



**PERSONNEL BOARD**  
**Regular Meeting Minutes**  
**June 22, 2021**

**I. Call to Order & Attendance**

Ms. Goldman called the meeting to order at 11:39 am. The following individuals were in attendance:

**Board Members**

Bernadine Goldman, Chair  
Terry Priestly, Member  
Larry Warner, Member  
Ed McDaris, Member

**Others**

Mary Tapia, Acting Human Resources Manager  
Valerie Park, Staff Liaison  
Rachael McGuire, HR Office Specialist/Administrative Support  
Katie Thwaites, Deputy County Attorney

**Public**

None

**II. Chair's Report**

Ms. Goldman welcomes Mr. Pereyra and Mr. McDaris to the board. Ms. Goldman discussed the Boards and Commissions luncheon she attended. She explained that she gave them an annual update on the Personnel Board. Ms. Tapia told the board that a new HR Manager had been hired. Ms. Tapia informed the board that Ty Ryburn would be starting at the end of July.

*No action was taken on this item.*

**III. HR Manager's Report**

Ms. Tapia greeted the board and reviewed the HR Managers Report that was included in the meeting packet. Ms. Goldman inquired about dates mentioned in the report. Ms. Tapia stated that the dates would be changed. Ms. Goldman called for questions or comments.

*No action was taken on this item.*

**IV. Public Comment**

There was no public comment.

*No action was taken on this item.*

**V. Approval of Minutes – March 23, 2021**

Ms. Goldman called for comments or corrections to the minutes; there were none.

*Mr. Priestly made a motion to approve the minutes as presented. Mr. McDaris seconded; The roll-call vote was unanimous; the motion passed.*

## **VI. Discussion and/or Possible Action Items**

### **A. FY2022 Work Plan Draft**

Ms. Tapia read through of the FY2022 Work Plan Draft that was included in the Agenda Packet. Ms. Goldman mentioned that there had been 7 meetings conducted in FY2021, not the 3 that were mentioned in the Work Plan. Mr. Priestly inquired about the next employee survey. Ms. Tapia and Ms. Park were able to address his concerns. Mr. Priestly, Ms. Goldman, and Mr. McDaris discussed that the council goals are outward looking and not pertaining to the county employees, Ms. Tapia was able to address this.

### **B. Employee Survey**

Ms. Tapia updated the Board on the status of the Employee Survey. Mr. Priestly and Ms. Goldman expressed concerns about what would be done following the survey. Ms. Tapia was able to address their concerns.

### **C. Discuss to Meet Via Zoom or in Person**

Ms. Goldman inquired if the board would be comfortable moving to in person meetings. The decision was unanimous. The next meeting will be held in person on July 27<sup>th</sup>, 2021.

### **D. Election of Officers**

Ms. Goldman's discussion was held about the election of Chair and Vice-Chair. Ms. Thwaites explained the process of how the election of officers is conducted.

*Ms. Goldman made a motion to accept any nominations for the positions of Chair and Vice-Chair.*

Mr. Priestly nominated Ms. Goldman for Chair. Mr. McDaris nominated Terry Priestley for Vice-Chair.

*Mr. Priestly made a motion to appoint Ms. Bernadine Goldman as Chair of the Personnel Board.  
Mr. Warner seconded; The roll-call vote was unanimous; the motion passed.*

*Mr. Warner made a motion to appoint Mr. Terry Priestly as Vice-Chair of the Personnel Board.  
Ms. Goldman seconded; The roll-call vote was unanimous; the motion passed.*

## **VII. Informational Items:**

**Next Meeting:** July 27, 2021, at 11:30 a.m., Ms. Tapia told the board once the location of the next meeting is confirmed the board would be notified.

## **VIII. Adjournment**

Ms. Goldman adjourned the meeting at 12:23 p.m.

Approved:

Bernadine Goldman  
Bernadine Goldman (Oct 28, 2021 10:26 MDT)

Bernadine Goldman, Chair

Oct. 12, 2021

Date






# Personnel Board 6-22-21 Final Minutes

Final Audit Report

2021-10-28

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