

**Historic Preservation Advisory Board
Draft Minutes August 4, 2021**

ADMINISTRATIVE ACTIONS

Members Present: Jonathan Creel, Vice Chair; Nancy Bartlit and Robert Dryja, and Michelle Murillo, Members

Member Absent: Patrick Moore

Council Liaison: Councilor Denise Derkacs

Others Present: Georgia Strickfaden, Advocate for the United Church; David Elton, Pastor of the United Church; Ann Cooke, Treasurer, United Church; Dan Ungerleider, Economic Development Administrator; Anne Laurent, Director of the Public Works Department; Wayne Kohlrust, PW Project Manager; Greg White, Resident; Sobia Sayeda, Planning, CDD; Barbara Lai, Staff Liaison.

Call to Order

The meeting was called to order at 5:34 pm by Vice Chair Creel.

Approval of Today's Agenda

Ms. Bartlit moved to approve the agenda. Ms. Murillo seconded the motion. The agenda was approved unanimously.

Approval of Minutes

Nancy Bartlit moved that the minutes be approved as corrected. Ms. Murillo seconded the motion. The motion is approved unanimously.

Public Comment

Dan Ungerleider, CDD, introduced himself to the Board.

HISTORIC PRESERVATION BUSINESS

Safety Concern at Fuller Lodge

PW Director Anne Laurent explained the safety concern of a citizen for a child's welfare on the second floor of Fuller Lodge. She explained that there is a 4- inch gap between the railings and the height of the railing. Ms. Laurent explained that Public Works staff wanted guidance from this Board before looking into solutions. She will report back to the Board at a later meeting.

Public Hearing for the United Church Local Designation Application

Ms. Strickfaden spoke for the church and introduced David Elton, Pastor of the United Church; and Ann Cooke, Treasurer, United Church; thanked the board for considering the United Church for local historic preservation designation. Ms. Strickfaden explained the historic significance of the Church and how it meets the six criteria for local designation.

Pastor Elton spoke in favor of the designation and thanked the Board for their consideration of the designation.

Vice Chair Creel moved to recommend approval of the Historic Preservation local designation of the United Church, World War II Military Chapel Landmark as presented in the application according to the criteria described in Article XV, Section 16-612-Criteria for Local Historic Designation, and forward the request to the Planning and Zoning Commission for approval. Nancy Bartlit seconded the motion. The Board passed the motion unanimously.

Ms. Lai explained next steps in the process. She will follow up with a date and place for the public hearing before the Planning & Zoning Commission.

HISTORIC PRESERVATION BUSINESS

Chairman's Report

Vice Chair Creel asked Ms. Lai if she had any new comments of the Sullivan Field House-JFK Memorial. Ms. Lai said that she did not. She will contact Chair Moore for additional information.

Council Liaison Report

Councilor Derkacs reported that Council approved the amendment to the LEDA Ordinance which aligns the County's Ordinance with the State law. She also reported on the hearings related to economic development in the downtown. Next week, Council will consider a vote on the Pedestrian and Retail Overlays.

Nancy Bartlit thanked Councilor Derkacs for keeping the Board [exceptionally well] informed on council activity.

Boards and Commission Liaison Reports

Nancy Bartlit reported that she listened to the Art in Public Places Board meeting and there are a number of surveys out at this time. However, there was no agenda item that impacts HPAB.

Vice Chair Creel reported that he attended the Tourism Implementation Task Force meeting and there are two issues that might impact HPAB: 1) there is an agreement with Mullen Heller Architectural firm for the WAC Building, and 2) there is a movement to revamp the Historic District Walking Tour.

Staff Reports

The Board decided on Hybrid and Zoom meetings for the time being.

PUBLIC COMMENT

Ms. Lai thanked Robert Dryja and Nancy Bartlit for attending the Farmer's Market with her and their role in educating the public on the significance of the World War II military Chapel. She also said that John Gustafson, from the CDAB, was also present to speak about the Chapel and other historic sites in town.

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Ms. Lai was complemented on the posters which she prepared to educate the public at the Farmers' Market and displayed during this meeting concerning the history of the United Church.

NEXT MEETING/ADJOURN

The next HPAB meeting will be held on September 1, 2021, at 5:30 via Zoom.

Chair Moore declared the meeting adjourned at 6:50 pm.