

# County Manager's Monthly Update

LOS ALAMOS COUNTY

AUGUST 2021

This update contains information about Los Alamos County, and is intended to keep you informed regarding key issues, the status of various capital projects, employee recognitions and significant events that have occurred during the past several weeks. This update is distributed on a monthly basis; however the County maintains a website at [www.losalamosnm.us](http://www.losalamosnm.us) where you can also check for periodic updates on the issues outlined below as well as other current topics. In the event that you have questions concerning the information in this update, or any other questions about Los Alamos County activities, please feel free to contact the County Manager at (505) 663-1750, or via [lacmanager@lacnm.us](mailto:lacmanager@lacnm.us).

## CLERK

### 2021 NM Public Education Department (PED) Summer 2021 Internship:

On June 28th, Christina Nisoli, a Los Alamos High School student, joined the Clerk's Office, as Student Intern with the NM PED Summer Enrichment Internship Program. The goal of the program is to provide high school students with the opportunity to participate in high-quality internships (20 hours per week for 6 weeks) in government agencies.

Christina has been quite an asset to the Clerk's Office, assisting with day-to-day tasks, in addition to special projects. In her free time, Christina's enjoys cross-stitching, knitting, or crocheting - having learned to knit when she was nine years old.

She looks forward to being an asset to the community and is always eager to help others in need. She plans on pursuing a career as a pediatric nurse.

### Staff Development & Education – International Association of Government Officials (iGO):

County Clerk Naomi Maestas and Chief Deputy Clerk Adrianna Ortiz attended the 2021 iGO Annual Conference in New York City, NY July 17-21, 2021. The mission of iGO is to equip Clerks, Election Officials, Records and Treasurers with professional training and leadership development. Both County Clerk Maestas and Chief Deputy Ortiz were able to network and share ideas with colleagues from across the U.S. and internationally- and were happy to meet up with the fellow attendees, the Dona Ana County Chief Deputy Clerk and County Clerk, who had the honor of carrying in the New Mexico state flag during the opening ceremonies.



### **Staff Development & Education – NM SOS SERVIS SCCC Meeting:**

Clerk Maestas and Elections Manager Steve Fresquez participated in the July 19th virtual meeting of the New Mexico Secretary of State (NM SOS) State Elections, Registration & Voting Integrity System (SERVIS) Change Control Committee (SCCC). The NM SOS, along with County Clerk and staff from other counties, reviewed system features and enhancements, and discussed upcoming tasks in preparation of the November 2021 Regular Local Election.

### **Casual Employee Anna Archuleta Promoted:**

The County Clerk's Office is pleased to announce the promotion of Anna Archuleta (Sanchez) to a regular half-time Deputy Clerk on July 26th. Archuleta joined the office back in February 2019, as a part-time casual employee.

During her time with the office, she has worked diligently to expand her knowledge of the office. She has become a great resource the Clerk's Office and the County. We are delighted to recognize her achievements and dedication to the office.

Previously, Anna had worked for a number of years in the customer service and administrative fields. She is married with four (4) children and was raised in the Espanola Valley.



### **Electronic Registration Information Center (ERIC) Notices Processed:**

ERIC is a non-profit organization with the sole mission of assisting states to improve the accuracy of America's voter rolls and increase access to voter registration for all eligible citizens. ERIC is governed and managed by states who choose to join and was formed in 2012 with assistance from The Pew Charitable Trusts. As of March 2020, there are 30 state members, along with the District of Columbia.

Each year, member states receive reports that show voters who have moved within their state, voters who have moved out of state, voters who have died, duplicate registrations in the same state and individuals who are potentially eligible to vote but are not yet registered.

During the month of July, Clerk staff processed 830 ERIC notices, which included Cross-State, In-State Update, In-State Duplicate, and Deceased categories. These notices are then mailed to the voters for review and response.

### **Office Operations During the Ongoing COVID-19 Pandemic:**

As the COVID-19 public health crisis continues, and with the County transitioning back to in-person services, the Clerk's Office has opened their door to the public for regular in-person services and transactions – with the continued use of COVID Safe Practices (CSP). As a general rule, the County will continue to follow the direction issued by the Governor, and we ask that you remain flexible as any additional changes are announced.

To help in the management of traffic flow and CSP's, the office has implemented an online process to schedule appointments, a link is available on their website at [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk). Customers can also call the office at (505) 662-8010 or email [clerks@lacnm.us](mailto:clerks@lacnm.us) to schedule an appointment. As this situation continues to evolve, updates on changes to daily operations will be posted online at [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk) and through Facebook, Twitter, and Instagram.

Customers may continue to drop off items in the Drop-Box located on the wall near the door to the Clerk's Office, Suite 240. Staff will process Drop-Box items and are available to assist customers by phone and email between the hours of 8 a.m. and 5 p.m., Monday thru Friday.

Clerk Maestas would like to remind customers, that they may utilize the Online Records Portal for searching real estate (deeds, mortgage, liens) and government documents (ordinances, code ordinances, resolutions, minutes). For searching probate and marriage records, or to apply for a marriage license

online, customers may use the Probate & Marriage Online Records Portal. Access these portal links at [www.losalamosnm.us/clerk](http://www.losalamosnm.us/clerk). There are a few election related items that can be handled on-line or through the mail. Citizens can utilize [www.NMVote.org](http://www.NMVote.org) for voter registration and absentee ballot requests, and other election related services.

**Clerk's Office – By the Numbers:**

	July 2020	July 2021
Recording & Filings	398	399
eRecordings	223	157
Marriage Licenses	8	7
Probate Cases	2	3
Council Meetings	5	3
Outreach Events	0* (*Due to COVID-19)	0
Voter Registration Transactions	329	563
New Voter Registration Agents	-	0

**COMMUNITY DEVELOPMENT DEPARTMENT**

**Building Safety Division**

Twenty-five (25) commercial permits were issued in July 2021, with a total valuation of \$853,191.00, compared to three (3) permits issued in July 2020, with a total valuation of \$251,500.00.

Sixty-six (66) residential permits were issued in July 2021, with a total valuation of \$2,073,523.00, compared to one hundred fourteen (114) permits issued in July 2020, with a total valuation of \$2,590,377.00.

**Commercial Update:**

Site work for the Hills project began on July 30, 2021. This is a multi-building, multi-family project located on the old LASO site off Trinity Drive.

Construction plans for the new Marriott have come in and are in review at this time. This is a permit request to build an 86-suite hotel and convention center.

Plans for demolition of the old McDonalds building to allow for construction of the new drive thru Starbucks have been submitted and are under review along with the plans for the construction of the shell of the Starbucks building.



*Site work on the Hills project*

**Code Compliance:**

Before and after pictures of code compliance cases.



*Before*



*After*



Before



After



Before



After

## **Housing and Special Projects Division**

### **Affordable Housing Multi-Family Development:**

As reported in June and continuing into July, development continues the Canyon Walk apartments on DP Road with Star Paving finalizing the internal roadwork to the site. It is anticipated that the project will obtain a Certificate of Occupancy from the County in September after which it will begin moving residents into units. Work on the neighboring project, the Bluffs, will commence in September.

### **North Mesa**

The County along with Los Alamos Public Schools are finalizing a scope of services for the Housing Division to release a Request for Proposals (RFP) in late summer to commission a housing master plan that shall generate revenue for vacant land owned by the Los Alamos Public Schools (LAPS).

### **Housing Rehabilitation Program (Home Renewal Program):**

FY 2022 funding has been released for the Home Renewal Program and applications are being accepted. The program limit per household is \$45,000. Residents who income qualify and require financial assistance to make repairs or improvements to their homes are encouraged to apply for this subsidized loan program. Homeowners are not required to make payments unless the home is sold or vacated. For July, three homeowner rehab projects have commenced, and no new loan applications were reviewed.

### **Homebuyer Assistance Program:**

Funding is also available for the Homebuyer Assistance Program and applications are being accepted. For July, two new homebuyer applications for HAP 2<sup>nd</sup> mortgages are in progress.

### **Planning Division**

At the July 1<sup>st</sup> the Interdepartmental Review Committee (IDRC) meeting, the rezoning application for the County property best known as the “Lemon Lot” on Diamond Drive was discussed. The request was to amend the Los Alamos County Official Zoning Map to redesignate the Lemon Lot from public right-of-way to a Public-Land (P-L) zoning designation. The Committee unanimously recommended the rezone application be forwarded to the Planning & Zoning Commission.

On July 22<sup>nd</sup>, the IDRC reviewed and provided comments regarding proposed Ordinance 02-318 to adopt local regulations for cannabis cultivation, manufacturing, and retail sales through a text amendments application.

A Planning & Zoning Commission meeting was held on July 28 to review both the rezone application and text amendment application. The Commission recommended the rezone application be forwarded for consideration of approval by the County Council. The Commission also recommended the text amendment application be forwarded to County Council for consideration of approval; however, the Commission recommended that the retail sales component of the proposed text amendments return to the Commission later for further consideration prior to being considered for approval by the County Council.

Work on the Chapter 16 Development Code Update and preparation of Downtown Master Plans for Los Alamos and White Rock continues with the County’s consultant, Dekker/Perich/Sabatini (DPS).

### **Building Permit and Business License Review:**

During the month of July, Planning Division staff reviewed and acted on 64 Building Permits and 9 new Business Licenses.

### **Economic Development**



Community Development would like to welcome Dan Ungerleider to our team. Dan joins us as our new Economic Development Administrator. Previously Dan was the Community Development Director for Clarendon Hills, Illinois. He is a certified city planner with over 30 years' experience in public and private sector planning. Since earning his BS Degree in Community and Regional Planning at Iowa State University, Dan has been an active member of the community and economic development planning community. Dan is a dedicated advocate for the use of public-private partnerships and education to gain support for the creation of affordable and environmentally sustainable development.

### **Economic Development Marketing**

The Economic Development Division (EDD) will have a table in the County/Council booth at the County Fair on Saturday, August 14 from 10AM-2PM, providing an opportunity to meet the new Economic Development Manager Dan Ungerleider and his team: Kelly Stewart, Marketing Specialist (ED, tourism, film, and branding), Margaret Ambrosino, Housing Manager and Barbara Lai—and to receive input from the community!

### **Tourism Development & Promotion**



### **Advertising**

Mid-April through June 30<sup>th</sup>, the County's Tourism Marketing Services contractor, Sunny505, executed Los Alamos' return to marketing, with digital and social ads featuring the Gateway to Three National Parks (Bandelier National Monument, Valles Caldera National Preserve, and the Manhattan Project National Historical Park) to Millennials, young families and Boomers resuming road trips within the state. Sunny505 also placed ScienceFest ads throughout the state during this time.

### **Public Relations**

On June 29, Kelly Stewart hosted a live Zoom webinar about Los Alamos for travel writers featuring pre-recorded interviews with LANL Manhattan Project National Historical Park Outreach Coordinator Jonathan Creel regarding the 3 National Parks, PEEC Executive Director Katie Bruell regarding outdoor recreation and Bradbury Science Museum Director Linda Deck and ScienceFest Director Lauren McDaniel showcasing our History & Science. Writers from the Chicago Tribune, NPR, Newsweek, Men's Journal, VICE, Wichita Eagle, AAA World, Little Family Adventure, New Mexico Magazine and NMTD. Sunny505 is engaged in follow-up with these reporters, as well as pitching the virtual tour to media unable to attend during the scheduled tour. Sunny505 also distributed the ScienceFest news release to a regional audience, resulting in coverage in the Albuquerque Journal, New Mexico Magazine, Yahoo! News, and Grant County Beat. Additionally, the TravelAwaits awards—which we sent out a news release on in April—have been

announced with Los Alamos being listed on the Top 15 Friendliest Small Towns and Pig + Fig being recognized, as well.

