

## Council Meeting Staff Report

April 7, 2021

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**Agenda No.:** 1.  
**Indexes (Council Goals):**  
**Presenters:** Historic Preservation Advisory Board  
**Legislative File:** 14082-21

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### Title

Fuller Lodge Mail Box

### Body

**This is an email that I received from Ms. D'Anna requesting the placement of a mailbox at Fuller Lodge. A picture is attached. I told her that I would bring the request to HPAB for discussion and decision.**

Hi Barbara,

We would like to place a mailbox either inside or outside the main entrance to Fuller Lodge for mail addressed to entities within Fuller Lodge and the History Museum. There is currently no mailbox at either building and while the post office has dropped mail off inside in the past, the practice has become increasingly problematic over the past year or so. Does the Historic Preservation Advisory Board need to approve this in advance?

- Mount a mailbox at Fuller Lodge to eliminate any mail delivery problems
  - 1<sup>st</sup> choice: outside the main entrance
  - 2<sup>nd</sup> choice: next to the Fuller Lodge Reservation Office door inside the lobby
- Mailbox to serve: Any Fuller Lodge/History Museum occupant receiving mail requiring a physical location rather than a PO box.
- Fuller Lodge has an official address recognized by USPS already.
- A photo of the mailbox is attached. Its dimensions are 15.5" tall x 14.5" wide x 7.25" deep. It's bronze in color to coordinate with the dark wood.

Thank you in advance for any guidance you might be able to offer.

### Attachment

A - Fuller Lodge Mailbox

B - Fuller Lodge Mailbox Placement