

Council Meeting Staff Report

June 23, 2022

Agenda No.: F.

Indexes (Council Goals):

Presenters: Katherine Hudspeth

Legislative File: 16081-22

Title

Art Collection Maintenance

Body

Katherine gave an update on the RFP Process. The RFP for an agreement to maintain the Los Alamos County Art Collection has expired; it ran for a month. The RFP did not receive any responses. A new RFP is being issued and will be re-advertised for another month. At the July 2021 Board meeting Staff Liaison, Katherine Hudspeth gave an update that the RFP was again met with no responses. She is working with procurement with a path forward, to identify if the potential budget is too small for what is being asked. Los Alamos County issued an RFI (Request for Information) on Oct. 15, 2021, it is scheduled to run until Nov. 2, 2021. The purpose of the RFI is to gather information from subject matter experts to improve and refine the scope of work prior to reissuing another RFP. At the November APP meeting, the board approved a budget of \$200,000 for a 7 year contract. Los Alamos County Procurement was notified of this board action and a new RFP is being drafted based on RFI feedback and board budget.

The 2nd RFP was released in Jan 2022 and is scheduled to run until Feb. 22nd. An evaluation team will be put together to review all proposals when it closes.

The evaluation team met in March and the RFP has been awarded. A contract is in the process of being put together and was scheduled to go before County Council on June 14th and was approved, as earlier announced.