



County of Los Alamos

BCC Meeting Minutes

Parks and Recreation Board

1000 Central Avenue
Los Alamos, NM 87544

Chair, Brian Watkins; Vice-Chair, Jerry Cowan; Jacob AlderseBaes; Paula Knepper; George Marsden; Summer Schaufler; and Ian Zollinger, Members

Thursday, June 12, 2025

5:30 PM

1000 Central Avenue
Council Chambers

Public Participation: in person or <https://zoom.us/j/97013443707>

1. CALL TO ORDER

Chair Watkins called meeting to order at 5:31 pm.

Present 7 - Member Cowan, Member Watkins, Member Zollinger, Member Schaufler, Member AlderseBaes, Member Knepper and Member Marsden

2. PUBLIC COMMENT

No public comment.

3. BUSINESS

20256-25

Approval of Minutes from the May 8, 2025 Meeting

Attachments: [A - Minutes from the May 8, 2025 Meeting](#)

I move that the Board approve the attached meeting minutes from the May 8, 2025 meeting.

Yes: 7 - Member Cowan, Member Watkins, Member Zollinger, Member Schaufler, Member AlderseBaes, Member Knepper and Member Marsden

20297-25

Presentation on the revisions to Policy 1735: Use and Rental of County Facilities/Land

Attachments: [A - Presentation](#)
[B - Final Draft 1735](#)
[C - Appendix A B](#)

Linda Lindstrom, provided a presentation on the revision to Policy 1735.

No action was taken.

[20304-25](#) Presentation on the 2025 Report of the Los Alamos Bike Park Working Group

Attachments: [A - BPWG 2025 Updates Presentation](#)

Kyle Dickman, Turin Dickman, and Nathan Maier presented the 2025 report on behalf of the Los Alamos Bike Park Working Group. The presentation covered an overview of the project and future goals for the park's development. A discussion followed regarding the potential timing and process for submitting the report to the County Council.

No action was taken.

4. BOARD/STAFF COMMUNICATIONS

[20257-25](#) Chairman's Report

Chair Watkins delivered the Chairman's Report.

[20258-25](#) Staff Report

Attachments: [A - PRB Monthly Updates](#)

Wendy Parker, Parks Superintendent, provided updates on several ongoing and upcoming park projects. These included: The athletic court improvements at East Park, renovation of the North Mesa pickle ball and tennis courts, playground renovation at 37th Street and Pinon, Cemetery Master Plan progress, enhancements to sports fields at North Mesa and White Rock, installation of the new Perry Weather alert system, development of the North Mesa Picnic Area Master Plan, and progress on the Open Space Master Plan.process

Katherine Hudspeth, Recreation Superintendent, provided updates on several recreation-related projects and updates, including: Recent installation of a new sound system at the Aquatics Center, upcoming closure of the Aquatics Center from March through October 2026, approval of a shade structure for the Ice Rink by the County Council, current conditions and ongoing maintenance at the Golf Course, arrival of a new fleet of electric golf carts at the Golf Course, release of the Summer Activity Guides, and the LED screen will be featured during the 4th of July celebration.

[20259-25](#) Work Group and Task Force Assignments and Updates

Attachments: [A - Open Space Work Group Report](#)

Vice Chair Cowan gave updates on the Open Space Working group.

5. COUNCIL COMMUNICATIONS

Councilor Reagor noted that the County Council has approved the construction of the mono-slope shade structure at the Ice Rink. He also mentioned that the Council has been receiving public comments regarding the use of AstroTurf.

6. PREVIEW OF NEXT MEETING

Chair Watkins discussed the possibility of a future agenda item focused on the Open Space Master Plan and a trail presentation.

7. ADJOURNMENT

Chair Watkins adjourned the meeting at 6:36 pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the County Human Resources Division at 505-662-8040 at least one week prior to the meeting or as soon as possible.

Public documents, including the agenda and minutes can be provided in various accessible formats. Please contact the Community Services Department at 505-662-8241 if a summary or other type of accessible format is needed.

RECREATION DIVISION FACILITIES

Larry R. Walkup Aquatic Center, 2760 Canyon Road Phone: (505) 662-8170

Lane Rental (hourly fee per lane / users must have facility pass)

Lane Rental (Long Course)	\$ 20.00
Lane Rental (Non-operational Hours, Long Course)	\$ 40.00
Lane Rental (Short Course)	\$ 10.00
Lane Rental (Non-operational Hours, Short Course)	\$ 20.00

Local Youth and Adult Private Swim Groups (hourly fee per lane / users must have facility pass)

Youth and Adult Short Course Rental Lane Rental (per hour/session) - Short Course has 21 lanes	\$ 1.00
Youth and Adult Long Course Rental Lane Rental (per hour/session) - Long course has 8 lanes	\$ 2.00

Move Bulkhead (Set-up & Return)

Additional Moves	\$ 50.00
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Deposit

Holds reservation for facility or equipment rental. Credited towards total rental charge.
Not refundable if cancelled with less than 10 day notice

Service Fees (per Hour/Per Staff)

Event Set-up & Tear Down	\$ 35.00
Cleaning Fee	\$ 35.00

Private Rental - Non-Swim Meet, per hour / service fee may apply

Leisure Lagoon	
- less than 100 participants	\$ 150.00
- greater than 100 participants	\$ 300.00
50-Meter Pool	
- less than 100 participants	\$ 150.00
- greater than 100 participants	\$ 300.00
Therapy Pool	\$ 75.00

Private Rental - Swim Meet,

Per hour / service fee may apply

Short Course, less than 100 participants	\$ 50.00
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Facility still open to public for use during swim meet.

Long Course/Short Course, more than 100 participants	\$ 100.00
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Main Pool, Therapy Pool, and Leisure Lagoon closed for public use

LAPS High School swim meets are subject to terms of the Joint Use Agreement

Los Alamos County Ice Rink, 4475 West Road, Phone: (505) 662-4500

Fees are per hour, minimum 2-hour increments

Ice Rental Fee

Youth Hockey must have a Season Pass

Non-Premium Ice (Monday - Thursday)	
- less than 100 participants	\$ 100.00
- greater than 100 participants	\$ 200.00
Premium Ice (Friday - Sunday)	
- less than 100 participants	\$ 190.00
- greater than 100 participants	\$ 380.00

Summer Facility Rental (mid-March thru mid-October)

- less than 100 participants	\$ 50.00
- greater than 100 participants	\$ 100.00

Received
6/12/25
@ PRB mtg