

COUNTY OF LOS ALAMOS
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

Instructions: This form is to be completed and submitted for review and approval prior to applying for any grant on behalf of the County of Los Alamos.

Check Only One: Initial Updated ✓

GRANT APPLICANT:

Name of Department: Public Works
 Name of Department Head: Eric Martinez, P.E.
 Person Completing This Form: Jennifer Morrow Email: jennifer.morrow@lacnm.us Phone #: 662-8058

GRANT INFORMATION:

Check Only One: Federal Direct Federal Indirect ✓ State Private Foundation

Name of Granting Agency: FHWA
 Program Name or Title: Highway Safety Improvement Program (HSIP)
 Application Submission Deadline: 3/7/25
 Federal ALN Number (if applicable):

GRANT APPLICATION AMOUNT:

Grant Share: \$ 7,590,000 County Share: \$ 0 Total: \$ 7,590,000
 Estimated Date for Notice of Award (if awarded): 5/2/25

GRANT WRITING SERVICES:

Do you intend to utilize Grant Writing Services currently under contract with the County?

Yes ✓ No If yes, what is the estimated cost?

Note: The cost of grant writing services will be charged to your Department.

Review and Signature Approvals

Department Head: Eric Martinez
 Other Department Head (if applicable):
 Finance Grants Manager: [Signature]
 Budget Manager: Erika Thomas
 Chief Financial Officer: [Signature]
 County Manager: Anne W. Laurent
 Date to Council for Approval (if applicable):

COUNTY OF LOS ALAMOS
GRANT ANALYSIS AND FINANCIAL MATRIX FORM

- A. Describe the purpose of the grant and what will be accomplished:

FY21-22 \$840K HSIP federal/state grant funds were awarded for Trinity Drive Safety Project design, ROW and utility services. Originally FY23 funds in the amount of \$3.41M were awarded for construction; funding year moved to FY25 with \$3.34M added for a total of \$6.75M. Total project funding equals \$7.59M (attached)

- B. Grant/Project Budget:

Expense Type	Grant Share	County Share	Other	Total
Operational	\$	\$		
Outside Services	\$	\$		
Capital Outlay	\$ 7,590,000	\$	0	7,590,000
TOTAL	\$ 7,590,000	\$	0	7,590,000

- C. Source of County Share/Other Financing Sources:

Federal Share = \$6,831,000; State Share = \$759,000

- D. Do you currently have budget authority? Yes ☒ No ☐

- E. Will a budget revision be required if grant awarded? Yes ☒ No ☐

- F. Do the resources exist in your department to accomplish the goals of the grant? Yes ☒ No ☐

- G. Will resources (\$ or people) from another department be required? Yes ☐ No ☒
 If yes, describe:

- H. Frequency of reporting requirement: Monthly ☒ Quarterly ☐ Annually ☐

- I. Frequency of pay requests for reimbursement: Monthly ☒ Quarterly ☐ Annually ☐

- J. What, if anything, is the County's obligation (personnel or \$) beyond the life of the grant?

Maintenance of Rectangular Rapid Flashing Beacon.

- K. Is the County the final recipient of the grant proceeds or will there be a sub-recipient?

Check only one: County will be the final recipient ☒ There will be a sub-recipient ☐
 If sub-recipient, please describe:

- L. Who within the department will have responsibility for this grant?

Grant/Project Manager: Jennifer Morrow

Programmatic Reporting: _____

Financial Reporting: _____

Trinity Dr. (NM502) Safety and ADA Improvement Plan Funding Detail

Phase	Fund Source	Prior Funding	Additional Funding	Total
Preliminary Eng	HWY SAFETY IMPROV PROG (HSIP) (AC)	\$ 432,000	-	\$ 432,000
Preliminary Eng	ROAD FUND (RF) (AC)	\$ 48,000	-	\$ 48,000
Total Preliminary Engineering		\$ 480,000	-	\$ 480,000
ROW	HWY SAFETY IMPROV PROG (HSIP) (AC)	\$ 180,000	-	\$ 180,000
ROW	ROAD FUND (RF) (AC)	\$ 20,000	-	\$ 20,000
Total Right of Way		\$ 200,000	-	\$ 200,000
Utility	HWY SAFETY IMPROV PROG (HSIP) (AC)	\$ 144,000		\$ 144,000
Utility	ROAD FUND (RF) (AC)	\$ 16,000		\$ 16,000
Total Utility		\$ 160,000		\$ 160,000
Total Design		\$ 840,000		\$ 840,000
Construction	HWY SAFETY IMPROV PROG (HSIP)	\$ 2,925,000	\$ 3,006,000	\$ 5,931,000
Construction	ROAD FUND (RF)	\$ 325,000	\$ 334,000	\$ 659,000
Total Construction		\$ 3,250,000	\$ 3,340,000	\$ 6,590,000
CM	HWY SAFETY IMPROV PROG (HSIP)	\$ 144,000		\$ 144,000
CM	ROAD FUND (RF)	\$ 16,000		\$ 16,000
Total Construction Management		\$ 160,000		\$ 160,000
Total Construction and CM		\$ 3,410,000	\$ 3,340,000	\$ 6,750,000
TOTAL		\$ 4,250,000	\$ 3,340,000	\$ 7,590,000