

# MINUTES

## Planning and Zoning Commission



September 22, 2021 – 5:30 P.M.

*Due to COVID-19, virtual participation for this meeting was made available via Zoom.*

*The proceeding can, also, be viewed at <http://losalamos.legistar.com/Calendar.aspx>*

### 1. CALL TO ORDER / ROLL CALL

Chairman Priestley called the meeting to order at 5:41 PM. Roll call was administered. A quorum was present.

#### **Members Present:**

Terry Priestley, Chair  
Michelle Griffin, Commissioner  
Stephanie Nakhleh, Commissioner  
Rodney Roberson, Commissioner  
Rachel Adler, Commissioner

#### **Members Absent:**

Beverly Neal-Clinton, Vice Chair  
Jean M. Dewart, Commissioner  
Neal D. Martin, Commissioner  
April Wade, Commissioner

### 2. PUBLIC COMMENT

No comment.

### 3. APPROVAL OF AGENDA

Commissioner Griffin moved to approve as presented. Seconded by Commissioner Nakhleh. Agenda approved 5-0 vote.

### 4. PLANNING AND ZONING COMMISSION BUSINESS

#### **A. Minutes from Planning and Zoning Commission Meeting on September 8, 2021.**

Commissioner Roberson motioned to approve the Minutes as drafted. Commissioner Adler seconded. Motion carried 5-0 vote.

### 5. PUBLIC HEARING(S)

#### **A. Staff Report for Designation of a Historic Landmark Case No. HPD-2021-0001 United Church Chapel**

Georgia Strickfaden proposed the historic landmark designation for the United Church, World War II Army Chapel. She shared its history from 1947 and outlined justification for designation based on historical and architectural significance. Ms. Strickfaden described the architectural features to be preserved: roof, steeple, windows, wings, inside ceiling joists and light fixtures, wood floor and steam heating registers. She responded to the Designation Review Criteria, demonstrating that five criteria were met.

Anita Barela, Associate Planner, explained the history and development of Article XV, Historic Preservation, sharing that it had yet to be utilized since its 2013 adoption – making this the first designation.

Commissioner Adler motioned to recommend approval of Case No. HPD-2021-0001 to County Council to designate the World War II Army Chapel of the United Church of Los Alamos as a historic landmark. Recommendation was based on the Findings of Fact established at the hearing and conclusion that the Applicant has met at least two of the review criteria contained within Sec. 16-612 (b) of the Los Alamos Development Code.

Commissioner Nakhleh seconded. Motion carried 5-0 vote.

**6. PRESENTATION(S)**

**A. Los Alamos County Development Code Update Module 1: Use Regulations**

Bryce Ternet, Planning Manager, communicated that Los Alamos County consultants, Dekker/Perich/Sabatini (D/P/S), were contracted to update the Los Alamos County, Chapter 16 Development Code. The Code update will be phased into three modules. Will Gleason and Jessica Lawlis, D/P/S, presented Module I.

7:15 – recess

7:26 – meeting reconvened

**7. COMMISSION/DIRECTOR COMMUNICATIONS**

*A. Department Report*

*B. Chair's Report*

*C. Board of Adjustment Report*

*D. Council Liaison Report*

*E. Commissioner's Comments*

**8. PUBLIC COMMENT**

No comment.

**9. ADJOURNMENT**

8:10 PM

---

Terry Priestley, Chair

---

Paul Andrus, CDD Director