



MINUTES

Community Development Advisory Board

January 18, 2022 – 5:30 P.M. Zoom

I. ADMINISTRATIVE ACTIONS

Members Present: John Gustafson, Chair, Robert Day, Allen McPherson, David Hanson, Anna Marie Solomon

Members Absent: None

Council Liaison Present: Councilor Sara Scott

Staff Present: Bryce Ternet, Planning Manager; Adrienne Lovato, Staff Liaison; Paul Andrus, CDD Director; Katie Thwaites, Assistant County Attorney; Andrea Salazar, CDD

A. Call to Order

Meeting called to order at 5:32 pm by Chair Gustafson and a quorum was present.

B. Approval of Agenda

Member Day moved to approve the agenda as submitted and Member McPherson seconded the motion. Motion passed unanimously.

C. Approval of Minutes

Member Day moved that the minutes be approved as submitted and Member McPherson seconded. Motion passed unanimously.

D. Public Comment for Items Not on the Agenda

None

II. Action Items

A. Approval of 2022 Meeting Calendar

Member McPherson moved to approve the 2022 as submitted and Member Hanson seconded. Motion passed unanimously.

B. Election of Chair and Vice-Chair

Member Gustafson nominated himself for Chair and Member Hanson seconded the nomination. There were no other nominations for Chair. Member Gustafson was unanimously elected Chair.

Member Day nominated Member McPherson for Vice-Chair and Member Solomon seconded. Member McPherson thanked them for the nomination but respectfully declined. Member McPherson nominated Member Hanson for Vice-Chair and Chair Gustafson seconded. Member Hanson accepted the nomination and was unanimously elected.

C. Appointment of Liaisons to Environmental Sustainability Board and Planning and Zoning Commission

After discussion, Member McPherson was appointed as liaison to the Environmental Sustainability Board and Member Day was appointed as liaison to the Planning and Zoning Commission.

III. PRESENTATIONS AND DISCUSSION ITEMS (Action may be taken on these items.)**A. Complaint System – Continued Discussion and Possible Recommendation**

Board members discussed the current complaint system that allows residents to anonymously report possible code violations. It was agreed by the Board that based on the data the current system does not appear to be a source of harassment. Board members thought the current hybrid system was working well. No action was taken as the Board agreed to continue this discussion at future meetings.

B. Discussion and Possible Approval of FY23 Draft Work Plan

The Board discussed the draft work plan and agreed to allow more time for the members to review the plan. This item will be on the February agenda for action.

C. Discussion and Possible Action Regarding Recommendations to Council on Chapter 18 Issues

After discussion Board Members requested that Chair Gustafson prepare formal questions that the Board can address on this matter. Chair Gustafson and Vice-Chair Hanson will work on formulating questions and the Board will discuss at next month's meeting.

D. Discussion and Possible Action Regarding Recommendation to Council on Vacant Building Ordinance

The Board discussed the issue of vacant commercial buildings and the proposed ordinance to be written regarding vacant buildings.

Chair Gustafson moved that the CDAB present at either or both the townhall and public hearing in support of the County moving forward with creating an ordinance for vacant commercial buildings. Member Day seconded the motion. During discussion Member Hanson requested a friendly amendment to the motion that was not accepted. The motion passed 4-0-1 with the following vote:

Chair Gustafson – Yes
Member Day – Yes
Member Solomon – Yes
Member McPherson – Abstained
Member Hanson - Yes

E. Review of December Code Cases and Quarterly Report

There were no questions or concerns regarding the December code cases or the quarterly report.

IV. Reports and Updates**A. Chair Report**

Chair Gustafson reported that they interviewed two candidates for the Board and the recommendation for appointment for both candidates will go before Council soon.

B. Board Liaison Reports

None

C. Council Liaison Report

Councilor Scott stated that Council just had their strategic planning session on the Council goals. Council will vote on the goals at their February 1st meeting. There is a townhall schedule on

January 24, 2022 via zoom regarding the vacant building ordinance.

F. Staff Report

Bryce Ternet, CDD, stated that the recommendation for appointment of the two candidates will be on the February 1st Council agenda. He also stated that the results from the Polco survey should be ready at the beginning of February.

G. Working Group Reports

Member Day reported that there was a meeting with DPS in which he was able to bring the Board concerns regarding the survey. He also clarified through a question that the Chapter 18 rewrite focuses only on Articles I and II.

IV. Public Comment

None

V. Next Meeting (s) Future Agenda Items

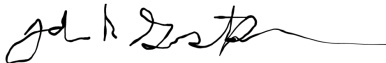
Tuesday, February 22, 2022 @ 5:30pm

1. Work Plan
2. Discussion and Possible Action Regarding Recommendation to Council on Chapter 18 Issues

VI. Adjourn

The meeting was adjourned at 7:40pm

Approved



John Gustafson, Chair

3/1/2022

Date