



County of Los Alamos

Minutes

Transportation Board

David North, Chair; Matthew Heavner, Vice Chair; Michael Altherr; Michael Dolejsi; Catherine Erwin-Renfro; and Georgia Strickfaden, Members

Thursday, December 1, 2022

5:30 PM

Hybrid Meeting Council Chambers or
Zoom

1. CALL TO ORDER / ROLL CALL

The December 1, 2022, Transportation Board Meeting was called to order at 5:30 p.m.

Board Members Present:

David North, Chair

Matt Heavner, Vice Chair

Michael Dolejsi

Catherine Erwin-Renfro

Georgia Strickfaden - joined the meeting at 5:42 pm

Michael Altherr - joined the meeting at 5:53 pm

Staff in attendance:

Juan Rael, Public Works Director

Daniel Blea, Traffic & Streets Manager

Pete Mondragon, Fleet Manager

Martin Rivera, Transportation Safety Specialist

Louise Romero, Sr. Mgmt. Analyst

AV Support

Sara Scott, Council Liaison

Members of the public in attendance:

Richard Sturgeon

2. APPROVAL OF AGENDA

Motion was made by Member Dolejsi seconded by Vice Chair Heavner that the December 1, 2022, meeting agenda be approved as presented; motion passed unanimously.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

16571-22

Motion was made by Erwin-Renfro seconded by Member Dolejsi that the October 6, 2022, meeting minutes be approved as amended.

5. PRESENTATIONS AND DISCUSSION ITEMS

16629-22

Approval of the 2023 Transportation Board Meeting Schedule

Motion was made by Member Dolejsi and seconded by Chair North to approve the 2023 Transportation Board schedule; motion passed unanimously.

16288-22

Update on Los Alamos Adopt-A-Roadway Program

Proposed Adopt -A- Roadway Presentation Presented by:

Juan Rael, Public Works Director The presentation included the following:

- Requirements for the initiative
- Potential streets available for adoption
- Signage/Website
- Coordinator
- Application and Agreement Provisions
- Safety Tips
- Safety Video
- Supplies

Councilor Scott mentioned that she believed Council would be receptive to the initiative.

Board members and members of the public discussed the following: Legal review, hazards, areas in White Rock, suggestion to change the name to Adopt-A-Road, recommendation to Council for adoption, placement of signs, shorten URL for the website. Supplies needed for volunteers, taking bags of trash to Eco Station or use of dumpsters in the area of the collection. Making the

segments longer so the organization information could be placed on the signs instead of the website. The board discussed a presentation to Council and suggested including various options that were discussed.

Recommended Action

A motion was made by Vice Chair Heavner seconded by Member Strickfaden that the Transportation Board recommend to Council approval and adoption of the Adopt-A-Road Program.

Staff Recommendation

Staff recommends approval of the motion as presented.

6. REPORTS & UPDATES

A. County Council Liaison Report

Councilor Scott provided the following report:

- Councilor Scott mentioned that this would be her last meeting.
- On November 29th Council approved Incorporated County of Los Alamos Ordinance No. 02-334 An Ordinance Repealing and Replacing in Its Entirety the Text of Article II, Chapter 18, "Nuisances".
- On December 13th Council will hear the final version of the Development Code. The Broadband Survey is also an agenda item.

B. Chair's Report

Chair North mentioned the following:

- Chair North thanked Sara Scott for her service to the Transportation Board and the community.
- Election for Chair and Vice Chair will be held at the next meeting.
- Suggestion of a 'reporter', (third position) on the board.
- Would like to see signage changes come to the board for review.
- January agenda item request - Completed projects for the year, and lessons learned.

C. Board Member Reports

Tourism Implementation Task Force - Member Strickfaden

- The group is excited that the Wayfinding signs will be installed in the

community very soon.

- Travel guides are being published for the Homestead Tour.

Vice Chair Heavner

- February agenda item request - Electric Vehicle Study
- He has been reviewing MVD Registrations, and NM EV Infrastructure Deployment Plan
- Attended the DPU Board meeting and would like the T-Board to consider a liaison to the DPU board.
- Would like to see an update of the 2005 Bike Plan.

Member Erwin-Renfro

- Member Erwin-Renfro thanked Sara Scott for her service to the Transportation Board and the community.

D. Staff Report

[16572-22](#)

Public Works Staff Report - November 2022

Juan Rael Public Works Director provided the following update:

- Sherwood Blvd. almost 100% complete, crews will be striping the week of December 12th.
- The 33rd/34th & Arkansas Roadway and Utility Improvements project was approved by Council on November 29th.
- Traffic & Streets crews have placed sand barrels in different areas for residents to use. Crews will be providing support for the Light Parade on December 3rd.
- The Diamond Drive Safety Study is in progress.
- Mr. Rael also thanked Sara Scott for her service to the Transportation Board and the community.

7. NEXT MEETING/FUTURE AGENDA ITEMS

- Bicycle Presentation - January 2023
- Discussion - Completed projects and lessons learned - January 2023
- Election of Chair and Vice Chair - January 2023
- Trinity Drive Safety Project - February 2023
- Electric Vehicle Study - February 2023
- Transportation Board Work Plan - FY24
- PW Design & Construction Standards
- Revisit Bike and Pedestrian Plans
- Update on buffer zones

8. ADJOURNMENT

A motion was made by Vice Chair Heavner, seconded by Erwin-Renfro that the December 1, 2022, Transportation Board meeting be adjourned.

The meeting adjourned at 7:00 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the personnel in the Public Works Division at 505-662-8150 if a summary or other type of accessible format is needed.

Approved

Matt Heavner

1/9/2023

Matt Heavner, Chair

Date