

## Council Meeting Staff Report

August 9, 2022

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<b>Agenda No.:</b>	B.
<b>Indexes (Council Goals):</b>	* 2022 Council Goal - Increasing the Amount and Types of Housing Options
<b>Presenters:</b>	Margaret Ambrosino; Daniel Ungerleider
<b>Legislative File:</b>	AGR0873-22

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### Title

Approval of General Services, Agreement No. AGR22-81 with Los Alamos Housing Partnership in the Amount of \$786,383, plus Applicable Gross Receipts Tax, for the Purpose of Managing the County-Funded Home Renewal Program

### Recommended Action

**I move that Council approve Contract for General Services, Agreement No. AGR22-81 with Los Alamos Housing Partnership in the Amount of \$786,383, plus Applicable Gross Receipts Tax, for the Purpose of Managing the County-Funded Home Renewal Program.**

### County Manager's Recommendation

The County Manager recommends that Council approve this Contract for General Services as requested.

### Body

Since its inception in 2015, the Los Alamos Housing Partnership has administered the County-funded Home Renewal Program, providing low or no-interest loans to income qualifying households earning below 80 percent of the Area Median Household Income and residing in Los Alamos County. The program has provided funding for emergency repairs, energy-efficiency upgrades, and general repairs within the scope of the adopted program policies and procedures. These repairs would otherwise be cost-prohibitive for homeowners to pay for out-of-pocket. To date, the program has funded approximately 40 households and in FY2022, at an average loan amount of \$20,750. The loans are made in the form of second mortgages via separate funding the County provides annually at \$200,000. On July 31, 2022, the County contract with the Los Alamos Housing Partnership expired.

In late June after a Request for Proposal process, the Los Alamos Housing Partnership was determined the successful proposer of RFP22-81 to continue this program's administration on behalf of the County. The work scope within program administration includes income-qualifying applicants, clarifying the program rules for applicants, credit checks, preparing construction work scopes per household, verifying/securing building contractors and preparing the loan mortgage paperwork for County approval per homeowner. The contracted amount of \$786,383 within AGR22-81 is to be paid to the LAHP to manage the program administration for a new term over a four (4) year period (3 years plus 1-year optional extension).

### Fiscal and Staff Impact/Planned Item

The County funds this program annually in the amount of \$200,000 as home improvement loans made to qualifying homeowners. The life of the contract for program administration is not to exceed \$786,383.

### Attachments

A - AGR22-81 Los Alamos Housing Partnership