

**General Information**

All County Board and Commission members must be residents of Los Alamos County. Lodgers' Tax Advisory Board members, except the at-large community member, do not need to be residents if they are employed/represent an attraction or hotel.

Once a resident fills out and submits this application, an interview is scheduled with the B&C's County Council liaison, the relevant staff liaison, and the B&C Chair. After the interviews, the applicants' names are presented to the full Council during a regularly scheduled Council meeting, where a vote is taken regarding the appointment of each applicant. Each applicant will be notified if they are appointed or not.

Only on-line applications will be considered.

*If you are interested in applying for Labor Relations Board, please contact Mary Tapia at 505-662-8040.*

**Profile**

Board and Commission Application

Note: Please be aware that as a public entity, the County of Los Alamos, is obligated to furnish this information to the public if requested. Note also that current LANL employees, if appointed to a Board or Commission, may be required by LANL to complete a 701 form.

**Which Boards would you like to apply for?**

Personnel: Submitted

Martha

First Name

Katko

Last Name

Middle Initial

Street Address

City

Email Address

Primary Phone

Alternate Phone

Suite or Apt

State

Postal Code

**Registered to vote in Los Alamos?**

Yes  No

**Party affiliation as registered: (Select one of the following) \***

Democrat

**ATTACHMENT B**

Martha Katko

**How long have you lived in Los Alamos County?**

65 years

**How did you learn of this Board/Commission vacancy?**

Newspaper

**Do you currently serve on any County Board or Commission?**

Yes  No

**If yes, which one? (Los Alamos County law prohibits residents from serving concurrently on more than one County board except as expressly approved in writing by the County Council before the appointment is made.)**

n/a

**Community Service**

**List boards, commissions, committees, and organizations on which you are currently serving or have served. Include any offices held.**

Current: LAPS Foundation Board, Leadership Los Alamos Board Past: LAPS Bond Committee, Aspen PTO Board, LAHS Boys Soccer Treasurer, Girl Scout Leader; Little Forest Playschool Board, LAYSL Board

**Employment and Education**

**List your current and past employment experience.**

Retired from Los Alamos County Human Resources Division; previous employment includes Los Alamos Commerce and Development Corporation, a medical practice, LAYSL, Little Forest Playschool and Los Alamos County Library.

**List your current and past education including any professional or vocational licenses or certificates.**

Bachelor of Science in Biology

**Interests & Experiences**

**Why would you like to serve on this particular Board or Commission?**

With 16+ years with Los Alamos County Human Resources, I am interested in the ongoing effort of the division as their operations impact both the organization and the employees.

**What would you like to accomplish during your tenure on this Board or Commission? (Please identify any special interests you have that led you to become interested in serving on this Board or Commission.)**

Maintain an unbiased role in advising staff, reviewing concerns from employees and reviewing/revising personnel rules and regulations as needed. Additionally, ensure a positive relationships when working with the County's unions.

**ATTACHMENT B**

**Have you had any direct or indirect involvement with this Board or Commission or with the County staff supporting this Board or Commission or County Councilors? If so, please explain.**

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When I worked in HR, I was called on to take minutes at meetings whenever our administrative staff were not available. As such, I've been to numerous meetings, including those held over many months to review and revise the HR Policies and Procedures. Additionally, I stayed abreast of Personnel Board agendas and actions during my career to ensure I had an understanding of the working of the County organization and any matters of concern to our department. On a few occasions, I also took minutes for the Labor Relations Board. Many years ago, I occasionally took minutes at the Library Board meetings and prepared documents for their meetings.

**What volunteer or professional activities have you participated in that could apply to this appointment?**

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The most pertinent is my career with LA County's HR Division. At several jobs prior to joining the County, I worked in the business office of small organizations. Because these organizations did not have formal HR Departments, I acted as the personnel person. This included new hire onboarding, payroll and re-writing personnel rules. I recently took a leadership role with Leadership Los Alamos and was the chair of that board some years ago as well. Additionally, I have past leadership experience on other boards.

**The time involved may be 10-15 hours per month or more. Are you able to serve the volunteer hours and attend training needed to perform your duties as an appointee?**

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Yes.

**Are there any issue or matters, financial or otherwise, that you are now or might become involved in that may come before the Board or Commission for which you seek appointment?**

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No.

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## **General**

**Have you ever worked for Los Alamos County?**

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Yes  No

**If yes, please list dates and department.**

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Library 1984-87, HR 2006-22.

**Are you related to any employee of Los Alamos County?**

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Yes  No

**If yes, please indicate name and relationship.**

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n/a

**ATTACHMENT B**

Martha Katko

**Are you aware of any potential conflicts of interest in connection to your occupation or financial holdings in relation to your responsibilities as a member of the advisory body to which you seek appointment?**

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Yes  No

**If yes, please indicate any potential conflicts.**

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n/a

**Are you aware of the time commitment necessary to fulfill the obligations of the Board or Commission to which you seek appointment?**

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Yes  No

**Can you commit to approximately 10-15 hours per month to this Board or Commission to prepare for and attend monthly meetings and training as needed?**

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Yes  No

**Are you willing to participate in Board and Commission meetings that are recorded and may be live-streamed?**

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Yes  No

**Are you willing to have your name listed on the County Boards and Commissions public webpage?**

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Yes  No

If you have any questions, please contact Adrienne Lovato at 505-662-8293

**ATTACHMENT B**

Martha Katko