### **Social Media**

- The Facebook page audience grew to 11,832, up from 11,712 in June. Additionally, posts reached 138,414, up from 111,067 in June, and engagements rose from 12,629 to 14,789.
- The Instagram account is experiencing steady growth with 34 new organic followers. Content reached 3,230 social media users, up from 971 in June.
- For June/July, top content included: ScienceFest, Pig + Fig Award and Bandelier National Monument

### **New Mexico True Cooperative Marketing Grant**

Los Alamos County was awarded a grant of \$103,029. The county's contribution is only \$34,343. The grant will pay for:

- A one-day video & photo shoot
- 12-month social media amplification
- 6-month YouTube advertising
- 6-month Instagram advertising
- 6-month Facebook video advertising
- 2 New Mexico Magazine advertorials
- 2 ABQ the Magazine advertorials
- 6 weeks of billboard advertising in Albuquerque

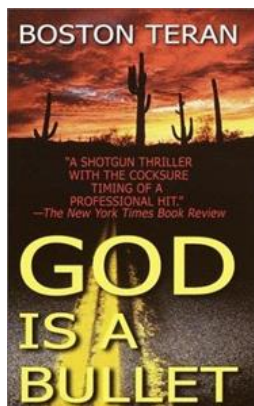
### **Visitor Center Services:**

LACDC's Discover Los Alamos got the green light to reopen the visitor centers in June and have been documenting increases in visitation each week. DLA has also been delivering the new in-market visitor materials to the 29 kiosk locations throughout the area!

### **Los Alamos Film Office**

#### **God Is a Bullet**

This production blew into town last minute to film a scene of the feature film God Is A Bullet at White Rock Overlook Point on Tuesday, August 3. The first AD (assistant director) had filmed in northern New Mexico before and was able to capture the beauty shot between monsoons.



ABOUT THE MOVIE: Written and directed by Cassavetes, director of The Notebook and Alpha Dog, *God Is a Bullet* is **based on** the best-selling novel of the same name by Boston Teran. The movie follows a vice detective played by Coster-Waldau, who infiltrates a satanic cult after his wife and daughter fall victim to the deadly group.



STARRING Jamie Fox, Nikolaj Coster-Waldau, Maika Monroe and January Jones  
*Pssst – Nikolaj Coster-Waldau, who played Jaime Lannister in “Game of Thrones,” was in White Rock to film the scene!*

### **Los Alamos MainStreet & Creative Districts Programs:**

#### **Los Alamos MainStreet**

Under the County’s contract, the Los Alamos MainStreet District is located in the downtown areas of Los Alamos and White Rock. LAMS projects and initiatives include the following:

- Working with the New Mexico Main Street program to secure free technical assistance from experts to assist with the following projects and initiatives: White Rock MRA (Amy Bell) ▪ Los Alamos Downtown Façade Project Update (Will Powell) ▪ Market Lease Rate Study & Possible Vacancy Ordinance Presentation (Rhea Serna) ▪ Los Alamos Retail Accelerator Program – NMEDD LEADS funding (Sean O’Shea) ▪ Pedestrian Retail Overlay – Data & Research (Michelle Negrete).
- Active participation in current planning efforts, including the Downtown Master Plan, Local LEDA, and the proposed Pedestrian Retail Zone (downtown overlay), providing input regarding the White Rock Master Plan elements, as applicable.
- A grant award from the New Mexico Economic Development Department’s LEADS program to develop a Retail Accelerator Program.
- Coordinating with the County to distribute ARPA funding to local businesses.
- Developing and promoting the Available Properties Database for properties within the County.
- Conducting new resident/summer student services via virtual Monday Mixers each month at projectY CoWork Space and maintaining and promoting an informational website: [discoverlosalamos.org](http://discoverlosalamos.org).
- Populating a MainStreet Mobile App via Distrx, including possible incorporation of the revamped Historical Walking Tour (via Tourism Implementation Task Force) once it is completed.
- Issuing the FY22 Small Project Grant opportunities for local organizations. In FY21, Los Alamos MainStreet awarded over \$25,000 in small project grants for execution of special events and projects that benefit the District, including ScienceFest, Trick-Or-Treat-On-MainStreet, WinterFest, PEEC’s Earth Day Festival, Meet the Farmers, the Jemez Mountain Trail Runs and the Historical Society’s Fuller Lodge Hotel Room project.

- MainStreet is getting ready to kick off its first FY22 event with the County Fair & Rodeo Parade down Central Avenue on August 14, beginning at 10:00 a.m.
- ScienceFest 2022 was held July 6-11, primarily on Zoom, with breakout boxes full of science-based activities for different ages and special in-person events each evening at Fuller Lodge and Lawn. Metrics to come.  
Upcoming events and initiatives include:
- The first MainStreet event of FY22—the County Fair and Rodeo Parade—will be conducted by LAMS on Saturday, August 14 beginning at 10:00 a.m. Staging will take place at the Mari-Mac Village lot. To date, 35 floats are registered, and the three judges will be Councilor David Reagor, Acting LAPS Superintendent Jennifer Guy and Melissa Roybal, a pharmacist with Nambe Drugs who is filling in for owner Tom (who will be out of town).
- The Community Services Department will soon take over contracts with LAMS for management of the Farmers Markets held at the Justice Center parking lot late spring through October and the winter markets held at Fuller Lodge Pajarito Room.

### Los Alamos Creative District

- The Los Alamos Creative District wrapped up its Tuesdays @ The Pond summer series 2021 on August 3<sup>rd</sup>. One of the first in-person group events, the 10 performances conducted between June 1 and August 3 drew record audience numbers at the Ashley Pond Park amphitheater who complied with the COVID Safe Practices, including advance ticket sales and social distancing between families.
- On Tap events were held virtually, two per month with a Science on Tap hosted by the Bradbury Science Museum and alternating History, Culture, Nature and Art on Tap throughout FY21.

### **Special Projects - HPAB**

- WWII Military Chapel - Local HP Designation Request. The Notification Letters to residents 300 feet within the Chapel boundary were mailed out. The Leal Notice was posted and sent to the media. The HPAB Agenda was completed and posted. After the public hearing, the Board will consider and vote on the United Church's request. If approved the application moves forward to the next step, approval by the P&Z Commission.



The vaulted ceiling, joists, and southwestern light fixtures (possibly a John Gaw Meem touch) remain.  
Note: the light fixtures are like the ones found in Fuller Lodge.

The Rose Window was inspired by the European Cathedrals in the 12th and 13th centuries. In the 1980s, locally crafted stained-glass windows replaced the original 1940s typical textured amber glazing. The geometric design represents a pinecone because of the setting in the Ponderosas. The window sections represent Creation, Love, Life, Service, Adoration, Family, Hope and Community. All were made in New Mexico by local artists.



- World War II Military Chapel. On July 22 Farmer's market staff hosted an education and information table which provided information to the public regarding the historic significance of the United Church. Many residents and visitors stopped at the booth to hear more about Historic Preservation in general and the Chapel in particular. All public comments were positive.



- Worked with Jonathan Creel, Vice Chair, HPAB and a LANL historian to locate the WWII Guard Station which is now housed on private property in the Denver Steels neighborhood. The LANL historian confirmed that David Anderson (owner of the property) relocated the guard house to preserve it. Ms. Strickfaden and I met with the realtor to tour the guard House as well as the historic features of the Anderson home.



Guard House that secured the "Secret City"



The Notch on the outside of the window used for opening

## **Admin/Special Projects**

Community Development is happy to announce that we are now open to the public as of June 1, 2021. All staff are back in the office full time and our doors are open for customer appointments and walk-ins.

Admin staff is currently working with CSD to create an Event permit that will help facilitate a one stop shop for residents, businesses and organizations that would like to hold events, gatherings, parties, and other functions here in Los Alamos County.

The project consultant for the Chapter 18 code update, Dekker, Parich Sabitini, presented a kick off presentation to County Council and to the CDAB in July.

## **Business License**

During the month of July, 98 business licenses were processed. 83 were renewals and 15 were new applications.

## **COMMUNICATIONS**

The two Visual Information Specialists have been busy with graphic design and photo projects, including support for annual events such as the County Fair/Rodeo (marketing for Rec Division plus Council fair booth materials), municipal building signage, ads about weed control/keep sidewalks clear, historical walking tour materials updates, and updates to trails kiosk maps – just to name a few highlights. They have been out in the field taking photos of Los Alamos and the surrounding area to update Facebook posts and add to the Smug Mug photo gallery online. They continued assisting others with a wide variety of requested ads, flyers, social media share outs or PSAs for CSD, Environmental Services, CMO or Council projects or initiatives. The PIO continues supporting outreach efforts for CDD on the Downtown Plans and Module 1, as well as for the Council/CMO for a variety of items such as the Business Town Hall meeting and transitioning of the Farmers Market contract to CSD. The PIO continues working with Procurement on the website contract as the liaison to the selected vendor. The contract is still proceeding with a goal to kick off the project in August. Other PIO tasks included outreach for the Home Renewal Program which opened on August 1, updating the Facebook and UAS policies for the CMO, coordinating outreach on road construction projects county-wide and with LANL property, and a variety of news releases on timely topics.

## **COMMUNITY SERVICE DEPARTMENT**

### **Aquatics**

#### **Aquatic Center July Attendance: 5,951**

The sound of kids and families coming back to the pool is a joyous sound to hear again. Aquatics staff continue to recruit full-time lifeguards, so the Aquatic Center can be open on the weekends, and swim lessons can resume; the Aquatic Center is still short four (4) staff members to make those items possible. The youth swim teams monthly total was 863.



## **Leisure Lagoon Project:**

Construction for this project is moving swiftly. The tie-in into the main building begins August 7<sup>th</sup> through September 12<sup>th</sup>, which will close the Aquatic Center. Redesign of the front desk area, entry door reconfiguration, new flooring in the front entry area, new sprinkler heads for the entire building, and replacement of the main pool sand filtration tanks, are in the plans. There will be no building access during the closure. Front counter operations will be at the Municipal Building Suite 200, from 8am – 5pm Monday – Friday during this time.



## **Recreation**

### **4<sup>th</sup> of July Glow Bike Ride - July 3<sup>rd</sup>, 100 participants:**

Recreation staff along with Community Services Director, Cory Styron hosted the first ever 4<sup>th</sup> of July Glow Bike Ride, where participants could come decorate their bikes with glow items! Teens and adults rode their glow bikes down and around Central Ave, while the younger kids were able to ride their bikes around Ashley Pond.



### **Movies in the Park: Raya and the Last Dragon – July 21<sup>st</sup>, 150 Attendees:**

Recreation staff hosted a movie in the park featuring Disney movie: Raya and the last Dragon. This event was sponsored by Los Alamos Fire and Police Departments.



## Rio Arriba County 4H Show – July 29<sup>th</sup> – 30<sup>th</sup>

Recreation staff and the 2021 Los Alamos County Queen's Court helped Rio Arriba County with their 4H show by handing out awards.



## Los Alamos County Horse Show - July 31<sup>st</sup>, 12 participants:

Los Alamos County Recreation hosted its annual Los Alamos County Queen's Court Horse Show in its new format, which included additional five classes ranging from dressage to pole bending, it was a huge success with 12 riders registered in multiple events.



## Golf Course

### 68<sup>th</sup> Atomic City Invitational – July 2<sup>nd</sup> – 5<sup>th</sup>, 100 participants:

This year's ACI saw 23 out of town participants, 10 out of state participants and 67 locals. After a greatly reduced field in 2020, the Golf Course was able to open registration to almost double this year. The weather was excellent all four days, and this year some social functions were added back in after not being able to conduct social functions in 2020. The weekend's fun included competitive tourney play, chipping contests, long drive contests and a couple of evening functions with dinner. Cottonwood on the Greens provided breakfast and lunch for participants.



**Senior Golfers of New Mexico – July 12<sup>th</sup>, 48 participants:**

This year's event saw 48 participants! The group tours around New Mexico playing their summer long tournaments at various golf courses in the state. Several members of the group came up the day before to play a practice round and stay overnight for the main event the next day. Weather was on their side as we had an excellent day to host. The group had a lot of fun with the majority staying after the round to enjoy lunch and drinks on the restaurant patio.

**Sun Country Junior PGA Tournament – July 16<sup>th</sup>, 32 participants:**

32 youth golfers from all over the state and West Texas, came together to compete in this Junior PGA event. Local junior golfer, Lincoln Hoffer, won his age division - Congratulations Lincoln! It is always an honor, and a lot of fun, to host Junior events and watch our youth compete and create the future of golf in our communities

**Big Brothers / Big Sisters Fundraiser Golf Tournament – July 17<sup>th</sup>, 88 participants:**

Los Alamos Golf Course was fortunate to host the Big Brothers / Big Sisters golf tourney once again after not being able to hold the event last year due to the COVID-19 pandemic. We had a great turn out, and a wonderful day, for BBBS to hold their event. The tournament was a great success and Cottonwood on the Greens provided a meal after play to accompany their awards ceremony.

