

Policy 1735 updates



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ATTACHMENT D

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LOS ALAMOS



Top Key Details



- Policy 1735 pertains to the Use and Rental of County Facilities/Land
- Policy 1735 has not been revised as a whole since 2006
- Held several meetings with all CSD divisions and other County Departments and with agree on lists, descriptions, and proposed pricing.
- All facilities/lands associated with this document are available for anyone to use.
- Revised text, Updated Appendix A, Added Appendix B

What's New?

- Incorporated a structure for business use of a County facility and/or land
 - This is currently not allowed per the current 1735 policy.
- Business use fees are structured to be double the cost of what a personal use rental would be.
 - Research showed that 1.5 to 2x was the norm.
- All descriptions, fees and charges within 1735 were reviewed, analyzed, and updated
 - Not all fees were changed



What's New?

- Incorporated a mechanism for non-profit organizations to receive a discount, if certain criteria are met:
 - Must be a non-profit company or organization, as designated by the Internal Revenue Service
 - In good standing with the New Mexico Secretary of State
- We added missing facilities to the document



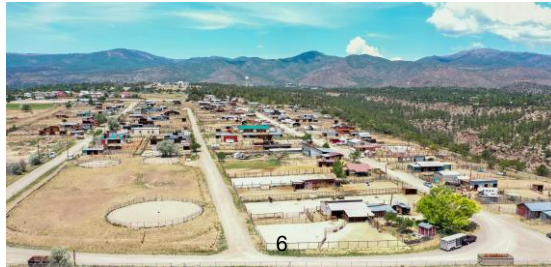
What's New?

- Proposing that Ashley Pond be rentable in 3 separate sections or as a whole.
- Garden Plots
 - We have identified actual plot sizes
 - Plot fees are based on water usage only
 - Individual water meters have been installed to monitor the included water based on size.



What's New?

- Proposing to base North Mesa Horse Stable pricing on cost per square footage.
 - Everyone one would pay the same square foot rate, only difference is their lot size.
- A Stable Monumentation Map has been completed and recorded with the Clerks Office.



What's New?

- RV Storage Lots
 - Proposing cost be based on market price on square footage
 - Lots to be identified as
 - Small - 20' x 20'
 - Medium - 20' x 30'
 - Large - 20' x 40'



What's Out?



- We removed Sullivan Row
 - Due to a land transfer in 2019
- We removed the Resident vs. Non-Resident rates for vendor fees

Addition: *Appendix B*

- This is completely new
- Appendix B contains the admission and rental charges related to facility admittance and season passes
- All fees needed to be reviewed, updated and documented together
 - Therefore, the below fees within CSD were reviewed accordingly
 - Aquatics
 - Golf Course
 - Ice Rink

Appendix B - Aquatics

- Aquatics
 - Last update was 2008
 - Proposed fees represent a 10% increase
 - Fees include entry either into main building or Leisure Lagoon pool per session/per entry.
 - Proposed fees are based on facilities with similar features and communities like ours
 - Accomplishes the 25% Target Recovery Rate

Appendix B – Golf Course

- **Golf Course**
 - Last updated 2013
 - Discovered rates that are currently being charged are not all approved by Council
 - Identified rates that were no longer being used/obsolete
 - Rate comparisons were conducted with nearby and comparable courses in the area, including ABQ
 - Proposed fees to include the 2% merchant transaction fee, and then rounded up to the nearest dollar.
 - Added a Junior Punch Pass
 - Accomplishes the 55% Target Recovery Rate

Appendix B – Ice Rink

- Ice Rink
 - Last updated 2013
 - Proposed fees to include the 2% merchant transaction fee, and then rounded up to the nearest dollar
 - Accomplishes the 50% Target Recovery Rate

