Los Alamos County
Library Board
Minutes
June 2, 2025

Members Present

Beth Stelle
Sarah Work
Brain Reardon
Michele Altherr

Others Present

Gwen Kalavaza, Library Manager
Councilor Beverly Neal-Clinton
KokHeong McNaughton, Inclusivity Task Force

1. **Call to Order**

   Chair Stelle called the meeting to order at 5:30 pm.

2. **Public comment/correspondence (for items not on the agenda)**

   None

3. **Board Business**

   A. **Review and approval of the April 7, 2025 Library Board Minutes:**

   Motion: Board Member Stelle moved to approve the minutes of the April 7, 2025 Library Board meeting. Board Member Work seconded the motion.

   B. **Staff Presentation schedule**

   Board members were asked what topics for presentations they would like from staff for the upcoming year. Topics include strategic plan update, annual report overview to include how Los Alamos ranks nationally, summer reading plans, community engagement report, DEIA efforts, technical services overview, update on digital collections and AI, report on website usage.

4. **Chair and Board Member Reports**

   A. **Chair's Report:**

   Chair Stelle reported on outreach at Earth Day. Opportunities for obtaining feedback from the public include Senior Center Health Fair on June 5th, Pride Fest, Farmer's Market, and Summer Concert series. Stelle asked that Board members review the outreach spreadsheet and attend events as time permits.

   B. **Boards & Commission Luncheon Report:**

Chair Stelle attended the May 8th luncheon and reported on Board activities.

C. Friends of Los Alamos County Library Liaison Report

None.

5. Board/Staff Communications:

Mangers Report: Library Manager Kalavaza reported the following information: Library circulation totals for the month of March were 23526 with 8983 of those being digital. Upcoming projects include refresh of the garden at MPL, sound study at MPL, and continuation of outdoor classroom project planning.

6. Informational items

The next meeting is on July 7 at the Municipal Building.

7. Adjournment
The meeting adjourned at 6:00 pm.

Approved by the Library Board July 7, 2025

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Elizabeth Stelle, Library Board Chair