**New Mexico Senior Ladies Golf Association – July 19<sup>th</sup>, 52 participants:**

The Senior Ladies started off the day with breakfast at Cottonwood on the Greens, followed by an 18-hole round of golf with awards ceremony following play.

**74<sup>th</sup> Los Alamos City Championship – July 31<sup>st</sup> – August 1<sup>st</sup>, 54 participants:**

The 74<sup>th</sup> City Championship saw an increase in participants from the last two years with several new faces in the lineup. The tournament is a 2-day, medal play format with flights for men, women, senior players, and super senior players. The shoot-out following the 2<sup>nd</sup> round was a lot of fun for both the players and the 30+ spectators who stuck around to watch.



### **Ninja tine aerification process – July 27<sup>th</sup> & 28<sup>th</sup>**

Ninja Tine is a core aerification process that is non-disruptive to the putting green surface. The core is 0.275" in diameter. Ninja tines vent the top 1" to 2" of the green and removes thatch, which is easily blown off the green.



### **Animal Sightings around the Golf Course:**

Our coyote family at LAGC continues to grow with a litter of 6 pups this year. Best estimates have the family at about 16 now after the last few year's litters, and as the pups grow, they tend to keep the course as their home.

A community member who often walks around the golf course captured the picture of a bobcat walking near the golf course. The bobcat coupled with our coyote family, a couple of bears who have been frequenting the course, and the vast number of deer in the area provide for some fun wildlife viewing, but also a good idea to stay alert to the surroundings!



### **Ice Rink**

#### **Derby Dames - Month of July:**

Jr. Derby and Derby Dames continue to practice at the ice rink. No events or other activities took place at the ice rink in July.



## **Open Space**

### **Trails Update:**

Over the past month Open Space and Trail staff installed six more trail signs throughout the trail system. Signs were installed at Potrillo Canyon, Estante Way as well as Dot Grant and Woodland Trails. Water bars were reinforced above the Quemazon trailhead to protect the parking area from eroding. Fallen trees were clear from Bayo and Walnut Canyon trails after recent rain and windstorms.



## **Parks**

### **North Mesa Arena Updates:**

Parks crews have been cleaning up the North Mesa Arena in preparation of the Los Alamos County Horse Show, held July 31<sup>st</sup> and for the Los Alamos County Fair and Rodeo, scheduled for August 13<sup>th</sup> - 15<sup>th</sup>



### **“Multiverse” receives finishing touches:**

“Multiverse” was installed in 2020 during the COVID-19 pandemic, and its dedication event was held on July 23<sup>rd</sup>. Parks staff worked to put finishing touches around the base of the art piece, by adding a rock border, and removed solar panels that were vandalized over the course of the year.



### **Additional Lights at Ashley Pond:**

Staff have been working to replace and install new lighting at Ashley Pond. The additional lights are Café lights not only to add additional light where the Los Alamos Summer Concert Beer Garden is, but to add to ambiance of the area as well.



### **Library**

Los Alamos County Library System delivered in-person and curbside library services at Mesa Public Library and White Rock Branch Library in July 2021. Reading Colors Your World Summer Reading Program ran in June and July 2021. The summer reading program is a signature library program that enrolls children, youth, teens, and adults in reading challenges - Summer reading isn't only for kids! There were 97 active readers in the adult summer reading program, who read 738 books.

<b>Los Alamos County Library System Statistics July 2021</b>	
# Uses of E audio books	2,649
# Uses of E books	2,830
# of Uses of Streaming Video	146
# of Uses of Streaming Music	52
# of Uses of Online Magazines	466
<b>Digital Circulation</b>	<b>6,143</b>
<b>Curbside + In-person Circulation</b>	<b>23,012</b>
<b>Total Circulation</b>	<b>29,155</b>
Youth/All Ages/Family Services Programs Offered	37
Adult Programs Offered	3
<b>Total Programs Offered</b>	<b>40</b>
Youth Services Program Attendance	621
Adult Program Attendance	51
<b>Total Program Attendance</b>	<b>672</b>

<b>Circulation by Comparison</b>	<b>May 2021</b>	<b>June 2021</b>	<b>July 2021</b>
Digital Circulation	7,732	6,365	6,143
In-person/physical circulation	16,883	23,375	23,012
Total	24,615	29,740	29,155

**Library Conversations – July 8<sup>th</sup> & 15<sup>th</sup>, 45 participants:**

Library Conversations is a continuing series of gatherings for adults with author readings, film screenings, cultural, health, book, and education topics. Los Alamos Public Libraries hosted two library conversations: Laura Paskus presented on New Mexico's Changing Climate, and Marisa Thomson, NMSU Urban Horticulture Specialist presented on Planting Climate Adapted Trees. The post-program survey from Laura Paskus' presentation showed that, of 11 people who responded to the survey, 100% learned something that was helpful, 100% intend to apply what they learned, and 100% felt more confident about what they learned.

**Reading Colors Your World - Month of June & July, 252 participants:**

Youth Services continued Reading Colors Your World Summer Reading Program with 36 total programs offered in July. In addition to summer reading programming, Reading Colors Your World: In June and July of this year there were 252 active youth and teen readers who read 570 books (teens) and 207,697 minutes (children and youth). The largest concentration of enrolled children was pre-school aged.



### **Del Sol String Quartet - July 21<sup>st</sup>, 50 Attendees:**

The Library System hosted a surprise visit from Del Sol String Quartet, in partnership with the Santa Fe Opera. It included compositions commissioned from composers on the theme of "Joy."

### **Social Services**

#### **Las Cumbres Community Services Update:**

LCCS staff also spent many hours in July setting up their new space at 1060 Nugget Street! They are getting very close to opening our doors for families to receive direct services. The next service we plan to offer on site is our Drop-In Clinic, and contingent upon the circumstances with the Delta variant.

#### **Los Alamos Retired & Senior Organization (LARSO) Update:**

The senior centers will begin to serve in-person lunches starting August 2<sup>nd</sup>. Lunch is served from 11:30am -12:30pm, Mon. – Fri. and the capacity limit is 40 members at each site with COVID safe practices are in place. Approximately 100 Home Delivered Meals are served daily, and the number is expected to rise, as the drive through meal service comes to an end.

#### **Acting for Film/Short Film Production – July 19<sup>th</sup> – 23<sup>rd</sup>, 11 participants:**

During this full day class, part of a 2-week film making program offered in partnership with the Youth Activity Center, PAC8 & Fuller Lodge Art Center, the students shot four separate short films using screenplays written during the previous weeks class. Students worked on all aspects of the productions from acting to editing. This class was open to students 12-18 year's old and included high school and middle school students.

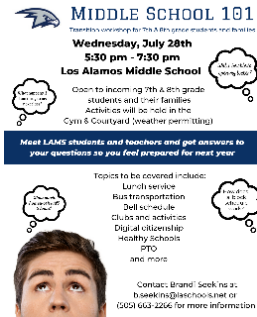
#### **Outdoor Laser Tag - July 21<sup>st</sup>, 17 participants:**

The Teen Center staff worked with teens to put on a 3-hour Laser Tag event, featuring constant 8 vs 8 battles over a 70' x 120' play field complete with inflatable walls and barriers. Pizza, snacks, and drinks were served to fuel the battles.



### **Middle School 101 - July 28<sup>th</sup>, 424 participants:**

This event organized by LAPS Prevention Support Specialist that offered students and families an opportunity to visit the school, meet staff, and get their questions answered about how to navigate middle school - everything from transportation and technology to safety and joining a sport or club. Community partners greeted families and presented information and resources. Students met their school counselors and learned about the new bell schedule and food service options in a dynamic, casual environment.



### **Outreach meeting with the JJAB team - July 28<sup>th</sup>**

Las Cumbres Community Services (LCCS) Executive Team Lead/Community Youth and Caregiver Program Director met with five JJAB staff to orient them to our Los Alamos services, provide a LCCS Resource Guide for services offered, and discuss service gaps that our team can begin to address with the expanded services.

### **Cultural Services**

#### **Los Alamos Summer Concert Series – Fridays in July**

Sancre Productions and the Community Services Department started the Live In-Person Concerts, beginning July 2<sup>nd</sup> featuring Austin Van at Overlook Park and July 9<sup>th</sup> – Dusty Low at Overlook Park. The Los Alamos Summer Concert Series moved back to Ashley Pond for the remainder of the 2021 Series, and featured the return of food and non-food vendors, and the following artists/bands in July: Igor and the Red Elvies, Sim Balkey, and Ryan Chrys and the Rough Cuts.



### **Electric Vehicle Show - July 10<sup>th</sup>, 400 Attendees:**

As part of ScienceFest, PEEC hosted an Electric Vehicle Show, which allowed people to view multiple types of electric vehicles and to chat with their owner.



### **Sunspot Viewing - July 10<sup>th</sup>, 250 Attendees**

As part of ScienceFest, PEEC setup telescopes at Ashley Pond, so attendees could look through them to view sunspots on the sun.

### **Summer Family Evening - July 21<sup>st</sup>, 329 Attendees**

PEEC hosted a Summer Family Evening that included baby goats and the Albuquerque International Rattlesnake Museum, both attractions were very popular.



## **PUBLIC WORKS DEPARTMENT**

### **Administration Division**

#### **Transportation Board**

#### **Recruiting New Members:**

The Transportation Board meets the first Thursday of the month at 5:30 p.m. There are currently three vacancies on the board.

#### **The Transportation Board Met Virtually on Thursday, July 1, 2021**

The following items were on the agenda:

- The Transportation Board will resume in-person meetings on August 5, 2021.
- Cory Styron, Community Services Director provided a presentation on the options to improve trails the County:
- Eric Martinez, County Engineer explained the application process for the fall of 2021 cycle for the League of American Bicyclists - Bicycle Friendly Community Renewal.

## Airport Division



Terminal Building: New air conditioner units were set on the



New airport rotating beacon has been installed. One complaint about glare was received from the neighborhood across the canyon. The concern was addressed, and the resident called back next day to report she was satisfied with the resolution.



New flooring has been installed in the terminal.

- The quarterly inspection for the Storm Water Pollution Prevention Plan (SWPPP) was completed and received the new permit and compliance documentation.
- NMDOT staff visited the airport and discussed upcoming plans, funding options and coordination with the FAA on projects and funding.
- The consultant design firm will deliver the finished Fuel Farm design by July 30th.

## **Custodial Division**

- The Custodial Division supported 124 events during the month of July as Covid-19 restrictions eased. Starting July 1 with most restrictions being lifted, full capacity was allowed for indoor rentals.
- The division continued disinfecting high touch surfaces throughout our facilities twice per day even though CDC guidelines only called for one time per day disinfection. Custodial resumed the building attendant schedule for Fuller Lodge on the weekends from 9 a.m. to 3 p.m. Saturday and Sunday through the summer.

The following projects were completed during the month of July:

- Refinished a portion of the warehouse flooring at PCS.
- Shampooed upholstery and cleaned interior and exterior windows at the Airport.

The Facility Reservations Office is open 5 days per week taking in-person reservations from 10:00 a.m. to 2:00 p.m. Monday through Friday. Fuller Lodge is open to the public between the hours of 7:30 a.m. to 5:00 p.m. Monday through Friday and 9:00 a.m. to 5:00 p.m. Saturday and Sunday.

