



# County of Los Alamos

1000 Central Avenue  
Los Alamos, NM 87544

## Minutes

### Arts in Public Places Advisory Board

*Jennifer Baker, Chair; Vice-Chair; Abigayle Cutting-Smith; Jacquelyn Connolly; Alissa Grissom; and Stephanie Haaser, Member*

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Thursday, January 27, 2022

5:30 PM

Meeting will be conducted remotely  
Via Zoom

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**This meeting will be conducted remotely.**

#### 1. CALL TO ORDER

Chair, Jennifer Baker, called the meeting to order at 5:37 pm. The following members were in attendance:

Present: Chair Baker, Vice-Chair Cutting-Smith, Member Grissom, and Member Connolly

#### 2. PUBLIC COMMENT

No public comment.

#### 3. BUSINESS

##### A. Approval of Minutes from the December 16, 2021 Meeting

**Presenters:** Arts in Public Places Advisory Board

**Attachments:** [A - December 16, 2021 Meeting Minutes](#)

**A motion was made by Vice-Chair Cutting-Smith, seconded by Member Grissom, that the December 16, 2021 minutes be approved as presented.**

**The motion pass unanimously 3-0 with Member Connolly abstaining.**

##### B. "Fuller Lodge" by Fran Stoval

**Presenters:** Alissa Grissom

Member Grissom went back to the Betty Ehart Senior Center and took pictures of potential locations for the Fran Stoval piece titled, "Fuller Lodge," could be hung and shared with the board. The board discussed and selected a location for the art piece to be placed.

**A motion was made by Chair Baker, seconded by Vice-Chair Cutting-Smith, that the APP Board move forward with the selection of above the grand baby piano in the lunch/dance room in the Betty Ehart Senior Center for the new placement of the Fran Stoval piece titled, "Fuller Lodge,"**

**The motion passed unanimously, 3-0 with Member Connolly abstaining.**

##### C. "Santa Clara Jar Donation, by Polly Rose"

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**Presenters:** Katherine Hudspeth

**Attachments:** [A - Andrea Fisher Fine Pottery Appraisal Doc.](#)  
[B - Susan Hall Donation Form](#)

The board discussed the "Santa Clara Jar Donation," by Polly Rose that was first introduced to the board in the December 26, 2021 meeting.

**Vice-Chair Cutting-Smith made a motion, Member Grissom seconded, that the APP Board Accept the donation of the "Santa Clara Jar" by Polly Rose Folwell, for the cost of \$0. Placement of the jar is to be discussed during another meeting at a later date.**

**The motion passed unanimously 3-0 with Member Connolly abstaining.**

**D. Pending Items List**

**Presenters:** Arts in Public Places Advisory Board

No new pending items to report.

**4. STAFF/BOARD COMMUNICATIONS**

**A. Welcome New Board Members**

**Presenters:** Jennifer Baker

The board each introduced themselves to the new members. Then had the new members introduce themselves to get acquainted with each other.

**B. Integrated Master Plan Presentation**

**Presenters:** Cory Styron

Community Service's Director, Cory Styron, presented on the Integrated Master Plan to the board and held a SWOT analysis about Community Service's Department with the board as well.

**C. Chairman's Report**

**Presenters:** Jennifer Baker

No report.

**D. Staff Liaison Report**

**Presenters:** Katherine Hudspeth

No report.

**E. Policy and Procedure Updates: APP Art Selection Process and Threshold**

**Presenters:** Katherine Hudspeth

**Attachments:** [A - Current Policy and Procedure Doc.](#)

Staff Liaison, Katherine Hudspeth, proposed an update to the Art in Public Places Policy

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and Procedures document to include thresholds of dollar amounts of when items need to be presented to Council and clarifying guidelines when making art selections.

**F. APP FY2023 Work Plan**

**Presenters:** Jennifer Baker

**Attachments:** [A - FY22 Final Work Plan](#)  
[B - FY23 DRAFT Work Plan](#)  
[C - Updated Council Priorities](#)

Staff Liaison, Katherine Hudspeth, talked to the Arts in Public Places Board members about the options to review and make changes to the FY2022 work plan.

**G. Los Alamos County Airport Art**

**Presenters:** Abigail Cutting-Smith

Vice-Chair Cutting-Smith discussed the Call for Art decision made in the December meeting for art at the Los Alamos County Airport.

**H. Leisure Lagoon Potential Art**

**Presenters:** Katherine Hudspeth

**Attachments:** [A - APP Process Letter to County Council](#)

The letter the board created will be presented to County Council at the February 1st Council meeting.

**I. Los Alamos Little Theater Boiler**

**Presenters:** Katherine Hudspeth and Jennifer Baker

**Attachments:** [A - Pictures of Boiler](#)

Staff Liaison, Katherine Hudspeth, and Vice-Chair Cutting-Smith saw the boiler at the Little Theater in person and provided the board with new pictures. The board discussed what to do with the boiler.

**J. Sunflower**

**Presenters:** Katherine Hudspeth

Staff Liaison, Katherine Hudspeth, updated the board that she met with the new Project Manager, Sara Rhoton. They agree that the RFP is close to being complete. When the RFP is sent out, it will run for a month, and a member of the board will need to participate in the evaluation committee.

**K. Art Collection Maintenance**

**Presenters:** Katherine Hudspeth

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Staff Liaison, Katherine Hudspeth, gave an update to the board about the RFP for the Art Collection Maintenance.

**5. COUNCIL COMMUNICATIONS**

Councilor Hand discussed her role on the Art in Public Places Board as a voice to County Council.

**6. PREVIEW OF NEXT MEETING - FEB. 24, 2022**

Santa Clara Jar Donation Update  
Presentation on Urban Trail  
Policy and Procedures Updates  
FY23 Work Plan  
Leisure Lagoon Response  
Little Theater Boiler Conversation with the History Museum

**7. ADJOURNMENT**

**The meeting adjourned at 7:18 pm.**

**Approved 4-0**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 662-8040 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Community Services Administration Office at 662-8241 if a summary or other type of accessible format is needed.

*Jennifer Baker*

3/28/2022