

## Council Meeting Staff Report

March 28, 2023

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**Agenda No.:** C.

**Indexes (Council Goals):**

**Presenters:** Helen Perraglio; Anne Laurent

**Legislative File:** 17228-23

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### Title

Grant of Waiver from Any Potential, Actual, or Perceived Conflict of Interest of Deputy Chief Financial Officer Melissa Dadzie for the Purpose of Los Alamos County Obtaining Procurement Consulting Services from Ahmed Dadzie as part of a Multiple Award Contract, in an Aggregate Not to Exceed Amount of \$500,000.

### Recommended Action

I move, pursuant to County Ordinance §31-285 and §10-16-7, NMSA 1978, that Council grant a waiver from any potential, actual, or perceived conflict of interest of Melissa Dadzie who is related to Ahmed Dadzie so the County can procure services from Ahmed Dadzie. As grounds for this motion, Council finds:

1. The County solicited for Procurement Consulting Services via a competitively solicited Request for Proposals (RFP) through RFP23-46.
2. Prior to Ahmed Dadzie submitting his proposal to RFP23-46, Melissa Dadzie disclosed her spousal relationship and his response to the RFP to her supervisor, Chief Financial Officer Helen Perraglio and to the Chief Purchasing Officer Annalisa Miranda.
3. Ahmed Dadzie is a responsible offeror and potential Awardee of an Agreement as a result of the evaluation of the response received.
4. Melissa Dadzie has recused herself from any involvement in the solicitation, and from any future involvement in the management of the Agreement, if so awarded to Ahmed Dadzie, including the review of any invoices related to an awarded Agreement.
5. The award of the Procurement Consulting Services Agreement(s) is in the best interest of the County.

### County Manager's Recommendation

The County Manager recommends that Council approve the motion as requested.

### Body

Los Alamos County would like to obtain Procurement Consulting Services from Ahmed Dadzie as part of a Multiple Award Agreement. The Aggregate Not To Exceed Amount of the four (4) Agreements is \$500,000.

This may be perceived as a conflict of interest as Deputy Chief Financial Officer Melissa Dadzie is related to the Ahmed Dadzie. Ms. Dadzie was not involved in any decision relating to the procurement of this service.

Both state law and the County Code provide that Council may grant a waiver of a conflict if certain conditions are met and the Council makes a written determination to that effect. The findings which Council should make in this matter are identified in the motion, above.

### Alternatives

The option is to not approve waiver and ask staff to identify another method to obtain this service.