## **Engineering & Project Management**

### **Development Review & Project Support:**

- **Mirador Residential Subdivision (Tract A-19)** - Phase I roadway infrastructure is near completion with punch list work remaining. Meetings have been held with the developer to discuss a path forward for a reduction in bonding and formal county acceptance of Phase I roadway and utility infrastructure. Staff met with the developer earlier in the year to conduct an inspection of recently installed roadway infrastructure for Phase II. Areas needing repair were identified and work began in July to repair damaged concrete work. In July, new sidewalks and ramp installation are underway for Phase II. Staff continues to provide construction inspections and participate in project meetings as work progresses on Phases II and III.
- **Mirador Mixed Use Development** – The site plan was approved by the Planning and Zoning Commission on December 9, 2020. Staff has reviewed a preliminary grading, drainage and pedestrian access plan and provided feedback and awaits submission of building permits and final construction plans for official review.
- 



*Crews work on sidewalks at Mirador*

- **Marriott TownePlace Suites** - The site plan, summary plat and height waiver were approved by the Planning and Zoning Commission on January 13, 2021.
- **Trinity/20th Street Intersection Traffic Signal** – In accordance with the Project Participation Agreement between the County and the land developer, the County is responsible for the design and installation of a traffic signal at this intersection. Staff is coordinating with our on-call engineering consultant and NMDOT staff to update the traffic study to comply with NMDOT's permitting requirements for the new traffic signal installation. Staff awaits a project timetable from the development team to coordinate the signal design and installation schedule. Funding for the installation is included in FY21 budget.
- **DP Road:**
  - **Canyon Walk Apartments (Tract A-9)** – Staff continues to attend weekly construction progress meetings with the development team as scheduled. All utility mainline and service connections have been completed. Roadway construction activities (grading, curb & gutter, sidewalk, and paving) were substantially complete during the week of July 23<sup>rd</sup> with valve collar installation underway.
  - **Bluffs Senior Housing (Tract A-8-b)** – The site plan application was approved on September 23, 2020 by the Planning and Zoning Commission. Staff approved the Civil Construction Drawings and CDD is in the process of reviewing the Building Permit. The developer has indicated that they are scheduled to break ground in August 2021.
  - **Phase II Infrastructure** – FY21 funds in the amount of \$4.5M is programmed for roadway and utility infrastructure improvements on DP Road from the Bluffs site east to the road terminus at the TA-21 gate. Council approved a Task Order with Wilson & Co. for design work on January 26, 2021 and the design kickoff was conducted on February 18th. Evaluation of alternative layouts of roadway and parking is currently being conducted. Outreach to DP Road businesses and property owners was conducted on May 11<sup>th</sup> and a Public Input Meeting occurred at the June 3<sup>rd</sup> Transportation Board Meeting, where the design alternatives were presented, and feedback solicited. The final design is expected to be completed by the end of December 2021, construction to begin in Spring 2022 and completed by the end of 2022.



*Contractor completes DP Road paving*

- **The Hill Apartments (Tracts A-12/13)** – The development team has been coordinating with County staff regarding building permits and surety requirements in advance of and in preparation of on-site and off-site improvements. Staff will continue to coordinate with the development team and review documents as needed. A pre-construction meeting was held between the developer and the County on April 19, 2021. Staff approved the building permit applications in May 2021 with conditions and comments noted.

- **Trinity/35th Street Intersection Improvements** – An Access Permit from Trinity Drive to the site was issued by NMDOT on May 12, 2020. The associated road diet configuration for Trinity (NM 502) was approved by County Council on June 9, 2020 and implemented by NMDOT. As a condition of the access permit, the County is required transfer of a portion of right-of-way to NMDOT. Staff has completed the ROW mapping per NMDOT requirements and is working with NMDOT staff on drafting an agreement for the dedication.
- **Ponderosa Estates Phase 3** – The subdivision plan was approved by the Planning and Zoning Commission on October 28, 2020. Staff awaits construction drawings and final reports for review.
- **Arkansas Townhomes** – Staff has conducted construction inspections/site meetings for the project for the storm drain system and to review existing roadway on Arkansas prior to contractor beginning water line trenching and excavation.
- **Los Alamos Schools Credit Union (1010 Central Ave.)** - Staff reviewed a building permit amendment that includes a coop park on the eastern area of the property. The plan proposes curved stucco backdrop walls, raised community garden boxes, picnic tables and landscaping to include a lawn and areas for stormwater detention. Installation of a covered platform/bandstand is proposed at a future date. Staff assessed stormwater drainage, pedestrian accessibility and connectivity, Municipal Building parking sign compatibility, and motorist sight obstruction concerns.

#### **2020 Pavement Condition Survey:**

The County's consultant has completed upload of collected data into the asset management software, which is utilized to program the five-year Road CIP Budget. The final reports were received in June. The consultant will be conducting software training for County staff.

#### **Canyon Rim Trail Phase 3 (Canyon Rim Trail – West):**

This project required updated appraisals and title reports to proceed with the acquisition process and final design. A task order was issued to initiate these updates with the updated Title Reports complete in December and the appraisals received in March 2021. The land acquisition process is underway with legal staff assisting with drafting the required documents to acquire the required land through easement. Final design efforts will commence once the easement acquisitions progress.

#### **Finch St. (Road connection from 35<sup>th</sup> St. to LAMC):**

Following input from LAMC and NMDOT, a preferred alignment for this connection that will accommodate the expected large LAMC delivery vehicles has been selected. The engineering design team presented the 60% design to the Transportation Board on December 3, 2020. Staff continues to work closely with LAMC and NMDOT on all required transfers of ROW and State Access Permits required along Trinity Drive (NM 502). Staff completed boundary surveys for LAMC in May 2021 for the required land acquisitions and ROW mapping. County legal staff met with LAMC in June 2021 regarding the required land acquisitions and is assisting with drafting the required documents. The design will be finalized once progress has been made on ROW transfers.

#### **Canyon Rim Trail Underpass:**

Construction crews mobilized on March 29, 2021, with a project substantial completion scheduled on September 30<sup>th</sup> and final completion scheduled for October 31, 2021. Work is on-going with excavation on the south side of NM 502 partially complete. More than half of the structure was installed in June with backfill around the box complete. Final roadway grading on the north half of NM 502 is underway with

detour paving occurring the week of July 26th in preparation for a traffic shift to the north detour. Once traffic has been shifted to the north, the south side of the box culvert will begin.



### **Wayfinding Sign Installation:**

An RFP for sign manufacturing and installation services to update community wayfinding signage was advertised on two separate occasions in 2020 with no award. As a result, Staff revised the scope of work and advertised an Invitation for Bids for sign panel assembly. Bids were opened in April 2021 with finalization of contract underway. The awarded company is working on obtaining their NM Business License. County Traffic and Streets crews will perform the sign installations once signs are received by the awarded sign fabricator which is anticipated in late 2021.

### **Trinity Drive Pedestrian & ADA Improvements – Diamond to Oppenheimer:**

In FY 2020, the County received a \$250,000 state grant to make isolated improvements to sidewalks, curb, gutter, drive pads and ADA ramps along Trinity Drive (NM 502) from Diamond to Oppenheimer. Following a winter suspension, the contractor returned in April to complete the remaining concrete work. The base scope of construction is complete with only minor repair work pending.

### **Urban Trail Design:**

The project is separated into two project phases, with each receiving federal transportation funds through NMDOT. The total amount of grants funds received for the project total \$4.305M over a period of three fiscal years and requires a local match of 14.56%.

- Phase I – Trinity to Spruce St.: Staff has begun the design and drafting work with the funding agreement from NMDOT received and fully executed. A task order with Wilson & Company to complete the Environmental Analysis has been executed.
- Phase II – Spruce St. to Aquatic Center: Funding Agreement and purchase order for design has been received from NMDOT. A task order with Wilson & Company has been executed for Design and Environmental Analysis.

Design for both phases is expected to be completed by May 2022. Phase I and Phase II are planned to be bid as one construction project, with construction commencing in the Spring of 2023.

### **North Mesa Road & Utility Improvements – Casa de Oro:**

The County has budgeted FY 2021 CIP funds for road improvements for Alamo Road, Capulin Road, and surrounding side streets. The County also received approximately \$280,000 in state local government road funds with all agreements fully executed. Staff solicited public input in conjunction with

a project presentation to the Transportation Board in February. Staff completed the design of the project in coordination with the Department of Public Utilities and advertised the project for bids in late February. Bids were received on March with County Council approval in April to TLC, Inc. Work began on May 4<sup>th</sup> with concrete, paving, and utility work ongoing. Final completion is scheduled in November 2021.



#### **Sherwood Boulevard Improvements:**



The County has budgeted FY 2021 CIP funds for drainage and road improvements to Sherwood Boulevard from Grand Canyon Drive to Aztec Avenue. Staff solicited public input in coordination with a project presentation to the Transportation Board on April 1st. Staff has conducted geotechnical investigations for the project to develop a pavement design and assess the geologic conditions. The roadway construction plans are in development by County staff with drainage analysis and storm drain design performed by an on-call engineering consultant. Staff is currently engaged with acquiring a subsurface utility survey given the challenges with the placement of underground drainage structures with existing utilities. Design completion and

advertisement for construction bids is anticipated in the Summer/Fall 2021 pending completion of the utility survey and design.

#### **33<sup>rd</sup>/34<sup>th</sup> Street Loop Roadway & Utility Improvements:**

As waterline utility breaks have been reoccurring within this North Community area, the Department of Public Utilities reached out to Public Works to evaluate the scope and costs involved to perform a joint road and utility project as an initial project phase to address the deteriorating condition of these facilities. During the FY2022 budget hearings, Council approved a budget option to fund road work. Project design is anticipated in late 2021 with construction commencing early 2022.

#### **White Rock NM 4 Trail and Canyon Rim Trail Maintenance:**



Staff executed two task orders to conduct maintenance repairs (crack repair and fog seal) on the NM-4 Trail in White Rock from Sherwood Boulevard to Monte Rey Drive South, and Canyon Rim Trail from Knecht Street to the trailhead near the new underpass project limits near Entrada Drive. Work is being conducted by our on-call construction services with all work complete in White Rock and work beginning on the Canyon Rim Trail during the last week of July.

### **Deacon Street Improvements:**

Public Works and Economic Development staff are finalizing a scope of work for roadway and utility infrastructure improvements in preparation for contracting professional design services for the project. Anticipate design process to commence late summer 2021.

### **Golf Course Site Development Improvements:**

The design consultant performed a project presentation to the Parks and Recreation Board on May 13<sup>th</sup> to review and discuss these latest design concepts, costs, and project priorities. The board provided positive feedback and recommendations. However, since that time the golfing community requested additional opportunities to obtain information and provide feedback. In response, on July 16<sup>th</sup>, staff and the designer held a meeting to provide background information and listen to concerns. Subsequent public meetings will be scheduled (one in August and one in September) to review information and scenarios that consider the input received. Final plans and bid advertisement for construction is pending the outcome of these public outreach efforts.

### **Betty Ehart Kitchen Equipment Upgrade:**

State capital outlay funds were appropriated for the project. A proposal for design services was received, however the contract has since expired. Staff is preparing to advertise an RFP for design and once a contract is executed, design can commence.

### **Fire Station 3 Boiler Replacement:**

This is a FY21 project funded through the Major Facilities Maintenance (MFM) Program. Design work is complete. Construction bids for this replacement will occur in combination with the Secondary Dispatch Project in an effort to acquire more interest and better pricing through an economy of scale experienced with larger projects.

### **Fire Station 3 Secondary Dispatch:**

Staff is working with Police Department and Emergency Management personnel to create a secondary dispatch area within Fire Station 3. Final design is complete. The project is scheduled be advertised for construction bids August, in conjunction with the Boiler Replacement Project as noted above.

### **Leisure Lagoon:**



Crews continue to construct masonry block walls while also installing laminated wood ceiling beams. Completed work in the entry area includes concrete floor placement and metal roof deck. Crews will take advantage of the Aquatic Center's annual maintenance shutdown in August to replace the pool filtration system, install new fire sprinkler heads while improving the entryway, making the front desk more customer friendly and ADA accessible and replace flooring.

### **Municipal Building Server Room CRAC Units:**

This new air conditioning system will provide longer and more consistent service to the server room to ensure proper operation and reliability of the county's computer servers. Value engineering options are under review by staff and the design team to reduce project costs and disruption during construction. Updated design plans are scheduled for delivery mid-August with procurement of construction to follow.

### **Customer Care Renovations:**



Customer Care Representatives have been temporarily relocated to the Boards and Commissions Room. Construction crews are working through demolition and framing the new office layout. Mechanical, electrical, and plumbing system installation is also in process. New office furniture has been ordered and received with installation pending substantial completion of interior renovations.

### **Sunflower Art Installation:**

Staff is assisting CSD staff with drafting an RFP to procure services for the installation.

### **Pajarito Repeater Site Generator Installation:**

Project is substantially complete with a remote communication system currently under review.

### **Eco-Station Household Hazardous Waste Building:**

This project proposes to design and build a more permanent structure for storing household hazardous waste adjacent to the transfer station. Given the lease agreement with DOE for the site, staff has engaged DOE and completed DOE's approval and permitting process so that work can proceed to the next phase.

