successfully negotiated collective bargaining agreement with the Fire Union
- Managed Finance, Procurement, and Information Technology functions

#### *Chief Financial Officer, Jan 2000 - Jan 2010*

- As the County's investment officer, made investment decisions for the County's portfolio, which exceeded \$150 million
- Developed and implemented the Capital Improvement Projects (CIP) process and served as staff Liaison to the CIP committee
- Responsible for issuing the County's \$75 million GRT revenue bonds to fund CIP projects
- Facilitated the development of the County's strategic plan
- As the County's cost recovery agent for the Cerro Grande fire, participated in advocating to the County's congressional delegation for appropriate legislative relief, and was responsible for negotiating and managing the County's claim, which was over \$120 million
- Participated in Los Alamos Public Schools budget advisory committee

#### *Budget Officer, Feb 1996 - Jan 2000*

- Responsible for development of the County's annual budget and implementation of the biennial budget process
- Prepared long-term revenue and expenditure forecasts
- County's liaison with LANL for the exchange of financial information

## **BARRACLOUGH & ASSOCIATES, P.C., Santa Fe, NM**

*Audit Supervisor, Jul 1994 - Jan 1996*

- Audits of governmental entities, including Los Alamos County and City of Santa Fe
- Prepared all audit opinions and management letter comments
- Analyzed and tested the more complex audit areas, including evaluation of the adequacy of self-insurance and compensated absences liabilities

## **DELOITTE & TOUCHE, Fort Lauderdale, FL**

*Audit Senior, Sep 1989 - Jun 1994*

- Audit clients were governmental and SEC (City of Pompano Beach, City of Hollywood, Levitt Homes, Inc., Burnup & Simms, and Homeowners Group, Inc.)
- Reviewed final Comprehensive Annual Financial Reports (CAFRs) and 10Ks for consistency with the underlying trial balances and our audit work papers and for compliance with disclosure requirements
- Taught CPE classes relating to governmental accounting standards and computer audit applications
- Reviewed preliminary and final Official Statements of debt and equity issues for compliance with required SEC standards

## **EDUCATION**

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### **UNIVERSITY OF FLORIDA**

**Gainesville, FL**

*Master of Accounting (May 1989)*

### **UNIVERSITY OF FLORIDA**

**Gainesville, FL**

*Bachelor of Science in Accounting (May 1988)*

## **ADDITIONAL SKILLS**

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- Proven successful negotiator
- Excellent interpersonal skills
- Ability to work effectively with the County Council, community members, and County staff
- Outstanding knowledge of operations, services, and activities of Los Alamos County

## **CERTIFICATIONS**

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- Certified Public Accountant / NM License #4210
- Leadership Los Alamos graduate