### **Airport and Aquatic Roofs:**

Work at the Airport Terminal Building is near completion with some metal edging, gutters and downspouts remaining. Roof work at the Aquatic Center is nearly complete with a few metal edge details and appurtenances remaining. All work is scheduled for substantial completion by the end of August.

### **Fuller Lodge Log & Window Restoration & Art Center Canopy:**

The construction contract for log and window restoration work is in the under legal and procurement review. Once approved and a purchase order issued, a schedule of work will be reviewed along with weather considerations.

Initial concept sketches were presented to the Historic Preservation Advisory Board on May 5<sup>th</sup> with positive input received. The design team continues to refine these concepts including costs. The design must also be submitted for review to the State Historic Preservation Office.

### **WAC Building:**

A preliminary meeting with the architect was held late July to review the project scope, including the approach to the building condition assessment, design and historic registration process, and stakeholder coordination and the public information and involvement plan. As this work develops and PIIP finalized, more information regarding public meetings will be provided.

### **Upcoming Facility RFPs:**

- Tween Center
- On Call Facility Construction & Maintenance Services: An RFP has been drafted and scheduled for advertisement in August.
- Facility Condition Assessment: An RFP has been drafted is under review. These services will provide a current condition assessment of all county buildings and assist with the programming of future maintenance projects and improvements.
- Los Alamos Community Recreation Space – Design is funded through a \$350,000 State Capital Outlay Appropriation. The project consists of a gymnasium built in coordination with the Los Alamos Public Schools to support County recreation programs and allow LAPS programmatic use during school hours. The county received the fully executed grant agreement early March 2021. The funding agreement and Notice of Obligation must be acquired and submitted prior to design services commencing. Planning meetings with LAPS and CSD staff have been held to discuss and formalize a scope of work for a design services RFP. Staff also obtained further input on the scope of work from the School Board at their July 13<sup>th</sup> meeting. A presentation to council is scheduled for August 31<sup>st</sup> to obtain further input and direction on the project prior to advertising the RFP.
- Staff is evaluating the removal of concrete overlook balconies behind the Airport Incinerator Building as a potential on call contract task order.

### **Environmental Services**

#### **Environmental Sustainability Board:**

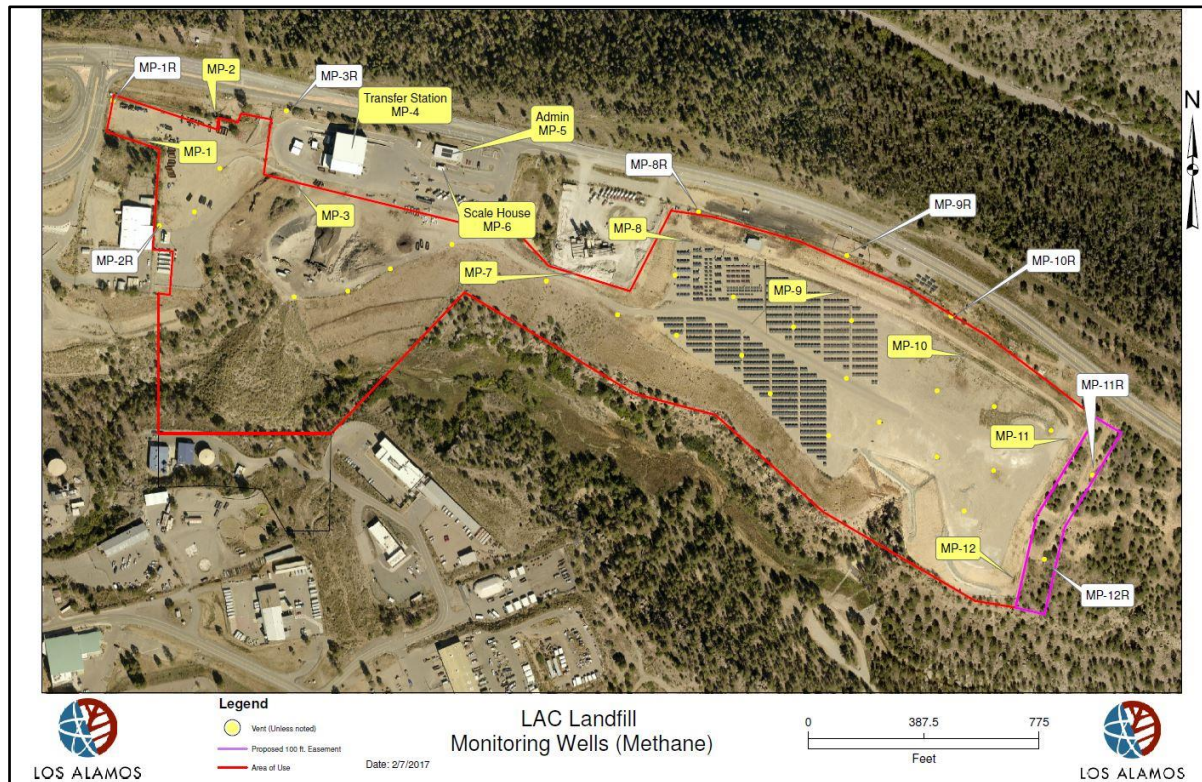
The ESB meeting, July 15, 2021, was conducted over Zoom to comply with COVID-19 safe practices. The ESB received an update on the Food Waste Composting Feasibility Study from the consultant, SCS Engineers. The Board also received an update from the Los Alamos Resiliency, Energy and Sustainability Task Force (LARES) Waste, Consumption, and Natural Resources subcommittee. Heidi Rogers, member of the subcommittee provided the update on their current work to gather feedback.

#### **Los Alamos County Landfill Gas (LFG) Update:**

With the installation of the Landfill Gas Control and Collection system, the methane concentrations are in compliance with NMED Solid Waste Rules. Environmental Services received approval from New Mexico Environment Department (NMED) to reduce monitoring from weekly to quarterly as prescribed by NMAC Solid Waste Rules.

Environmental Services submitted the second quarter 2021 Landfill Methane Probes Report to NMED.

- The concentration of methane generated by the facility did not exceed 25 percent of lower explosive limit (LEL) for methane in facility structures (excluding gas control or recovery system components) and was shown to be compliant with 20.9.5.9(B)(1) NMAC. Methane readings at all buildings/on-site structures were 0.0 percent methane in air during the quarterly monitoring; and
- The concentration of methane did not exceed the LEL at the facility property boundary and therefore shown to be compliant with 20.9.5.9(B) (2) NMAC. Methane readings at all gas probe locations were 0.0 to 1.1 percent methane in air during the quarterly monitoring.



### Recycle Coach:

From June 1 – June 30, 2021, there were 20 new subscribers on the Recycle Coach app, with a total of 1,636 total users and 9,306 resident interactions. The Recycle Coach app is a great asset for residents to check collection schedules and use the 'What Goes Where' search tool for recycle questions. The number one interaction is reminders and notifications which accounted for 6,623 reminders, 730 notifications, followed by 433 material searches for such as household batteries, light bulbs, and latex paint.

### Customer Service:

Environmental Services Division mission is to provide exceptional solid waste and sustainability services to create a better community for current and future generations. A large part of the daily operations is to provide excellent customer service both administratively and in the field setting. Below is a chart of the number of customers we served in June 2020 and June 2021. The number of customers served in 2020

was higher due to COVID pandemic, many residents were home and occupied their time by cleaning up garages, sheds, homes, and yards and visited the Eco Station more often.

CUSTOMER SERVICE	NUMBER OF CUSTOMERS SERVED (JUNE 2020)	NUMBER OF CUSTOMER SERVED (JUNE 2021)
Email ( <a href="mailto:Solidwaste@lacnm.us">Solidwaste@lacnm.us</a> )	68	31
Online Roll Cart Requests	58	38
Recycle Coach App	10 New Subscribers  1,463 Total Users  8,832 Resident Interactions	20 New Subscribers  1,636 Total Users  9,306 Resident Interactions
Overlook Customers	447 Monthly Customers  15 Customers Daily (Average)	347 Monthly Customers  12 Customers Daily (Average)
Transfer Station Visitors	2900 Monthly Customers  96 Customers Daily (Average)	2410 Monthly Customers  80 Customers Daily (Average)

#### Household Hazardous Waste Program:



Environmental Services provides residents with a household hazardous waste program for items such as paints, stains, pesticides, herbicides, cleaners, etc. The program is open to receive household hazardous waste on Friday and Saturday from 9:00 am to 3:00 p.m. During the month of June approximately 25 residents utilized the program.

#### Yard Trimming Program:



The curbside yard trimming roll cart program began July 2018 and has been extremely successful. The yard trimming roll cart is voluntary and there is no additional cost to residents who already pay for curbside collection. Approximately 4,882 (71%) households have received yard trimming carts since the program commenced. Environmental Services started collection on March 15 and has collected over 374 tons of residential yard trimmings this year. The yard trimming material is turned into mulch and is available for residents and businesses for use in landscape projects. A portion of the mulch material is sent to Bayo Canyon and is used for the bio-solid compost program.

### Operation Save the Bears:



Environmental Services Division collaborated with NM Department of Game and Fish to procure 300 semi-automated (requires residents to unlock/lock manually on trash day) bear tough carts and 7 bear resistant dumpsters. The carts and dumpster have been ordered and will be delivered on August 16, 2021. The priority will be given to residents already on the registration list. There are currently 29 requests for bear carts.

Additionally, during the FY22 budget process, Los Alamos County Council transferred \$2.4 million dollars from general fund to Environmental Services to purchase bear resistant roll carts and dumpsters for the entire community. The County intends to purchase fully automated bear resistant roll carts that will not require residents to

manually unlock/lock carts. The roll cart in consideration is currently undergoing rigorous testing process and is scheduled for testing with International Grizzly Bear Certification in October 2021.

### Zero Waste Los Alamos:



The Zero Waste Team met with Community Engagement Librarian, Felicity Fonseca, and Green Schools Task Force President, Susan Hettinga, Wednesday, July 14, 2021, via Zoom to discuss opportunities for more engagements with Los Alamos Public Schools regarding food waste prevention and possibly having presentations for kids at the schools on the subject. Additionally, the Zero Waste Team continues to engage with the community at Farmer's Market events and share information on recycling, waste diversion and prevention.



*ESB Chair Erik Loechell and Zero Waste Member Sue Barns talk to residents*

*ESB Member Dina*

*Pesenson and LAHS Eco Club President Sofia Enriquez talk to at the Farmers Market residents at the Farmers Market*

### Los Alamos Resiliency, Energy, and Sustainability Task Force:

At the July 16, 2021, meeting LARES reviewed and discussed their respective subcommittee draft interim reports. These reports will be presented to the County Council on August 24, 2021. The board also discussed the consideration of restarting in-person meetings. The next meeting will be held on July 23, 2021. The Task Force will also have a booth at Farmer's Market on July 29<sup>th</sup> to gather public input and engage the community on the process.

### Composting Demonstration:



Environmental Services participated in this year's ScienceFest by providing a composting demonstration Saturday, July 10<sup>th</sup> at Fuller Lodge. They had an estimated crowd of 10 participant that came by and learned about the different ways to compost at home. Additionally, the event was streamed on Facebook and had 91 viewers.

### Overlook Collection Center with New Signs:

Overlook Collection Center has posted up new informational and directional signs about when recyclables are accepted. Overlook Collection Center can accept recycle materials 24/7 using the walk-in access area.



### Green Team Demonstration Garden:

Environmental Services provides monthly maintenance for the Green Team Demonstration Garden in White Rock. This includes pulling weeds, removing dead plants, and replacing them with new ones, and making sure it is beautiful for visitors to enjoy. With all the recent rainfall received, there was an abundance of large weeds to pull. Staff enjoys taking a break from office duties to work on this beautiful garden.



*Before*



*After*

### **Y-Corps Students Interning at the Eco Station:**

A group of Y-Corps students came to the Eco Station and worked on spreading mulch on the landfill cap to stabilize slopes and prevent erosion. The students also toured the Eco Station and learned about waste and recycling operations. Additionally, the students watched the movie Just Eat It: A Food Waste Story and learned about the food waste dilemma and discussed ways to reduce waste on a personal level.



*Y Corps Students spreading mulch*



*Y Corps Students in front loader bucket*

### **Mountain Canine Corps Trains at Eco Station:**



Three handlers and dogs from Mountain Canine Corps came to train at the Eco Station on Saturday, July 3, 2021. The group is a nonprofit search and rescue organization that is composed entirely of volunteers. Their mission is the training and fielding of search dogs and personnel to help locate missing persons mainly in a wilderness setting. The Eco Station asphalt and concrete piles simulate real life unsteady terrain that may be encountered during search and rescue operations.

### **Food Compost Feasibility Study:**

SCS was selected as the contractor for the Food Compost Feasibility Study and had their kick-off meeting with Environmental Services staff on May 25, 2021, to discuss the path forward and scope of work. There will be several other meetings with stakeholders including county staff, County Council, Environmental Sustainability Board, and the community. SCS presented to the Environmental Sustainability Board at the July 15, 2021, meeting.

### **New Hires:**

Daylene Lengyel was hired as Environmental Services Scale Operator. Previously, Daylene worked for the City of Santa Fe in the Finance Department for 10 years in the Accounts Payable Division reviewing



purchase orders and vouchers, paid invoices, made payments to vendors, reconciled accounts, and provided customer service. Before that, she worked for Parks and Recreation for the City of Santa Fe for eight years where she provided customer service, managed gym memberships, created schedules for staff at the front desk, and provided administrative duties. She is already a great addition to the Environmental Services Team, and we are happy to have her on board.



Isaiah Espinoza was hired as Environmental Services Technician. Previously Isaiah worked for at Walmart as part of the remodeling crew, where he helped remodel the Espanola Walmart. Before that, Isaiah worked two years at Freddy's providing customer service to the many customers that visited. He has been a great addition to the Environmental Service team and we're happy to have him on board.

## Residential Sustainability Report



### Residential Sustainability Report

Service Period: June 2021

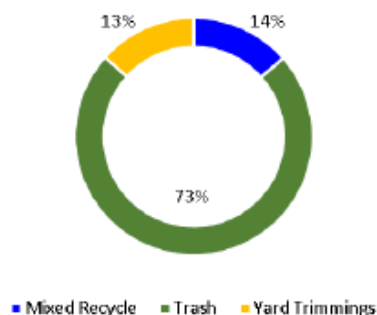
June Diversion Rate: 27%



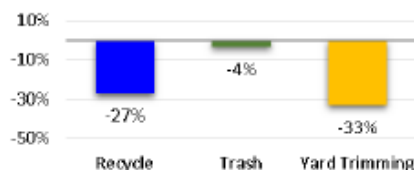
LOS ALAMOS

The *diversion rate* is the percent of recyclable and compostable material diverted from the landfill.

#### Monthly Collection Report

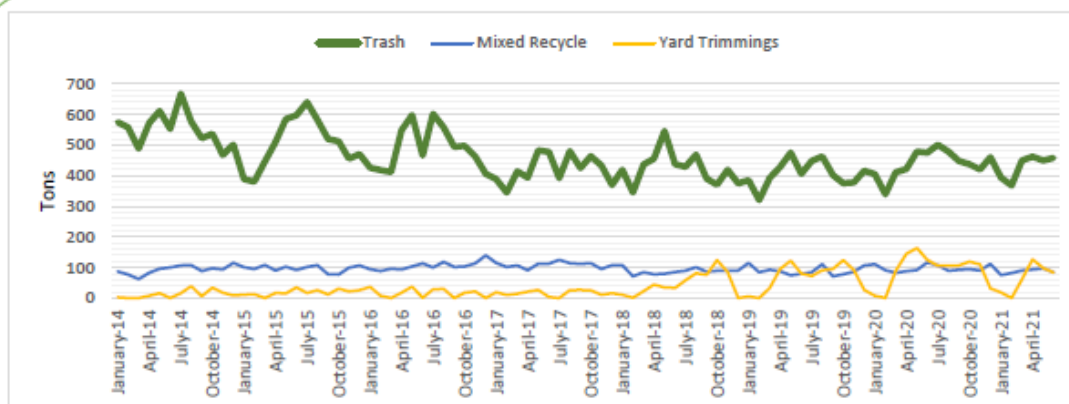


#### % Change Previous Year

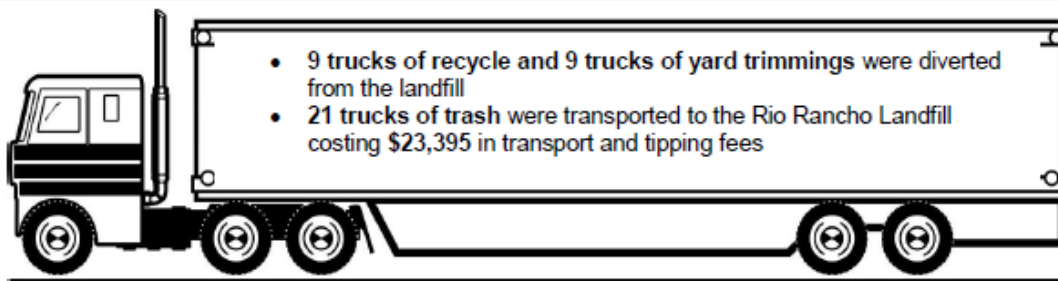


	Jun-20	Jun-21
Yard Trimming	125.22	83.76
Recycle	116.40	84.81
Trash	475.02	458.14

In June by recycling and composting Los Alamos County reduced GHG emissions by ~455 tons



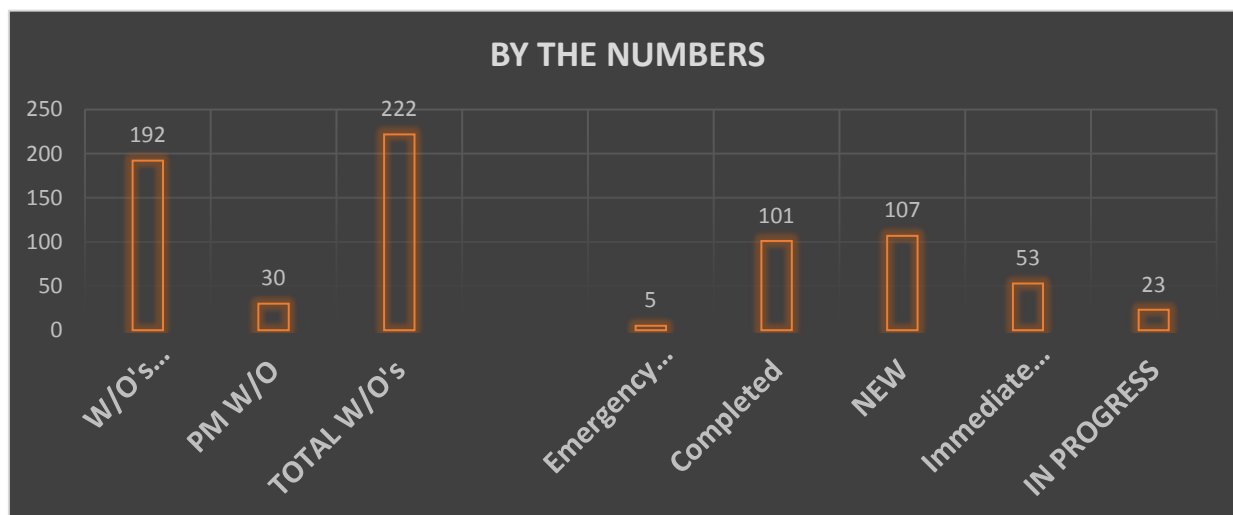
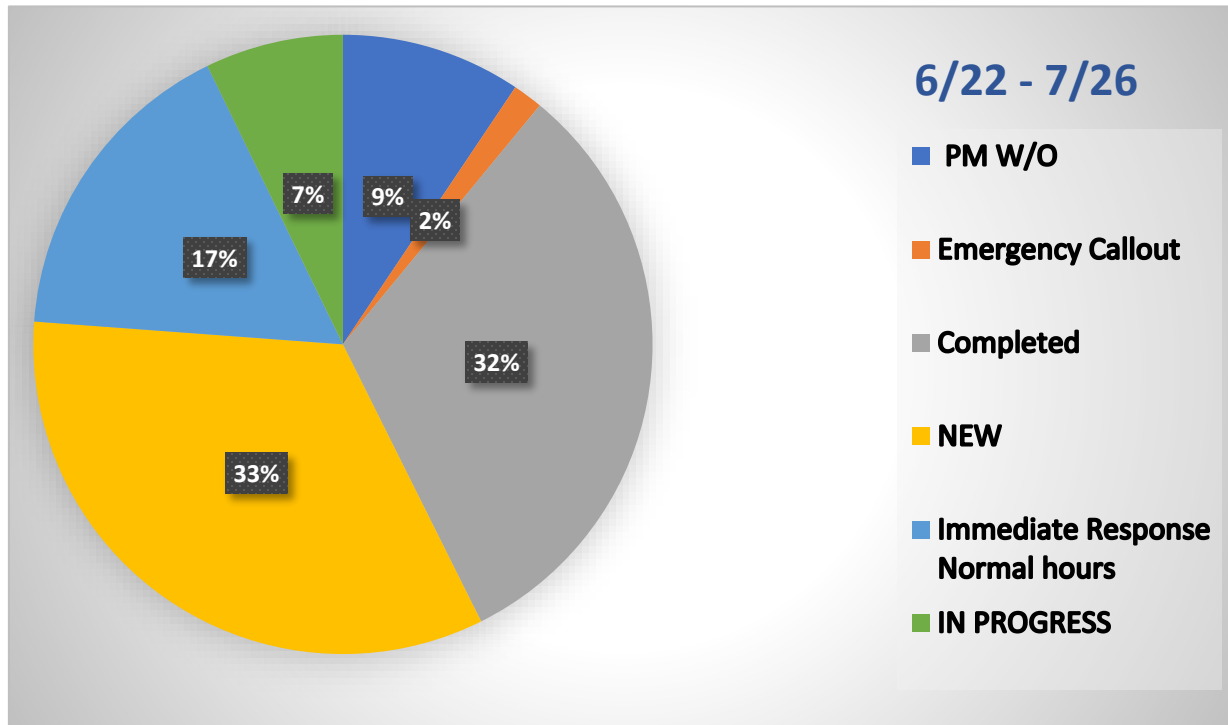
In 2021 by recycling and composting Los Alamos County reduced GHG emissions by ~2553 tons



For more information contact Environmental Services Division at 505.662.8163 or email [solidwaste@lacnm.us](mailto:solidwaste@lacnm.us)

## Facilities

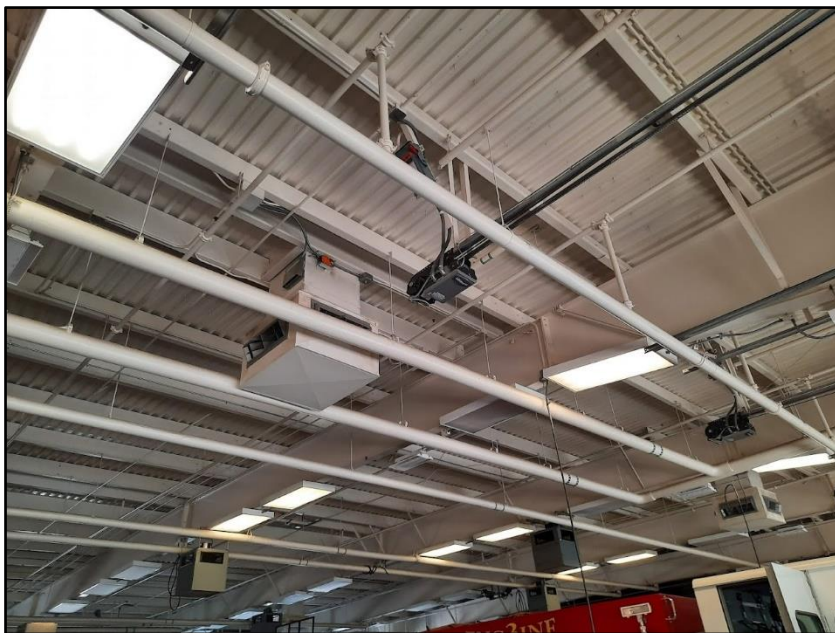
### Facility Work Orders:



Crews completed the painting of the railing at the Golf Course.



Crews installed LED lighting at Fire Station 3.



Crews sealed the concrete joint in front of Fire Station 4.



## Fleet

### Fleet Work Orders: By the Numbers:

New Work Orders Received and Entered in July: 228

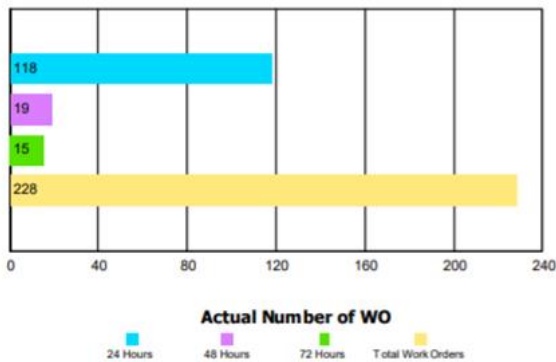
Work Orders Closed in 72 hours or less: 152

Work Orders Closed in 3-30 days: 56

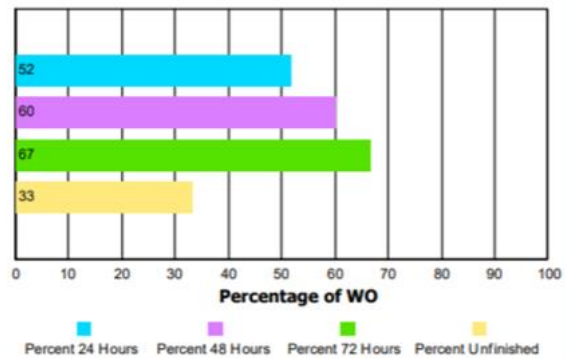
Work Orders that Remain Open: 20

#### Loc: FLEET - FLEET

**Actual Number of Work Orders Finished**  
Within 24, 48 or 72 Hours of Open Date



**Percentage of Work Orders Finished**  
Within 24, 48, and 72 Hours (Cumulative)



Actual		Cumulative	
Within 24 Hours: 118	Within 48 Hours: 19	Within 24 Hours: 118	Within 48 Hours: 137
Within 72 Hours: 15	Total Number of Work Orders: 228	Within 72 Hours: 152	Total Number of Work Orders: 228
Total Unfinished: 76		Percent Unfinished: 33.33%	



Raul Lujan is showing Fleet staff the operation and functions of our new tire machine. This machine will be a big improvement for tire replacement. Thank you, Jim Zerr, Rick Garcia, and Andrew Padilla from Facilities, for the quick turnaround completing the electrical hook-ups for the new tire machine.



With the arrival of two new refuse units Fleet received training on the maintenance, electric, hydraulic, and diagnostic systems.



This month we were able view a live demonstation of a remote control rough cut slope mower. This mower is very versitlie and can transition from cutting slopes with sage brush straight to cutting grassy areas such as our parks. County employee representaion involved Parks, Traffic, Airport, and the Golf Course.



Matt Lengyel has been working on relocating sign boards on a few of the Transit units before the start of the school year.

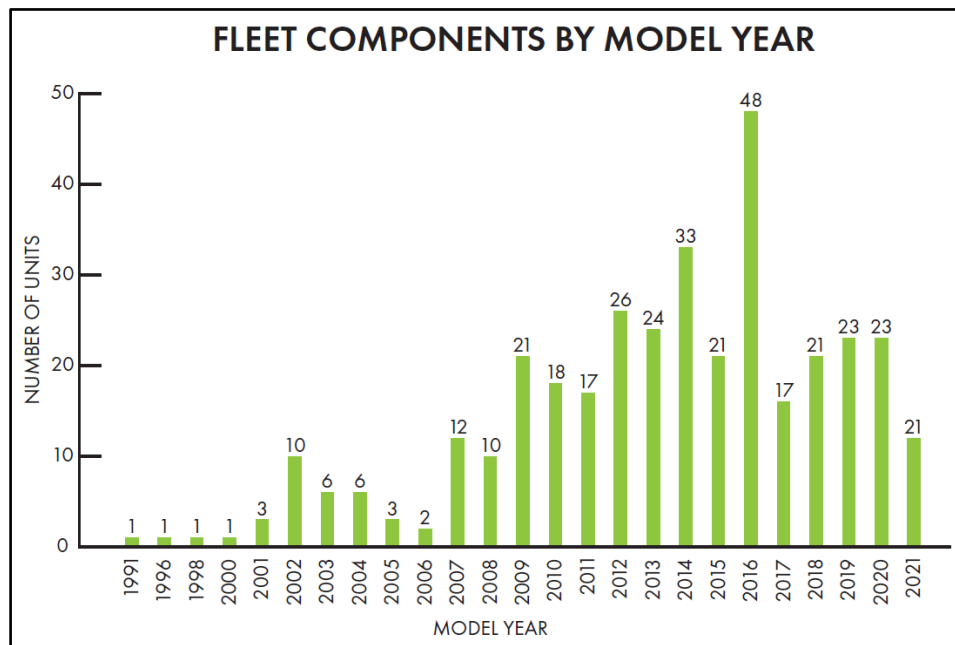


This month Fleet celebrated July birthdays: Robert Romero was the 'Chef' this month.



Fleet participated in Sciencefest. The CMax hybrid and the Chevy Bolt which is an all electric vehicle were on display.

While gathering data for ScienceFest we found a statistic for the age of County units which ranges from 1991 to current year 2021.



## Traffic & Streets



The signs and markings crew installed new recycling signs at the Overlook transfer station.



Traffic electricians installed a new rotating beacon at the Airport.



Crews repaired sections of sidewalk and removed trip hazards near Fuller Lodge.



Crews repaired sections of sidewalk at the Romero Cabin.



Crews repaired a drainage pipe in White Rock that was damaged.



Traffic electricians changing out traffic signal heads at Central/15<sup>th</sup>.



Crews patched sections of asphalt on Rendija Canyon Road.



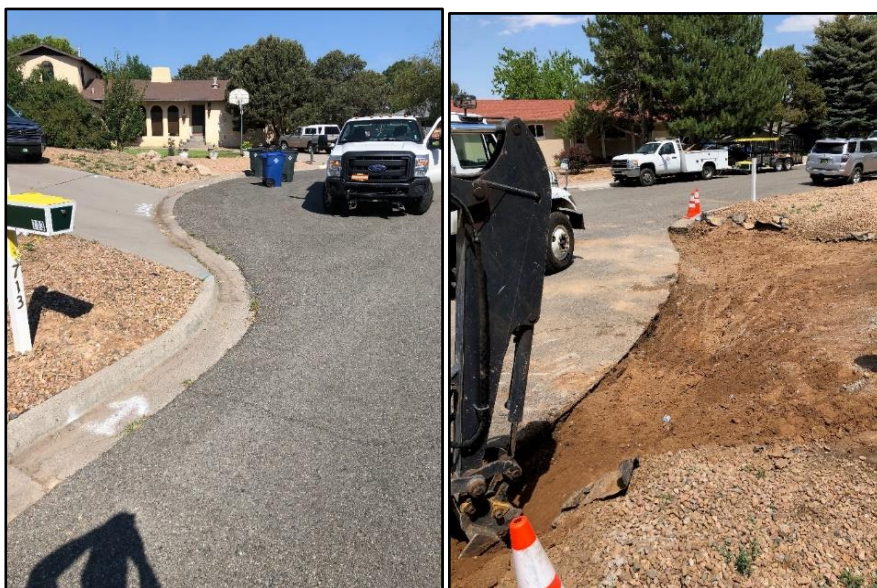
Crews performed vegetation control alongside of the Golf Course on Diamond Drive.



Crews performed vegetation control along Nectar and the Bathtub Row area.



Crews were called out to remove rocks by the round-about on North Mesa.

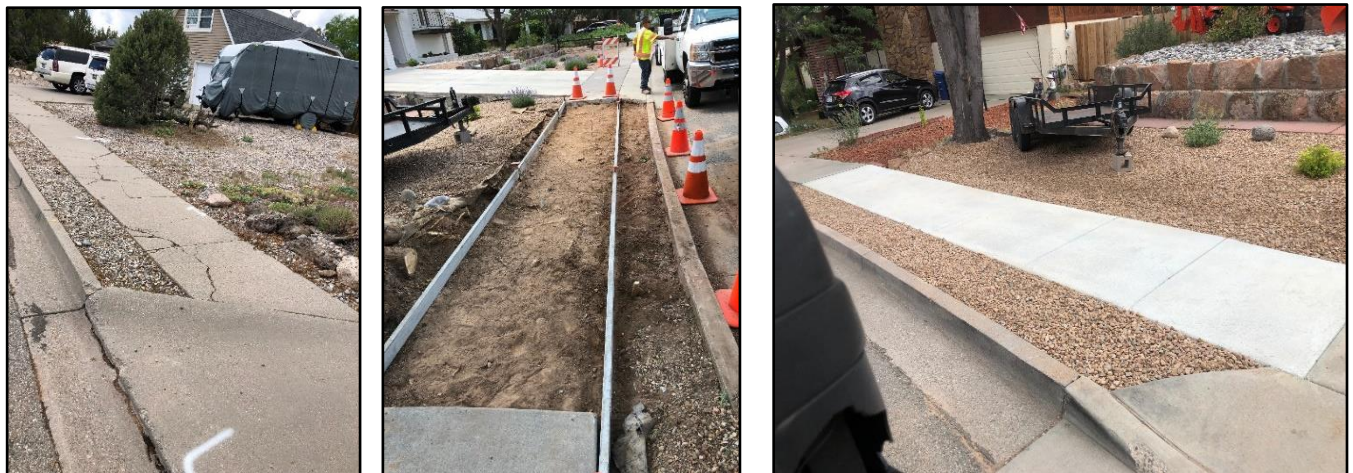




Crews replaced a drive pad and gutter on Kris Court.



Crews replaced a drive pad, gutter, and sidewalk on Kimberly.



Crews replaced a section of sidewalk on Aragon Ave.



Crews cleaned up a visibility issue on Longview and Rover.

### **Transit**

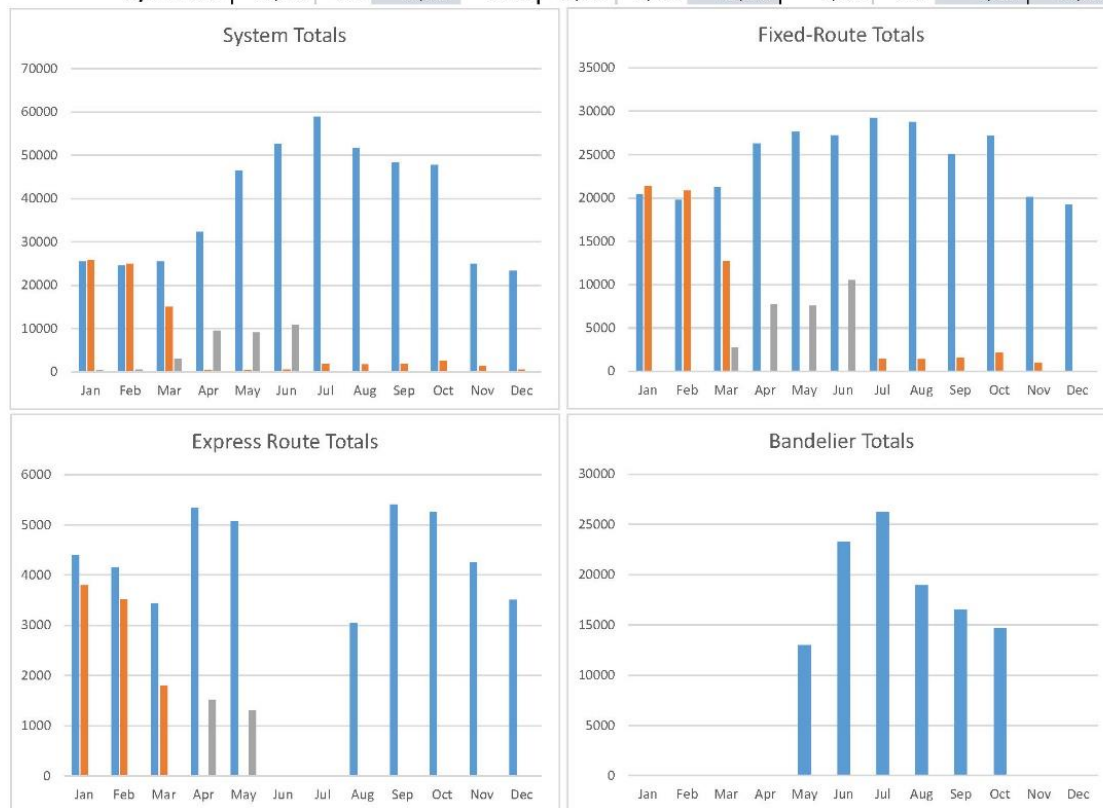
Atomic City Transit performed regular service routes and hours 6:00 a.m. to 7:30 p.m. Monday through Friday excluding peak services or express routes for the month of June. Dial-A-Ride has returned to regular service hours from 6:30 p.m. to 9:00 p.m. Request for Dial-A-Ride service are accepted on day of service and begin at 6:00 p.m. Capacity constraints have been lifted although face covering requirements remain in place for transit facility hubs and buses. Ridership is continuing to grow as these services return to pre-pandemic service levels. This is demonstrated by a 28% increase in ridership for an additional 2,918 rides provided comparable to May 2021.



# June 2021 Ridership Report

LOS ALAMOS

Route	June Trips				Jun Rev. Miles			Jun Rev. Hours			YTD Trips
	2019	2020	2021	% Chg (from 2019)	2019	2020	2021	2019	2020	2021	
1 Downtown	7,850	-	3,258	-58.5%	3,605	-	3,848	298.7	-	286.0	8,273
2M White Rock - Main Hill	3,357	-	1,320	-60.7%	7,178	-	7,871	270.7	-	297.7	4,240
2T White Rock - Truck Rt	2,198	-	976	-55.6%	6,623	-	7,357	261.0	-	287.1	1,904
2P White Rock - Peak	755	-	-	0.0%	2,816	-	-	104.0	-	-	-
3 Central / Canyon	2,889	-	1,130	-60.9%	5,083	-	5,551	254.0	-	279.4	2,652
4 North Community	3,048	-	1,119	-63.3%	3,683	-	4,274	260.0	-	286.0	3,772
5 Barranca Mesa	1,456	-	833	-42.8%	4,047	-	4,453	257.7	-	283.4	2,015
6 North Mesa	5,648	-	1,886	-66.6%	5,732	-	4,104	387.7	-	286.4	5,760
<b>Fixed-route subtotal</b>	<b>27,201</b>	<b>-</b>	<b>10,522</b>	<b>-61.3%</b>	<b>38,766</b>	<b>-</b>	<b>37,457</b>	<b>2,093.7</b>	<b>-</b>	<b>2,006.0</b>	<b>28,616</b>
7 North Mesa Expr	-	-	-	0.0%	-	-	-	-	-	-	1,207
8 North Community Expr	-	-	-	0.0%	-	-	-	-	-	-	376
9 Aspen Expr	-	-	-	0.0%	-	-	-	-	-	-	437
10 Barranca Expr	-	-	-	0.0%	-	-	-	-	-	-	705
11 White Rock Expr	-	-	-	0.0%	-	-	-	-	-	-	95
<b>Express route subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,820</b>
12 Bandelier	23,291	-	-	0.0%	14,346	-	-	555.3	-	-	-
Dial-a-Ride	128	-	44	-65.6%	565	-	168	38.7	-	8.9	160
ACT Assist	386	85	199	-48.4%	2,590	627	3,868	145.7	26.2	179.9	645
Special Services	1,593	374	-	0.0%	1,485	3,334	-	76.3	241.1	-	867
<b>System total</b>	<b>52,599</b>	<b>459</b>	<b>10,765</b>	<b>-79.5%</b>	<b>57,752</b>	<b>3,961</b>	<b>41,493</b>	<b>2,910</b>	<b>267</b>	<b>2,195</b>	<b>33,108</b>



■ 2019 ■ 2020 ■ 2021

Total Passenger Trips to Date: 5,759,819

Atomic City Transit demand response service returned to service for persons with disabilities as day-time Dial-A-Ride was removed as fixed route services were provided. This service is vital for citizens that are unable to use the fixed route service, we provide curb-to-curb service, providing much needed independence to our citizens.

#### Atomic City Transit - Demand Response Ridership and Statistics

Start Date 06/01/2021

End Date 06/30/2021

	Total Demand Response	DR % Growth (Prev. Mo.)	ADA % Growth (Prev. Mo.)	Total ADA-Related	Total DAR	Daytime DAR	Evening DAR
<b>NTD Service Information</b>							
Vehicles operated in max Svc	3	-25.00%	-33.33%	2	2	2	1
Unlinked Passenger Trips (UPT)	243	32.79%	63.11%	199	44	33	11
Total Actual Vehicle Miles (VM)	2,952.00	32.20%	38.50%	3,868.08	284.99	101.99	183.00
Total Actual Vehicle Hours (VH)	171.67	38.75%	35.56%	179.92	16.02	4.95	11.07
Total Actual Revenue Miles (RM)	1,961.00	39.67%	38.50%	3,868.08	167.99	101.99	66.00
Total Actual Revenue Hours (RH)	188.82	31.56%	35.56%	179.92	8.90	4.95	3.94
Passenger Miles	1,357.07	58.90%	76.96%	1,178.08	178.99	124.99	54.00
Passenger Hours	56.76	60.42%	86.38%	48.67	8.10	5.55	2.55
Service Days	22.00	29.41%	29.41%	22	14.00	14	9
UPT per RM	0.12	-4.93%	17.77%	0.05	0.49	0.32	0.17
UPT per RH	1.29	0.93%	20.32%	1.11	9.45	6.66	2.79
UPT per Service Day	11.05	2.61%	26.04%	9.05	3.14	2.36	1.22
Companions	6	0.00%	0.00%	4	2	1	1
PCAs	6	50.00%	25.00%	5	1.00	1	-

<b>Scheduling Stats - Performed Trips</b>							
Subscription	166	69.39%	69.39%	166	-	-	-
One Way Trips Requested	336	-24.32%	-22.05%	251	85	74	11
One Way Trips Performed	231	29.05%	61.02%	190	41	31	10
Advance Reservation	120	41.18%	55.07%	107	13	13	-
Same Day Reservation	28	-37.78%	0.00%	-	28	18	10
Manually Scheduled	29	61.11%	116.67%	26	3	2	1
Automatically Scheduled	202	25.47%	54.72%	164	38	29	9
Pickup-based Trip	143	11.72%	44.00%	108	35	25	10
Appointment-based Trip	88	72.55%	90.70%	82	6	6	-

<b>Capacity Metrics (ADA Requests)</b>				
Valid Pickup Negotiated	117	39.29%	39.29%	117
Invalid Pickup Negotiated	-	0.00%	0.00%	-
Valid Dropoff Negotiated (Apt Trips)	95	-24.60%	-24.60%	95
Invalid Dropoff Negotiated (Apt Trips)	1	0.00%	0.00%	1
Non-Missed Trips	190	61.02%	61.02%	190
Missed Trips	-	0.00%	0.00%	-
On-Time Appointment Dropoffs	79	-38.76%	-38.76%	79
Late Appointment Dropoffs	4	300.00%	300.00%	4
Early (>30 min) Appointment Dropoffs	18	63.64%	63.64%	18
On-Time Pickup Arrival	170	63.46%	63.46%	170
Excessively Late Arrivals (>15 Min)	-	0.00%	0.00%	-
Early Pickup Arrivals (>5 Min)	7	75.00%	75.00%	7
Travel Time <= Fixed Rt Estimate	188	59.32%	59.32%	188
Travel Time Over Fixed Rt Estimate	-	0.00%	0.00%	-
Travel Time <= 45 Minutes	189	61.54%	61.54%	189
Travel Time > 45 Minutes	1	0.00%	0.00%	1
No Capacity Issues	839	23.56%	23.56%	839
Capacity Issues	30	87.50%	87.50%	30



Although many areas around the state and nation have removed the use of face coverings requirements as well as social distancing, Atomic City Transit will still require a face covering to board and ride the system. We encourage social distancing when possible.

Atomic City Transit is please to announce the beginning of Bandelier National Monument's every 20-minute weekend shuttle service beginning July 3, 2021. Bandelier has experienced high visitation trends and has reached parking limits in the past few weeks. With the shuttle service providing an alternative park and ride option, visitors will be able to enjoy the beautiful park. Ridership for July will be provided in following updates.



Atomic City Transit continues to improve rider communication by providing destination signage on existing buses. Thank you Fleet for installing the signs.



## CALENDAR OF UPCOMING MEETINGS AND EVENTS

**Aug 24 – Council Work Session , 6:00 p.m. Council Chambers**

**Aug 31 – Council Work Session , 6:00 p.m. Council Chambers**

## KUDOS

From: mark devolder  
Sent: Wednesday, July 28, 2021, 10:49 PM  
To: ~County Council <~CountyCouncil@lacnm.us>  
Subject: Upgrades to Curbing / Sidewalks on Trinity

I am very pleased with the upgrades to the curbing and sidewalks on Trinity. I know there were some issues with traffic during the construction effort, but it was well worth it.

Regards,  
Mark DeVolder

From: clements family  
Sent: Monday, August 2, 2021 9:51 AM  
To: SolidWaste <SolidWaste@lacnm.us>  
Subject: thank you to drivers this morning

Hi,

I wanted to express my appreciation to the two drivers who stopped to see if I was okay after I fell while walking on Camino Redondo this morning. The gentleman driving the truck for yard waste got out of his truck, asked me if I was okay, and helped me up - that was a huge help! The other driver following him driving the refuse truck also stopped to ask if I was okay. I really appreciated the kindness shown by both gentlemen.

I hope you can pass along my appreciation to both.

Thanks,  
Jane Clements

## **Wellness Program News**

The Los Alamos County Wellness Committee held its second walking challenge to encourage employees to get up and move. The Challenge was a virtual tour of many of the National Parks of America. The route began at Glacier National Park in Montana. From there walkers “travelled” south and west hitting Yosemite and Death Valley in California. From there they headed east hitting sites such as the Grand Canyon, Rocky Mountain National Park, and Mammoth Cave National Park before ending their journeys in Everglades National Park. In addition to walking, there are about 120 activities that can be converted to steps. These include everything from pickleball, swimming and soccer to chopping wood, gardening and housework. In order to complete the challenge, participants had to average an equivalent of 7000 steps over 25 days for a total of 175,000 steps.

Sixty-nine employees signed up for the challenge with 39 making an entry each day. Thirty-three reached the finish line (about a 12% increase over the first challenge). All participants combined walked over 11.7 million steps! David Levings of Procurement reached the finish line first in just eight days. He was followed closely by Casey Aumack of Utilities who reached the line about 90 minutes later. Nalani Kimball (Recreation) had the most overall steps for the challenge with 664,587. Shannon Ferrell (Library) saw the largest increase of steps from the first 1/3 of the challenge to the last.

Prizes were awarded for the first finisher (Levings) and most improved (Ferrell). Each received a \$50 gift card to a sporting goods store. Two more \$50 gift cards were awarded through a random drawing of participants who made an entry each day of the challenge. These cards went to Samantha Terrazas (PD) and Nalani Kimball. A day of administrative leave was also awarded through the drawing and it went to Kennidy Ortiz of Recreation.

The next challenge will begin in the fall. Stay tuned to find out where we travel next.



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**From:** Lovato, Adrienne <[adrienne.lovato@lacnm.us](mailto:adrienne.lovato@lacnm.us)>  
**Sent:** Tuesday, July 27, 2021 11:52 AM  
**To:** Chavarria-Quam, Mauricia <[m.chavarria-quam@lacnm.us](mailto:m.chavarria-quam@lacnm.us)>  
**Subject:** David Griego

Hi Reese,

I want to give David Griego the gold coin for Leadership. He has gone above and beyond to help me learn and solve issues that come up. He is always extremely patient with me, even though at times, my issues are just me forgetting. David is a definite leader, he not only helps solve the issues but he makes sure that I understand the process and where I went wrong each time (sometimes multiple times on the same subject). I appreciate all of his help and direction and I am grateful that he is so kind and patient and that he never makes me feel like an inconvenience.

Thank you,